HIST595-01E – Research Literature and Techniques
COURSE SYLLABUS: Spring 2026

INSTRUCTOR INFORMATION

Instructor: Dr. Mylynka Cardona
Please address me as either Professor Cardona or Dr. Cardona

Office Location: Ferguson 146

Office Hours: Wednesdays 4-6 pm & Thursdays 9-11 am – by appointment

Go here to schedule an appointment: https://calendly.com/dr_cardona/30min

University Email Address: mylynka.cardona@etamu.edu
Please email me via D2L

Please, click on the following link to access A&M-Commerce Covid 19 Information, https://new.tamuc.edu/coronavirus/

COURSE INFORMATION

Course Description:
Required of students in Option II. This course requires an extensive investigation into a topic agreed upon by the student and instructor. The student will produce a historiographical essay and annotated bibliography under the direction of the instructor. Note: "The students is required to demonstrate competence in systematic research procedure." Prerequisites: HIST 590, HIST 591 and students must pass the History Department Qualifying Examination prior to enrollment.

Students will prepare a historiography paper that examines historical scholarship in a topic of their choosing (with the agreement of the supervising faculty member). Students will also complete their Comprehensive Exams by the dates required by the Graduate School to fulfill the requirements for the Master's degree in History.

> **PLEASE NOTE:** The last day for Comprehensive Exam Reports to be submitted to the Graduate School for Spring is Friday, April 17, 2026. Your exam should be held at least two weeks prior to this date.

Prerequisite and/or Corequisite: HIST 590 and HIST 591, and students must pass the History Department Qualifying Examination prior to enrollment.

The syllabus/schedule are subject to change.

Student Learning Outcomes:
This course will teach students to evaluate and analyze materials, and to understand different historians' interpretations of events. By the end of the semester, students are expected to be able to:

    1. Assess the historical literature about a particular topic of field.
    2. Demonstrate competence in systematic historical research procedures.
    3. Communicate in a manner appropriate to audience and occasion, with an evident message and organizational structure.

COURSE REQUIREMENTS

Instructional / Methods / Activities Assessments
Attendance and Participation
Students and instructor will meet regularly to discuss the books under consideration. Attendance at such meetings is required.

Written Assignments
This semester's major written work will be a historiographical essay. The final paper, due at the end of the semester must include a 8-10 books/scholarly articles on public history. The complete bibliography (annotated) will need to be approved by the professor as indicated in the Course Schedule Below. This annotated bibliography should represent a comprehensive consideration of the topic's historiography. The paper should have a clear thesis and make an argument about the issues discussed in the literature, as well as make some suggestions for shortcomings and avenues of further research. The paper should be 15-25 pages, free of errors, pages numbered, using footnotes properly formatted in Turabian/Chicago and should include a bibliography of all sources consulted, properly formatted.

Grading
This course is based on the 100-point system. All assignments are worth 100 points. The final exam is weighted the same as the other two exams. I do not round up. If you earn an 89.9 you will receive a B for the course.
        Final grades are determined on the following scale:
    100 –90 = A, 89 –80 = B, 79 –70 = C, 69 –60 = D, 59 and below = F
Assessments
Grades for the semester will be determined according to the following breakdown:
        Historiography Essay   60%
        Participation   40%

Your participation/course engagement grade is based on your engagement in our class discussions and is guided by the following rubric:
    A = Always prepared, frequently participates, rarely absent
    B = Always prepared, participates only when called on, rarely absent

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C = Usually prepared, rarely speaks, rarely absent
D = Often unprepared, several absences
F = Usually unprepared, frequent absences

Minimal Technical Skills Needed

Using the learning management system (D2L Brightspace) and using Microsoft Word or similar.

Instructional Methods

This class is face-to-face (via Zoom) with additional assignments in D2L Brightspace.

COURSE OUTLINE / CALENDAR

This schedule will guide you through the semester and indicates when your assignments are due. **You should refer to it often**. I reserve the right to adjust it during the course of the semester as such circumstances arise.

