



MUS-352-051, Minor Applied Euphonium

COURSE SYLLABUS: Fall 2026

INSTRUCTOR INFORMATION

Instructor: Keith Packman

Office Location: Music Building, Room 229

Office Hours: [By appointment]

University Email Address: keith.packman@etamu.edu

Preferred Form of Communication: Email

Communication Response Time: By next weekday

COURSE INFORMATION

MATERIALS – TEXTBOOKS, READINGS, SUPPLEMENTARY READINGS

Tuba:

- “Complete Method for Tuba” - J.B. Arban (W.Jacobs/J.Young)
OR
- “Complete Conservatory Method for Tuba” - J.B. Arban (M. Roylance)
AND
- “70 Studies for BBb Tuba, Volume 1” – V. Blazhevich (Robert King)

Euphonium:

- “Complete Method for Trombone & Euphonium” - J.B. Arban (Alessi/Bowman)
OR
- “Method for Trombone and Baritone” - J.B. Arban (Randall/Mantia)
AND
- “Select Studies for Baritone (Bass Clef)” - H. Voxman

Students will also be required to purchase, at minimum, one solo piece to be performed within the semester, in addition to the texts listed above. This repertoire selection will be determined in the first few weeks by Prof. Packman and the student. Prof. Packman may also request that the student acquire additional method books and/or music.

PROFESSIONAL MEMBERSHIPS

It is strongly encouraged that music education students be active members of TMEA and NAFME. Membership forms may be accessed online here:

- <https://www.tmea.org/membership/>
- <https://nafme.org/>

ETAMU students with NAFME membership are automatically members of the ETAMU Collegiate Chapter. Collegiate members have access to a wealth of research journals, webinars, advocacy materials, and more. The ETAMU chapter sponsors workshops and other events for the benefit of pre-service and in-service music educators.

COURSE DESCRIPTION

Lessons will focus on developing tone, time, technique and musicality by means of various repertoire selections and method books. Students will also learn the proper techniques for practicing their instrument by maintaining a regular practice routine throughout the semester. Progress made in lessons and in independent practice will be displayed through performances, both in studio class sessions as well as end-of-semester juries/barriers.

This course content is aligned with the standards established by the Texas Education Code, covering areas such as Music, the Commissioner's Rules, Pedagogy and Professional Responsibilities, Technology, and English Language Proficiency. To review these standards, please visit the Music Education Program D2L Shell and select "Standards and Objectives."

STUDENT LEARNING OUTCOMES

At the conclusion of the course, the students will be able to:

1. Develop a quality, characteristic tone
2. Can self-diagnose playing concerns in personal practice sessions
3. Show improvement of key fluency
4. Have acquired efficiency in playing the instrument
5. Obtain the know-how for analyzing phrase structure and developing unique, musical concepts

COURSE REQUIREMENTS

MINIMAL TECHNICAL SKILLS NEEDED

- Basic email communication
- D2L

INSTRUCTIONAL METHODS

Private Lessons

Students enrolled will attend one, 50-minute private lesson per week. Students must practice every day to prepare for the following week's lesson. A minimum practice expectation is 60 minutes per day. To truly experience noticeable progress, this time should be doubled. Grading for the semester will be based off of progress and effort given throughout the months. Should a lesson need to be rescheduled, both Prof. Packman and the student will schedule a make-up lesson time, if possible. Refer to **Attendance** below for more information.

Studio Class

During these sessions students will participate in performances, lectures, discussions and other relevant topics. Guest artists may visit during this time to work with students in a masterclass setting. Studio class is not a required attendance, but is strongly encouraged for musical, artistic and professional growth. In studio class it is expected that all students participate in discussions, feedback, etc. to practice putting relevant musical thoughts into words.

Tuba-Euphonium Ensemble

Students will participate in a Tuba-Euphonium Ensemble (TEE) throughout the semester. TEE will rehearse using studio class time in addition to supplemental rehearsals. TEE will give at least one performance during the semester.

