



SCHOOL OF  
**Music**

**MUS 353, 453**  
**Recital - Trombone**  
**Course Syllabus Spring 2026**

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**Dr. Megan Boutin, Assistant Professor of Trombone**

Music Building 227

[megan.boutin@etamu.edu](mailto:megan.boutin@etamu.edu)

Office Hours: By Appointment

Preferred Form of Communication: Email

Communication Response: Within 24 hours

**Adjunct Instructors of Trombone**

Mr. Jackson Courtright

Music Building 221/TBD

[Jackson.Courtright@etamu.edu](mailto:Jackson.Courtright@etamu.edu)

Mr. Jared Lantzy

Music Building 221/TBD

[jared.lantzy@etamu.edu](mailto:jared.lantzy@etamu.edu)

## SCHOOL OF MUSIC MISSION STATEMENT

The School of Music at East Texas A&M University promotes excellence in music through the rigorous study of music history, literature, theory, composition, pedagogy, and the preparation of music performance in applied study and ensembles to meet the highest standards of aesthetic expression.

## COURSE INFORMATION

### COURSE DESCRIPTION

#### **MUS 353 - Junior Recital**

Required for Performance and Music Education Majors

Hours: 1

The junior recital is required of all undergraduate music majors in a BM concentration (performance and music education). The junior recital is a 30-minute recital.

#### **MUS 453 - Senior Recital**

Required for Performance Majors only

Hours: 1

The senior recital is required of undergraduate music majors in the BM Performance concentration. The senior recital is a 60-minute recital. Prerequisites: Successful completion of MUS 353 Junior Recital.

## STUDENT LEARNING OUTCOMES

In this course, students will:

- Learn how to select repertoire appropriate for their performance ability level for solo trombone or trombone in a chamber music setting.
- Learn techniques and strategies to prepare music independently and in collaboration with the professor.
- Learn rehearsal techniques as applicable with collaborating musicians including pianists.

## COURSE MATERIALS

All students are ***required to own*** their music. Hard copies must be purchased prior to the recital hearing. The student may be required to own any additional materials necessitated by the music (mutes, backing tracks, etc.).

## COURSE REQUIREMENTS

### INSTRUCTIONAL METHODS

In-person, one-on-one applied music instruction. Chamber music instruction as applicable. Instruction on rehearsal techniques with collaborating musicians including accompanists.

### ASSESSMENTS

After enrollment in upper division applied study, students must present one or more public recitals. Performance majors must present a junior half (30 min.) recital (MUS 353) and a senior full (60 min.) recital (MUS 453); education majors must present a half recital (30 min.) during their junior or senior year (MUS 353). The applied faculty must approve the scope of the recital.

Students will be evaluated on ability to complete paperwork and meet deadlines, and preparedness

- Attitude throughout the process
- Timely communication with professor, committee members, accompanist and/or collaborating musicians
- Ability to complete paperwork and meet deadlines, including:
  - o Selection of recital date
  - o Selection of hearing date
  - o Reservation of spaces for rehearsals, recital hearing, and recital
  - o Submission of recital form to Music Office
  - o Submission of program information Professor by stated deadline
  - o Submission of program form to Music Office
  - o Payment of Recital Fee
  - o Payment of Accompanist Fee
- General preparedness with repertoire
- Ability to successfully pass a Recital Hearing

### Course Enrollment

The student will enroll in 1 hour of MUS 353 Recital for each half-recital segment required of them, and ***also*** enroll in applied lessons for the appropriate number of credits depending on their degree requirements. Recitals may be defined as either half or full, and requirements depend upon the student's specific degree program.

All students enrolled in Major Applied Lessons are required to perform a recital. Music minors are not required to perform a recital. At the discretion of the instructor, any student may request to perform a recital. All recitals require the approval of the instructor for the date/time/location, accompanist and assisting musicians as applicable, and repertoire. Recital requirements by degree are:

- Performance Majors
  - o Junior Recital: half recital (30 minutes)
  - o Senior Recital: full recital (60 minutes)
- Music Education Majors
  - o Senior Recital: 25 minutes of music
- Music Minors
  - o No Recital requirement

### **Scheduling and Fees**

The instructor and accompanist must approve the date/time/location of the recital. After receiving approval, the student must acquire all required signatures (three applied faculty total) and must submit to the School of Music Office the Recital Scheduling Form *no later than three weeks prior to the event*. The form is available from the School of Music Website or the music office. The School of Music requires students to pay a fee when submitting the form.

### **Rehearsals**

The student is required to coordinate with their instructor to schedule rehearsals with their accompanist and/or all assisting musicians prior to the recital hearing. The instructor may also require the student to schedule a specified number of rehearsals with accompanist and/or assisting musicians with the instructor. The instructor reserves the right to cancel any student recital due to lack of preparation.

