



East Texas A & M University

Syllabus: Math 1325.81E Course Syllabus: Spring 2026 (3 credit hours)

Date: Jan. 12 to May 8 (T/R 2 pm to 3:15 pm)

INSTRUCTOR INFORMATION

Instructor: Dr. KaSai Un

Office Location: Office#2070 (at Dallas Campus) & EDN#106 (at Commerce Campus)

Office Hours: Monday & Wednesday from 12:45 – 2:00 pm in Dallas Office #2070

Tuesday & Thursday from 3:30 to 4:45 pm in Dallas Office #2070

(I will need to travel to Commerce Campus occasionally & a Zoom meeting option for these days for office hours will be provided)

University Email Address: kasai.un@etamu.edu (Subject: Math 1325...)

Phone: 903-886-5972 (Math Main Office)

Preferred Form of Communication: email

Communication Response Time: Within 24 hours M-F, 48 hours over weekends or holidays

COURSE INFORMATION

Materials – Textbooks, Readings, Supplementary Readings

Material (Required): Students must purchase a copy of **MyLab Math /MyLab & Mastering student access code** from either of the campus bookstores or directly from Pearson at <http://www.coursecompass.com/>. The specific course code needed for class registration in MyLab Math is **un19938** and will also be posted on D2L.

Please use the MyLab Math 14 day free trial to start working on homework if students cannot purchase it right away. The MyLab Math student access code must be purchased by the end of 2nd week of class to prevent a loss in points.

Textbook (Optional): College Mathematics for Business, Economics, Life Sciences, and Social Sciences 14th Edition by Barnett, Ziegler, Byleen, ISBN # 978-0134674148. *** **The MyLab access code includes access to an e-book, so the book is optional, but the MyLab access code is required.** If a student purchased a MyLab Math access code for Math 1324 or 1325 since Fall 2023, a new code purchase may not be required (depending on the length of account purchased). Portions of Chapters 10-15 in the textbook will be discussed.

REQUIRED MATERIALS: Please get a **Binder** to keep and organize all notes and course materials. A **Texas Instruments (TI-83 or TI-83 Plus) graphing calculator** for this course is highly recommended. I will check your notebook during each exam for daily grades.

TECHNOLOGY REQUIREMENTS: The graphing calculator of TI 83/TI 84 or equivalent will be highly recommended. Calculators other than Texas Instruments calculators may be used but classroom instruction on calculators will be given for TI equipment only. **Note: Calculators that solve problems for students, including but not limited to TI-Nspire, TI 89 or higher, Casio Prizm, Casio Touch or higher are **NOT** allowed to be used for

this class. ** Students are also required to clear the memory of graphing calculators before and after each proctored exam.

Calculator Loan Program: The Mathematics Department has set up a calculator loan program to support students. Students can borrow a calculator for a semester with a fee (\$10 to \$15 for TI-83/84). It is on a first come, first served basis.

COURSE DESCRIPTION AND OBJECTIVES: This course is the basic study of limits and continuity, differentiation, optimization and graphing, and integration of elementary functions, with emphasis on applications in business, economics, and social sciences. Prerequisites: MATH 1314 or 1324 with a minimum grade of C. We will cover portions of chapters 9, 10, 11, 12, 13 & 14. Topics include limits, continuity, derivatives, and integration.

CORE OBJECTIVES:

- 1) ***Students will be able to analyze, evaluate, or solve problems when given a set of circumstances, data, texts, or art.*** This common core objective will be assessed in the exams and final exam for all sections of Math 1325.
- 2) ***In written, oral, and/or visual communication, students will communicate in a manner appropriate to audience and occasion, with an evident message and organizational structure.*** This common core objective will be assessed using common class activities with class discussion over limits, continuity, derivatives and integrals and how these topics relate to the field of business for all sections of Math 1325.
- 3) ***Students will be able to interpret, test and demonstrate principles revealed in empirical data and/or observable facts.*** This common core objective will be assessed using class activities, homework problems, exams and final exam for all sections of Math 1325.

STUDENT OUTCOMES: Upon successful completion of this course a student will:

- 1) Demonstrate knowledge and understanding of topics including, but not limited to limits, continuity, derivatives and integration and apply these topics in various fields of business.
- 2) Demonstrate problem-solving skills in solving complex business word problems.
- 3) Understand and solve problems with functions and their graphs.

