



# EAST TEXAS A&M

## — UNIVERSITY —

### **CJ 2313-80E**

### **CORRECTIONAL SYSTEMS AND PRACTICES**

Course Syllabus: Fall 2025  
Tuesday & Thursday 11:15 am-12:30 pm  
Dual-Credit with Bryan Adams High School  
Dallas Campus 8750 Expwy 45  
Classroom TBD

#### **INSTRUCTOR INFORMATION**

**Instructor:** Laura E. Salander  
**Office Location:** TBD  
**Office Hours:** Before or after class or by virtual appointment  
**Office Phone:** CJ Dept. Office - 903-886-5332  
**University Email Address:** laura.salander@etamu.edu  
**Communication Response Time:** Emails are answered within 24 hours Monday-Friday during business hours (9am-5pm).

#### **COURSE INFORMATION**

Materials – Textbooks, Readings, Supplementary Readings

#### ***Required Text – First Day Access***

Schmallegger, F. and Smykla, J. (2024). Corrections in the 21<sup>st</sup> Century. McGraw-Hill.  
**ISBN10:** 1266302743 | **ISBN13:** 9781266302749  
**Supplies:** Notebooks to take notes. Writing assignments, exams, and quizzes will be turned in on D2L.

#### **COURSE DESCRIPTION**

A theoretical, historical, and pragmatic overview of institutional corrections, including the administration, design, and organization of adult prisons, jails, juvenile detention

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facilities, and reformatories. An examination of punishment and treatment philosophies and objectives. Prerequisites: CJ 1301 with a minimum grade of C or equivalent.

### **Student Learning Outcomes**

1. The student will be able to identify the various components of the correctional system, including community-based corrections (probation and parole), and institutional corrections (jails and prisons - state and federal).
2. The student will be able to demonstrate his/her familiarity with how the correctional components fit or exist within the total framework of the entire criminal justice system.
3. . The student will evaluate current and future correctional issues.
4. The student will describe treatment and rehabilitative programs.
5. The student will identify the Constitutional rights applicable to the correctional setting.
6. The student will demonstrate his/her experience in researching the topics affiliated with corrections, including career options.

### **COURSE REQUIREMENTS**

#### **Minimal Technical Skills Needed**

- **Computer System:** Windows or Macintosh desktop or laptop computer purchased within the last 5 years. Chromebooks and mobile devices may not provide full online access.
- **Operating System:** Windows-based computers must be running Windows 10 or newer. Macintosh computers must be running OS 10.13 (High Sierra) or higher.
- **Required Software:** Microsoft Office 365; Adobe Acrobat Reader DC
- **Web Browser:** Use a recently updated internet browser.
- **Learning Management System (LMS):** See below for requirements.

#### **STUDENT RESPONSIBILITIES OR TIPS FOR SUCCESS IN THE COURSE**

##### **Class Behavior and Expectations:**

- a. Be on time for class. If you happen to be late, enter the classroom without causing any disturbance. Students are expected to stay for the entire class period. In case you must leave early, you may do so quietly.

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- b. Students who arrive late or don't stay for the entire class period may be counted absent.
- c. Put away electronic devices, including phones, that are not being used for classwork. You may leave your phone/wearable electronic devices on vibrate mode if you are expecting an important call and attend to the call by excusing yourself quietly.
- d. Do not cause a disturbance in class. I reserve the right to ask you to leave the room if I decide that you are a distraction to me and to others in the class.
- e. Check your university email on a regular basis.
- f. Check D2L regularly for all announcements and postings.
- g. Access online homework regularly and complete each assignment by the due date.
- h. Students are responsible for completing all the coursework, submitting the assignments on time, keeping up with their work, and keeping up with changes in the schedule and due dates.
- i. Written/homework assignments (essays, short write-ups, and/or other) MUST be turned in through Turnitin and have less than 30% report of "not original content." A partial point deduction on an assignment may be recorded if shown at 30%-45% report of plagiarized content. Anything above may result in an automatic (0) points on the assignment. The instructor reserves the right to offer a resubmission if circumstances warrant it.
- j. Learn about and use the student resources available to you! You can get free assistance from the [A&M-Library](#), [IT Support](#), [the Writing Center](#), and more.