### **Hearing**

All degree recitals require a “recital hearing” to be scheduled and completed approximately two weeks prior, and no later than one week prior, to the recital in order for the instructor to give final approval to move forward with the recital. The hearing is graded Pass/Fail. Committee members will use the Recital Performance Scoring Rubric to determine the students’ score. Failure to schedule the hearing in a timely manner may result in the instructor canceling the recital. The student must pass the hearing to perform the recital.

## **GRADING**

*Full details regarding recitals are available on the School of Music Website in the [Student Handbook](#).*

All students must receive a “C” or above to pass the recital. Students performing a recital *do not* perform a jury during the semester of the recital. The recital is graded in lieu of the jury, and consists of 20% of the final grade. Students will be graded on the following elements:

- Performance /Technique
- Musicianship / Interpretation
- Professionalism / Presence

Additionally, the primary instructor may cancel a student recital at any time for the following reasons:

- Lack of progress/preparation
- Failure to schedule a recital hearing
- Failure to turn in the proper scheduling paperwork on time
- Failure to submit program or program notes (when applicable)

- Failure to pay accompanist fees (when applicable)

### **Additional Considerations**

Programs/Program Notes: A program is **required** for all degree recitals. The student must submit the program details to the applied professor at least **THREE WEEKS** prior to the hearing for approval. When approved, the student will submit the program to the music office for printing.

Prep-Kitchen Use: Students may use the prep-kitchen if they plan to host a reception after the event. Use of the prep-kitchen requires a deposit, and students are solely responsible to adhere to the rules of the prep-kitchen. Failure to do so may result in lowering of the student's final grade.

## **ADDITIONAL POLICIES**

**Performance Attire/Concert Dress**: Students will be expected to perform for their peers and in concerts for the public throughout the semester. You must acquire professional dress for all performances. Concert/performance attire may be all black, or "professional attire" such as dress pants and dress shirt, skirts or dresses, and dress shoes and socks/stockings. All skirts or dresses must be of a length that is professional in nature (close to the knee or below).

### **Accompanist Fees**

Accompanist fees will be the responsibility of the student for degree recitals, juries, and other solo performances. *See the Student Handbook for full details regarding accompanists.*

### **Cell Phone Policy**

Cell phones are expected to not be a distraction during lessons and studio/trombone choir. Students may keep cell phones on them (pockets, bags, etc.) during trombone choir rehearsals, but they must be on SILENT and out of view (not on stands). Additionally, it is expected that students DO NOT use their cell phone during rehearsals. In the case of an emergency (immediate attention required for serious situations) students may step away from rehearsal to use their cell phone. During lessons the student may use a cell phone for the purpose of useful apps relevant to the lesson. If a student is using their cell phone inappropriately and/or distracting others with its use, the student may be asked to leave their cell phone with the instructor for the remainder of the rehearsal, or may be asked to leave rehearsal and receive a "0" for that rehearsal.

### **Competitions**

All students are encouraged to enter solo and/or chamber music competitions appropriate to their individual performance levels. Beyond preparing musically, preparation may involve recording (audio and/or video), securing an accompanist and paying their fees, scheduling rehearsal and recording time, entry/registration fees, travel expenses. Planning far in advance is crucial to a successful competition process.

### **Letters of Recommendation**

When asking for a letter of recommendation, students must give two weeks notice to the instructor. Each letter is written specifically for the student; this is a courtesy to the instructor, allowing for a thoughtful and personal letter to be written. Students can expect that the letter will be honestly written with the best intentions for the student.

School of Music Engagement Expectations

Students are expected to actively participate in all assigned components of this course. Active participation includes being present, engaged, responsive, cooperative, respectful, and professional. It may also include providing feedback, asking questions, and being supportive of class members and faculty during instruction time.

#### **Student Expectations**

Students are expected to actively participate in all classes. Notification for excused absence must be received in advance. It is the individual student's responsibility to notify the instructor of a legitimate absence in advance. It is also the individual student's responsibility to acquire any missed notes and assignments from other students and/or the instructor.

Students are expected to actively participate in all classes by coming prepared and with all assigned materials. This course is a graduate research course. Bibliographical material, repertoire, library resources, applied techniques, as well as research techniques applicable to graduate study in music specific to flute/woodwind pedagogy will be surveyed and discussed. Be prepared to spend a significant amount of time doing research and review of materials outside of class.

Students are expected to demonstrate skills in pedagogy through their observation, analysis, discussion and feedback of the performances of other students. Students are expected to gain skills in this area by the observation of teaching techniques in their own private lessons and through the observation of teaching techniques of other students in studio class, guest artist classes on campus, and optional conference attendance or optional observations of master teachers online. Students will need to submit teaching videos and acquire a waiver from the student(s) in their videos.

## **COURSE AND UNIVERSITY PROCEDURES/POLICIES**

#### **University Mission Statement**

East Texas A&M University provides a personal educational experience for a diverse community of life-long learners. Our purpose is to discover and disseminate knowledge for leadership and service in an interconnected and dynamic world. Our challenge is to nurture partnerships for the intellectual, cultural, social, and economic vitality of Texas and beyond.