STUDENT RESPONSIBILITIES OR TIPS FOR SUCCESS IN THE COURSE

- Devote at least 60 minutes per day to practicing
- Do not jump straight into repertoire but begin with some sort of daily routine or exercise pattern
- Use fundamental knowledge of creating sound on your instrument to create logical hypotheses towards improvement
- Learn as much context as you can about your assigned music to better understand what your expectations as a performer could be

- Refer to lesson notes to not fall behind on expectations
- Practice singing your music as well as any music, in general

ASSESSMENTS

Tonality-Shifting Etude

Within the first month of the semester students will receive an etude that utilizes all twelve major keys. Throughout the semester students will practice and develop confidence performing this etude, ideally using it as part of a daily practice routine. At the end of the semester students will perform this etude in its entirety for Prof. Packman in one of their final lessons. Grading will be determined based off the below grade scale.

Tune of the Week

At the beginning of the semester, you will be given a list of thirteen pieces of well composed and performed music of varying styles that are both within and outwards from the classical genre. Each week you will listen to one of the thirteen selections and write up a one-page, double-spaced response to submit. You may comment on topics such as: timbre, rhythm, emotion, personal feelings, counterpoint, etc. Do not write about dates and background of pieces unless relevant to points you are trying to make. These responses will be due every Saturday, with the exception of August 22nd, October 10th and November 28th.

Jury

Based off of the student's progress in their degree plan, they will be expected to perform in a specific end-of-semester performance.

GRADING

Final grades in this course will be based on the following scale:

- A = 90%-100%
- B = 80%-89%
- C = 70%-79%
- D = 60%-69%
- F = 59% or Below

Total points corresponding to the final letter grades

- A = 451- 500 Points
- B = 401- 450 Points
- C = 351- 400 Points
- D = 301- 350 Points
- F = 300 & > Points

Weights of the assessments in the calculation of the final letter grade.

<i>Category</i>	<i>Percentage of Overall Grade</i>
Lesson Progress	60%
Jury	20%
Tune of the Week	13%
Tonality-Shifting Etude	7%

COURSE OUTLINE / CALENDAR

Due to the flexibility needed in lessons, assignments and assessments may last for shorter or longer periods than others and a set calendar cannot be set. A separate calendar for studio class meetings will be distributed early in the semester.

TECHNOLOGY REQUIREMENTS

LMS

All course sections offered by East Texas A&M University have a corresponding course shell in the myLeo Online Learning Management System (LMS). Below are technical requirements

LMS Requirements:

<https://community.brightspace.com/s/article/Brightspace-Platform-Requirements>

LMS Browser Support:

https://documentation.brightspace.com/EN/brightspace/requirements/all/browser_support.htm

Zoom Video Conferencing Tool

https://inside.tamuc.edu/campuslife/CampusServices/CITESupportCenter/Zoom_Account.aspx?source=universalmenu

ACCESS AND NAVIGATION

You will need your campus-wide ID (CWID) and password to log into the course. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or helpdesk@etamu.edu.

Note: Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, Starbucks, a TAMUC campus open computer lab, etc.

COMMUNICATION AND SUPPORT

If you have any questions or are having difficulties with the course material, please contact your Instructor.

TECHNICAL SUPPORT

If you are having technical difficulty with any part of Brightspace, please contact Brightspace Technical Support at 1-877-325-7778. Other support options can be found here: <https://community.brightspace.com/support/s/contactsupport>

CWID AND PASSWORD

You will need your campus-wide ID (CWID) and password to log into the course. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or helpdesk@etamu.edu.

TECHNOLOGY-RELATED ISSUES

Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, Starbucks, an ETAMU campus open computer lab, etc.

COMMUNICATION AND SUPPORT

INTERACTION WITH INSTRUCTOR STATEMENT

If you have any questions or are having difficulties with the course material, please contact your instructor. Correspondence will always be through university email (your “myLeo” mail) and announcements in myLeo online (D2L). You will not RECEIVE email through D2L, so be sure to check your ETAMU email for communication. Students are encouraged to check university email daily.