**Graded work and Discussion of your Grades:** The instructor will make every effort to return any graded work within a week after the assignment is due (please allow two to three weeks for me to grade each major assignment in our course). If you have any questions about your grade on a specific assignment or any other questions related to your grades, please discuss them with me in person (during a mutually convenient time). This is for your own privacy. You have until a week from when I return the graded work to discuss any issues, errors, etc. After that time, the grade will stay unchanged. Any clerical or typographical error will be fixed at any time. Please check your grades on D2L regularly and bring any discrepancies to my attention immediately. The score on D2L should be the same as the score on the graded assignment. Though D2L will be set up to calculate your final course grade, please note that the overall grade on D2L will NOT reflect your actual grade until all the grades have been entered. D2L does not include ungraded assignments in calculating the grade.

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**Late Work:** My position is that everyone knows the rules of engagement at the beginning of the term, and that it is the student's responsibility to ensure that they plan accordingly to submit their assignments in a timely manner. Late submissions can be accepted for good cause if: (1) an extension was granted by the professor in advance of the due date; or (2) documentation of an unforeseeable excused absence (as assessed in the professor's sole discretion) is provided. Smartbook assignments cannot be made up/turned in late. Exams will only be allowed a late submission under extenuating, documented/verified circumstances.

If you sense extenuating circumstances arising, you must contact me as soon as possible to discuss possible deadline extensions. However, talking with me about extenuating circumstances does not mean your absence(s) is/are excused, nor does it guarantee you an extension on assignments. All agreements regarding extensions will be documented through email.

**Netiquette Expectations:** When sending an email, please put the COURSE NUMBER (CJ 2313) in the subject block of the email. Further, per university requirements, please contact me using your university e-mail account.

**Tips for Success:** Read the chapter that is being discussed before coming to class to help you better understand the material being covered in the lecture. Ask questions. To succeed in this course, you should work on the assignments and read/review the material on a regular basis. Once a chapter has been completed, go back and read the lecture notes and the textbook. The key is to review the material on a regular basis and practice a lot. If you feel lost at any point in the course, please contact me as soon as possible. I encourage you to set up an appointment to meet with me. Do not wait until the last minute to get help. The time to be concerned about your grade is now and every day after today. Do NOT wait until the last week of the semester to start thinking about how you can improve in the course.

**Additional Information:** The information in this class may be controversial; therefore, all students are expected to respect each other. I will not tolerate disrespectful behavior, and those who choose to engage in this type of behavior will be disciplined appropriately. Please respect your classmates and your professor. Please be aware of time constraints and limit personal stories and discussions to allow for other classmates to discuss the material. I do not allow food to be eaten during class unless there is a special circumstance. I do not allow earbuds to be worn during class time. You may only use electronic devices to take notes or access class material. If I believe you are using an electronic device for a purpose outside of class material, I will ask that it be put away.

## **ASSESSMENTS**

### **Graded Work**

The tables below provide a summary of the graded work in this course and an explanation of how your final course grade will be calculated.

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### Summary of Graded Work

Assignments	Points	Totals
Attendance/Class Participation	5 points each class	120
Orientation	Videos/Syllabus Statement	20
Chapter Exams	4 @ 100 points each	400
Smartbook Assignments	12 @ 10 points each	120
Podcast Assignments	7 @20 points each	140
Career Exploration Writing Assignment	1 @ 100 points each	100
Group Presentation	1 @ 100 points	100

**TOTAL: 1000 points**

### Final Grade

Points	Percentages	Letter Grade
900-1000	90-100%	A
899-800	80-89%	B
799-700	70-79%	C
699-600	60-69%	D
0-599	0-59%	F

#### **Attendance/Class Participation**

**120 points**

**5 points each class period**

Must attend on or before the census date **(9/10/25)** to be reported as attending. You will need to be present to earn points in the class participation/discussion section. I require attendance and class participation for this course. You are allowed to miss two class periods without any points deducted. I do not keep track of excused/unexcused absences unless it is regarding an exam or involves extenuating circumstances/institution-approved absences. On your third absence, 5 points will be deducted for every class missed thereafter unless special arrangements have been made with the instructor. If you do not attend at least 70% of the class periods, you risk class failure.

I require everyone to be on time and participate in the entire class period. Therefore, the instructor reserves the right to determine if the student will have points deducted each class based on the student's level of participation, and arrival/departure.

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Students who have fallen behind and are failing are responsible for officially withdrawing themselves from the course; failure to do so will result in a performance grade of "F". The last day to withdraw with a grade of "W" is 11/21/25.

### **Orientation Videos/Syllabus Assignment**

20 points total

Students need to complete Connect Orientation (5 points) & SmartBook 2.0 orientation (5 points) as well as submit a response in the D2L Assignment that you have read and agree to abide by the syllabus, including 3 main points learned (10 points).

