

COUNCILS AND COMMITTEES REPORTING TO:
THE PRESIDENT

Administrative Council

Contact Office: President

Membership: The council is comprised of the president, vice presidents, senior vice provost, deans, athletic director, chief marketing and communications officer, chief information officer, chair of the academic department head council, faculty senate president, student body president, staff council president, and the budget users group coordinator. Meets on an as needed basis.

Function: Serves as the principal executive body of the university. It is responsible for the administration of the university, planning its work, and managing its resources.

Administrative Council
2024-2025 Membership

Mark Rudin, Chair	Dean Culpepper
Devin Girod	Ray Green
Tammi Vacha-Haase	Jim Curry
Tina Livingston	Judy Sackfield
Andrea Graham	Jennifer Schroeder
Erin Webster Garrett	April Sanders
Lanee Dunlap	Nechell Bonds
Brent Donham	Jeremy Gamez.
Scott Wheeler	
Ricky Dobbs	Provost Fellows:
Joseph Romero	
Michael Johnson	Brian Zator
Nicole Askew	Flavia Belpoliti
Yasemin Atinc	Dean Culpepper
Kim Jefferies	Sharonda Pruitt
Belinda Benson	

Clery Committee

Contact Office: President

Membership: Appointed by the President

Function: The primary role of the Clery Committee is to ensure compliance with the Clery Act. The committee's functions include reviewing data that is Clery Act reportable, to create and submit the annual Clery Act report, and communicate about the report in accordance with the law.

Clery Committee 2024-2025 Membership

Melanie Clayton, Chair
Amanda Berry
Amanda Horne
Andrew Resk
Bryan Vaughn
Chad Ballard
Dale Brown
Heather Prather
John Harris

Marcy Louis
Michael Stark
Molly Baur
Mona Gilley
Ricky Dobbs
Tammi Thompson
Travis Ball
Tracy Nakajima

Ethics and Compliance Committee

Contact Office: President

Membership: The committee is chaired by the Chief Ethics & Compliance Officer and consists of subject matter professionals appointed for their expertise. The committee meets quarterly.

Function: The purpose of the University Ethics and Compliance Committee is to maintain a compliance plan, approved by the University President and the A&M System Ethics and Compliance Officer, in accordance with System Regulation 16.01.01. This plan recognizes how the university systematically addresses risks, identifies emerging risks, and monitors the effective mitigation of risks identified.

Ethics and Compliance Committee 2024-2025 Membership

Katelyn Severance, Chair
Dale Brown
Amanda Berry
Lanee Dunlap
Brandon Randolph-Seng
Renee Walker
Melanie Clayton
Travis Ball
Brad Sullivan

Paige Bussell
Lucy Pickering
James Vanbebbber
Tracy Nakajima
Jeff Faunce
Toni Burton
John Harris
Keith Coburn
Howard Pierson

Executive Ethics and Compliance

Contact Office: President

Function: The Executive Ethics and Compliance is chaired by the Chief Ethics and Compliance Officer and is responsible for executive level oversight of the risks identified by the University Ethics & Compliance Committee.

Executive Ethics and Compliance 2024-2025 Membership

Katelyn Severance, Chair
Nicole Askew
Tammi Vacha-Haase
Nechell Bonds
Tina Livingston
Devin Girod
Brent Donham
Judy Sackfield

Sarah Baker
Jim Curry
Ricky Dobbs
Jeremy Gamez
Tammi Thompson
Bryan Vaughn
Scelena Oaks-Lee
Kathlyn Severance

Executive Team Council

Contact Office: President

Membership: Membership is comprised of the president, vice presidents, chief of staff, director of athletics and chief marketing and communication officer. The committee meets twice a week.

Function: The Executive Team is responsible for development and dissemination of the mission, vision, and guiding principles, oversight of strategic planning and financial and human resources for the university, as well as review and approval of university procedures and rules to ensure compliance with A&M System policies and regulations.

