



**PSY 211 (01W):**  
**Psychology of Individual Characteristics**

Online

COURSE SYLLABUS: Summer II 2026

**Instructor:** Dr. Kendra Saunders, Licensed Psychologist, NCSP

**Office Location:** Virtual

**Office Hours:** By appointment via ZOOM

**University Email Address:** kendra.saunders@etamu.edu

**Preferred Form of Communication:** Email

**Communication Response Time:** Within 48 hours (excluding weekends). If you have not heard back after 48 hours, please send another email.

**COURSE INFORMATION**

**Required textbook:**

Jones, J. M., Dovidio, J. F., Vietze, D. L. (1st Edition). The Psychology of Diversity. Wiley. (Available for FREE through the Library)

Kennedy, V. (2018). Beyond Race: Cultural Influences on Human Social Life. (Click the link below for the free download):

<https://lemoorecollege.edu/oer/documents/beyond-race-cultural-influences-2025.pdf>

**Additional course materials, such as research articles, case studies, extra readings, and class assignments, will be posted on D2L.**

**This course will be delivered online. Chapter readings, class assignments, quizzes, and other course materials will be posted on D2L each week. Virtual class attendance is expected and monitored. This is not a synchronous online class. If students do not attend (active participation on D2L), they will receive no credit for assignments.**

**Course Description**

This course will examine differences in psychological functioning and the relationship between individual characteristics and the self. This course will include, but is not limited to, topics

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relating to individual differences, intergroup relations, and the influence of one's own and others' backgrounds for understanding others, one's self, and the world.

### **Student Learning Outcomes**

- Understand and examine the relationship between individual characteristics and the self.
- Identify and dissect how one's own individual upbringing influences their perception of themselves and the larger world around them.
- Develop writing skills using APA format, including in-text citations and references.
- Learn to apply knowledge of individual characteristics to their understanding of psychological functioning and its impact.

### **COURSE REQUIREMENTS**

#### Minimal Technical Skills Needed

You should be comfortable with the following:

- Using a word processor (changing font, spell check, formatting, etc.)
- Using email for communication; Sending an email attachment
- Navigating the internet and using an internet search engine
- Using the learning management system (D2L)
- Using Microsoft Word and possibly Power Point

**ALL COURSEWORK MUST BE TYPED AND SUBMITTED AS A WORD DOCUMENT (NOT NOTEPAD, PDF, ETC.) UNLESS OTHERWISE INSTRUCTED. STUDENTS ARE EXPECTED TO TURN IN QUALITY WORK (I.E., MEETS COURSE REQUIREMENTS, GRAMMATICALLY CORRECT AND FREE OF SPELLING ERRORS).**

### **Instructional Methods**

This is an online asynchronous course, and all learning content is available via D2L and the textbook. Students are encouraged to check D2L and email on a regular basis.

### **Student Responsibilities or Tips for Success in the Course**

While this class is taught in a condensed format because it is five weeks long instead of a traditional 16-week class, the amount of content covered will be the same. For this reason, it is critical to set a regular schedule to ensure that course assignments are completed on time.

- Check and read class emails promptly for announcements, updates, clarifications, etc.
- Actively engage with the material. Can you define a concept in your own words?

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- Actively engage with your peers' posts.
- Study the materials on a regular basis. Consider the Pomodoro technique. Set aside 20-25 minutes for active study and learning daily.
- Use university resources such as the writing center, library, and Grammarly Pro.
- Use outside resources, such as time management tools, to manage deadlines.
- Do not wait until the last minute to complete deliverables. Life happens.
- I have an open-door policy. If you have a concern, please reach out.

**Personal Commitment:** You are responsible for keeping up with the schedule, assignments, readings, and exams. Situations like “Computer problems,” “no internet access,” “I lost my book,” or “my printer is out of ink” are frustrating, but none will be accepted as an excuse to make up work. By enrolling in this course, you are responsible for ensuring your assignments are submitted on time. If it looks stormy outside or your personal computer is running slowly, it is advisable to find an alternative work location.