COURSE REQUIREMENTS

Minimal Technical Skills Needed

Students need to check their MyLeo e-mail regularly. Access to D2L, MyLabMath, a computer, a scanner or scanning app, and the internet will be needed for online homework assignments. Access to a printer is also strongly recommended.

Instructional Methods

Instruction will be delivered in class, and occasionally on D2L through in-person lectures, video lectures, demonstration and models, and some group work, based on time available. When written work is required, you will need the ability to scan a document and save it as a .pdf file and upload to the appropriate submission folder on D2L. There are a number of free scanner apps, like CamScanner, that can be used for this purpose.

Attendance

This is a face-to-face course, and attendance will be taken at the beginning of each class. **Attendance and participation are a must to be able to do well in this class.** All students are expected to be present, and attendance will be reflected in your Daily Work grade and will be worth 5% of your overall grade. In addition, students must participate in class each day in order to receive full points for this category.

It is expected that students will follow the guidelines set forth by the Class Attendance Policy in the current Undergraduate Catalogue.

If students represent an athletic team for this university, departmental team, scholastic team, choir, or other group and must miss class, notify me in writing with the appropriate documentation within one week of the absence in order not to be counted absent. Arrangements for make-up work will be made at that time.

For more information about the attendance policy please visit the Attendance webpage:

<https://www.tamuc.edu/admissions/registrar/generalInformation/attendance.aspx>

***** The last day to drop a class this semester is: March 28, 2025. *****

GRADING

Final grades in this course will be based on the following scale:

A = 90-100% B = 80-89.9% C = 70-79.9% D = 60-69.9% F = 59.9% or Below

GRADES:	Attendance & Daily Work	5%
	Homework & Quizzes	20%
	Exams:	50%
	Final:	25%
	Total	100%

Each student's average for the course will be posted in your MyLeo account. To access the course, you will go into MyLeo and the "Apps" and look for the app for "MyLeo Online (D2L Brightspace)". You should see directions to choose your course from the course grid that looks like:



Once you have chosen the correct course, you will be able to see your "grades" option.

Homework: Homework will be completed online through MyLab Math and immediate feedback will be given. You can use various help features within MyLab Math and try problems you miss again until you get them right and fully understand the topic. **It is my expectation that you should have 100 on each homework assignment because of this.** Online due dates should be observed, and in general, late submissions will not be accepted.

If a student experiences any technical difficulties with MyLab Math, be sure to use online help and technical support from the software company. If a student continues to have trouble accessing or navigating the software, please contact the instructor through email or come by his/her office during office hours for some individual help.

Quizzes: will occasionally be given in class or on D2L over the material presented in the lectures and homework. In general, NO makeup quizzes will be given. All uploaded work should be done in pencil.

Exams: There are three scheduled exams and a comprehensive final exam. **Students will take exams in class with instructors or at the Academic Testing Center on campus (with teacher approval).**

Partial credit may be given on exams IF all work is neatly shown for determination of the student's mistakes. While taking exams, **CELL PHONES AND OTHER ELECTRONIC DEVICES MUST BE TURNED OFF AND STORED OUT OF THE STUDENT'S REACH.** The only electronic device allowed during tests and quizzes is a stand-alone calculator (such as a TI-34, TI-83, TI-84, etc.), and only with the instructor's permission. All exams must be completed in pencil.

In general, no make-up exams will be given without prior notice of a university excused absence*. I realize that at times throughout the semester, emergency situations may arise that affect a student's performance on an exam or even prevent a student from attending on an exam day. **I can replace the lowest**

exam grade with the student's grade on the corresponding portion of the final exam, provided the final exam score is higher. This provision will only be applied to **ONE** exam, so students should make every effort to be present and well-prepared for all exams.

**A review and answer key will be available prior to each exam.
Be sure to take advantage of this valuable resource!!**

See the class schedule on the last page for testing dates. These dates are tentative and are subject to change.

* University Authorized Excuses: 1) Participation in a required/authorized university activity; 2) Verified illness; 3) Death in a student's immediate family; 4) Obligation of a student at legal proceedings in fulfilling responsibility as a citizen; and others determined by individual faculty to be excusable (e.g., elective University activities, etc.)

Final Exam: comprehensive final exam will be given on **Tuesday, May 5 between 1:15 – 3:15 pm.** See the university final exam schedule for more info.

Tutoring: Attending tutoring can be added to your daily grade. Students are recommended to spend at least 10 hours tutoring this semester. Tutoring options will be shared with students in class and posted on D2L.