#### **ETAMU Attendance**

For more information about the attendance policy please visit the [Attendance](http://www.tamuc.edu/admissions/registrar/generalInformation/attendance.aspx) webpage and [Procedure 13.99.99.R0.01](http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/academic/13.99.99.R0.01.pdf). <http://www.tamuc.edu/admissions/registrar/generalInformation/attendance.aspx>  
<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/academic/13.99.99.R0.01.pdf>

#### **Texas Education Code – Music Education**

*This course content is aligned with the standards established by the Texas Education Code, covering areas such as Music, the Commissioner's Rules, Pedagogy and Professional Responsibilities, Technology, and English Language Proficiency. To review these standards, please visit the Music Education Program D2L Shell and select "Standards and Objectives."*

#### **Syllabus Change Policy**

The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

### **Academic Integrity**

Students at East Texas A&M University are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty see the following procedures:

[Undergraduate Academic Dishonesty 13.99.99.R0.03](#)

[Undergraduate Student Academic Dishonesty Form](#)

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/documents/13.99.99.R0.03UndergraduateStudentAcademicDishonestyForm.pdf>

### **Students with Disabilities**

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

#### **Office of Student Disability Resources and Services**

East Texas A&M University

Velma K. Waters Library Room 162

Phone (903) 886-5150 or (903) 886-5835

Email: [studentdisabilityservices@tamuc.edu](mailto:studentdisabilityservices@tamuc.edu)

Website: [Office of Student Disability Resources and Services](#)

<http://www.tamuc.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/>

### **East Texas A&M University Supports Students' Mental Health**

The Counseling Center at East Texas A&M, located in the Halladay Building, Room 203, offers counseling services, educational programming, and connection to community resources for students. Students have 24/7 access to the Counseling Center's crisis assessment services by calling 903-886-5145. For more information regarding Counseling Center events and confidential services, please visit [www.tamuc.edu/counsel](http://www.tamuc.edu/counsel)

### **Musician Health and Safety**

As an Institutional Member of the National Association of Schools of Music, East Texas State A&M University supports the Association's commitment to student health and wellness. The following web address provides links to information for resources related to physical and mental well-being, as well as assists in offering preventative measures that students can take to avoid serious and/or chronic conditions: [Musician Health and Safety - East Texas A&M University](#)

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### **Student Conduct and Tenets of Common Behavior**

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment.

The Code of Student Conduct is described in detail in the Current University Student Guidebook. Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum: <https://www.britannica.com/topic/netiquette>

### **Campus Concealed Carry Statement**

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in Texas A&M University-Commerce buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun.

Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and A&M-Commerce Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations.

For a list of locations, please refer to the [Carrying Concealed Handguns On Campus](#) document and/or consult your event organizer.

Web url: <http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf>

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all A&M- Commerce campuses. Report violations to the University Police Department at 903- 886-5868 or 9-1-1.

### **Nondiscrimination Notice**

East Texas A&M University will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

### **Technology Requirements**

#### **LMS**

All course sections offered by East Texas A&M University have a corresponding course shell in the myLeo Online Learning Management System (LMS). Below are technical requirements

LMS Requirements:

<https://community.brightspace.com/s/article/Brightspace-Platform-Requirements>

LMS Browser Support: [https://documentation.brightspace.com/EN/brightspace/requirements/all/browser\\_support.htm](https://documentation.brightspace.com/EN/brightspace/requirements/all/browser_support.htm)

Zoom Video Conferencing Tool

[https://inside.tamuc.edu/campuslife/CampusServices/CITESupportCenter/Zoom\\_Account.aspx?source=universalmenu](https://inside.tamuc.edu/campuslife/CampusServices/CITESupportCenter/Zoom_Account.aspx?source=universalmenu)

#### **Access and Navigation**

You will need your campus-wide ID (CWID) and password to log into the course. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or [helpdesk@etamu.edu](mailto:helpdesk@etamu.edu).

**Note:** Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the

temporary use of a computer at a friend's home, the local library, office service companies, Starbucks, a ETAMU campus open computer lab, etc.

### **Communication and Support**

If you have any questions or are having difficulties with the course material, please contact your instructor.

### **Technical Support**

If you are having technical difficulty with any part of Brightspace, please contact Brightspace Technical Support at 1-877-325-7778. Other support options can be found here:

<https://community.brightspace.com/support/s/contactsupport>

### **AI use policy**

East Texas A&M University acknowledges that there are legitimate uses of Artificial Intelligence, ChatBots, or other software that has the capacity to generate text, or suggest replacements for text beyond individual words, as determined by the instructor of the course. Any use of such software must be documented. Any undocumented use of such software constitutes an instance of academic dishonesty (plagiarism). Individual instructors may disallow entirely the use of such software for individual assignments or for the entire course. Students should be aware of such requirements and follow their instructors' guidelines. If no instructions are provided the student should assume that the use of such software is disallowed.

In any case, students are fully responsible for the content of any assignment they submit, regardless of whether they used an AI, in any way. This specifically includes cases in which the AI plagiarized another text or misrepresented sources.

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