**Broken Link Policy:** Online content is checked in advance, but in rare cases, a link may stop working mid-week. If a link is no longer working, notify the instructor immediately and no later than 24 hours prior to the chapter due date. Any broken links will be remedied and announced in D2L, and therefore, no adjustments will be made to student grades if this occurs.

## GRADING

Final grades in this course will be based on the following scale:

- A = 90%-100%
- B = 80%-89%
- C = 70%-79%
- D = 60%-69%
- F = 59% or below

Assignment	Points
Discussions (4)	40
Short Quizzes (4)	20
“Out of My Mind” Movie or Book Paper & Activities (1)	40
Final Exam (1)	50
<b>Total Points: 150</b>	

**Discussions:** Students are expected to contribute to and comment on the discussion topics on the course website. There will be a total of four (4) online discussion topics worth ten (10) points

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each (40 points total). Discussion topics and specific requirements will be posted on D2L. It is your responsibility to check the course website for updates to discussion topics and due dates. Original responses to the week's discussion topics, as well as responses to at least two of your peers' posts, are due by Sunday at 11:59 p.m. Central. **Failure to complete BOTH an initial post AND responses will result in a grade of ZERO! Late contributions on the discussion board will not be accepted.**

**Short Quizzes:** Students are expected to complete 4 short quizzes. There will be 5 questions for each quiz, worth 5 points each (20 points total).

**“Out of My Mind” Movie or Book Assignment & Activities:** Each student will watch the movie (available on Disney+) or read the book “Out of My Mind” and complete a discussion post in response to the film or book. Additionally, each student will submit a paper about the movie, based on several topic options (more details on D2L; 40 points). The paper should be 4 to 5 double-spaced pages (excluding references), with one-inch margins, in 12-point Times New Roman font.

**Final Exam:** There will be one final exam covering the course content as indicated in the Course Schedule (50 points).

**RESEARCH PARTICIPATION:** A goal of this class is to help you become familiar with psychological research. One way to obtain this goal is to have you participate in research studies. Participating in research studies contributes to students and faculty at ETAMU, your understanding of how research is conducted, and human knowledge in general. All students in this class will be required to participate in the psychology department's online participant pool or complete alternative assignments. Students must complete a total of 2 experiment credits. Due to the online nature of this class, all credits may be earned through online study. When you first sign in to the experiment management system (EMS), you will be asked to complete a prescreen. The prescreen takes about 20 minutes to complete. If you complete the prescreen in the first week of the semester, you will receive ½ free experiment credit. This can be combined with later experiments that are worth ½ credit. If you fail to complete this portion of the class, your grade will be lowered by one full grade. In effect, if you have an ‘A’ in the class but fail to complete your research participation (either through participating in research studies, alternative assignments, or a mixture of both), your final grade in the class will be a ‘B.’ More information about participating in research, including how to log in to the EMS, is provided at the end of this syllabus. The alternative assignment is an article summary described in D2L.

## TECHNOLOGY REQUIREMENTS

### LMS

All course sections offered by East Texas A&M University have a corresponding course shell in the myLeo Online Learning Management System (LMS). Below are technical requirements

LMS Requirements:

<https://community.brightspace.com/s/article/Brightspace-Platform-Requirements>

LMS Browser Support:

[https://documentation.brightspace.com/EN/brightspace/requirements/all/browser\\_support.htm](https://documentation.brightspace.com/EN/brightspace/requirements/all/browser_support.htm)

Zoom Video Conferencing Tool

[https://inside.tamuc.edu/campuslife/CampusServices/CITESupportCenter/Zoom\\_Account.aspx?source=universalmenu](https://inside.tamuc.edu/campuslife/CampusServices/CITESupportCenter/Zoom_Account.aspx?source=universalmenu)

### ACCESS AND NAVIGATION

You will need your campus-wide ID (CWID) and password to log into the course. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or [helpdesk@etamu.edu](mailto:helpdesk@etamu.edu).

**Note:** Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, Starbucks, a ETAMU campus open computer lab, etc.

### COMMUNICATION AND SUPPORT

If you have any questions or are having difficulties with the course material, please contact your Instructor.

