

29.01.99.R0.02 Information Technology Risk Assessment

Approved March 7, 2014
Next Scheduled Review: March 7, 2019



Procedure Statement

This procedure establishes the method used for conducting IT risk assessments and defines the basic responsibilities of IT systems administrators related to risk assessments.

Reason for Procedure

The Texas Administrative Code requires institutions of higher education to conduct annual and biennial risk assessments, based on the importance of the system.

Procedures and Responsibilities

1 TIMING OF RISK ASSESSMENTS

- 1.1 The Chief Information Officer and Information Security officer will establish a time of year where all assessments must be completed and sent to the Information Security Officer. This time of year will be widely announced to all custodians of Information Security systems.
- 1.2 Regardless of when the assessments begin, all risk assessments must be completed by the end of the fiscal year.

2 INFORMATION SYSTEM RISK ASSESSMENT

Administrators for each Information Technology Resource are to use the Information Security Awareness, Assessment, and Compliance (ISSAACS) for The Texas A&M University System ISAACS for risk assessment.

- 2.1 High-risk assessments must be conducted at least annually, and new systems must have a risk assessment completed in the fiscal year they are created.
- 2.2 Medium and low-risk assessments must be conducted at least biennially.
- 2.3 Administrators will complete the ISAACS survey and forward a copy of the Formal Report to the Information Security Officer.

3 COMPREHENSIVE CAMPUS INFORMATION SECURITY RISK ANALYSIS

- 3.1 The Chief Information Officer and Information Security Officer will use the information from each individual ISAACS reports to produce a comprehensive campus information security risk analysis.
- 3.2 The comprehensive campus information security risk analysis will be prepared annually and presented to the Vice President for Business and Administration for review and approval by the President's Advisory Council.

Related Statutes, Policies, or Requirements

[Texas Administrative Code, Title 1, Part 10, Chapter 202, Subchapter C, Rule §202.72](#)

System Policy [29.01 Information Resources](#)

Suspends University Procedure *24.99.99.R1.02 Information Technology Risk Assessment/Strategic Planning*

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