



VETT 471 VTNE Preparation
CRN: 22097
COURSE SYLLABUS: Spring 2026
Web-based course

INSTRUCTOR INFORMATION

Instructor: Mrs. Catrina Soto M.S., B.S., LVT
Office Location: VBMT 100
Alt Office: CASNR 233A
Office Hours: by appointment only
Office Phone: 903-886-5203
University Email Address: catrina.soto@tamuc.edu
Preferred Form of Communication: **email**
Communication Response Time:
M-F 24 hrs
F-Sun 24-48 hrs.

COURSE INFORMATION

Materials – Textbooks, Readings, Supplementary Readings

Required Textbooks/Materials:

Vet Tech Prep subscription with two additional practice test

- Provided by VBMT Program

Recommended:

Review Questions and Answers for Veterinary Technicians 6th ed.
Authors: Heather Prendergast
ISBN-978-0-323-75987-8

Mosby's Comprehensive Review for Veterinary Technicians 5th ed.
Authors: Tighe & Brown
ISBN-10: 0323596150
ISBN-13: 978-0323596152

The syllabus/schedule are subject to change.

Optional:

AAVSB-PSI Testing Excellence VTNE Practice Test (additional cost \$45.00/ea)

- Test 1
- Test 2
- Test 3

Software Required: Any Internet vehicle including Google Chrome, Firefox, etc that follows that below supported browsers. Also, lecture materials, supplemental worksheets, videos, and slides will be available which will need to be opened using Adobe PDF, Microsoft Word, and Microsoft Power Point.

Optional Texts and/or Materials: There will be links to images, videos, and other supplemental materials.

COURSE DESCRIPTION

This course prepares students for the Veterinary Technician National Exam (VTNE). Topics include test-taking strategies, formation of a study plan, and a review of topics from previous veterinary technology courses. Students enrolled in this course will develop essential test-taking skills by completing practice exams covering all major topics.

STUDENT LEARNING OUTCOMES

1. Develop an appropriate study plan and essential test-taking skills to prepare for the VTNE.
2. Identify areas of competence as well as topics which require further study.

COURSE REQUIREMENTS

Minimal Technical Skills Needed

Using the learning management system, using Microsoft Word and PowerPoint, using presentation and graphics programs, etc.

Student Responsibilities & Tips for Success in the Course

Regularly logging into the course website, approximately 2 hours of weekly study and 2 hours of participation time expected. These anticipated times are an estimation and may require more or less.

- The student will be held responsible for being familiar with all material presented in lectures, readings, and classmates' presentations.
- The student is expected to participate in all course activities and complete all examinations and course assignments on time.
- Any changes in the course schedule, such as examination dates, deadlines, etc., will be announced ahead of time via email and on the *d2L website*.
 - It is the student's responsibility to be informed of these changes. It is the student's responsibility to be informed about deadlines concerning registration (e.g., last day for withdrawal).
- Communication: The instructor will communicate with students through email

INSTRUCTIONAL METHODS

This course will be using face to face instruction as well as the d2L learning platform. D2L is how lectures content, assignments, discussions and quizzes/tests will be delivered.

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GRADING

1. Participation

- I highly recommend logging in daily to ensure you do not miss any due dates, quizzes or assignments.
- You must come to class prepared when required

2. Assignments/ Worksheets

- There will be a variety of worksheets/assignments/homework etc.
- **Late work:** Work will be due at a specific date and time which is clearly indicated IN D2L.
 - **NO LATE WORK WILL BE ACCEPTED!**

3. Case Studies:

- Case studies will be assigned to challenge the student in building critical thinking skills
- All case studies will follow an APA format, reference page, and will require research.
- Proper grammar, sentence structure, and punctuation will be expected.

4. Pre-VTNE Test

- This will be given during the first week of class to create a baseline of the students knowledge, then again as a final.
- This test will be proctored in a reserved area via online testing platform-TBA

5. Final VTNE

- The final exam will be available at the TAMUC-Library via testing platform.
 - i. There will be 170 questions that reflect that of the VTNE

6. Scheduling the VTNE

- The student will meet with the instructor to view the official testing dates for the VTNE
- Scheduling the student for the VTNE will be completed.

The final grade in the course will be based on your accumulated total points during the semester according to the following distribution:

Final VTNE	250
Schedule VTNE	50
Vet Tech Prep Participation	400
Assignments	250
Vet Tech Prep Midterm	250
Total	1200

Final grades in this course will be based on the following scale:

- A = 90%-100%
- B = 80%-89%
- C = 70%-79%
- D = 60%-69%
- F = 59% or Below

Assessments

Vet Tech Prep examination will be provided to assess the student's level of knowledge in veterinary technology. The score will be provided upon completion of the program and an option for the student to continue subscription at own expense.

TECHNOLOGY REQUIREMENTS

LMS

All course sections offered by Texas A&M University-Commerce have a corresponding course shell in the myLeo Online Learning Management System (LMS). Below are technical requirements

LMS Requirements:

<https://community.brightspace.com/s/article/Brightspace-Platform-Requirements>

LMS Browser Support:

https://documentation.brightspace.com/EN/brightspace/requirements/all/browser_support.htm

Zoom Video Conferencing Tool

https://inside.tamuc.edu/campuslife/CampusServices/CITESupportCenter/Zoom_Account.aspx?source=universitymenu

ACCESS AND NAVIGATION

You will need your campus-wide ID (CWID) and password to log into the course. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or helpdesk@tamuc.edu.

Note: Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, Starbucks, a TAMUC campus open computer lab, etc.

