



RDG 567.01W Practicum in Lit Assess/Intervention, Coaching, and Campus Leadership in Elem, MS, and HS

COURSE SYLLABUS: Fall 2026

Instructor: Dr. Melanie Loewenstein, Associate Professor, Early Childhood/Reading Education

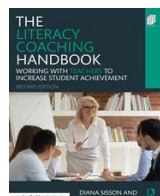
Office Hours: By appointment

University Email Address: Melanie.Loewenstein@etamu.edu

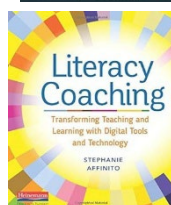
Office Hours: by Appointment (Virtually)

Preferred Form of Communication: email

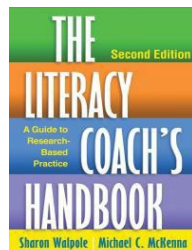
Email me questions directly at Melanie.Loewenstein@etamu.edu. Please allow 1-2 business days for a response. We can also Zoom if you wish to communicate virtually.



Sisson, D., & Sisson, B. (2024). *The literacy coaching handbook: Working with teachers to increase student achievement* (2nd ed.). Routledge.



Affinito, S. (2018). *Literacy coaching: Transforming teaching and learning with digital tools and technology* (1st ed.). Heinemann.



Library E-Book

https://tamuc.primo.exlibrisgroup.com/permalink/01TEXAM_COM/17dpga3/alma991006528697206041

COURSE INFORMATION

Software Required: All materials are docx documents. You are expected to turn in your assignments using docx, ppt, pptx, or prezi. **Please do not submit assignments using pages or pdf applications.**

Course Description: This course provides guided opportunities for Reading Specialist candidates to apply their understanding of literacy theory, research, instruction, intervention, and assessment selectively across different literacy components in EC-12. Additionally, students will engage in literacy coaching, and other campus improvement literacy leadership responsibilities and initiatives that support culturally and linguistically diverse students.

Prerequisites: Completion of all required Reading Specialist Certification Courses and pre-practicum requirements, including full admittance into the Reading Specialist Certification Program. Crosslisted with: **EDCI 566**

Additional readings may be assigned to supplement course concepts and topics throughout the semester.

ELAR Standards: The Teacher will understand and apply Language Arts knowledge and skills to plan, organize, and implement instruction and assess learning.

- Understands the ELAR content and performance standards that constitute the TEKS found at <http://ritter.tea.state.tx.us/rules/tac/chapter110/index.html>
- Understand the vertical alignment of the TEKS.
- Understand and use Reading terminology correctly.
- Selects and applies effective, developmentally appropriate instructional practices, activities, technologies, and materials
- Uses a variety of formal and informal assessments and knowledge of TEKS to determine students' progress and needs and to help plan addresses needs of all students

Reading Specialist Standards (see rubric for list)

- Standard I – Components of Literacy (57% of test)

TEA Supplemental Trainings (See Course Calendar For Due Dates)

Submit Training Completion Certificates to the D2L Assignment Link.

Training Topic	Training Platform
*Mental Health Training (2213214)	TrainTraq

*Supporting Mental Health in Schools (2113215)	
Dyslexia Training TEALearn Module 6 credits	Katr
ISTE Digital Literacy Training	TBA
SPED Training	

Texas Administrative Codes (TAC):

[19 TAC §228.30(c)(1)]

Educator's Code of Ethics

- (a) professional ethical conduct practices and performance;
- (b) ethical conduct toward professional colleagues; and
- (c) ethical conduct toward students

TAC 228.35(h)(3)

(h) Ongoing educator preparation program support for certification in a certification class other than classroom teacher. Supervision of each candidate shall be conducted with the structured guidance and regular ongoing support of an experienced educator who has been trained as a field supervisor. Supervision provided on or after September 1, 2017, must be provided by a field supervisor who has completed TEA-approved observation training.

The initial contact, which may be made by telephone, email, or other electronic communication, with the assigned candidate must occur within the first quarter of the assignment. For each formal observation, the field supervisor shall participate in an individualized pre-observation conference with the candidate; document educational practices observed; provide written feedback through an individualized, synchronous, and interactive post-observation conference with the candidate; and provide a copy of the written feedback to the candidate's site supervisor. Neither the pre-observation conference nor the post-observation conference need to be onsite. Formal observations conducted through collaboration with school or district personnel can be used to meet the requirements of this subsection. Informal observations and coaching shall be provided by the field supervisor as appropriate.

If a formal observation is **not conducted on the candidate's site** in a face-to-face setting, the formal observation **may be provided** by use of **electronic transmission or other video or technology- based method**. A formal observation that is not conducted on the candidates' site in a face-to-face setting must include a pre-and post-conference. If you are using electronic transmission, you still must have a pre-and post-conference. The conferences can also be electronic.

4

(1) **Formal observations** must be at least **135** minutes (2 hours and 15 minutes) in duration in total throughout the practicum and must be conducted by the field supervisor.

(2) At least one of the formal observations must be on the candidate's site in a face-to-face setting.

(3) If a formal observation is not conducted on the candidate's site in a face-to-face setting, the formal observation may be provided by use of electronic transmission or other video or technology-based method. A formal observation that is not conducted on the candidates' site in a face-to-face setting must include a pre- and post-conference.

(4) An EPP must provide a minimum of one formal observation within the first third of the practicum, one formal observation within the second third of the practicum, and one formal observation within the final third of the practicum.