#### Technical Support

If you are having technical difficulty with any part of Brightspace, please contact Brightspace Technical Support at 1-877-325-7778. Other support options can be found here:

<https://community.brightspace.com/support/s/contactsupport>

## **COURSE AND UNIVERSITY PROCEDURES/POLICIES**

### **Course Specific Procedures/Policies**

#### **NO LATE ASSIGNMENTS WILL BE ACCEPTED**

#### **Syllabus Change Policy**

The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

#### **University Specific Procedures**

##### **Student Conduct**

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. The Code of Student Conduct is described in detail in the [Student Guidebook](#).

<http://www.tamuc.edu/Admissions/oneStopShop/undergraduateAdmissions/studentGuidebook.aspx>

Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum: <https://www.britannica.com/topic/netiquette>

##### **ETAMU Attendance**

For more information about the attendance policy please visit the [Attendance](#) webpage and [Procedure 13.99.99.R0.01](#).

<http://www.tamuc.edu/admissions/registrar/generalInformation/attendance.aspx>

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/academic/13.99.99.R0.01.pdf>

##### **Academic Integrity**

Students at East Texas A&M University are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty see the following procedures:

[Undergraduate Academic Dishonesty 13.99.99.R0.03](#)

[Undergraduate Student Academic Dishonesty Form](#)

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/documents/13.99.99.R0.03UndergraduateStudentAcademicDishonestyForm.pdf>

[Graduate Student Academic Dishonesty Form](#)

<http://www.tamuc.edu/academics/graduateschool/faculty/GraduateStudentAcademicDishonestyFormold.pdf>

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<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/undergraduates/13.99.99.R0.03UndergraduateAcademicDishonesty.pdf>

### **Students with Disabilities-- ADA Statement**

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

#### **Office of Student Disability Resources and Services**

East Texas A&M University

Velma K. Waters Library Rm 162

Phone (903) 886-5150 or (903) 886-5835

Fax (903) 468-8148

Email: [studentdisabilityservices@etamu.edu](mailto:studentdisabilityservices@etamu.edu)

Website: [Office of Student Disability Resources and Services](#)

<http://www.tamuc.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/>

### **Nondiscrimination Notice**

East Texas A&M University will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

### **Campus Concealed Carry Statement**

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in East Texas A&M University buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and East Texas A&M Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations.

For a list of locations, please refer to the [Carrying Concealed Handguns On Campus](#) document and/or consult your event organizer.

Web url:

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf>

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Pursuant to PC 46.035, the open carrying of handguns is prohibited on all East Texas A&M campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

### **East Texas A&M Supports Students' Mental Health**

The Counseling Center at East Texas A&M, located in the Halladay Building, Room 203, offers counseling services, educational programming, and connection to community resources for students. Students have 24/7 access to the Counseling Center's crisis assessment services by calling 903-886-5145. For more information regarding Counseling Center events and confidential services, please visit [www.tamuc.edu/counsel](http://www.tamuc.edu/counsel)

### **AI Use in Course**

East Texas A&M University acknowledges that there are legitimate uses of Artificial Intelligence, ChatBots, or other software that has the capacity to generate text, or suggest replacements for text beyond individual words, as determined by the instructor of the course.

Any use of such software must be documented. Any undocumented use of such software constitutes an instance of academic dishonesty (plagiarism).

Individual instructors may disallow entirely the use of such software for individual assignments or for the entire course. Students should be aware of such requirements and follow their instructors' guidelines. If no instructions are provided the student should assume that the use of such software is disallowed.

In any case, students are fully responsible for the content of any assignment they submit, regardless of whether they used an AI, in any way. This specifically includes cases in which the AI plagiarized another text or misrepresented sources.

