Training	Who is required to take the training?	Completion Deadline	Course Description	How often is the training completed?
Animal Care & Use	Any person doing research, working on an externally funded project, or a thesis or dissertation **that involves the care and/or use of animals**	Prior to doing any work on a research or externally funded project	[Course Description](#)	Every 3 years
Biosafety/Biosecurity	Any person doing research, working on an externally funded project, or a thesis or dissertation **that involves select agents** (cells, pathogens, DNA and RNA)	Prior to doing any work on a research or externally funded project	[Course Description](#)	Every 3 years
Export Controls	The faculty or staff member responsible for research, or an externally funded project that requires pre-publication approval from the sponsor; encrypted software or mass-market encryption products; development of equipment, weapons, software, technology, or research that can be utilized by the military or in space; shipping items to foreign countries	Prior to doing any work on a research or externally funded project	[Course Description](#)	Every 2 years
Financial Conflict of Interest	Any person working on an externally funded project	Within 30 days of hire	How federal regulations relate to financial conflict of interest; A&M University System's policies related to FCOI; what significant financial interests (SFIs) are required to be disclosed; who is responsible for reviewing disclosures and implementing the A&M System's FCOI program	Every 4 Years
Protection of Human Subjects	Any person doing research, working on an externally funded project, or a thesis or dissertation **that involves human subjects** (surveys, interviews, certain archival data, and any human participants)	Prior to doing any work on a research or externally funded project	[Course Description](#)	Every 3 years
Responsible Conduct of Research	Any person doing research, working on an externally funded project, or a thesis or dissertation	Prior to doing any work on a research or funded project	[Course Description](#)	Every 3 years
Time & Effort Reporting	Any person working on an externally funded project	Within 30 days of work or hire	Provides basic background information about effort reporting and how to use the Single Sign-On (SSO) Time & Effort and TimeTraq systems to certify effort.	Every 2 years