INCLUDE THE FOLLOWING IN EMAILS WITH INSTRUCTOR:

- Course name and subject in the subject line
 - Salutation (Good afternoon, Dr. Jackson)
 - Proper email etiquette (no “text” emails – use proper grammar and punctuation)
 - Student name and CWID after the body of the email (possibly add to student signature on email)
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COURSE AND SCHOOL OF MUSIC PROCEDURES/POLICIES

SYLLABUS CHANGE POLICY

The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

Attendance, Engagement and Civility Policy

ATTENDANCE

Students are expected to attend every lesson and every studio class meeting. Absences should be notified as soon as possible. Should a lesson absence occur without notification, the student has until the end of the day to notify Prof. Packman to attempt to find a make-up lesson time. If no notification is made, it will count as an unexcused absence. Should a lesson need to be rescheduled due to valid circumstances, efforts will be made by both parties to find a time to make up the missed instructional period. After the first unexcused absence, each subsequent occurrence will lower the overall letter grade by one unit.

ENGAGEMENT

Students are expected to remain fully engaged in class activities during class time. Any student who disengages from class (texts, checks social media, works on assignments for other classes) will be asked to leave the classroom and an unexcused absence will be recorded in D2L.

CIVILITY

All students are expected to follow the Tenets of Common Decency and acceptable behavior conducive to a positive learning environment. The Code of Student Conduct is described in detail in the Student Guidebook: <https://www.etamu.edu/student-code-of-conduct>. The tenets apply to all communication to the instructor and your classmates.

Demonstrate commitment to your course of study by contributing thoughtfully to class discussions, turning in assignments in a timely manner, being prompt and dependable, supporting your peers and the instructor, and accepting critiques graciously. Be open-minded about other's opinions and thoughts, encouraging them to stretch their boundaries and take risks, and listen attentively to their performances.

Cell phones should be turned off before class begins and concealed from view throughout the duration of the class period. Please take care of any necessities (food, drink, restroom) before coming to class so that we may proceed without interruption. If you need to bring a bottle of water, please take care keep the cap secured. Dispose of all food and chewing gum before class begins. No food, chewing gum, or drinks other than water are allowed in the classroom.

Please be careful with our classroom materials and use them only when instructed. Failure to bring class materials will result in a loss of 50 points.

Be open-minded about other's opinions and thoughts, encouraging them to stretch their boundaries and take risks, and listen attentively to their performances. Failure to conform to these expectations of behavior will result in a lowered grade. Engagement/Performance grades will be given according to the instructor's discretion:

- An A will be earned by the student who arrives early with all materials, exhibits superior attentiveness, is fully prepared for class, participates with enthusiasm, and is a leader and role model to others.
- A B will be earned by the student who exhibits excellent attentiveness, is prepared for class, participates with enthusiasm, and is a valued asset to others.
- A C will be earned by the student who exhibits average attentiveness, preparation, and class participation.
- A D will be earned by the student who exhibits little attentiveness, preparation, and participation.
- An F will be earned by the student who exhibits no attentiveness, preparation, or participation. This student will be instructed to drop the course.

ACADEMIC INTEGRITY

Academic integrity is a fundamental expectation of this course and of the School of Music. Students are expected to complete all assignments honestly and to submit work that

represents their own knowledge, effort, and creativity. Any form of academic dishonesty undermines the learning process and is inconsistent with the ethical standards expected of university students and future music professionals.

Students found responsible for cheating, plagiarism, or other forms of academic misconduct will receive a grade penalty, which may include a zero on the assignment or examination, a failing grade for the course, or other sanctions at the instructor's discretion, consistent with university policy. Incidents of academic misconduct will be reported to the Dean of Students and may result in additional disciplinary action.

Cheating includes, but is not limited to:

- Using unauthorized materials, devices, or assistance during quizzes, tests, or examinations.
- Receiving unauthorized help on assignments, papers, projects, or other coursework.
- Obtaining or distributing examination materials without permission.
- Submitting the same paper or project for more than one course without the prior approval of all instructors involved.
- Collaborating on work intended to be completed individually.
- Any action intended to gain an unfair academic advantage.

Plagiarism includes, but is not limited to:

- Presenting another person's words, ideas, research, or creative work as your own without proper acknowledgment.
- Using direct quotations or paraphrased material without appropriate citation.
- Submitting work prepared wholly or in part by another individual or commercial service.
- Failing to properly credit sources, whether published, unpublished, or obtained through digital media.

Unless explicitly authorized by the instructor, all submitted work must be created by the student(s) enrolled in the course. Students may not hire another person or company to complete coursework on their behalf.