13.99.99.R0.03 Undergraduate Academic Dishonesty  
 13.99.99.R0.10 Graduate Student Academic Dishonesty

## **CLASS SCHEDULE**

**\*Subject to Change**

Main Topics	Readings/Assignments	Modules are due on or before the dates below by 11:59 PM
<b>Week 1</b> <ul style="list-style-type: none"> <li>• Course Overview</li> <li>• An Ecological Approach to Diversity</li> <li>• The Psychology of Diversity, Key Concepts</li> <li>• Historical Perspectives</li> </ul>	Readings <ul style="list-style-type: none"> <li>• Jones et al., Chapters 1-3</li> </ul> Supplemental <ul style="list-style-type: none"> <li>• APA's Multicultural Guidelines (Introduction, pgs. 1-15)</li> </ul> Assignments <ul style="list-style-type: none"> <li>• Discussion #1</li> </ul>	7/12

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Main Topics	Readings/Assignments	Modules are due on or before the dates below by 11:59 PM
	<ul style="list-style-type: none"> <li>• Short Quiz #1</li> </ul>	
<b>Module 2</b> <ul style="list-style-type: none"> <li>• Identity, Roles, and Relations: Motivational Influences</li> <li>• Personality and Individual Differences: How People Respond to Diversity in Different Ways</li> <li>• Social Cognition and Categorization</li> </ul>	Required <ul style="list-style-type: none"> <li>• Kennedy, pgs. 36-62 (Cultural Identity)</li> <li>• Jones et al. Chapters 4-6</li> </ul> Supplemental <ul style="list-style-type: none"> <li>• APA’s Multicultural Guidelines (Guidelines 1-3, pgs. 15 – 40)</li> </ul> Assignments <ul style="list-style-type: none"> <li>• Discussion #2</li> <li>• Short Quiz #2</li> </ul>	7/19
<b>Module 3</b> <ul style="list-style-type: none"> <li>• Bias in the Brain</li> <li>• Coping and Adapting to Stigma and Difference</li> <li>• Intergroup Interactions</li> </ul>	Required <ul style="list-style-type: none"> <li>• Jones et al. Chapters 7-9</li> </ul> Supplemental <ul style="list-style-type: none"> <li>• APA’s Multicultural Guidelines (Guidelines 4-5, pgs. 40 - 60;)</li> </ul> Assignments <ul style="list-style-type: none"> <li>• Discussion #3</li> <li>• Short Quiz #3</li> </ul>	7/26
<b>Module 4</b> <ul style="list-style-type: none"> <li>• Culture and Institutions</li> <li>• Culturally Responsive and Strengths-Based Approaches</li> <li>• Ability and Disability</li> </ul>	Required <ul style="list-style-type: none"> <li>• Jones et al. Chapters 10-13</li> <li>• Kennedy, pgs. 1-12 (Culture and Meaning)</li> <li>• Watch or read: “Out of my Mind”</li> <li>• Read: Albin (2025)</li> </ul> Supplemental <ul style="list-style-type: none"> <li>• Kennedy, pgs. 63-72 (The Multicultural World)</li> </ul>	8/2

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Main Topics	Readings/Assignments	Modules are due on or before the dates below by 11:59 PM
	<ul style="list-style-type: none"> <li>• APA's Multicultural Guidelines (Guidelines 6-10, 60-97)</li> </ul> <p>Assignments</p> <ul style="list-style-type: none"> <li>• Discussion #4</li> <li>• Short Quiz #4</li> <li>• Out of My Mind Film Reaction Paper (details on D2L)</li> </ul>	
<p><b>Module 5</b> Putting it All Together (Final Exam, Open Book &amp; Notes)</p>	Final Exam	8/5

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## Students' Guide to Research Participation

### Department of Psychology & Special Education East Texas A&M University

- **What is Research Participation?**

Exposure to research is essential to your gaining a better understanding of the scientific study of psychology. It is how we add new knowledge in psychology. Being involved in research is a good way to experience first-hand and learn about the scientific enterprise. We believe there are two key ways to experience research activity at this level: 1) read about related scientific investigations; 2) experience research as a volunteer participant; or some combination of both. The class in which you received this information requires you to fulfill several research credits through one or both of these activities. Or, research participation is by extra credit – ask your instructor if you are not sure whether or not it is required.

- **What if I am not yet 18 years old?**

In order to participate in research you must be at least 18 years old. If you are not yet 18 years old, please see your instructor, and ask him/her about alternative ways of earning research credit.

