

## **02.05.99.R0.01 Assumption of Presidential Responsibility**

Revised January 19, 2024  
Next Scheduled Review: January 19, 2029



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### **Procedure Summary**

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In the temporary absence of the President, there may be certain decisions, which cannot await the President's return. Temporary absence means that the President is away from campus and cannot immediately be reached by telephone or other means or it may not be practical to contact the President.

This procedure authorizes those individuals listed below to make decisions on behalf of the University in the event that the President is unable to do so.

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### **Procedures and Responsibilities**

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- 1 It shall be the responsibility of the person on campus next in line to assume this authority in the order as listed below:
  - 1.1 Provost and Vice President for Academic Affairs
  - 1.2 Vice President for Finance and Administration
  - 1.3 Vice President for Student Affairs and Dean of Students
  - 1.4 Vice President for Enrollment Management
  - 1.5 Vice President for Research & Economic Development
  - 1.6 Vice President for Philanthropy and Engagement
- 2 It is implied that, whenever practical, the administrator acting with authority in the temporary absence of the President will seek counsel from fellow administrators before reaching a decision and will, as soon as possible, inform the President of the situation and subsequent decision.

- 3 In the event of the resignation, incapacity, or death of the President, the Office of the President will notify the Chancellor's Office of The Texas A&M University System. Until an appointment is made, the order of authority described above will apply.
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## **Related Statutes, Policies, or Requirements**

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System Policy 02.05, Presidents of System Member Universities

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## **Revision History**

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Approved September 28, 2005  
Revised March 10, 2008  
Revised December 10, 2008  
Revised June 15, 2011  
Revised August 7, 2014  
Revised April 13, 2017  
Revised December 19, 2018  
Revised July 6, 2020

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## **Contact Office**

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President' Office  
903.886.5013