TMGT 358.61W ESSENTIALS OF PROJECT MANAGEMENT

COURSE SYLLABUS: SPRING 2026

INSTRUCTOR INFORMATION

Instructor: Mohamed Yamany, Assistant Professor
Office Location: AG/ET 118A
Office Hours: Tue, Thurs 9:30 am - 12:00 pm and 1:00 pm – 3:00 pm or by appointment.
Office Phone: 903.886.5474
Office Fax: 903.886.5960
University Email: Mohamed.Yamany@etamu.edu
Preferred Form of Communication: Office Hours or Email
Communication Response Time: 24-48 hours typically

COURSE INFORMATION

Textbook:

- "PINTO PROJECT MANAGEMENT" 5TH 19 Edition ISBN 9780134730332

- PMI, A Guide to the Project Management Body of Knowledge (PMBOK® Guide), 6th Edition. (NOT REQUIRED)

The instructor will provide lecture slides/ handouts as references too.

The syllabus/schedule are subject to change.

Course Description

This course develops a foundation of concepts and solutions that supports the planning, scheduling, controlling, resource allocation, and performance measurement activities required for successful completion of a project. Basic project management tools will be introduced. Prerequisites: Junior Standing.

Student Learning Outcomes

Upon completion of this course, students will be able to:
1. Explain core project management concepts, terminology, and the project lifecycle.
2. Develop project scope documents including requirements, SOW, WBS, and WBS Dictionary.
3. Construct project schedules using activities, logic, CPM, and float analysis.
4. Apply basic cost estimating methods and develop a simple project budget.
5. Prepare a time-phased budget and perform basic cash flow analysis.

COURSE REQUIREMENTS

Minimal Technical Skills Needed
1. The learning management system, D2L learning management system
2. Microsoft Word, Excel, PowerPoint.

Instructional Methods

This course utilizes lectures, quizzes, and assignments to assist students in achieving the course learning outcomes.

Student Responsibilities or Tips for Success in the Course

Students should attend the lectures and deliver the assignments and quizzes in a timely manner.

GRADING

Final grades in this course will be based on the following scale:

A = 90%-100%

B = 80%-89%

C = 70%-79%

D = 60%-69%

F = 59% or Below

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Weights of the assessments in the calculation of the final letter grade.

	Grading Criteria	Score
1	Assignments & Quizzes	40%
2	Midterm Exam	20%
3	Final Exam	40%
Total		100%

TECHNOLOGY REQUIREMENTS

LMS

All course sections offered by East Texas A&M University have a corresponding course shell in the myLeo Online Learning Management System (LMS). Below are technical requirements

LMS Requirements:
https://community.brightspace.com/s/article/Brightspace-Platform-Requirements

LMS Browser Support:
https://documentation.brightspace.com/EN/brightspace/requirements/all/browser_support.htm

YouSeeU Virtual Classroom Requirements:
https://support.youseeu.com/hc/en-us/articles/115007031107-Basic-System-Requirements

ACCESS AND NAVIGATION

You will need your campus-wide ID (CWID) and password to log into the course. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or helpdesk@tamuc.edu.

Note: Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, Starbucks, an ETAMU campus open computer lab, etc.

COMMUNICATION AND SUPPORT

If you have any questions or are having difficulties with the course material, please contact your instructor.

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Technical Support

If you are having technical difficulty with any part of Brightspace, please contact Brightspace Technical Support at 1-877-325-7778. Other support options can be found here:

https://community.brightspace.com/support/s/contactsupport

Interaction with Instructor Statement

The instructor will response to your questions on D2L tools within 48 hours. For urgent questions, and for questions that are not answered within 48 hours, please prefer e-mail correspondence.

COURSE AND UNIVERSITY PROCEDURES/POLICIES

Course Specific Procedures/Policies

1. One day late assignment is accepted with a 15% grade deduction; after this, no assignment will be accepted.

2. Use of unauthorized aids or AI generative models such as ChatGPT on assignment or quizzes will result in a grade of zero.
3. You will be expected to do all the readings throughout the semester.
4. Exams are open book and notes. Students will need a scientific calculator for exams. Use of unauthorized aids or AI generative models such as ChatGPT on exams will result in a grade of zero.
5. The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

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6. No make-up exams will be permitted unless official documentation for absences is provided (e.g., death in the family, illness).

