

Texas A&M University-Commerce
Banner Security
Change Forms in User Class

PART 1: REQUESTED CHANGES

Security Class Name: _____

Please use the following roles: Q=Query or M=Modify

Add to Class:

<u>Form</u>	<u>Role</u>	<u>Profile</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Remove from Class:

_____	_____	_____
_____	_____	_____

PART 2: AUTHORIZATION/SIGNATURES

_____	_____	_____
Person Requesting Changes	Printed Name	Date

_____	_____	_____
Banner Class Owner	Printed Name	Date

_____	_____	_____
Banner Form Owner	Printed Name	Date

Please send form to the CITE office in BA 156, or email scanned PDF to HelpDesk@tamuc.edu

BANNER SECURITY – STAFF USE ONLY

Form Received: _____	Returned? _____	Ticket #: _____
_____	Forwarded? _____	
Date	Initials	Reason

Completed: _____	_____	_____	_____
Date	Initials	Username	Signature

Comments:

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