



ENG 1301: College Reading and Writing
COURSE SYLLABUS: Fall 2026
SECTION 25E (CRN: 80592) Meeting MWF 09:00-09:50
SECTION 26E (CRN: 80594) Meeting MWF 10-10:50

INSTRUCTOR INFORMATION

Instructor: Marilyn Lewis, M.S.

Office Location: TDH: 126

Office Hours: M & W 1:30-3:00, by appointment

University Email Address: marilyn.lewis@etamu.edu

Preferred Form of Communication: **Email/ Office hour drop-in (TBD)**

Communication Response Time: 48 hrs.

COURSE INFORMATION

Software Required:

- D2L
- LeoMail
- A word processing program: Students have free access to [Office 365](#)

Course Description

ENGL 1301: College Reading and Writing builds the rhetorical reading, writing, and revision skills you'll rely on throughout college and beyond. You'll analyze how popular and academic texts use rhetorical strategies to reach different audiences, write a literacy narrative that reflects on your own history as a reader and writer, and investigate how a discourse community of your choice uses language and genre conventions to communicate. The course closes with a sustained revision cycle, in which you'll return to earlier work and strengthen it using the feedback and skills you've built across the semester. ENGL 1301 emphasizes cross-disciplinary skills — rhetorical analysis, awareness of discourse communities, ethical use of sources, and revision as an ongoing practice — that transfer directly to your writing in other courses and contexts.

CORE CURRICULUM COURSE OBJECTIVES

- **Critical Thinking Skills:** to include creative thinking, innovation, inquiry, analysis, evaluation, and synthesis of information;
- **Communication Skills:** to include effective development, interpretation, and expression of ideas through written, oral, and visual communication;

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- **Teamwork:** to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal;
- **Personal Responsibility:** to include the ability to connect choices, actions, and consequences to ethical decision-making

English 1301 Learning Outcomes

1. **Define** important terms/concepts, including, but not limited to, literacy, sponsor, code-switching, code-meshing, embodiment, and writing processes to build better decision-making skills for better writing.
2. **Discuss** the ways these terms expand based on cultural and communicative practices.
3. **Examine** scholarly, personal, and/or multimodal course texts that detail varying understandings and applications of key terms/concepts;
4. **Develop** writing processes that allow for personal exploration of key terms/concepts;
5. **Engage** in collaboration that supports individualized and communal understanding and writing development;
6. **Consider** the various affordances and constraints of composing using different technologies (analog, digital, and/or multimodal), practices, styles, and/or languages;
7. **Compose** texts across different genres and media of writing that further expand key terms/concepts based on personal experiences and engagement with important course texts;
8. **Reflect** on your writing experiences and literacy practices;
9. **Design** individualized learning goals appropriate for a first-year writing course; and
10. The syllabus/schedule are subject to change.
11. Assess individualized learning goals based on labor and performance alongside feedback from peers and the instructor.

Student Responsibilities or Tips for Success in the Course

1. Please don't miss class.

- I designed this course so that our class time will help you develop the skills to succeed on the course projects. If you miss class, achieving success on those projects will be difficult.
- Missing more than **three classes** could impact your final grade. Make sure you understand this early in the semester.
- If you do miss class, **please email me**.
- If you must be isolated due to COVID-19 or another significant illness, like a cold or the flu, please let me know.
- Our schedule will change. Up-to-date details will be projected on the screen at the start of every class meeting and in the announcements, I will send them to you every week.

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2. Do your homework.

- You'll have something to read, watch, and write before almost every class meeting.
- I don't assign busy work. Everything I ask you to do will help you develop the skills to succeed.
- If you don't do the daily reading and writing, you could be behind and might lose your total points for the semester (see **Major assignments and percentage of final grade**). More importantly, you'll lose the learning experience.
- **Late work is accepted only on condition.** Please email and clarify the reason for your late work, and I will believe you. Uninformed late work (Submitting work after 48 hours without notice) is unprofessional and will impact the total grade.

3. Pay attention.

- I'm going to call on you. Be attentive to what's being said so you can do your best. REMEMBER to remove any ear buds or earphones while we are in class. The main reason for this rule is that listening to music or messages is distracting. I want to remove as many distractions as possible.

4. Do your best.

- This course is designed to challenge and help you achieve those challenges. I don't expect you to do everything perfectly, but I hope you do your best.

5. Ask questions!

- Ask if you have a question about a concept, an assignment, or anything.

6. Read instructions carefully.

- Details matter. Please read all instructions with care so you can complete tasks fully.

7. Keep communication lines open.

- Life is complicated. Let me know if you're in a situation that makes it difficult to succeed.
- Email. I get many emails. When you write to me, put "ENGL 1301" with "CRN" on it and put a subject heading briefly describing what you're writing to me about (for example, ENGL 101: I was absent Monday/ need help with x assignment). If you don't hear back from me within 24 hours, please email and remind me.
- Make sure to check D2L announcements.

8. If you are working on a computer

There will be many occasions when I need you to have a computer in class. Let me know if you don't have one so I can help you get a loaner.

9. Technology use

Use your technology only when I tell you. Looking, using, or being on the phone while I am teaching is disrespectful as well as distracting.

