



**VETT 101 01W – Veterinary Medical Terminology**

**CRN: 22082**

**COURSE SYLLABUS: Spring 2026**

**Web Based Course**

**INSTRUCTOR INFORMATION**

**Instructor:** Ms. Kristi Geckler, MS, LVT

**Office Location:** Veterinary Biomedical Technology Lab – 100A

**Office Hours:** By appointment via email

**Office Phone:** 903-886-5203

**University Email Address:** Kristi.Geckler@etamu.edu

**Preferred Form of Communication:** University Email

**Communication Response Time:** 24-48 hours

**COURSE INFORMATION**

**Materials – Textbooks, Readings, Supplementary Readings**

**Textbook(s) Required:**

- An Illustrated Guide to Veterinary Medical Terminology, 4<sup>th</sup> ed.
- Author: Janet Amundson Romich
- ISBN: 9781133125761

**Optional Texts and/or Materials:** There will be links to images, videos, and other supplemental materials.

**Software Required:** Any Internet vehicle including Google Chrome, Firefox, etc. that follows the below supported browsers. Also, lecture materials, supplemental worksheets, videos, and slides will be available which will need to be opened using Adobe PDF, Microsoft Word, Microsoft Excel, and Microsoft Power Point.

*The syllabus/schedule are subject to change.*

## **Course Description**

This course is designed to give students an overview of veterinary medical terminology explored through a systematic study of word parts. This course focuses on fundamental recognition, interpretation and medical terms used in effective clinical communication. This course will build the foundation of learning medical terminology in a veterinary setting while building vocabulary to be used throughout each body system.

## **Student Learning Outcomes**

1. Students will correctly define, spell, and pronounce selected medical terms dealing with anatomical planes and regions, anatomy of major body systems and associated diseases and disorders.
2. Students will correctly use plural endings for medical terms.
3. Students will be able to recognize and define terminology used to describe common surgical and diagnostic procedures.
4. Students will learn the links between each body system and the root terms.
5. Students will be able to apply knowledge of root words, prefixes and suffixes to identify meaning of novel medical terms.
6. Students will be able to correctly identify and use common medical abbreviations and pharmacologic terms.

## **COURSE REQUIREMENTS**

### **Minimal Technical Skills Needed**

Using the learning management system, using Microsoft Word and Power Point, using presentation and graphic programs, etc.

### **Instructional Methods**

This course will use the D2L learning platform. D2L is how lecture content, assignments, discussions, quizzes, tests, etc. will be delivered. This is how the course will remain interactive and engaging while still being completely online.

### **Student Responsibilities or Tips for Success in the Course**

- The student will regularly log into the course module in D2L.
- The student will be held responsible for being familiar with all material presented in the course (lectures, readings, assignments, classmates' presentations, etc.).
- The student is expected to participate in all course activities and complete all examinations and course assignments on time.
  - **LATE WORK WILL NOT BE ACCEPTED.** There is **NO** extra credit for this course. **ALL** assignments will be turned in as either **Microsoft Word or PDF format** as indicated in each module. There are **NO** re-do's, do-overs, or re-submits in this course.
  - **Note:** Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. It

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is the student's responsibility to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's house, the local library, office service companies, an ETAMU campus open computer lab, etc.

- Any changes in the course schedule, such as examination dates, deadlines, etc. will be announced ahead of time via **email** and on the **D2L course module**.
  - It is the students' responsibility to be informed of these changes. It is the student's responsibility to be informed about deadlines concerning registration (e.g., last day of withdrawal, etc.).
- Communication: The instructor will communicate with students through email.