### **Examinations**

4 @ 100 points each = 400 points total

Students will take four exams over the semester on the due dates listed in the course calendar. Exams will be taken via the Connect platform. Exams will consist of multiple-choice and true/false questions. You will have 75 minutes to take the Exam. You may access the class textbook for the Exam and use your written notes. Since the exams are timed, it is highly recommended that you read each chapter thoroughly and take notes on key concepts and statistics. The exams will be taken in class on the student's laptop on the designated date listed in the course calendar.

If you cannot take the exam on the designated due date, you will need to provide a valid reason by phone or email to the instructor by 11:59 pm of the date the exam is due for not completing the exam (e.g. medical emergency) or you will forfeit the right to take the make-up exam. The instructor will require documentation/verification for the reason given and may limit the number of make-ups allowed.

### **SmartBook Assignments**

12 @ 10 points each = 120 points total

Students will complete 12 chapter concept checks on the Connect platform.

All Smart Book Chapter Concept Check assignments are open at the beginning of the semester.

### **Podcast Assignments**

7 @ 20 points each = 140 points total

You will be assigned 8 podcast episodes throughout the semester to listen to. I will grade 7/8 podcasts, allowing you to drop one grade in this category. You will fill out a response sheet for each podcast episode and participate in the **in-class** discussion for full points.

### **Writing Assignment**

1 @ 100 points

You will be required to complete one written assignment over the course of the semester. The writing assignment will allow you to become more familiar with career options in Corrections (please refer to the specific assignment in D2L for more information). You will complete the written assignment on a computer-generated document that is typed, double-spaced, with 1-inch margins and 10-to-12-point font size

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using APA format. You will submit your completed written work as an attachment in the D2L "Assignments" link via Turnitin. This assignment will take some time and preparation. Please review it at the **beginning** of the semester so that you will be prepared for the amount of work that is required. The assignment details/requirements are in D2L. Please see the scoring rubric on D2L for more information about the scoring of written assignments.

### Group Presentation

1 @ 100 points

At the beginning of the semester, students will be placed in one of five groups. As indicated in the course calendar, groups will present a 10-15-minute presentation on a topic assigned by the professor.

Additional information:

All group members must speak during the presentation.

Information presented must be taken from reputable sources and not be based on opinion.

Group members will grade one another on their contribution to the presentation.

Must utilize –

Presentation tools: Google Presentation, Prezi, or PowerPoint

See the Group Presentation Rubric/Group Project Assignment in D2L for details.

## **TECHNOLOGY REQUIREMENTS**

### **LMS**

All course sections offered by Texas A&M University-Commerce have a corresponding course shell in the myLeo Online Learning Management System (LMS). Below are technical requirements

LMS Requirements:

<https://community.brightspace.com/s/article/Brightspace-Platform-Requirements>

LMS Browser Support:

[https://documentation.brightspace.com/EN/brightspace/requirements/all/browser\\_support.htm](https://documentation.brightspace.com/EN/brightspace/requirements/all/browser_support.htm)

Zoom Video Conferencing Tool

[https://inside.tamuc.edu/campuslife/CampusServices/CITESupportCenter/Zoom\\_Account.aspx?source=universalmenu](https://inside.tamuc.edu/campuslife/CampusServices/CITESupportCenter/Zoom_Account.aspx?source=universalmenu)

## **ACCESS AND NAVIGATION**

You will need your campus-wide ID (CWID) and password to log into the course. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or [helpdesk@tamuc.edu](mailto:helpdesk@tamuc.edu).

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**Note:** Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, Starbucks, a TAMUC campus open computer lab, etc.

## **COMMUNICATION AND SUPPORT**

If you have any questions or are having difficulties with the course material, please contact your Instructor.

### **Technical Support**

If you are having technical difficulty with any part of Brightspace, please contact Brightspace Technical Support at 1-877-325-7778. Other support options can be found here:

<https://community.brightspace.com/support/s/contactsupport>

### **Interaction with Instructor Statement**

**Communication** will be held either in person, by email, or through D2L.

**What to call me** – Please refer to me as Professor or Mrs. Salander.

**Look for the answer first.** When questions arise during the course of this class, please remember to check these two sources for an answer *before* you contact me:

- Course Syllabus
- Announcements in D2L

## **COURSE AND UNIVERSITY PROCEDURES/POLICIES**

### **Course Specific Procedures/Policies**

#### ***Citation Style***

Students are required to use the citation style and format of the American Psychological Association (APA). Review the *Publication manual of the American Psychological Association* (7th ed.) or similar APA Citation Style online resource. It is acceptable to cite legal materials (cases, statutes, regulations, etc.) in accordance with the style specified in *The Bluebook: A Uniform System of Citation* (21st ed.) in all papers.

