Creating the RSS Feed Sidebar

- 1. If you haven't already done so, create an RSS Feed Block (or send a request to IT Support to create one for you. See How to Create an RSS Feed Block for more information.
- 2. In your browser, open Cascade and go to the folder containing your web pages.
- 3. If you don't already have one, create a folder named _sidebars.
 - In Cascade select the folder containing your web pages.
 - From the New menu, select System Folder.
 - Change the system name to _sidebars. 0
 - Click the Submit Button to save your changes. 0
- 4. Select your _sidebars folder.
- 5. From the New menu, select Sidebar **Items > RSS Feed**.
- Enter a descriptive System Name.
 Enter a Heading
- 8. Link the RSS Feed field to the RSS Feed Block created in Step
 - Select the RSS Feed Block Icon. 0
 - 0 From the Popup Menu, select Browse.
 - In the Block Chooser, find and select the RSS Feed Block 0 created.

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- 9. (Optional) If you like, you can change the Maximum Number of Items shown in the sidebar.
- 10. Click the Submit button to save your sidebar item