## GRADING

Final grades in this course will be based on the following scale:

A	=	90-100%
B	=	80-89%
C	=	70-79%
D	=	60-69%
F	=	59% and below

Total points corresponding to the final letter grades:

A	=	1062-1180 points
B	=	944-1061 points
C	=	826-943 points
D	=	708-825 points
F	=	707 points and below

## Assessments

Weights of the assessments in the calculation of the final letter grade:

Module Assignments	500 points
Module Quizzes	380 points
Midterm Exam	100 points
Final Exam	200 points
<b>Total Points</b>	<b>1180 points</b>

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## Course Outline/Calendar

<b>VETT 101 01W – Veterinary Medical Terminology</b> <b>Course Outline/Schedule</b>		
<b>Week</b>	<b>Module Information</b>	<b>Assignments Due</b>
<b>Week 1</b>  <b>January 12-18</b>	Module 1 – Introduction to Medical Terminology (Chapter 1)	Module 1 Assignment (25 pts) Module 1 Quiz (25 pts)  <b>Due: January 18<sup>th</sup> at 11:59 PM</b>
<b>Week 2</b>  <b>January 19-25</b> <b>No Class 1/19</b>	Module 2 – Locations and Names (Chapters 2, 4, 5)	Module 2 Assignment (75 pts) Module 2 Quiz (25 pts)  <b>Due: January 25<sup>th</sup> at 11:59 PM</b>
<b>Week 3</b>  <b>January 26-February 1</b>	Module 3 – Musculoskeletal System (Chapter 3)	Module 3 Assignment (25 pts) Module 3 Quiz (25 pts)  <b>Due: February 1<sup>st</sup> at 11:59 PM</b>
<b>Week 4</b>  <b>February 2-8</b>	Module 4 – Integumentary System (Chapter 10)	Module 4 Assignment (25 pts) Module 4 Quiz (25 pts)  <b>Due: February 8<sup>th</sup> at 11:59 PM</b>
<b>Week 5</b>  <b>February 9-15</b>	Module 5 – Cardiovascular System (Chapter 8)	Module 5 Assignment (25 pts) Module 5 Quiz (25 pts)  <b>Due: February 15<sup>th</sup> at 11:59 PM</b>
<b>Week 6</b>  <b>February 16-22</b>	Module 6 – Hematologic, Lymphatic, and Immune Systems (Chapter 15)	Module 6 Assignment (25 pts) Module 6 Quiz (25 pts)  <b>Due: February 22<sup>nd</sup> at 11:59 PM</b>
<b>Week 7</b>  <b>February 23-March 1</b>	Module 7 – Respiratory System (Chapter 9)	Module 7 Assignment (25 pts) Module 7 Quiz (25 pts)  <b>Due: March 1<sup>st</sup> at 11:59 PM</b>
<b>Week 8</b>  <b>March 2-8</b>	Module 8 – Digestive System (Chapter 6)	Module 8 Assignment (25 pts) Module 8 Quiz (25 pts)  <b>Due: March 8<sup>th</sup> at 11:59 PM</b>
<b>March 9-15</b>	<b>No Classes! Nothing due this week!</b> <b>Enjoy your Spring Break Week!</b> 	
<b>Week 9</b>	Midterm Exam (Modules 1-8)	<b>100 pts</b>

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<b>March 16-22</b>		<b>Due: March 22<sup>nd</sup> at 11:59 PM</b>
<b>Week 10</b>  <b>March 23-29</b>	Module 9 – Urinary System (Chapter 7)	Module 9 Assignment (25 pts) Module 9 Quiz (25 pts)  <b>Due: March 29<sup>th</sup> at 11:59 PM</b>
<b>Week 11</b>  <b>March 30-April 5</b>	Module 10 – Nervous System and Special Senses (Chapters 13, 14)	Module 10 Assignment (50 pts) Module 10 Quiz (1 of 2) (25 pts) Module 10 Quiz (2 of 2) (25 pts)  <b>Due: April 5<sup>th</sup> at 11:59 PM</b>
<b>Week 12</b>  <b>April 6-12</b>	Module 11 – Endocrine and Reproductive Systems (Chapters 11, 12)	Module 11 Assignment (50 pts) Module 11 Quiz (1 of 2) (25 pts) Module 11 Quiz (2 of 2) (25 pts)  <b>Due: April 12<sup>th</sup> at 11:59 PM</b>
<b>Week 13</b>  <b>April 13-19</b>	Module 12 – Testing, Drugs, and Surgery (Chapter 16, 17)	Module 12 Assignment (50 pts) Module 12 Quiz (25 pts)  <b>Due: April 19<sup>th</sup> at 11:59 PM</b>
<b>Week 14</b>  <b>April 20-26</b>	Module 13 and 14 – Multi-Species Study (Chapters 18, 19, 20, 21, 22, 23)	Module 13 and 14 Assignment (75 pts) Module 13 and 14 Quiz (30 pts)  <b>Due: May 3<sup>rd</sup> at 11:59 PM</b>
<b>Week 15</b>  <b>April 27-May 3</b> <b>Last Class Day-5/1</b>		
<b>Week 16</b>  <b>May 2-8</b> <b>Finals Week</b>	Final Exam	<b>200 pts</b> <b>Due: Friday, May 8<sup>th</sup> at 5:00 PM</b>