Executive Team Committee 2024-2025 Membership

Mark Rudin, Chair
Tammi Vacha-Haase
Tina Livingston
Devin Girod
Brent Donham

Jim Curry
Judy Sackfield
Michael Johnson
Nechell Bonds

Space and Facilities Advisory Committee

Contact Office: President

Function: Committee members serve as subject matter experts to provide their expertise in developing recommendations for the appropriate allocation and utilization of university building spaces, including offices, classrooms, and laboratories. Their primary responsibility is to ensure optimal space usage in accordance with the Texas Higher Education Coordinating Board's policies and procedures.
[see procedure 51.99.99.R0.01](#)

Space and Facilities Advisory Committee 2024-2025 Membership

Eddie Pinckard, Chair
Nicole Askew
Sarah Baker
Jeremy Gamez
Terry Goen
John Harris
Ryan Horne

Autumn Johnson
Perry Moler
Carrie Williams
Christian Cox
Trivinio Posley
Stephen Starnes

Staff Council

Contact Office: President

Membership: Membership is comprised of full-time, non-faculty, university staff from the following university divisions/operating units. Academic Affairs, Enrollment Management, Finance & Administration, Student Affairs, Philanthropy & Engagement, Research & Economic Development, Athletics, Compliance, Marketing Communications and the President's Office

Function: The mission of the Staff Council is to serve as a representative voice for all university staff and upper administration. The council strives to support university staff and to improve the sense of community among employees.

Staff Council 2024-2025 Membership

Kasey Britton, President
Imtiaz Ahamed
Sarah Aly
Kacie Attlee
Marlena Cameron
Sarah Clift
Judy Fane
Jennifer Faunce
Chris Gage
Marcia Henderson
Sierra Jones

Janeen Mills
Virginia Monk
Eddie Pinckard
Donna Russell
Hannah Stotts
Lindsay Svane
James Vanbebber
Cynthia Ware
Lauren Westbrook
Carrie Williams

Title IX Stakeholder Committee

Contact Office: President

Membership: Members are not limited and are representatives from across campus.

Function: The Civil Rights/Title IX Stakeholders Committee supports the university Civil Rights Administrator/Title IX Coordinator in advancing the institution's Title IX compliance initiatives. The committee promotes awareness and education regarding Civil Rights and Title IX compliance within the campus community, helps identify and address areas for improvement, and collaborates to develop effective preventive measures to address sexual misconduct.

Title IX Stakeholder Committee 2024-2025 Membership

Amanda Berry, Chair
Melanie Clayton
Elisabeth Dillard
Michael Stark
Marcy Louis
Jim Curry
Taron Green
Michael Casias
Mona Gilley

Gennifer Hartfield
Adriel Terrazas
Yensina Reese
Chris Griffin
Andrea Graham
Adam Metts
Chad Ballard
Jessica Gossett

COUNCILS AND COMMITTEES REPORTING TO:
ACADEMIC AFFAIRS

Advisory Committee

Contact Office: Provost

Membership: The Advisory Committee is a standing committee of faculty who are nominated and elected by their peers. Elections are held in September of each year.

Purpose: The council advises the Vice President and Provost for Academic Affairs and/or the President on matters relating to faculty appeals and/or grievances.

Rule: University Rule: 12.01.99.R1, *Academic Freedom and Responsibility*

Members:

Dr. Kris Kemp-Graham, Chair
Guclu Atinc
Tami Morton
Ozum Yesiltas
Sang Suh

Jeff Kopachena
Alternates:
Anil Kumar
Kurtis Williams
Andres Baker

Core Curriculum Committee

Contact Office: Provost

Membership: The Core Curriculum Committee consists of full-time faculty who are nominated from across all academic colleges. (The committee consists of two full-time faculty from the College of Business, College of Education and Human Services, College of Science and Engineering, and College of Humanities, Social Sciences and Arts, and one full-time faculty from the College of Agricultural Sciences and natural Resources, and the College of Innovation and Design.)