Students who are uncertain whether a particular resource or type of assistance is permitted should consult the instructor **before** submitting the assignment.

For more details and the definition of academic dishonesty see the following procedures:

- [Undergraduate Academic Dishonesty University Procedure 13.99.99.R0.03](#)
- [Undergraduate Student Academic Dishonesty Form](#)
- [Graduate Student Academic Dishonesty University Procedure 13.99.99.R0.10](#)
- [Graduate Student Academic Dishonesty Form](#)

USE OF ARTIFICIAL INTELLIGENCE

East Texas A&M University acknowledges that there are legitimate uses of Artificial Intelligence, ChatBots, or other software that has the capacity to generate text, or suggest replacements for text beyond individual words, as determined by the instructor of the course.

Any use of such software must be documented. Any undocumented use of such software constitutes an instance of academic dishonesty (plagiarism).

Individual instructors may disallow entirely the use of such software for individual assignments or for the entire course. Students should be aware of such requirements and follow their instructors' guidelines. If no instructions are provided the student should assume that the use of such software is disallowed.

In any case, students are fully responsible for the content of any assignment they submit, regardless of whether they used an AI, in any way. This specifically includes cases in which the AI plagiarized another text or misrepresented sources.

CLASSROOM ATTIRE

As future music professionals, students are encouraged to view their appearance as part of their professional identity. Developing habits of appropriate dress demonstrates respect for classmates, faculty, guest artists, and the profession, and helps prepare students for the expectations they will encounter in educational and professional settings.

Students are expected to dress in a manner that is appropriate for a university learning environment and reflects the professional standards of the School of Music. Clothing should be clean, neat, and suitable for participating in class activities, including movement-based exercises, presentations, and guest lectures.

Because students often work in close proximity during rehearsals, classes, and performances, attention to personal hygiene is an important aspect of professionalism and respect for others.

University and School of Music Information

UNIVERSITY MISSION STATEMENT

East Texas A&M University nurtures and educates for success through access to academic, research, and service programs of high quality.

SCHOOL OF MUSIC MISSION STATEMENT

The East Texas A&M University School of Music promotes excellence in music through the rigorous study of music history, literature, theory, composition, pedagogy, and the preparation of music performance in applied study and ensembles to meet the highest standards of aesthetic expression.

STUDENTS WITH DISABILITIES-- ADA STATEMENT

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

Student Disability Services
East Texas A&M University
Velma K. Waters Library Rm 162
Phone (903) 886-5150 or (903) 886-5835
Fax (903) 468-8148
Email: studentdisabilityservices@etamu.edu
Website: [Student Disability Services](#)

Please note that faculty members are unable to make accommodations unless they have received a letter from SDRS.

NONDISCRIMINATION NOTICE

East Texas A&M University will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information, or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

CAMPUS CONCEALED CARRY STATEMENT

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in East Texas A&M University buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and ETAMU Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations.

For a list of locations, please refer to the [Carrying Concealed Handguns On Campus](#) document and/or consult your event organizer.

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all East Texas A&M University campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

EAST TEXAS A&M SUPPORTS STUDENTS' MENTAL HEALTH – COUNSELING SERVICES

The Counseling Center at East Texas A&M University, located in the Halladay Building, Room 203, offers counseling services, educational programming, and connection to community resources for students. Students have 24/7 access to the Counseling Center's crisis assessment services by calling 903-886-5145. For more information regarding Counseling Center events and confidential services, please visit <https://www.etamu.edu/counseling-center/>.

MENTAL HEALTH AND WELL-BEING

The university aims to provide students with essential knowledge and tools to understand and support mental health. As part of our commitment to your well-being, we offer access to Telus Health, a service available 24/7/365 via chat, phone, or webinar. Scan the QR code or go to https://studentsupport.telushealth.com/us/about#download_app to download the app and explore the resources available to you for guidance and support whenever you need it.



As an Institutional Member of the National Association of Schools of Music, East Texas State A&M University supports the Association's commitment to student health and wellness. The following web address provides links to information for resources related to physical and mental well-being, as well as assists in offering preventative measures that students can take to avoid serious and/or chronic conditions: <https://www.etamu.edu/music/musician-health-and-safety/>