Week	Date	Topic/Readings/Item Due
Week 1	Jan 12 - 16	Intro, course overview, expectations Reading: https://www.historians.org/resource/statement-on-standards-of-professional-conduct/
Week 2	Jan 19-23	Assignment due in D2L – Fri., Jan 23 Three (3) one-sentence topic <u>ideas</u> and preliminary research questions
Weeks 3-5	Jan 26 – Feb 13	Independent research One-on-one meetings with Dr. Cardona Assignments due in D2LWeek 4 – Fri., Feb 6 One (1) three-sentence topic proposal
Week 6	Feb 16 - 20	ANNOTATED BIBLIOGRAPHY DUE in D2L Fri. Feb 20
Weeks 7-10	Feb 23 – Mar 27	Independent research & writing One-on-one meetings with Dr. Cardona First Draft of paper due in D2L Week 8 – Fri. Mar. 6. *NOTE: SCHEDULE CAPSTONE DEFENSE AND COMPS for no later than April 3rd*

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Week 11	Mar 30 – Apr 3	**PAPER DRAFT DUE in D2L Fri. April 3**
Weeks 12-14	Apr 6 – Apr 24	Independent research & writing One-on-one meetings with Dr. Cardona NOTE: Final day to submit Comprehensive Exam Reports to the Graduate School for Spring is <u>Friday, April 17, 2026</u>.
Week 15	Apr 27 – May 1	**FINAL PAPER DUE in D2L May 2nd.**

<u>Tips for Success in the Course</u>

The major assignment for this semester will be a historiographical paper. All citations must be formatted according to Turabian/Chicago style. Please refer to Kate Turabian, *A Manual for Writers of Research Papers, Theses, and Dissertations*, 9th ed. (Chicago: University of Chicago Press, 2018<u>). If you do not have a copy of this work, it is recommended that you acquire one ASAP.</u>

Interaction with Professor Statement

You are strongly encouraged to interact with me. The more you let me know what is going on with you, the better I can help you. Beyond the classroom, the best way to get in touch with me is through ETAMU email. I am also available during my office hours.

If you have a situation arise during the semester that will impede your ability to succeed in the class, COME TALK TO ME SOONER RATHER THAN LATER. I will be better equipped to help you in whatever ways I can the sooner you talk to me. If you wait until the very last minute, my hands will likely be tied and my options will be more limited as far as help is concerned. I can help you get/find the resources you may need on campus or in the community. We can meet in-person or via Zoom.

I encourage you to come to my office hours, to get to know me, and to keep me informed of any issues you might have that would affect your performance in this class (see above statement on Interaction with Professor).

History Librarian:
Our librarian for History is. She is available to assist you in your research, whether it is using the library or identifying and locating sources. Please take advantage of this assistance as you need it. Her contact information is as follows:

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Inbar Michael
Ferguson Room 144
Inbar.Michael@etamu.edu

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Minimal Technical Skills Needed

Using the learning management system D2L and using Microsoft Word

Instructional Methods

This class is face-to-face with additional assignments in D2L Brightspace.

AI Use in Courses

East Texas A&M University acknowledges that there are legitimate uses of Artificial Intelligence, ChatBots, or other software that has the capacity to generate text, or suggest replacements for text beyond individual words, as determined by the instructor of the course.

Any use of such software must be documented. Any undocumented use of such software constitutes an instance of academic dishonesty (plagiarism).

Individual instructors may disallow entirely the use of such software for individual assignments or for the entire course. Students should be aware of such requirements and follow their instructors 'guidelines. If no instructions are provided the student should assume that the use of such software is disallowed.

In any case, students are fully responsible for the content of any assignment they submit, regardless of whether they used an AI, in any way. This specifically includes cases in which the AI plagiarized another text or misrepresented sources.