Purpose: The Core Curriculum Committee evaluates proposed courses based on specific criteria to ensure they meet the general education expectations set by the Texas Higher Education Coordinating Board.

Procedure: University Procedure 11.06.99.RO.01, *Core Curriculum Program*

Members:

Hunter Hayes, Chair
Chad King
Casey McGarr
Charles Woods
Brad Klypchak

Derrick McKisick
Julia Meszaros
Rebecca Worley
Julie Bozone

Faculty Development Leave Committee

Contact Office: Provost

Membership: Faculty Development Leave Committee is a standing committee of faculty representing each of the academic colleges, who are nominated and elected by their peers.

Purpose: Reviews and scores applications submitted by faculty who request development leave to begin the following academic year.

Procedure: University Procedure 12.099.01.RO.01, *Faculty Development Leave*

Members:

Mohamed Komakia, Chair
Guclu Atinc
Sarah Mitchell
Kriss Kemp-Graham
Mylynka Cardona
Maia Lamarque
Bjorn Schmidt
Ayman Elzohairy
Brooke Clemmons
Jose Lopez
Tina Lancaster
Beth Bailey

Alternates:

Lirong Liu
Sonia Taneja
Chin-Nu Lin
Ozum Yesiltas
Julia Meszaros
Jinoh Kim
Katharine Halfacre
Laurence angel
Desire Djidonou
Pedro Chavarria

Graduate Council

Contact Office: Graduate School

Function: The Graduate Council formulates and recommends policies and procedures related to graduate education of the University President.

Membership: Faculty membership on the Graduate Council shall be limited to members of the graduate faculty. Student membership shall be limited to those graduate students who are classified as full-time resident students as defined by university procedures.

Procedure: University Procedure: 12.04.99.RO.03, *The Graduate Council*

Members:

Jennifer Schroeder, Chair
Carrie Klypchak
Nicole Farris
Ashanka Kumari
Burchan Aydin
Jeff Kopachena
Mehmet Celik

Daniel Hsiao
Gregory Lubiani
Yuying Shi
Maria Carlson
Michael Ponton
Melissa Arrambide
Jose Lopez

Hearing Committee

Contact Office: Provost

Membership: The Hearing Committee is a standing committee of faculty who are nominated and elected by their peers. Elections are held in September of each year.

Function: The Hearing Committee is one of two standing committees that review cases involving faculty grievances that cannot be resolved by reasoned discussion within normal administrative channels of the university. Depending on the nature of the grievance, the reviewing body will either be the Advisory Committee or Hearing Committee.

Rule: University Rule: 12.01.99.R1, *Academic Freedom and Responsibility*

Members:

Dr. Gracie Brownell, Chair
Daniel Kelly
Derrick McKisick
Nicole Farris
Shannon Carter
William Bolin
Zachary Palmer
Sonja Taneja
Sri Nippani

Dean Culpepper
Denise Neill
Kibum Kwon
Douglas Eborn
Abdullah Arslan
Burchan Aydin

Alternates: Jiaming Sun
Melissa Arrambide

Tenure and Promotion by College

Contact Office: Provost

Membership: Colleges conduct an annual election for membership. Members are elected and voted on by tenured and tenure-track faculty in each college.

Function: Each college will have a Tenure and Promotion Committee to review all requests for sixth-year probationary reviews for tenure, fourth-year probationary reviews as well as promotions.