Getting Help Outside of Office Hours:

Free tutoring is available for students who need help with their math courses.

The **Math Skills Center** offers Math tutoring, and their location and hours can be found here <https://www.etamu.edu/mathservices>.

The **Academic Success Center** offers tutoring in the library, as well as Supplemental Instruction. Their hours can be found on the university web site. Also, each student has tutoring hours available through the online tutoring service, tutor.com. Additional details can be found here: <https://www.etamu.edu/undergraduate-tutoring/>.

Online Tutoring: Each student receives 3 free hours from <https://leo.tutor.com/auth/login> . Use your MyLeo Log in and Password to access this. You can contact the instructor if you need additional free tutoring hours.

GRADE REPORTING FOR FIRST YEAR STUDENTS: Grades for students in freshmen level classes will be reported to the Registrar's Office at the end of the fifth week of class during the fall and spring semesters. The Registrar's Office will report grades to students, Advising Services, Academic Departments (faculty advisors) and mentors. This procedure will allow students to be knowledgeable about their academic progress early in the semester. The university, through Advising Services, faculty advisors and mentors, will take steps to assist students who may be experiencing difficulty to focus on improvement and course completion. Early intervention for freshman students is designed to communicate to students the University's interest in their success and willingness to participate fully to help students accomplish their objectives.

TECHNOLOGY REQUIREMENTS

Technology Requirements:

Students need to **check their MyLeo e-mail regularly** for class announcements.

Access to a **computer**, the **internet**, **MyLeo**, **D2L**, and **MyLab** will be needed for online homework assignments and daily work.

A scanner or a cell phone with a free scan app (CamScanner or Adobe Scan is recommended) that allows you to scan work out steps to a scan pdf file is required.

Access to a printer will be helpful if you like to print out class handouts.

The **graphing calculator of TI 83/TI 84** or equivalent will be highly recommended. Calculators other than Texas Instruments calculators may be used but classroom instruction on calculators will be given for TI equipment only. **Note: Calculators that solve problems for students, including but not limited to TI-Nspire, TI 89 or higher, Casio Prizm, Casio Touch or higher are **NOT** allowed to be used for this class. ** Students **are also required to clear the memory of graphing calculators before and after each exam.**

Calculator Loan Program: The Mathematics Department (EDN 113) has set up a calculator loan program to support students. Students can borrow a calculator for a semester with a fee (\$10 to \$15 for TI-83/84). It is on a first-come, first-served basis.

MyLeo Online Learning Management System (LMS):

D2L in MyLeo: All course sections offered by East Texas A&M University have a corresponding course shell in the myLeo Online Learning Management System (LMS). Below are technical requirements:

LMS Requirements: <https://community.brightspace.com/s/article/Brightspace-Platform-Requirements>

LMS Browser Support:

https://documentation.brightspace.com/EN/brightspace/requirements/all/browser_support.htm

Access and Navigation in MyLeo/D2L

MyLeo Support: You will need your campus-wide ID (CWID) and password to log into your course in D2L. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or helpdesk@etamu.edu.

Note: Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, Starbucks, a campus computer lab, etc.

Communication and Support: If you have any questions or are having difficulties with the course material, please contact your instructor.

Technical Support: If you are having technical difficulty with any part of Brightspace, please contact Brightspace Technical Support at 1-877-325-7778. Other support options can be found here:

<https://community.brightspace.com/support/s/contactsupport>

COMMUNICATION AND SUPPORT

Interaction with Instructor Statement: It is important that students are actively engaged in class activities. Questions are welcome in the classroom. Students can schedule with the instructor for extra help outside the classroom during office hours.

Getting Help Outside Office Hours: Utilizing the **multimedia library and online help from the MyLab online homework system** is recommended as a valuable resource for students to improve their grades in this class. Also, the free tutoring on campus and online are also highly recommended.

Student Health Services are located at Henderson Hall (Corner of Lee St. and Monroe St.). It offers health care to the student body of East Texas A&M University. It provides primary health care services including treatment of illness, injury, and women's health. Tel: (903) 886-5853.

University Police Department is located at Henderson Hall. For Emergency, please call: 911
For non-emergency, please call: 903.886.5868

COURSE AND UNIVERSITY PROCEDURES/POLICIES

Getting Help Outside of Office Hours:

Free tutoring is available for students who need help with their math courses.

