

Entourage Settings for Exchange Accounts

Open Entourage and go to Tools>Accounts, double click the exchange account to edit.

Essential information on the account settings tab:

Account Name: Tamuc or whatever comes to mind

1. Name: Name as you would like it to appear in emails
2. Email address: email address in standard format (firstname.lastname@tamuc.edu)

Check the “Use my account information” radio button:

1. Account id: standard ad login name (LastNameFirstName)
2. Domain: start with blank, then use CTIS, if it does not work change to tamuc.edu
3. Password: normal ad account password

Note: there are variations for the login procedure depending on the minor version of Entourage, thus the need to experiment with the domain name.

Server information:

1. Exchange server: <https://outlook.tamuc.edu/exchange>
2. Check the button for “This DAV service requires a secure connection”.

Account name: Tamuc

Personal information

Name: Seth Compton

E-mail address: Seth.Compton@tamuc.edu

Authentication

Use my account information

Account ID: comptonseth

Domain: CTIS

Password:

Save password in my Mac OS keychain

Use Kerberos authentication

Kerberos ID: None

Server information

Exchange server: https://outlook.tamuc.edu/exchange

This DAV service requires a secure connection (SSL)

Override default DAV port: 443

[Learn about connecting to an Exchange account](#)

Cancel OK

Click the options tab, leave at defaults.

Edit Account

Account Settings Options Advanced Delegate Mail Security

Downloading mail

Receive complete messages

Partially receive messages over KB

Message Options

Default signature:

Additional headers:

Header	Value
<input type="text"/>	<input type="text"/>

Cancel OK

Click the advanced tab:

Public Folder Settings:

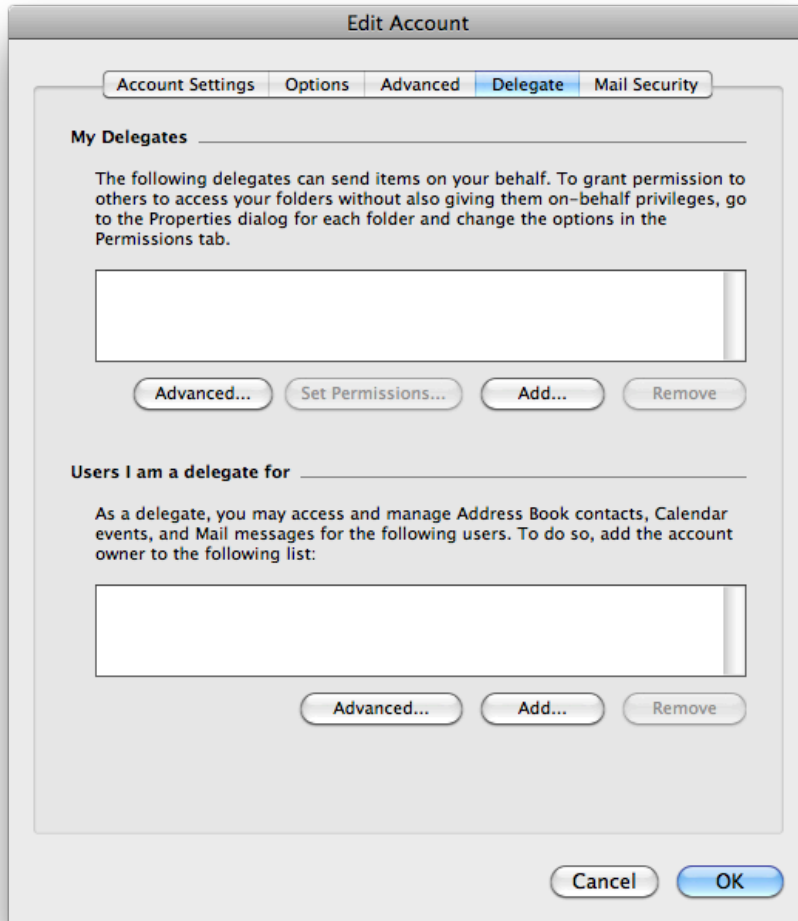
1. Public Folders server: outlook.tamu-commerce.edu/public
2. Check the box for This DAV service requires a secure connection

Directory Settings:

1. LDAP server: ctisad1 or ctisad2.
2. Check the box for This server requires me to logon.

The image shows a screenshot of the 'Edit Account' dialog box, specifically the 'Advanced' tab. The dialog has a title bar 'Edit Account' and several tabs: 'Account Settings', 'Options', 'Advanced' (selected), 'Delegate', and 'Mail Security'. The 'Public Folder Settings' section includes a text field for 'Public folders server:' containing 'outlook.tamu-commerce.edu/public/'. Below this is a note: 'This server is also used for free/busy information.' There are two checkboxes: 'This DAV service requires a secure connection (SSL)' which is checked, and 'Override default DAV port:' which is unchecked with a text field containing '443'. The 'Directory Settings' section includes a text field for 'LDAP server:' containing 'ctisad3'. Below this are three checkboxes: 'This server requires me to log on' (checked), 'This LDAP server requires a secure connection (SSL)' (unchecked), and 'Override default LDAP port:' (unchecked) with a text field containing '3268'. There is a 'Maximum number of results to return:' field with '1000' and a spinner. A 'Search base:' field is empty. The 'Client Certificate-based Authentication' section shows 'Client certificate:' as '<No certificate selected>' with a 'Select...' button. At the bottom are 'Cancel' and 'OK' buttons.

Click the Delegates tab and leave at default.



Click the Mail Security tab and leave at defaults.