- **In what type of research studies will I participate?**

All studies you will participate in have been reviewed and approved by the East Texas A&M University Institutional Review Board (IRB) and by the Department of Psychology & Special Education. Studies vary widely. Many involve completing questionnaires or carrying out tasks on the computer. Some are even fun, and you'll learn something from all of them.

- **What are my rights as a research participant?**

Your participation is voluntary and you may withdraw from any study at any time. Your data will be kept confidential. If you have any further questions about your rights as a research participant, you may contact the IRB (IRB@etamu.edu). More information about your rights will be provided to you prior to each study for which you sign up.

- **How will my research participation credit be calculated?**

You will receive 1 credit for each hour of research participation. Studies lasting 15 minutes or less are worth 0.25 credit. For example, a 15 min. study = 0.25 research credits; 30 min. = 0.5 credits; 45 min. = 0.75 credits; 60min = 1 credit; 1½ hours = 1.5 credits... etc.

- **How many research credits may I complete?**

You are encouraged to participate in as much research as you wish, but at a minimum you must complete the number of research credits specified by your instructor (by participating in research, or alternative assignments, or a mixture of both).

- **What if I cannot go to a study I signed up for?**

If for whatever reason you cannot attend a study that you have signed up for you need to cancel your appointment before the start of the study. There are two ways to cancel an appointment. First, if you cancel 24 hours before a study you can do this online through

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the Experiment Management System (EMS) website. Second, if it is the same day of the study you can call or email the experimenter – their contact information will be available in the EMS.

- **What if I sign up for a study but forget to go?**

If you fail to show up for a study (without canceling prior to the start of the study) you will receive an email alerting you that you were listed as a “no show” for that study. Additionally, on the EMS website you will see a “failure to appear” message in your list of studies completed.

- **What will happen if I fail to participate in studies or do the alternative assignments?**

You will be penalized if participation is required, and this penalty is up to your instructor.

- **What if I do not wish to participate in research studies?**

If you do not wish to participate in research studies, you may utilize the alternative assignment option. You must consult your instructor for information about this option.

- **What is the difference between an online study and a laboratory study?**

There are two types of studies that are conducted through the EMS system. You can sign up for both online studies and laboratory studies through the EMS system, however you are only allowed to complete 50% experiment credits through online studies (the system will not allow you sign up for more than 50% credits of online studies) if you are taking a face-to-face course. For online courses or those taking place far from the Commerce campus, all of your credits can come from online studies. A laboratory study requires that you attend the experiment at a specific time and place.

- **How do I find and sign up for research participation opportunities?**

Throughout the semester, researchers in the Psychology Department will post their research studies in the Experiment Management System (EMS) online. It is up to you to check the EMS regularly to find and sign up for research studies that fit into your schedule. Detailed instructions for how to use the EMS are listed in the following pages of this handout.

## How do I use the Experiment Management System (EMS)?

(Create a new participant account unless you already have one and your login information works. If you do not remember your login information click on the “lost your password?” on the front page of the EMS website and follow the directions on the site, and if that does not work email [curt.carlson@etamu.edu](mailto:curt.carlson@etamu.edu). A list of courses will be presented, from which you must select the courses you are taking this semester for which you will receive credit for participation. If your course is not listed, see the instructor for that course.)

### A. How to create a participant account on the EMS

### B.

1. Go to <https://etamu.sona-systems.com>



- a. Click on New Participant “request an account here” link on the left of the screen.
- b. This takes you to a screen on which you must enter your name, a unique User ID, your University ID number, and primary email address (reminders of studies you sign up for will be sent to that email address). You will also need to highlight the course(s) in which you are enrolled, and for which you will be earning credits. If more than one, highlight all that will be involving you in research participation. However, each study in which you participate will only provide you credit for ONE course. In other words, there is no “double-dipping” allowed. **BE CAREFUL TO SELECT THE CORRECT COURSE AND SECTION # – IF YOU CHOOSE THE WRONG ONE, YOUR INSTRUCTOR WILL NOT BE INFORMED OF YOUR CREDITS!** After you submit your information, you will be emailed your login information. (After you have received your login information, I recommend that you login into EMS and go to your “Profile” and change your password to something that you can remember.)