The **Math Skills Center** offers Math tutoring, and their location and hours can be found here
<https://www.etamu.edu/mathservices>.

The **Academic Success Center** offers tutoring in the library, as well as Supplemental Instruction. Their hours can be found on the university web site. Also, each student has tutoring hours available through the online tutoring service, tutor.com. Additional details can be found here: <https://www.etamu.edu/undergraduate-tutoring/>.

Online Tutoring: Each student receives 3 free hours from <https://leo.tutor.com/auth/login>. Use your MyLeo Log in and Password to access this. You can contact the instructor if you need additional free tutoring hours.

In addition, **Mach III/TRIO Services**, located in the Halladay Student Services building, Room 300, is available to students who meet certain criteria, such as being a first-generation college student, etc. Contact TRIO at 903-886-5833.

Academic Integrity: In order to ensure fairness and high academic standards, any actions which violate the principles of academic integrity through dishonesty or cheating are given serious consideration. In order to understand what constitutes a violation of academic integrity and the consequences of such behavior, the university's policies may be reviewed at:

[Undergraduate Academic Dishonesty 13.99.99.R0.03](#)

[Undergraduate Student Academic Dishonesty Form](#)

In particular, awareness of the following definitions is essential in order to know what represents academic dishonesty (pages 6 – 7):

“Cheating: Intentionally using or attempting to use unauthorized materials, information, notes, study aids or other devices or materials in any academic exercise. Unauthorized materials may include anything or anyone that gives a student assistance and has not been specifically approved in advance by the instructor.”

“Complicity: Intentionally or knowingly helping, or an attempting to help, another to commit an act of academic dishonesty.”

“Plagiarism: The appropriation of another person's ideas, processes, results, or words without giving appropriate credit.”

Furthermore, cheating in this course is defined as the following:

- Giving or receiving answers during an exam or quiz.
- Viewing the exam or quiz answers of nearby classmates.
- Having notes/practice work available during quizzes or tests.
- Possession or access to test items before the test is given.
- Deception in getting an excused absence to obtain an undeserved opportunity to make-up work.

- Use of cell phones or text messaging technology during exams or quizzes (**such as iPods, iWatch, etc.**). **IF ONE OF THESE DEVICES IS AVAILABLE, IN ANY WAY, DURING AN EXAM OR QUIZ, THE STUDENT WILL NOT BE ALLOWED TO PROCEED WITH THE EXAM OR QUIZ AND MAY BE SUBJECT TO PENALTIES ON THEIR GRADE.**
- Improper citations in written works or using another person's ideas and words as students own without giving proper credit.
- **Any** method, no matter how well rationalized or accepted, which improves a person's grade by any means other than study and skillful performances on exams and/or other assignments.

While the majority of students are honest in doing their schoolwork, due to recent cheating events, action must be taken to protect the academic integrity of classrooms. **There is a NO TOLERANCE policy for cheating, and if a student is caught cheating, the event is subject to reporting and placement on the student's academic record. No grade will be received for any assignments for which cheating occurs.**

In summary, students found guilty of an act of academic dishonesty in this course will be subject to the disciplinary actions listed in the university policies. This includes several possible penalties depending on the severity and number of the incidents, which will be considered when specifying disciplinary actions.

Classroom Behavior: Appropriate classroom behavior is required to attend this class. All people will be treated with respect and talking that disrupting the class is not allowed. If disruptions occur during class time, a student will be asked to leave class and will earn a zero on any applicable grades for that class period. Serial disruptors will be asked to withdraw from this class.

Early Intervention for First Year Students: Early intervention for freshmen is designed to communicate the University's interest in their success and a willingness to participate fully to help students accomplish their academic objectives. Grades for students in freshmen level classes will be reported to the Registrar's Office at the end of the fifth week of class during the fall and spring semesters. The Registrar's Office will report grades to students, Advising Services, Academic Departments (faculty advisors) and mentors. This procedure will allow students to be knowledgeable about their academic progress early in the semester. The university, through Advising Services, faculty advisors and mentors, will take steps to assist students who may be experiencing difficulty focusing on improvement and course completion. Grade reports will be mailed by the end of the sixth week of the fall or spring semesters.

Student Conduct: *** “All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment.” (Student’s Guide Handbook, Policies and Procedures, Conduct). Rude and/or disruptive behavior will not be tolerated. No electronic devices (except calculators) are allowed during class time. **Cell phones, smart watches, and other electronic devices are to be put away during in-person class time and exams.** *** The use of vapor/e-cigarettes, smokeless tobacco, snuff and chewing tobacco are prohibited inside classrooms and university buildings.