Rule: University Rule: 12.01.01.R1: *Implementing Faculty Tenure and Promotion*

COB Members: Hongmei Jai, Yasemin Atinc, Chuck Arize, Alternates: Srinivas Nippani, Bo Han, Brandon Randolph-Seng

COEHS Members: Tami Morton, Peter Williams, Zaidy Mohdzain, Kibum Kwon, Curt Carlson, Benjamin May, Steve Prewitt, Alternates: Lacy Krueger, Vipa Bernhardt

CHSSA Members: Leigh Merrill, Andrew Baker, Ashanka Kumari, Julee Walker, Ozum Yesiltas, Zachary Palmer, Rebecca Worley, Alternates: William Kuracina and Joshua Ege

COSE Members: Allan Headley, Nikolay Sirakov, Matt Wood, Omar Elariss, Eddie Oh, Lin Guo

CASNR Members: Bob Williams, Jose Lopez, Allan Headley

Undergraduate Academic Appeals Committee (UAAC)

Contact Office: Provost

Membership: Faculty member recommended by the dean from each college; Director of Financial Aid: Texas Success Initiative staff, Director of Student Success Teams. (Associate/assistant dean from each college serves in an ex-officio role.)

Procedure: University Procedure 13.99.99.RO.41, *Undergraduate Academic Probation, Suspension, Appeal, and Readmission*

Members:

Zaki Malik, Chair
Asli Ogunc
Stephen Reysen
DeMarquis Hayes
Joseph Daun
Hunter Hayes
Pamela Webster
Kent Montgomery

Maggie Salem
Bryon Housewright
Jennifer Hudson
Renee Walker
Casey Richards
Katrina Watkins
Hattie Powell
Niki Pettit

COUNCILS AND COMMITTEES REPORTING TO:
FINANCE AND ADMINISTRATION

Digital Accessibility Committee

Contact Office: Vice President for Finance and Administration

Membership: Committee members meet at least two times a year and serve a staggered two-year term; membership is comprised of the university's chief information officer (CIO), the Digital Accessibility officer, and members from various departments across the university.

Function: The Digital Accessibility Committee coordinates efforts to improve the accessibility of the university's web resources, digital course content, and any other electronic information resources, as well as to integrate accessibility standards for East Texas A&M University.

Digital Accessibility Committee
2024-2025 Membership

TBD

Enterprise Risk Management

Contact Office: Vice President for Finance and Administration

Membership: Committee members meet quarterly each year and serve a staggered two-year term; membership is comprised of the university's Risk and Insurance Manager, the Chief Ethics and Compliance Officer, and members from various departments across the university.

Function: The Enterprise Risk Management committee coordinates efforts to proactively address potential risks and associated changes to ensure continuous operations of East Texas A&M University.

Enterprise Risk Management 2024-2025 Membership

Howard Pierson, Chair
Sarah Baker
Arlana Martin
Jeremy Gamez
Autumn Johnson

Andrea Graham
Paige Bussell
Katelyn Severance
Sarah Aly
Ray Dittrich

COUNCILS AND COMMITTEES REPORTING TO: STUDENT AFFAIRS AND DEAN OF STUDENTS

ADA Compliance

Contact Office: Vice President for Student Affairs, Dean of Students

Function: The function of the ADA Compliance Committee is to ensure adequate communication and coordination for university efforts related to ADA Compliance. The committee will identify areas of improvement and coordinate efforts for both physical accessibility concerns and digital accessibility concerns.

ADA Compliance 2024-2025 Membership

Beth Jones, Chair

Carrie Williams (ex-officio)

Amanda Berry

Danna Beaty

Lydia Harkey

Donna McCrary

Alcohol and Other Drugs Committee

Contact Office: Vice President for Student Affairs and Dean of Students

Function: The purpose of the AOD committee is to target and document ETAMU's prevention efforts. The committee's focus should review the scope and effectiveness of campus prevention programs. As a university team, it is critical to create a comprehensive effort in promoting a healthy environment for the campus community, and the enforcement of regulations for prevention of alcohol and drug abuse.

Alcohol and Other Drugs Committee 2024-2025 Membership

Amanda Berry, Chair

Maxine Mendoza-Welch

Brian White

Adam Metts

Bryan Vaughn

Nicholas Brown

Taron Green

Amanda Home

Melanie Clayton

Michael Casias

Brent Donham
Kara Nemethy

Student Representative:
Loyce Juiye

International Student Advisory Committee

Contact Office: Vice President for Student Affairs and Dean of Students

Function: The Study Abroad Scholarship Committee is responsible for reviewing and evaluating student applications for study abroad scholarships. The committee makes merit-based recommendations for students participating in both university approved faculty-led study abroad programs and students participating in direct enroll academic programs. The committee works to ensure access to the transformative experience that study abroad offers to all East Texas A&M University students.

