



# **EDCI 690.01W, Analysis of Curriculum & Instructional Materials**

COURSE SYLLABUS: Summer 2 2026

## **INSTRUCTOR INFORMATION**

Instructor: Dr. Julie Mills  
Office Location: EDS 222  
Office Hours: Virtual - TBA  
University Email Address: [Julie.mills@etamu.edu](mailto:Julie.mills@etamu.edu)  
Preferred Form of Communication: Email  
Communication Response Time: 48 hours

## **COURSE INFORMATION**

Materials – Textbooks, Readings, Supplementary Readings

Textbook(s) Required: No textbook required for this course. All readings will be available through the library. However, everyone should have the APA Manual, 7<sup>th</sup> edition (used in all doctoral level courses).

### **Course Description**

In this course, students will design and conduct research focused on the analysis of curriculum and instructional materials. Working individually or in collaborative research teams, students will design curriculum analysis studies, develop coding frameworks, analyze data, and interpret findings.

**Student Learning Outcomes** (Should be measurable; observable; use action verbs)

1. Design and conduct a content analysis research study examining curriculum materials.
2. Analyze and interpret curriculum content
3. Write a conference proposal based on study and findings

*The syllabus/schedule are subject to change.*

# COURSE REQUIREMENTS

## Instructional Methods

In this course, students will conduct research, review literature, and write academically. This is an asynchronous online course, but students are expected to collaborate with peers, meet with the professor when needed, and meet assignment deadlines.

### Student Responsibilities or Tips for Success in the Course

1. Log into the course multiple times a week.
2. Collaborate with peers.
3. Meet deadlines.
4. Communicate any issues with course instructor.
5. Act like a researcher and teacher (ethical and professional).

## GRADING

Final grades in this course will be based on the following scale:

- A = 90%-100%
- B = 80%-89%
- C = 70%-79%
- D = 60%-69%
- F = 59% or Below

This course uses an ungrading approach to support your growth as a scholar-practitioner. Rather than traditional point-based grading, the emphasis is on meaningful engagement, critical reflection, and intellectual risk-taking. The goal is to shift the focus from earning grades to deepening understanding, developing scholarly identity, and contributing to the learning community.

### Key Principles of This Ungrading Policy:

- **Feedback over scores:** You will receive feedback designed to help you reflect on your work, deepen your thinking, and make purposeful revisions.
- **Self-assessment:** At designated points in the semester, you will complete reflective self-assessments in which you evaluate your own progress, identify areas for growth, and propose a course grade based on your learning and

*The syllabus/schedule are subject to change.*

contributions.

- **Dialogue about learning:** You are encouraged to schedule one-on-one check-ins with me throughout the term to discuss your reflections, challenges, and goals.
- **Revision and iteration:** You will have the opportunity to revise major assignments based on feedback. Growth is expected and celebrated.

At the end of the course, you will submit a final self-evaluation (prompt provided), including a proposed course grade (A, B, C, etc.) supported by evidence from your work, reflections, and participation. I will review your self-assessment holistically and will be in conversation with you if there is any need for further discussion.

This policy is grounded in trust, respect, and a shared commitment to learning. If at any point the ungrading process feels unclear or unhelpful, please reach out.

### Assessments

More details about each assessment can be found in D2L.

Interviews and Transcriptions

Analysis of Literature

Collaborative Writing Assignments

Discussions

### Schedule

Modules	Purpose/Topics	Activities/
1	What does curriculum evaluation research look like? What positions do national/ state teaching organizations or state agencies hold about curriculum?	Discussions
2	What research questions could I ask about curriculum? How would I study this? What have other researchers found?	Study Design
3 - 4	What are my key findings when analyzing the data? How is this important?	Data Analysis
5	How can I share my findings with others?	Conference Proposal

*The syllabus/schedule are subject to change.*

# TECHNOLOGY REQUIREMENTS

## LMS

All course sections offered by East Texas A&M University have a corresponding course shell in the myLeo Online Learning Management System (LMS). Below are technical requirements

LMS Requirements:

<https://community.brightspace.com/s/article/Brightspace-Platform-Requirements>

LMS Browser Support:

[https://documentation.brightspace.com/EN/brightspace/requirements/all/browser\\_support.htm](https://documentation.brightspace.com/EN/brightspace/requirements/all/browser_support.htm)

Zoom Video Conferencing Tool

[https://inside.tamuc.edu/campuslife/CampusServices/CITESupportCenter/Zoom\\_Account.aspx?source=universalmenu](https://inside.tamuc.edu/campuslife/CampusServices/CITESupportCenter/Zoom_Account.aspx?source=universalmenu)

## ACCESS AND NAVIGATION

You will need your campus-wide ID (CWID) and password to log into the course. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or [helpdesk@tamuc.edu](mailto:helpdesk@tamuc.edu).

**Note:** Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, Starbucks, a campus open computer lab, etc.

## COMMUNICATION AND SUPPORT

If you have any questions or are having difficulties with the course material, please contact your Instructor.

### Technical Support

If you are having technical difficulty with any part of Brightspace, please contact Brightspace Technical Support at 1-877-325-7778. Other support options can be found here:

<https://community.brightspace.com/support/s/contactsupport>

*The syllabus/schedule are subject to change.*

## **COURSE AND UNIVERSITY PROCEDURES/POLICIES**

### **Syllabus Change Policy**

The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

### **University Specific Procedures**

#### **Student Conduct**

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. The Code of Student Conduct is described in detail in the [Student Guidebook](#).

<http://www.tamuc.edu/Admissions/oneStopShop/undergraduateAdmissions/studentGuidebook.aspx>

Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum:

<https://www.britannica.com/topic/netiquette>

#### **ETAMU Attendance**

For more information about the attendance policy please visit the [Attendance](#) webpage and [Procedure 13.99.99.R0.01](#).

<http://www.tamuc.edu/admissions/registrar/generalInformation/attendance.aspx>

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedure/13students/academic/13.99.99.R0.01.pdf>

#### **Academic Integrity**

Students at East Texas A&M University are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty see the following procedures:

[Undergraduate Academic Dishonesty 13.99.99.R0.03](#)

[Undergraduate Student Academic Dishonesty Form](#)

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedure/documents/13.99.99.R0.03UndergraduateStudentAcademicDishonestyForm.pdf>

[Graduate Student Academic Dishonesty Form](#)

*The syllabus/schedule are subject to change.*

<http://www.tamuc.edu/academics/graduateschool/faculty/GraduateStudentAcademicDishonestyFormold.pdf>

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/undergraduates/13.99.99.R0.03UndergraduateAcademicDishonesty.pdf>

## **Students with Disabilities-- ADA Statement**

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

### **Office of Student Disability Resources and Services**

East Texas A&M University

Velma K. Waters Library Rm 162

Phone (903) 886-5150 or (903) 886-5835

Fax (903) 468-8148

Email: [studentdisabilityservices@tamuc.edu](mailto:studentdisabilityservices@tamuc.edu)

Website: [Office of Student Disability Resources and Services](#)

<http://www.tamuc.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/>

## **Nondiscrimination Notice**

East Texas A&M University will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

## **Campus Concealed Carry Statement**

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in East Texas A&M University buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and East Texas A&M University Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations.

For a list of locations, please refer to the [Carrying Concealed Handguns On Campus](#) document and/or consult your event organizer.

*The syllabus/schedule are subject to change.*

Web url:

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf>

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all East Texas A&M University campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

### **ETAMU Supports Students' Mental Health**

The Counseling Center at East Texas A&M University, located in the Halladay Building, Room 203, offers counseling services, educational programming, and connection to community resources for students. Students have 24/7 access to the Counseling Center's crisis assessment services by calling 903-886-5145. For more information regarding Counseling Center events and confidential services, please visit [www.tamuc.edu/counseling-center](http://www.tamuc.edu/counseling-center)

### **Mental Health and Well-Being**

The university aims to provide students with essential knowledge and tools to understand and support mental health. As part of our commitment to your well-being, we offer access to Telus Health, a service available 24/7/365 via chat, phone, or webinar. Scan the QR code to download the app and explore the resources available to you for guidance and support whenever you need it.



### **Department or Accrediting Agency Required Content**

*The syllabus/schedule are subject to change.*

*The syllabus/schedule are subject to change.*