

## 13.99.99.R0.26 Career Development

Reviewed October 18, 2022  
Next Scheduled Review: October 18, 2027



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### Procedure Summary

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The University strives to provide opportunities to students to achieve employment success and to become contributing members of a global society.

This procedure describes the role of Career Development in enhancing the necessary professional skills to foster confident, productive, and successful citizens.

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### Procedures and Responsibilities

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#### 1. PURPOSE

- 1.1 Career Development assists and educates students and alumni in all departments and divisions of the university with career assessment, career counseling, and the job search process by providing a variety of resources, programs, and services designed to appropriately meet individual needs.
- 1.2 Career Development assists employers with their hiring needs by facilitating opportunities to connect with students and alumni through a variety of events and services.
- 1.3 Career Development assists the university community through collaborative events and programs.

#### 2. EQUAL EMPLOYMENT OPPORTUNITY

- 2.1 Career Development will comply with Federal laws and regulations in providing equal opportunity for all qualified students and alumni who seek employment through services offered by that office.
- 2.2 It is expected that all employers, public or private, using the Texas A&M University-Commerce Career Development Office for the purpose of hiring students and/or alumni agree to abide by all federal laws and regulations.

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## **Related Statutes, Policies, or Requirements**

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[Student Guidebook](#)

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## **Revision History**

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Approved December 2002  
Revised August 16, 2010

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## **Contact Office**

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