## TECHNOLOGY REQUIREMENTS

### LMS

All course sections offered by East Texas A&M University have a corresponding course shell in the myLEO Online Learning Management System (LMS). Below are technical requirements

LMS Requirements:

<https://community.brightspace.com/s/article/Brightspace-Platform-Requirements>

LMS Browser Support:

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[https://documentation.brightspace.com/EN/brightspace/requirements/all/browser\\_support.htm](https://documentation.brightspace.com/EN/brightspace/requirements/all/browser_support.htm)

Zoom Video Conferencing Tool

[https://inside.tamuc.edu/campuslife/CampusServices/CITESupportCenter/Zoom\\_Account.aspx?source=universalmenu](https://inside.tamuc.edu/campuslife/CampusServices/CITESupportCenter/Zoom_Account.aspx?source=universalmenu)

## ACCESS AND NAVIGATION

You will need your campus-wide ID (CWID) and password to log into the course. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or [helpdesk@etamu.edu](mailto:helpdesk@etamu.edu).

**Note:** Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, Starbucks, a TAMUC campus open computer lab, etc.

## COMMUNICATION AND SUPPORT

If you have any questions or are having difficulties with the course material, please contact your instructor.

### Technical Support

If you are having technical difficulty with any part of Brightspace, please contact Brightspace Technical Support at 1-877-325-7778. Other support options can be found here:

<https://community.brightspace.com/support/s/contactsupport>

## STUDENT RESPONSIBILITIES FOR COURSE

### CWID and Password

You will need your campus-wide ID (CWID) and password to log into the course. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or [helpdesk@etamu.edu](mailto:helpdesk@etamu.edu).

### Technology-Related Issues

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## **TECHNOLOGY REQUIREMENTS AND SUPPORT**

### **Minimal Technical Skills Needed**

Students will need reliable computer and internet access for this course. Students must be able to effectively use myLEO email, myLEO Online D2L, and Microsoft Office.

### **Learning Management System (LMS) – D2L**

All course sections offered by East Texas A&M University have a corresponding course shell in the myLEO Online Learning Management System (LMS). Below are the technical requirements:

- View the [Learning Management System Requirements Webpage](#).
- Learn more on the [LMS Browser Support Webpage](#).

### **Technical Support**

If you are having technical difficulty with any part of Brightspace, please contact Brightspace Technical Support at 1-877-325-7778. Other support options can be found on the [Brightspace Support Webpage](#).

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## **COMMUNICATION AND SUPPORT**

### **Interaction with Instructor Statement**

If you have any questions or are having difficulties with the course material, please contact your instructor. Correspondence will always be through university email (your "myLEO" mail) and announcements in myLEO online (D2L). You will not RECEIVE email through D2L, so be sure to check your ETAMU email for communication. Students are encouraged to check university email daily.