The Code of Student Conduct is described in detail in the Student Guidebook <https://www.etamu.edu/student-code-of-conduct/> Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum: <https://www.britannica.com/topic/netiquette>.

Attendance: For more information about the attendance policy please visit the Attendance webpage and **Procedure 13.99.99.R0.01.**
<https://etamu.edu/admissions/registrar/generalInformation/attendance.aspx>

ADA Statement, Students with Disabilities: The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that

provides reasonable accommodation of their disabilities. If students have a disability requiring an accommodation, please contact: Office of Student Disability Resources and Services, East Texas A&M University, Waters Library- Room 162, Phone (903) 886-5150 or (903) 886-5835, Fax (903) 468-8148, Email: StudentDisabilityServices@etamu.edu
Website: [Student Disability Services | East Texas A&M University, ETAMU](#)

Nondiscrimination Notice: This statement presents the University's commitment to a safe, accepting environment for all students regardless of sexual orientation, gender identification, or gender expression: ETAMU will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

Campus Concealed Carry Statement: Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in East Texas A&M University buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations. For a list of locations, please refer to (<https://etamu.edu/aboutus/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf>) and/or consult your event organizer). Pursuant to PC 46.035, the open carrying of handguns is prohibited on all ETAMU campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

East Texas A&M University Supports Students' Mental Health - Counseling Services: The Counseling Center, located in the Halladay Building, Room 203, offers counseling services, educational programming, and connection to community resources for students. Students have 24/7 access to the Counseling Center's crisis assessment services by calling 903-886-5145. For more information regarding Counseling Center events and confidential services, please visit <https://www.etamu.edu/counseling-center/>.

AI Use Policy: East Texas A&M University acknowledges that there are legitimate uses of Artificial Intelligence, ChatBots, or other software that has the capacity to generate text, or suggest replacements for text beyond individual words, as determined by the instructor of the course. Any use of such software must be documented. Any undocumented use of such software constitutes an instance of academic dishonesty (plagiarism). Individual instructors may disallow entirely the use of such software for individual assignments or for the entire course. Students should be aware of such requirements and follow their instructors 'guidelines. If no instructions are provided the student should assume that the use of such software is disallowed. In any case, students are fully responsible for the content of any assignment they submit, regardless of whether they used an AI, in any way. This specifically includes cases in which the AI plagiarized another text or misrepresented sources.

13.99.99.R0.03 Undergraduate Academic Dishonesty

13.99.99.R0.10 Graduate Student Academic Dishonesty

Syllabus Change Policy: The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

***** By Remaining Enrolled In This Course, All Students Agree to Abide By the Policies Of This Class, As Stated in the Syllabus *****

***** Course Outline is on the last page of this syllabus. *****

*Mission for College of Science and Engineering: Innovation and Discovery
Mission for the Department of Mathematics: Discovering the Keys to Success*

Math 1325 In Class Tentative Schedule (Spring 2026)

Week	Dates	Topics
1	Jan. 12 – 16	Syllabus, Review Factoring, Exponent Rules, Log Rules, Intro of MyLab Math & D2L & 9.1
2	Jan. 19 – 23	9.2 & 9.3 & Competency Exam
3	Jan. 26 – 30	9.4 & 9.5
4	Feb. 2 – 6	9.7 & 10.2
5	Feb. 9 – 13	10.3 & Review for Exam 1
6	Feb. 16 – 20	Exam 1 (Tuesday) & 10.4
7	Feb. 23 – 27	10.7 & 11.1
8	Mar. 2 – 6	11.2 & 11.4
	Mar. 9 - 13	SPRING BREAK, No classes
9	Mar. 16 – 20	11.5 & 11.6
10	Mar. 23 – 27	Review for Exam 2 & Exam 2 (Thursday)
11	Mar. 30 – Apr. 3	12.1 & 12.2
12	Apr. 6 – 10	12.4 & 12.5
13	Apr. 13 – 17	13.2 & 14.2
14	Apr. 20 – 24	Review for Exam 3 & Exam 3 (Thursday)
15	Apr. 27 – May 1	Review for Final Exam
16	May 5 Tuesday	Mandatory Final Tuesday 1:15 – 3:15 pm ***Note Special Time***

The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

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