COURSE AND UNIVERSITY PROCEDURES/POLICIES

TECHNOLOGY REQUIREMENTS

LMS

All course sections offered by East Texas A&M University have a corresponding course shell in the myLeo Online Learning Management System (LMS). Below are technical requirements

LMS Requirements:
https://community.brightspace.com/s/article/Brightspace-Platform-Requirements

LMS Browser Support:
https://documentation.brightspace.com/EN/brightspace/requirements/all/browser_support.htm

Zoom Video Conferencing Tool
https://inside.etamu.edu/campuslife/CampusServices/CITESupportCenter/Zoom_Account.aspx?source=universalmenu

ACCESS AND NAVIGATION

The *syllabus/schedule are subject to change.*

You will need your campus-wide ID (CWID) and password to log into the course. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or helpdesk@etamu.edu**.**

Note: Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, Starbucks, a ETAMU campus open computer lab, etc.

COMMUNICATION AND SUPPORT

If you have any questions or are having difficulties with the course material, please contact your instructor.

Technical Support

If you are having technical difficulty with any part of Brightspace, please contact Brightspace Technical Support at 1-877-325-7778. Other support options can be found here: https://community.brightspace.com/support/s/contactsupport

Late Work

All written assignments are due as indicated in this syllabus. Late assignments may be accepted at the discretion of the professor and may be assessed a penalty. If you know you will be away when something is due, please notify the professor *in advance or plan to turn the assignment in early.* I can be very understanding and flexible with you, but only if you come to talk to me in advance. To pass this class, all assignments must be completed. Any missing assignments at the end of the course will be given a grade of zero (0).

Syllabus Change Policy

The syllabus is a working document and a guide. Circumstances and events, including class progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

Statement on Student Grievances

Students who have questions or concerns about the Instructor's course policies or the conduct either of the Instructor or a classmate should first consult with the Instructor. In the event of a lack of resolution or satisfaction on the matter, the student may bring their concerns to the head of the History Department, Sharon Kowalsky (Sharon.Kowalsky@etamu.edu). If this does not result in a satisfactory conclusion to the matter, students may bring the issue to the attention of the Associate Dean of Students per procedures outlined on pp. 15-19 of the Student Guide Book.

University Specific Procedures

Student Conduct

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. The Code of Student Conduct is described in detail in the Student Guidebook.
http://www.etamu.edu/Admissions/oneStopShop/undergraduateAdmissions/studentGuidebook.aspx

Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum: https://www.britannica.com/topic/netiquette

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ETAMU Attendance

For more information about the attendance policy please visit the Attendance webpage and Procedure 13.99.99.R0.01.
http://www.etamu.edu/admissions/registrar/generalInformation/attendance.aspx

http://www.etamu.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/academic/13.99.99.R0.01.pdf

Academic Integrity

Students at East Texas A&M University are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty, see the following procedures:

Undergraduate Academic Dishonesty 13.99.99.R0.03
Undergraduate Student Academic Dishonesty Form

http://www.etamu.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/documents/13.99.99.R0.03UndergraduateStudentAcademicDishonestyForm.pdf

http://www.etamu.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/undergraduates/13.99.99.R0.03UndergraduateAcademicDishonesty.pdf

Students with Disabilities-- ADA Statement

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

Office of Student Disability Resources and Services
Velma K. Waters Library Rm 162
Phone (903) 886-5150 or (903) 886-5835
Email: studentdisabilityservices@etamu.edu

Website: Office of Student Disability Resources and Services

http://www.etamu.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/

Nondiscrimination Notice

East Texas A&M University will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

Campus Concealed Carry Statement

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in East Texas A&M University buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and East Texas A&M Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations.

For a list of locations, please refer to the Carrying Concealed Handguns On Campus document and/or consult your event organizer.

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Web url:
http://www.etamu.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all East Texas A&M campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

East Texas A&M Supports Students' Mental Health

The Counseling Center at East Texas A&M, located in the Halladay Building, Room 203, offers counseling services, educational programming, and connection to community resources for students. Students have 24/7 access to the Counseling Center's crisis assessment services by calling 903-886-5145. For more information regarding Counseling Center events and confidential services, please visit www.etamu.edu/counsel

http://telusproduction.com/app/5108.html

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