COMMUNICATION AND SUPPORT

If you have any questions or are having difficulties with the course material, please contact your Instructor.

Technical Support

If you are having technical difficulty with any part of Brightspace, please contact Brightspace Technical Support at 1-877-325-7778. Other support options can be found here:

<https://community.brightspace.com/support/s/contactsupport>

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Interaction with Instructor Statement

I am committed to fostering a supportive and engaging learning environment. I encourage you to reach out if you have questions, concerns, or need assistance with course material.

COURSE AND UNIVERSITY PROCEDURES/POLICIES

Course Specific Procedures/Policies

NO LATE WORK ACCEPTED

Syllabus Change Policy

The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

University Specific Procedures

Student Conduct

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. The Code of Student Conduct is described in detail in the Student Guidebook.

<https://inside.tamuc.edu/admissions/registrar/documents/studentGuidebook.pdf>.

Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum: <https://www.britannica.com/topic/netiquette>

TAMUC Attendance

For more information about the attendance policy please visit the [Attendance](#) webpage and [Procedures 13.99.99.R0.01](#)

<http://www.tamuc.edu/admissions/registrar/generalInformation/attendance.aspx>

Academic Integrity

Students at Texas A&M University-Commerce are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty see the following procedures:

[Undergraduate Academic Dishonesty 13.99.99.R0.03](#)

[Undergraduate Student Academic Dishonesty Form](#)

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/documents/13.99.99.R0.03UndergraduateStudentAcademicDishonestyForm.pdf>

Graduate Students Academic Integrity Policy and Form

[Graduate Student Academic Dishonesty Form](#)

<https://inside.tamuc.edu/aboutus/policiesProceduresStandardsStatements/rulesProcedures/13students/graduate/13.99.99.R0.10.pdf>

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Students with Disabilities-- ADA Statement

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

Office of Student Disability Resources and Services

Texas A&M University-Commerce

Velma K. Waters Library Rm 162

Phone (903) 886-5150 or (903) 886-5835

Fax (903) 468-8148

Email: studentdisabilityservices@tamuc.edu

Website: [Student Disability Services](#)

<https://www.tamuc.edu/student-disability-services/>

Nondiscrimination Notice

Texas A&M University-Commerce will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

Campus Concealed Carry Statement

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in Texas A&M University-Commerce buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so.

Pursuant to Penal Code (PC) 46.035 and A&M-Commerce Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations.

For a list of locations, please refer to the [Carrying Concealed Handguns On Campus](#) document and/or consult your event organizer.

Web url:

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf>

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all A&M-Commerce campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

A&M-Commerce Supports Students' Mental Health

The Counseling Center at A&M-Commerce, located in the Halladay Building, Room 203, offers counseling services, educational programming, and connection to community resources for students. Students have 24/7 access to the Counseling Center's crisis assessment services by calling 903-886-5145. For more information regarding Counseling Center events and confidential services, please visit www.tamuc.edu/counsel

Mental Health and Well-Being

The university aims to provide students with essential knowledge and tools to understand and support mental health. As part of our commitment to your well-being, we offer access to Telus Health, a service available

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24/7/365 via chat, phone, or webinar. Scan the QR code to download the app and explore the resources available to you for guidance and support whenever you need it.

<http://telusproduction.com/app/5108.html>



AI use policy [Draft 2, May 25, 2023]

Texas A&M University-Commerce acknowledges that there are legitimate uses of Artificial Intelligence, ChatBots, or other software that has the capacity to generate text, or suggest replacements for text beyond individual words, as determined by the instructor of the course. Any use of such software must be documented. Any undocumented use of such software constitutes an instance of academic dishonesty (plagiarism). Individual instructors may disallow entirely the use of such software for individual assignments or for the entire course. Students should be aware of such requirements and follow their instructors' guidelines. If no instructions are provided the student should assume that the use of such software is disallowed. In any case, students are fully responsible for the content of any assignment they submit, regardless of whether they used an AI, in any way. This specifically includes cases in which the AI plagiarized another text or misrepresented sources.

13.99.99.R0.03 Undergraduate Academic Dishonesty

13.99.99.R0.10 Graduate Student Academic Dishonesty

Department or Accrediting Agency Required Content

<https://www.avma.org/education/center-for-veterinary-accreditation/committee-veterinary-technician-education-activities/cvtea-accreditation-policies-and-procedures-appendix-g>

COURSE OUTLINE / CALENDAR

Week 1: Pharmacy and Pharmacology-1 (VTNE Domain 1)

Week 2: Pharmacy and Pharmacology-2 (VTNE Domain 1) /Quiz

Week 3: Surgical Nursing-1 (VTNE Domain 2)

Week 4: Surgical Nursing-2 (VTNE Domain 2) /Quiz

Week 5: Dentistry-1 (VTNE Domaine 3)

Week 6: Dentistry-2 (VTNE Domaine 3) /Quiz

Week 7: Laboratory Procedures-1 (Domain 4)

Week 8: Laboratory Procedures-2 (Domain 4) /Quiz

Week 9: Communication & Veterinary Professional Support Service (Domain 10)/Spring break

Week 10: Animal Care and Nursing-1 (Domain 5)

Week 11: Animal Care and Nursing-2 (Domain 5) /Quiz

Week 12: Diagnostic Imaging-1 (Domain 6) /Quiz

Week 13: Anesthesia-1 (Domain 7)

Week 14: Anesthesia-2 (Domain 7) /Quiz

Week 15: Emergency Medicine/Critical Care (Domain 8) /Quiz

Week 16: Pain Management/Analgesia (Domain 9) /Quiz

Week 17: Final VTNE test

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