If you encounter any problems with creating your account (e.g., login information not sent to you), contact the EMS administrator, [curt.carlson@etamu.edu](mailto:curt.carlson@etamu.edu) with your full name and a detailed description of the problem.

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2. When you first log into the EMS at the beginning of the semester you will be asked to take a prescreen survey. This is a short survey that researchers will use to decide if you meet the specified requirements for some studies (e.g., as a researcher I may only allow participants who are female. If you do not complete the prescreen you will not be eligible to participate in this study). In other words, if you do not complete the prescreen you will have fewer studies that you are eligible to participate in. **IF YOU COMPLETE THE PRESCREEN IN THE FIRST WEEK OF THE SEMESTER, YOU WILL GET 0.5 CREDIT. Take it even if you have done it before – it has probably changed, and you will still earn the 0.5 credit.**
3. You are now ready to use the EMS to sign-up for research studies.

**B. Sign-up for studies—login to the EMS with your User ID and password that was emailed to you after creating your account**

1. Click **Study Sign-Up**. A list of all available studies for which you qualify will appear. You can sign-up by clicking on either the study name or **Timeslots Available**, and you will go to a new screen showing more information about the study, with a link to **View Time Slots for This Study**.
2. Click the **Sign-Up** button to schedule your time. Online studies will generally have just one timeslot with a set max number of students who can participate. Simply select that timeslot, and it will inform you how long you have to participate in the study.

**C. Canceling a Sign-Up**

1. If you need to cancel a timeslot you have signed up for, you can do this from the **My Schedule and Credits** page. Choose the **My Schedule and Credits** option from top toolbar.
2. You will see listed all of the studies for which you have signed up, as well as those you have completed (see the Tracking Your Progress section below for more information).
3. Studies for which you have signed up that you are allowed to cancel will have a **Cancel** button next to them.

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4. If you cancel the first part of a two-part study, the second part will also be cancelled. If you cancel the second part of a two-part study, the first part will *not* be cancelled, but you will need to ask the researcher to sign you up for the second part again, if you would like to participate in it at a later date. However, this is up to the researcher.

#### **D. Tracking Your Progress**

1. You may track your progress at any time by choosing the **My Schedule and Credits** option from the top toolbar.
2. When you view this page, you will see at the top a list of the number of credits you are required to earn, and how many you have earned so far. Below that, if you have signed up for any studies, those are listed as well. In the list of studies, you will see information about your credit status.

Note: Your login session will expire after a certain period of inactivity, usually 20-60 minutes. This is done for security purposes. If this happens, you can always log in again. When you are finished using the system, it is better to explicitly log out, to prevent any problems that may arise if someone uses your computer before the session expires. This is especially important if you are using a public computer lab.

#### **E. Frequently Asked Questions**

*1. Immediately after I login, as soon as I click on any menu option, I am taken back to the login page and I see a message that my authentication has expired. What does this mean?*

Your web browser is not properly configured to accept cookies. You should turn on cookies in your web browser, use a different web browser (for example, try Firefox if you are currently using Internet Explorer), or try a different computer. Detailed instructions can be found if you go to the site and enter the URL “cookie\_help.asp” in place of “default.asp” in the address bar of the browser, when you are on the front page of the site.

*2. I participated in a study, but I have yet to receive credit. How do I receive credit?*

The researcher must grant you credit. This is usually done within a few days after your participation. If it has been some time and you have still not received credit, contact the researcher (his or her contact information should be listed when you click

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on the study name within the system).

*3. How do I change the email address where email notifications from the system are sent?*

You can change the email address where notifications are sent by going to **My Profile** and editing the email address you see there.

*4. Should I keep some sort of record of my participation and credits earned?*

The system will keep track of the credits you earn and your instructor will have access at the end of the semester to a report of credits earned by students enrolled in the class. It is a good idea, however, to occasionally print a personal copy of your credits earned and hold on to that printout as a back up to the system.

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