33.99.01.R0.01 Employment Practices



Approved October 6, 2014 Reviewed January 28, 2020 Next Scheduled Review: January 28, 2025

Procedure Summary

Texas A&M University-Commerce will provide equal opportunity to all employees, students, applicants for employment and the public regardless of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Furthermore, A&M-Commerce will maintain an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression.

This procedure is required by and implements the requirements of System Regulation 33.99.01 *Employment Practices* to ensure a consistent recruiting and hiring process for all budgeted positions that is fair and equitable. This procedure does not cover student positions.

Procedures and Responsibilities

1. GENERAL

Refer to Texas A&M University-Commerce <u>*Hiring Procedures and Guidelines*</u> for detailed instructions for recruiting and hiring all budgeted positions.

2. TRAINING

All new employees will complete required training in accordance with System Regulation 33.05.02 Required Employee Training.

Related Statutes, Policies, or Requirements

System Regulation <u>33.05.02 Required Employee Training</u>

System Regulation 33.99.01 Employment Practices

University Procedure <u>08.01.01.R2 Civil Rights Compliance</u>

University Procedure <u>33.05.02R0.01 Employee Training</u>

University Rule 33.99.14.R1 Criminal History Background Checks

Contact Office

Human Resources 903.468-8741