



NUTR, 460, 01, Senior Seminar

COURSE SYLLABUS: FALL 2026
WEB BASED

INSTRUCTOR INFORMATION

Instructor: Kaylie Campbell, MS, RDN, CSSD, LD
Office Location: NHS
Office Hours: TBA
Office Phone: 903-866-5549
University Email Address: kaylie.campbell@etamu.edu
Preferred Form of Communication: **Email**
Communication Response Time: 24-48 hours

COURSE INFORMATION

Materials – Textbooks, Readings, Supplementary Readings

Senior level DPD students are required to become members and participate in student opportunities within the Academy of Nutrition and Dietetics including the state level affiliate. Student Membership purchased through AND website; \$58 annual fee.

KRDN 2.8 Participate in a nutrition and dietetics professional organization and explain the significant role of the organization.

Websites:

- Academy of Nutrition & Dietetics: <https://www.eatright.org/>
- Dietetic Internship Programs: https://www.eatrightpro.org/acend/accredited-programs/accredited-programs-directory?rdType=url_edit&rdProj=acend_prog&rdInfo=di
- DICAS: <https://portal.dicas.org/>
- D&D Digital: <https://www.dnndigital.com>
- Informational Videos on Internship Application: <https://www.eatrightpro.org/acend/students-and-advancing-education/application-process-for-students/video-for-dietetic-internship-centralized-application-service>

The syllabus/schedule are subject to change.

Course Description

During this course students will develop the materials required for their future career including personal statement, resume and professional portfolio. Covers the variety of traditional and non-traditional career options in the dietetics profession and navigating the process of becoming a registered dietitian nutritionist (RDN/RD) or a nutrition and dietetics technician, registered (NDTR).

Student Learning Outcomes (Should be measurable; observable; use action verbs)

1. Develop a personal plan for completing dietetic internship process.
2. Complete materials required for internship (supervised practice) application process.
3. Create and maintain a personal professional portfolio.
4. Develop a primary and secondary career plan.
5. Strengthen interviewing skills/etiquette and communicate quality responses to common interview questions.

COURSE REQUIREMENTS

Minimal Technical Skills Needed

Using the learning management system, using Microsoft Word, PowerPoint, and Excel, using university email, and using Google Docs / Slides.

Instructional Methods

This course will be a combination of in-person class meetings including guest speakers and individual online assignments/activities.

Student Responsibilities or Tips for Success in the Course

This course requires students to be disciplined, self-motivated, and good managers of their time. This 1-hour credit course and can require up to 3 hours of commitment each week. Some weeks may require less. Time will be spent completing internship application and assignments.

GRADING

This is a PASS/NO CREDIT course. To achieve a passing grade, the student must complete the following assignments and activities with 80% or greater of total possible points.

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Assessments

Attendance: Attendance will be taken in this class, failure to attend will be used in determining your grade for this course. Students are expected to attend each class period. Students are responsible for all class content/activities/work missed during their absences or tardiness, whether excused or unexcused. In the case of planned absence, students are responsible for anticipating such conflicts and discussing them with their instructors in advance, preferably at the beginning of the semester. In the case of unplanned absence, students shall submit documentation to their instructor. In the case of long-term absences due to medical treatments, military orders, or other situations, students must contact their instructors at the beginning of the period of absence to discuss a plan for completing the semester. It is the student's responsibility to arrange for the completion of any missed work

Assignments

1. Personal information form and GPA calculation document (10 points)
2. Self-Assessment and Goals Worksheet (will compare to assessment completed in NUTR 205)

KRDN 5.1 Perform self-assessment that includes awareness in terms of learning and leadership styles and cultural orientation and develop goals for self-improvement.

3. Resume (20 points)
4. Drafts of personal/professional statement (50 points)

KRDN 2.1 Demonstrate effective and professional oral and written communication and documentation.

KRDN 5.2 Identify and articulate one's skills, strengths, knowledge and experiences relevant to the position desired and career goals.

KRDN 5.3 Practice how to self-advocate for opportunities in a variety of settings (such as asking for needed support, presenting an elevator pitch).

5. Internship selection: search internship sites and select your top three. Provide write-up summarizing internship sites, application requirements, emphasis, fees, interview process. More details provided on D2L.
6. Nutrition job search: select a minimum of three future career options in the field of dietetics using current job postings.(20 points)
7. Create and maintain an online personal professional e-portfolio (50 points)
8. Contact 3 letters of reference for applications. (30 points)
9. Interview a Dietitian (20 points)

KRDN 5.6 Demonstrate an understanding of the importance and expectations of a professional in mentoring and precepting others.

10. Standards of Practice Modules and Participation (150 points)

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KRDN 2.2 Describe the governance of nutrition and dietetics practice, such as the Scope of Practice for the Registered Dietitian Nutritionist and the Code of Ethics for the Profession of Nutrition and Dietetics.

TECHNOLOGY REQUIREMENTS

LMS

All course sections offered by East Texas A&M have a corresponding course shell in the myLeo Online Learning Management System (LMS). Below are technical requirements

LMS Requirements:

<https://community.brightspace.com/s/article/Brightspace-Platform-Requirements>

LMS Browser Support:

https://documentation.brightspace.com/EN/brightspace/requirements/all/browser_support.htm

YouSeeU Virtual Classroom Requirements:

<https://support.youseeu.com/hc/en-us/articles/115007031107-Basic-System-Requirements>

ACCESS AND NAVIGATION

You will need your campus-wide ID (CWID) and password to log into the course. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or helpdesk@etamu.edu.

Note: Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, Starbucks, a ETAMU campus open computer lab, etc.