"Texas A&M University-Commerce acknowledges that there are legitimate uses of Artificial Intelligence, ChatBots, or other software that has the capacity to generate text, or suggest replacements for text beyond individual words, as determined by the instructor of the course.

Any use of such software must be documented. Any undocumented use of such software constitutes an instance of academic dishonesty (plagiarism).

Individual instructors may disallow entirely the use of such software for individual assignments or for the entire course. Students should be aware of such requirements and follow their instructors 'guidelines. If no instructions are provided the student should assume that the use of such software is disallowed.

In any case, students are fully responsible for the content of any assignment they submit, regardless of whether they used an AI, in any way. This specifically includes cases in which the AI plagiarized another text or misrepresented sources.

13.99.99.R0.03 Undergraduate Academic Dishonesty

13.99.99.R0.10 Graduate Student Academic Dishonesty"

Syllabus Change Policy

The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

University Specific Procedures

Student Conduct

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. The Code of Student Conduct is described in detail in the Student Guidebook.
http://www.tamuc.edu/Admissions/oneStopShop/undergraduateAdmissions/studentGuidebook.aspx

Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum:
https://www.britannica.com/topic/netiquette

ETAMU Attendance

For more information about the attendance policy please visit the Attendance webpage and Procedure 13.99.99.R0.01.

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http://www.tamuc.edu/admissions/registrar/generalInformation/attendance.aspx

http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/academic/13.99.99.R0.01.pdf

Academic Integrity

Students at East Texas A&M University are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty see the following procedures:

Undergraduate Academic Dishonesty 13.99.99.R0.03
Undergraduate Student Academic Dishonesty Form

http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/documents/13.99.99.R0.03UndergraduateStudentAcademicDishonestyForm.pdf

Graduate Student Academic Dishonesty Form

http://www.tamuc.edu/academics/graduateschool/faculty/GraduateStudentAcademicDishonestyFormold.pdf

http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/undergraduates/13.99.99.R0.03UndergraduateAcademicDishonesty.pdf

Students with Disabilities-- ADA Statement

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

Office of Student Disability Resources and Services
East Texas A&M University
Velma K. Waters Library Rm 162
Phone (903) 886-5150 or (903) 886-5835
Fax (903) 468-8148
Email: studentdisabilityservices@tamuc.edu

Website: Office of Student Disability Resources and Services

http://www.tamuc.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/

Nondiscrimination Notice

East Texas A&M University will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the

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basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

Campus Concealed Carry Statement

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in Texas A&M University-Commerce buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and A&M-Commerce Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations.

For a list of locations, please refer to the [Carrying Concealed Handguns On Campus](#) document and/or consult your event organizer.

Web url:
http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all East A&M campuses. Report violations to the University Police Department at 903- 886-5868 or 9-1-1.

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COURSE OUTLINE / CALENDAR

Week	Date	Topics	Assignment/Quiz
1	1/12	Introduction to Project Management	Quiz 1
2	1/19	Project Environment & Stakeholders	Assignment 1
3	1/26	Requirements & Scope Foundations	Quiz 2
4	2/2	Work Breakdown Structure (WBS)	Assignment 2
5	2/9	Completing Scope (Scope Verification & Change Control)	Quiz 3
6	2/16	Scheduling Foundations (Activities, Logic, Durations)	Assignment 3 & Quiz 4
7	2/23	CPM Techniques	
8	3/2	**Midterm Exam**	
9	3/9	**Spring Break**	
10	3/16	Resource Allocation & Leveling	Assignment 4
11	3/23	Cost Basics (Direct, Indirect, Fixed, Variable Costs)	Quiz 5
12	3/30	Estimating Methods	Quiz 6
13	4/6	Markup, Pricing & Budget Development	Quiz 7
14	4/13	Cash Flow	Assignment 5 & Quiz 8
15	4/20	Integrated Review (Scope–Time–Cost Integration)	Quiz 9
16	4/27	Final Review	
17	5/4	**Final Exam**	

Refer to the University Master Calendar for additional important dates.

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