COURSE POLICIES

1. How many absences and late arrivals are allowed?

- Absences
 - 3 absences are allowed with no penalty.
 - No excuse is required. I respect your privacy.
 - If absent more than 3 times, please email/ inform me.
 - If you're in a situation where you expect many absences, let me know.
- Late arrival
 - 3 late arrivals are allowed.

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- If you're late more than three times, you will be notified by me so that it doesn't impact on your performance.
- 2. What to do if you miss class
 - Contact me by email.
 - Please make sure to put "ENGL 1301: Absence" in the subject line.
 - If there was a graded activity that day, I'll let you know how to make it up.
- 3. **Let me know about anything that affects your learning.**

Do you have a disability, learning challenge, or other condition affecting your learning or participation in class? Let me know. I want you to be the best learner you can be. See [More Details About Learning Support and Reasonable Accommodations](#) below for more details.
- 4. **Show respect to yourself, your work, and others.**
 - Listen, speak, read, and write thoughtfully and with an eye on how others perceive and feel.
 - Respect the people around you. Please make our classroom a clean, safe, professional, collaborative environment for everyone. If someone is harming your experience, let me know.
 - Respect each other's privacy. It's illegal to record audio or video or take pictures without the explicit consent of the other students and me. Do not share other people's writing without their permission.
- 5. **Use your technology wisely.**
 - You're expected to have a working laptop computer, but you don't always need it in class. If you don't have one, let me know, and I'll help arrange a loan.
 - If you prefer to work on a laptop in class, no problem.
 - Please don't check messages, email, or social media during class. If you're off task, I'll give you one warning. After that, I'll count you absent for each additional warning.
- 6. **No cheating**
 - You are expected to do your work. Use the words or ideas of others (family, friends, books, websites, whatever) without clearly signaling that you're doing so, and you're committing plagiarism. Committing plagiarism results in, at a minimum, earning a zero on the assignment.

ASSESSMENTS

THIS SYLLABUS MAY CHANGE

Life is complicated and so is teaching and learning. I'll project up-to-date details on the screen at the start of each class meeting, and in the Announcements, I send you every week. Please pay attention to these so you don't get confused.

GRADING

MAJOR ASSIGNMENTS AND PERCENTAGE OF FINAL GRADE

Assignment	Description	Percent of final grade
Attendance	You need to be present. A significant number of absences would affect your grade.	10%
Text check	These are honor-based assignments. I'll ask if you read/watched/played the assigned texts for the day.	5%

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Note check	1 pt each: These are short writings to prepare for class meetings or that are written during class meetings/ after class meetings. You will get a total of five of those (5x2=10). These are higher value-based assignments (Part of the grade)—you must turn them in. I'll give you specific submission directions and time to turn those in. Please type it on the computer and upload it to a particular space in the D2L.	10%
Reflection Check	You will have to do 3 of these more extensive writing assignments. They would be centered explicitly around tasks that would connect to Project 1/ Project 2/Project 3	15%
Project 1 Decision Literacy Narrative	A 500-word story about a decision that has been significant to your life. It can be anything. But it must be relevant to your life and only to your life. Please don't make up stories; we want to hear you out. You must develop a PPT/ Poster/ etc. (your choice) and present this in class (Grading rubrics and samples will be provided). Due: TBD	15%
Project 2 Pressured to perform, reflective essay	Research-based analysis of 500-700 words about your decisions that you made while you were performing an activity under pressure: Find a complex moment when you made tough decisions to perform Write a narrative about the performance Due: TBD	15%
Project 3 Reading a Body's Rhetoric	A short composition, tell the story of your body/ body of someone you know, (might be your pet). Argue why body matters, agency matters, and above all, writing about body matters?	15%
Total	FINAL PORTFOLIO	100%

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Final grades in this course will be based on the following scale:

A = 90%-100%
B = 80%-89%
C = 70%-79%
D = 60%-69%
F = 59% or Below

Total points corresponding to the final letter grades

A = 451- 500 Points
B = 401- 450 Points
C = 351- 400 Points
D = 301- 350 Points
F = 300 & > Points

Weights of the assessments in the calculation of the final letter grade. Example:

Attendance	10%
Text checks	5%
Note checks	10%
Reflection Check	15%
Project 1: Decision Literacy Narrative (choice of medium)	20%
Project 2: Analysis/ Argument Essay on decision-making	20%
Project 3: Interactive decision-literacy narrative	20%
TOTAL	100%

SCHEDULE

How to use it? Each day shows what you need to read, watch, play, or write before class. Will it change? Yes. Life and learning are complicated, so minor changes will occur, including assignments not listed here. Need up- to-date details? I'll put the assignments for the next two days on the screen at the start of each class meeting and send you reminders every Sunday and Wednesday morning.