COMMUNICATION AND SUPPORT

If you have any questions or are having difficulties with the course material, please contact your Instructor.

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Technical Support

If you are having technical difficulty with any part of Brightspace, please contact Brightspace Technical Support at 1-877-325-7778. Other support options can be found here:

<https://community.brightspace.com/support/s/contactsupport>

Interaction with Instructor Statement

Students can expect a response to email messages and/or phone calls within 24-48 hours from the time that your communication was sent. Communication may be slower on weekends and can expect a response by the next business day. All assignments will be graded and grades posted in a timely manner. Office hours are posted in office (NHS 134) window.

COURSE AND UNIVERSITY PROCEDURES/POLICIES

Course Specific Procedures/Policies

Electronic Devices & Acceptable Use Policy: Research indicates student performance is significantly (negatively) correlated with cell phone use. The active use of cellular phones or other electronic devices is distracting to your own learning, your classmates, and the professor. It is also considered extremely disrespectful and unprofessional in a classroom or work setting. Cell phones should be silenced and put away upon entry into the classroom. (This means out of reach, like in your backpack or off your desk; NOT in your lap, pocket, purse, or other place where you try to hide its' use.) Excessive texting in the classroom will NOT be tolerated.

Religious observations: Any student in this course who plans to observe a religious holiday which conflicts in any way with the course schedule or requirements should contact the instructor at the beginning of the semester to discuss alternative accommodations.

Syllabus Change Policy

The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

University Specific Procedures

Student Conduct

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. The Code of Student Conduct is described in detail in the [Student Guidebook](#).

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<http://www.tamuc.edu/Admissions/oneStopShop/undergraduateAdmissions/studentGuidebook.aspx>

Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum:

<https://www.britannica.com/topic/netiquette>

ETAMU Attendance

For more information about the attendance policy please visit the [Attendance](#) webpage and [Procedure 13.99.99.R0.01](#).

<http://www.tamuc.edu/admissions/registrar/generalInformation/attendance.aspx>

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/academic/13.99.99.R0.01.pdf>

Academic Integrity

Students at East Texas A&M are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty see the following procedures:

[Undergraduate Academic Dishonesty 13.99.99.R0.03](#)

[Undergraduate Student Academic Dishonesty Form](#)

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/documents/13.99.99.R0.03UndergraduateStudentAcademicDishonestyForm.pdf>

[Graduate Student Academic Dishonesty Form](#)

<http://www.tamuc.edu/academics/graduateschool/faculty/GraduateStudentAcademicDishonestyFormold.pdf>

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/undergraduates/13.99.99.R0.03UndergraduateAcademicDishonesty.pdf>

East Texas A&M acknowledges that there are legitimate uses of Artificial Intelligence, ChatBots, or other software that has the capacity to generate text, or suggest replacements for text beyond individual words, as determined by the instructor of the course.

Any use of such software must be documented. Any undocumented use of such software constitutes an instance of academic dishonesty (plagiarism).

Individual instructors may disallow entirely the use of such software for individual assignments or for the entire course. Students should be aware of such requirements

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and follow their instructors' guidelines. If no instructions are provided the student should assume that the use of such software is disallowed.

In any case, students are fully responsible for the content of any assignment they submit, regardless of whether they used an AI, in any way. This specifically includes cases in which the AI plagiarized another text or misrepresented sources.

Students with Disabilities-- ADA Statement

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

Office of Student Disability Resources and Services

East Texas A&M University

Velma K. Waters Library Rm 162

Phone (903) 886-5150 or (903) 886-5835

Fax (903) 468-8148

Email: studentdisabilityservices@tamuc.edu

Website: [Office of Student Disability Resources and Services](http://www.tamuc.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/)

<http://www.tamuc.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/>

Nondiscrimination Notice

East Texas A&M University will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

Campus Concealed Carry Statement

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in East Texas A&M University buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and East Texas A&M Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations.

For a list of locations, please refer to the [Carrying Concealed Handguns On Campus](#) document and/or consult your event organizer.

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Web url:

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf>

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all East Texas A&M campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

East Texas A&M Supports Students' Mental Health

Mental Health and Well-Being

The university aims to provide students with essential knowledge and tools to understand and support mental health. As part of our commitment to your well-being, we offer access to Telus Health, a service available 24/7/365 via chat, phone, or webinar. Scan the QR code to download the app and explore the resources available to you for guidance and support whenever you need it.



Department or Accrediting Agency Required Content

COURSE OUTLINE / CALENDAR

Week	Date	Chapter	Assignment Due <i>All Assignments below are due by 11:59PM CST on the dates below!</i>
1	8/20	Course Orientation	
2	8/24	Computer Matching Choosing an Internship	
3	8/31	Letters of Recommendation	

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4	9/7	Resume Career Center	
5	9/14	Roles and Responsibilities of Health Care Professionals	Internship Assignment
6	9/21	Internship Resources, DICAS, other internship options	Letters of Recommendation
7	9/28	GPA Calculations	Resume Review
8	10/5	Personal Statements	
9	10/12	Wellbeing and Resilience for Healthcare Professionals	
10	10/19	Mentoring and Precepting Verification Statements	Personal Statement Draft 1
11	10/26	Interdisciplinary Teams Role of the RDN/SOPs Code of Ethics Review	Interview a Dietitian
12	11/2	Public Policy Billing and Coding	Personal Statement Draft 2
13	11/9	Other Careers in Nutrition	
14	11/16	Interviewing	Career Assignment
15	11/23	DICAS review and Final Tips for Success	
16	11/30	DICAS review and Final Tips for Success	Personal Statement Final Draft Review Portfolio
17	12/7	FINALS WEEK	

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