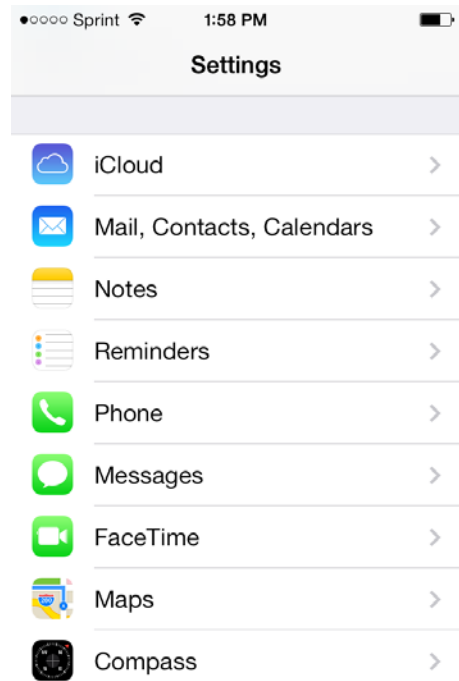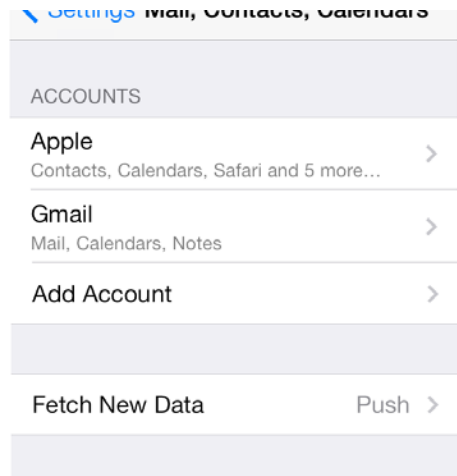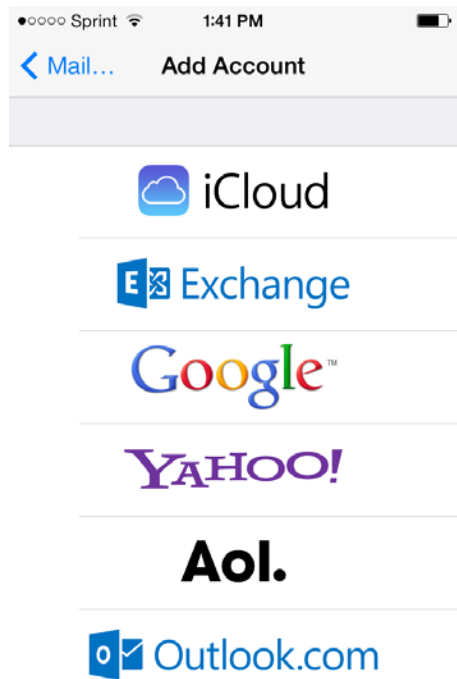1. Click on the Settings App

2. Select Mail, Contacts, Calendars.

3. Select Add Account

4. Select Microsoft Exchange

5. On the following screen you will need to enter your e-mail address (FirstName.LastName@tamuc.edu) and your password. Click Next.

Cancel	Exchange	Next
Email	first.last@tamuc.edu	
Password	Required	
Description	Exchange	

Q W E R T Y U I O P

A S D F G H J K L

Z X C V B N M

_123   space   @   .   return

6. You will now be prompted to enter the server address and the domain. Enter outlook.tamuc.edu as the server address. Enter CTIS as the domain. Click Next.

Verifying	
Email	Seth.Compton@tamuc.edu
Server	outlook.tamuc.edu
Domain	CTIS
Username	LastnameFirstname
Password	•••••••••••••••••
Description	Exchange

7. On the following screen select the items you would like to sync and click Save.