***** 135 hours of the 160 state-required field hours should be formal observation hours.**

[19 TAC §228.30(c)(1)]

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See D2L/TK20 for the Reading Specialist Program Handbook. [19 TAC §228.30(c)(6)]

The framework in this state for teacher and principal evaluation

T-TESS Teacher Handbook

https://teachfortexas.org/Resource_Files/Guides/T-TESS_Teacher_Handbook.pdf

Assessments/Grading: Grades will be determined via a simple point system and grading rubric. You are responsible for completing work on time. The gradebook in D2L is used to keep track of your activities and points.

90-100%	A
80-89%	B
70-79%	C
60-69%	D
Below 60	F

TECHNOLOGY REQUIREMENTS
Generic List - Not everything will be used in this course

All course sections offered by Texas A&M University-Commerce have a corresponding course shell in the myLeo Online Learning Management System (LMS). Below are technical requirements

LMS Requirements:

<https://community.brightspace.com/s/article/Brightspace-Platform-Requirements>

LMS Browser Support:

https://documentation.brightspace.com/EN/brightspace/requirements/all/browser_support.htm 5

ACCESS AND NAVIGATION

You will need your campus-wide ID (CWID) and password to log into the course. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or helpdesk@tamuc.edu.

Note: Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, Starbucks, a TAMUC campus open computer lab, etc.

COMMUNICATION AND SUPPORT

Brightspace Support ***Need Help?***

Student Support

If you have any questions or are having difficulties with the course material, please contact your Instructor.

Technical Support

If you are having technical difficulty with any part of Brightspace, please contact Brightspace Technical Support at 1-877-325-7778 or click on the **Live Chat** or click on the words "[click here](#)" to submit an issue via email.



System Maintenance

Please note that on the 4th Sunday of each month there will be System Maintenance

which means the system will not be available 12 pm-6 am CST.

COURSE AND UNIVERSITY PROCEDURES/POLICIES

Late Work: Please submit all assignments on time and establish a routine to avoid falling behind. I understand that unexpected situations arise—if you are unable to complete a weekly assignment, email me to explain the circumstances. After uploading a late assignment, you must also email me to confirm that it has been submitted.

Scholarly Expectations: All work submitted for credit must be original and created specifically for this class. Submitting the same work for multiple courses, without explicit instructor permission, is both inappropriate and unethical—especially at the graduate level. Graduate-level work should reflect advanced critical thinking, demonstrate a higher level of quality than undergraduate work, and undergo a thorough writing and editing process before submission.

Attendance Policy: Students are expected to attend the required **synchronous meetings** indicated on the **course calendar**. Additionally, students are required to participate in **pre-and post-conferences** associated with the *three* formal observation lessons. Notify the instructor if you are unable to virtually attend any scheduled meetings. They will need to be made up/ rescheduled to receive full participation credit for the course.

Plagiarism: Academic integrity is essential to your success in this program. Using another person's work—written or otherwise—without proper citation is a serious violation and will result in a grade of "F" for the course, as well as dismissal from the program. Please take great care to cite all sources accurately and consistently.

University Specific Procedures

Student Conduct

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. The Code of Student Conduct is described in detail in the Student Guidebook.

<http://www.etamu.edu/Admissions/oneStopShop/undergraduateAdmissions/studentGuidebook.aspx>

Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum: <https://www.britannica.com/topic/netiquette>

ETAMU Attendance

For more information about the attendance policy please visit the Attendance webpage and Procedure 13.99.99.R0.01.

<http://www.etamu.edu/admissions/registrar/generalInformation/attendance.aspx>

<http://www.etamu.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/academic/13.99.99.R0.01.pdf>

Academic Integrity

Students at East Texas A&M University are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty see the following procedures:

Undergraduate Academic Dishonesty 13.99.99.R0.03

Undergraduate Student Academic Dishonesty Form

<http://www.etamu.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/documents/13.99.99.R0.03UndergraduateStudentAcademicDishonestyForm.pdf>

<http://www.etamu.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/undergraduates/13.99.99.R0.03UndergraduateAcademicDishonesty.pdf>

AI use in course

East Texas A&M University acknowledges that there may be legitimate uses of Artificial Intelligence, ChatBots, or other software that has the capacity to generate text, or suggest replacements for text beyond individual words, as determined by the instructor of the course. Any use of such software must be documented. Any undocumented use of such software constitutes an instance of academic dishonesty (plagiarism). Individual instructors may disallow entirely the use of such software for individual assignments or for the entire course. Students should be aware of such requirements and follow their instructor's guidelines. If no instructions are provided the student should assume that the use of such software is disallowed. In any case, students are fully responsible for the content of any assignment they submit, regardless of whether they used an AI, in any way. This specifically includes cases in which the AI plagiarized another text or misrepresented sources.

Students with Disabilities-- ADA Statement

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

Office of Student Disability Resources and Services

Velma K. Waters Library Rm 162

Phone (903) 886-5150 or (903) 886-5835

Email: studentdisabilityservices@etamu.edu

Website: Office of Student Disability Resources and Services

<http://www.etamu.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/>

Nondiscrimination Notice

East Texas A&M University will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

Campus Concealed Carry Statement

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in East Texas A&M University buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and East Texas A&M Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations.

For a list of locations, please refer to the Carrying Concealed Handguns On Campus document and/or consult your event organizer.

Web url:

<http://www.etamu.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf>

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all East Texas A&M campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

East Texas A&M Supports Students' Mental Health

The Counseling Center at East Texas A&M, located in the Halladay Building, Room 203, offers counseling services, educational programming, and connection to community resources for students. Students have 24/7 access to the Counseling Center's crisis assessment services by calling 903-886-5145. For more information regarding Counseling Center events and confidential services, please visit www.etamu.edu/counseling-center

