

**Budget Review and Development Council (BRDC)**  
**January 22, 2014 9:00-10:30 am**  
**BA290**  
**Agenda**

*Members in Attendance:*

<i>Janet Anderson</i>	<i>Sal Attardo</i>	<i>Grady Price Blount</i>	<i>Gail Johnson</i>
<i>Marshall Campbell</i>	<i>Barbara Corvey</i>	<i>Alicia Currin</i>	<i>Monterrio Jones</i>
<i>Ricky Dobbs</i>	<i>Ray Green</i>	<i>John Kaulfus</i>	<i>Paula Hanson</i>
<i>Arlene Horne</i>	<i>Ryan Ivey</i>	<i>William Kuracina</i>	<i>Tina Livingston</i>
<i>Lisa Martinez</i>	<i>Greg Mitchell</i>	<i>Linda Openshaw</i>	<i>Derryle Peace</i>
<i>Blake Shaw</i>	<i>Donna Spinato</i>	<i>Tim Willett</i>	<i>Steve Williams</i>

1. Review of Minutes from Previous Meeting (Alicia Currin)

*Alicia welcomed Dr. Steve Williams, Dean of Business & Entrepreneurship. He will be taking Dr. Dale Funderburk's place on the Council.*

*The meeting began with review of December 4, 2013 meeting minutes. Linda Openshaw made motion to approve minutes. Motion was seconded by John Kaulfus. Minutes were approved and will be posted on the President's web page.*

2. Status of charge:

- a. *Develop a budget plan which assumes no increase in tuition and fees (applies to both undergraduate and graduate resident students).*

Differential Tuition for Nursing Program. (Paula Hanson)

*Paula and Dr. Gail Johnson discussed differential tuition fees for Nursing Program. Alicia suggested recommendation from BRDC to President. Dr. Grady Price Blount made motion to approve. Donna Spinato seconded motion. Dr. Linda Openshaw opposed voicing concern of current students being affected. Revised copy will be sent to PAC.*

- b. *Identify 1% by division of permanent funds to be used to fund the enrollment decline.*

Request has been sent to VPs. (Paula Hanson)

*Paula noted that memo was sent to VPs January 13<sup>th</sup> requesting reductions. VPs are working on baselines now.*

- c. *Identify an additional 1% by division of one-time funds to be used to fund the enrollment decline.*

Request has been sent to VPs. (Paula Hanson)

- d. *Develop a plan to support the consolidation of various mandatory fees into a single mandatory fee.*

Fee Consolidation Recommendation Presentation (John Kaulfus & Greg Mitchell)

*John Kaulfus and Greg Mitchell gave presentation on Fee Consolidation Recommendation.*

*John Kaulfus reviewed charge and subcommittee question, directives, recommendations, roll-out plan, communication, present and proposed consolidated fee table, and footnotes concerning other fees.*

*Greg Mitchell discussed advantages and disadvantages of Fee Consolidation Recommendation and items to remember.*

*Discussion ensued on pros and cons. Council voted to present committee report to PAC with revisions and comments discussed today added to the presentation. Linda Openshaw made a motion to adopt the committee report with revisions and comments added. Monterrio Jones seconded the motion. 10 were in favor, 4 opposed, 1 abstained, and 4 nonvoting.*

- e. *Develop priority list of new funding for FY2015.*

Review last year's memo. (Paula Hanson)

*Paula advised we are waiting to see if any concerns from the Board. Further discussion at next meeting.*

- f. *Work with the Guaranteed Tuition Committee to review the model and guidelines they develop.*

Update (Paula Hanson)

*Paula advised this will be discussed at next meeting.*

- g. *Tie the FY2015 merit plan to enrollment growth.*

*Paula advised this will be discussed at next meeting.*

### 3. Closing the Loop (Janet Anderson)

*Janet Anderson provided handout. Janet emailed contacts 11/7/2013 for response on 12/17/2013. Paula recommended Council review document and discuss questions at next meeting or contact for specific information.*

### 4. Strategic Enrollment Planning/Enrollment Update (Alicia Currin)

*Alicia reviewed what President is doing to address enrollment, specifically graduate enrollment.*

5. Reminders: Next Meeting February 5, 2014

*No other discussion. Meeting adjourned.*