International Student Advisory Committee 2024-2025 Membership

Pending

Study Abroad Scholarship Committee

Contact Office: Vice President for Student Affairs and Dean of Students

Function: The International Student Advisory Committee raises awareness of the international student experience at East Texas A&M University and seeks to ensure that our students' voices are heard when decisions are made and new processes developed. It serves to promote communication amongst university offices that serve the international student community. Overall, the committee works to establish a welcoming experience for international students.

Study Abroad Scholarship Committee 2024-2025 Membership

Pending

COUNCILS AND COMMITTEES REPORTING TO: **ENROLLMENT MANAGEMENT**

Commencement Committee

Contact Office: Vice President for Enrollment Management

Function: The purpose of the commencement committee is to organize and oversee the planning and execution of graduation ceremonies that take place at the conclusion of the Fall, Spring, Summer terms. This committee typically includes representatives from various departments and stakeholders across the institution. The committee's responsibilities include: Event Planning, Program Development, Logistics Management, Communication, Protocol and Etiquette, Safety and Security, Feedback and Evaluation.

Commencement Committee 2024-2025 Membership

Paige Bussell, Chair	Eddie Pinckard
Amy Barrow	Amy Sims
Ray Dittrich	Bryan Vaughn
Rhonda Ferguson	Steve Schaak
Robert Goodwin	Katrina Watkins
Mason Little	Theresa Glover
Robert McWhorter	Carrie Williams

Audrey Garrison
Amanda Lowe

Howard Pierson
Tracy Nakajima

COUNCILS AND COMMITTEES REPORTING TO:
PHILANTHROPY AND ENGAGEMENT

Gift Acceptance Committee

Contact Office: Philanthropy and Engagement

Membership: Members of the Gift Acceptance Committee include:

- Provost and Vice President for Academic Affairs
- Vice President for Finance and Administration
- Vice President for Philanthropy & Engagement
- Foundation Chairman
- Foundation Vice-Chair, Governance
- Foundation Vice-Chair, Finance & Audit

Function: The Gift Acceptance Committee will review any gift that falls outside the parameters of these Gift Acceptance Procedures or requires an exception to these Procedures not otherwise provided. The Gift Acceptance Committee will determine when the advice of legal counsel is required and will ensure that University and System policies are followed in regards to gift acceptance; for example, a gift of real estate.

Gift Acceptance Committee
2024-2025 Membership

Devin Girod, Chair	Mary Hendrix
Tammi Vacha-Haase	Scott Stahl
Tina Livingston	Steve Ragland

COUNCILS AND COMMITTEES REPORTING TO:
RESEARCH AND ECONOMIC DEVELOPMENT

Export Control Committee

Contact Office:	Research and Economic Development
Membership:	The Export Control Committee is comprised of representatives from offices across campus with responsibility for administering components of the export control compliance program and is chaired by the Empowered Official. The committee meets bi-annually to consider matters related to export control compliance at the University.
Function:	Responsibilities include, but are not limited to: regular reviews of the Export Control Compliance Manual; oversight of the export control program; perform routine monitoring of export control procedures and practices; assist in the development of export control processes and guidelines; and assist in disseminating export control information to the university community.

Export Control Committee
2024-2025 Membership

Brent Donham, Chair	Tammi Thompson
Sarah Baker	Kurtis Williams
Travis Ball	Kevin Ashmore
Richard Helge	Jeremy Gamez
Kaylee Kinnaird	Jennifer Perry
Howard Pierson	Tracy Nakajima
Amy Patrick	Bryan Vaughn
Rickey Porter	