### **Include the Following in Emails with Instructor:**

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- Course name and subject in the subject line
- Salutation (Good afternoon, Dr. Jackson)
- Proper email etiquette (no “text” emails – use proper grammar and punctuation)
- Student name and CWID after the body of the email (possibly add to student signature on email)

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## **COURSE AND UNIVERSITY PROCEDURES/POLICIES**

### **Syllabus Change Policy**

The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

### **Student Conduct**

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. The [Code of Student Conduct](#) is described in detail online in the [Student Guidebook](#).

Students should also consult the [Rules of Netiquette Webpage](#) for more information regarding how to interact with students in an online forum.

### **ETAMU Attendance**

For more information about the attendance policy, please view the [Attendance Webpage](#) and the [Class Attendance Policy](#).

### **Academic Integrity**

Students at East Texas A&M University are expected to maintain high standards of integrity and honesty in all their scholastic work. For more details and the definition of academic dishonesty see the following procedures:

[Undergraduate Academic Dishonesty University Procedure 13.99.99.R0.03](#)

[Undergraduate Student Academic Dishonesty Form](#)

[Graduate Student Academic Dishonesty University Procedure 13.99.99.R0.10](#)

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## Graduate Student Academic Dishonesty Form

### **Use of Artificial Intelligence**

East Texas A&M University acknowledges that there are legitimate uses of Artificial Intelligence, ChatBots, or other software that has the capacity to generate text, or suggest replacements for text beyond individual words, as determined by the instructor of the course.

Any use of such software must be documented. Any undocumented use of such software constitutes an instance of academic dishonesty (plagiarism).

Individual instructors may disallow entirely the use of such software for individual assignments or for the entire course. Students should be aware of such requirements and follow their instructors' guidelines. If no instructions are provided the student should assume that the use of such software is disallowed.

In any case, students are fully responsible for the content of any assignment they submit, regardless of whether they used an AI, in any way. This specifically includes cases in which the AI plagiarized another text or misrepresented sources

### **Students with Disabilities-- ADA Statement**

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

### **Office of Student Disability Resources and Services**

East Texas A&M University

Velma K. Waters Library Rm 162

Phone (903) 886-5150 or (903) 886-5835

Fax (903) 468-8148

Email: [studentdisabilityservices@etamu.edu](mailto:studentdisabilityservices@etamu.edu)

Website: [Office of Student Disability Services](http://Office of Student Disability Services)

### **Nondiscrimination Notice**

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East Texas A&M University will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information, or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

### **Campus Concealed Carry Statement**

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in East Texas A&M University buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and ETAMU Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations.

For a list of locations, please refer to the [Carrying Concealed Handguns On Campus](#) document and/or consult your event organizer.

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all East Texas A&M University campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

### **East Texas A&M Supports Students' Mental Health – Counseling Services**

The Counseling Center at East Texas A&M University, located in the Halladay Building, Room 203, offers counseling services, educational programming, and connection to community resources for students. Students have 24/7 access to the Counseling Center's crisis assessment services by calling 903-886-5145. For more information regarding Counseling Center events and confidential services, please visit [www.tamuc.edu/counsel](http://www.tamuc.edu/counsel)

### **Mental Health and Well-Being**

The university aims to provide students with essential knowledge and tools to understand and support mental health. As part of our commitment to your well-being, we offer access to TELUS Health, a service available 24/7/365 via chat, phone, or webinar. Scan the QR code to download the app and explore the resources available to you for guidance and support whenever you need it.

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As an Institutional Member of the National Association of Schools of Music, East Texas State A&M University supports the Association's commitment to student health and wellness. The following web address provides links to information for resources related to physical and mental well-being, as well as assists in offering preventative measures that students can take to avoid serious and/or chronic conditions: [Musician Health and Safety - East Texas A&M University](#)

**Department and Accrediting Agency Statement:**

School of Music Mission Statement:

The School of Music at East Texas A&M University promotes excellence in music through the rigorous study of music history, literature, theory, composition, pedagogy, and the preparation of music performance in applied study and ensembles to meet the highest standards of aesthetic expression.

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