TECHNOLOGY REQUIREMENTS

LMS

All course sections offered by East Texas A&M University have a corresponding course shell in the myLeo Online Learning Management System (LMS). Below are technical requirements

LMS Requirements:

<https://community.brightspace.com/s/article/Brightspace-Platform-Requirements>

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LMS Browser Support:

https://documentation.brightspace.com/EN/brightspace/requirements/all/browser_support.htm

Zoom Video Conferencing Tool

https://inside.tamuc.edu/campuslife/CampusServices/CITESupportCenter/Zoom_Account.aspx?source=universalmenu

ACCESS AND NAVIGATION

You will need your campus-wide ID (CWID) and password to log into the course. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or helpdesk@etamu.edu.

Note: Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, Starbucks, a TAMUC campus open computer lab, etc.

COMMUNICATION AND SUPPORT

If you have any questions or are having difficulties with the course material, please contact your Instructor.

Technical Support

If you are having technical difficulty with any part of Brightspace, please contact Brightspace Technical Support at 1-877-325-7778. Other support options can be found here:

<https://community.brightspace.com/support/s/contactsupport>

STUDENT RESPONSIBILITIES FOR COURSE

CWID and Password

You will need your campus-wide ID (CWID) and password to log into the course. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or helpdesk@etamu.edu.

Technology-Related Issues

Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal

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with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, Starbucks, a ETAMU campus open computer lab, etc.

TECHNOLOGY REQUIREMENTS AND SUPPORT

Minimal Technical Skills Needed

Students will need reliable computer and internet access for this course. Students must be able to effectively use myLeo email, myLeo Online D2L, and Microsoft Office.

Learning Management System (LMS) – D2L

All course sections offered by East Texas A&M University have a corresponding course shell in the myLeo Online Learning Management System (LMS). Below are the technical requirements:

- View the [Learning Management System Requirements Webpage](#).
- Learn more on the [LMS Browser Support Webpage](#).

Technical Support

If you are having technical difficulty with any part of Brightspace, please contact Brightspace Technical Support at 1-877-325-7778. Other support options can be found on the [Brightspace Support Webpage](#).

COMMUNICATION AND SUPPORT

Interaction with Instructor Statement

If you have any questions or are having difficulties with the course material, please contact your instructor. Correspondence will always be through university email (your “myLeo” mail) and announcements in myLeo online (D2L). You will not RECEIVE email through D2L, so be sure to check your ETAMU email for communication. Students are encouraged to check university email daily.

Include the Following in Emails with Instructor: Course name and subject in the subject line

- Salutation (Good afternoon, Dr. Jackson)
- Proper email etiquette (no “text” emails – use proper grammar and punctuation)
- Student name and CWID after the body of the email (possibly add to student signature on email)

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COURSE AND UNIVERSITY PROCEDURES/POLICIES

Syllabus Change Policy

The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

Student Conduct

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. The [Code of Student Conduct](#) is described in detail online in the [Student Guidebook](#).

Students should also consult the [Rules of Netiquette Webpage](#) for more information regarding how to interact with students in an online forum.

ETAMU Attendance

For more information about the attendance policy, please view the [Attendance Webpage](#) and the [Class Attendance Policy](#)

Academic Integrity

Students at East Texas A&M University are expected to maintain high standards of integrity and honesty in all their scholastic work. For more details and the definition of academic dishonesty see the following procedures:

[Undergraduate Academic Dishonesty University Procedure 13.99.99.R0.03](#)

[Undergraduate Student Academic Dishonesty Form](#)

[Graduate Student Academic Dishonesty University Procedure 13.99.99.R0.10](#)

[Graduate Student Academic Dishonesty Form](#)

Use of Artificial Intelligence

East Texas A&M University acknowledges that there are legitimate uses of Artificial Intelligence, ChatBots, or other software that has the capacity to generate text, or suggest replacements for text beyond individual words, as determined by the instructor of the course.

Any use of such software must be documented. Any undocumented use of such software constitutes an instance of academic dishonesty (plagiarism).

Individual instructors may disallow entirely the use of such software for individual assignments or for the entire course. Students should be aware of such requirements and follow their instructors' guidelines. If no instructions are provided the student should assume that the use of such software is disallowed.

In any case, students are fully responsible for the content of any assignment they submit, regardless of whether they used an AI, in any way. This specifically includes cases in which the AI plagiarized another text or misrepresented sources

Students with Disabilities-- ADA Statement

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring accommodation, please contact:

Office of Student Disability Resources and Services

East Texas A&M University Velma K. Waters Library Rm 162

Phone (903) 886-5150 or (903) 886-5835

Fax (903) 468-8148

Email: studentdisabilityservices@etamu.edu Website: [Office of Student Disability Services](#)

Nondiscrimination Notice

East Texas A&M University will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information, or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

Campus Concealed Carry Statement

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in East Texas A&M University buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so.

Pursuant to Penal Code (PC) 46.035 and ETAMU Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations.

For a list of locations, please refer to the [Carrying Concealed Handguns On Campus](#) document and/or consult your event organizer.

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all East Texas A&M University campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

East Texas A&M Supports Students' Mental Health – Counseling Services

The Counseling Center at East Texas A&M University, located in the Halladay Building, Room 203, offers counseling services, educational programming, and connection to community resources for students. Students have 24/7 access to the Counseling Center's crisis assessment services by calling 903-886-5145. For more information regarding Counseling Center events and confidential services, please visit www.tamuc.edu/counsel