#### ***Extra credit***

Please do not ask for extra credit. Although an extra credit assignment may be offered to the whole class for participating in a learning experience beyond those anticipated in

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this syllabus, no individualized extra credit work will be permitted. Why? Extra credit is unfair to the students who do their work diligently all semester long. Under no circumstances will extra credit be used to replace any required assignment.

### **Syllabus Change Policy**

The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

## **UNIVERSITY SPECIFIC PROCEDURES**

### **Student Conduct**

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. The Code of Student Conduct is described in detail in the [Student Guidebook](http://www.tamuc.edu/Admissions/oneStopShop/undergraduateAdmissions/studentGuidebook.aspx).  
<http://www.tamuc.edu/Admissions/oneStopShop/undergraduateAdmissions/studentGuidebook.aspx>

Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum:  
<https://www.britannica.com/topic/netiquette>

### **TAMUC Attendance**

For more information about the attendance policy please visit the [Attendance](http://www.tamuc.edu/admissions/registrar/generalInformation/attendance.aspx) webpage and [Procedure 13.99.99.R0.01](http://www.tamuc.edu/admissions/registrar/generalInformation/attendance.aspx).

<http://www.tamuc.edu/admissions/registrar/generalInformation/attendance.aspx>

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/academic/13.99.99.R0.01.pdf>

### **Academic Integrity**

Students at Texas A&M University-Commerce are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty see the following procedures:

[Undergraduate Academic Dishonesty 13.99.99.R0.03](http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/documents/13.99.99.R0.03UndergraduateStudentAcademicDishonestyForm.pdf)  
[Undergraduate Student Academic Dishonesty Form](http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/documents/13.99.99.R0.03UndergraduateStudentAcademicDishonestyForm.pdf)

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/documents/13.99.99.R0.03UndergraduateStudentAcademicDishonestyForm.pdf>

[Graduate Student Academic Dishonesty Form](http://www.tamuc.edu/academics/graduateschool/faculty/GraduateStudentAcademicDishonestyFormold.pdf)

<http://www.tamuc.edu/academics/graduateschool/faculty/GraduateStudentAcademicDishonestyFormold.pdf>

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<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/undergraduates/13.99.99.R0.03UndergraduateAcademicDishonesty.pdf>

### **STUDENTS WITH DISABILITIES-- ADA STATEMENT**

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

#### **Office of Student Disability Resources and Services**

Texas A&M University-Commerce

Velma K. Waters Library Rm 162

Phone (903) 886-5150 or (903) 886-5835

Fax (903) 468-8148

Email: [studentdisabilityservices@tamuc.edu](mailto:studentdisabilityservices@tamuc.edu)

Website: [Office of Student Disability Resources and Services](#)

<http://www.tamuc.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/>

### **Nondiscrimination Notice**

Texas A&M University-Commerce will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

### **CAMPUS CONCEALED CARRY STATEMENT**

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in Texas A&M University-Commerce buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and A&M-Commerce Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations.

For a list of locations, please refer to the [Carrying Concealed Handguns On Campus](#) document and/or consult your event organizer.

Web url:

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf>

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Pursuant to PC 46.035, the open carrying of handguns is prohibited on all A&M-Commerce campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

### **A&M-COMMERCE SUPPORTS STUDENTS' MENTAL HEALTH**

The Counseling Center at A&M-Commerce, located in the Halladay Building, Room 203, offers counseling services, educational programming, and connection to community resources for students. Students have 24/7 access to the Counseling Center's crisis assessment services by calling 903-886-5145. For more information regarding Counseling Center events and confidential services, please visit

[www.tamuc.edu/counsel](http://www.tamuc.edu/counsel)

#### **Mental Health and Well-Being**

The university aims to provide students with essential knowledge and tools to understand and support mental health. As part of our commitment to your well-being, we offer access to Telus Health, a service available 24/7/365 via chat, phone, or webinar. Scan the QR code to download the app and explore the resources available to you for guidance and support whenever you need it.



<http://telusproduction.com/app/5108.html>

### **AI Use in COURSES**

Texas A&M University-Commerce acknowledges that there are legitimate uses of Artificial Intelligence, ChatBots, or other software that has the capacity to generate text, or suggest replacements for text beyond individual words, as determined by the instructor of the course.

Any use of such software must be documented. Any undocumented use of such software constitutes an instance of academic dishonesty (plagiarism).

Individual instructors may disallow entirely the use of such software for individual assignments or for the entire course. Students should be aware of such requirements

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and follow their instructors' guidelines. If no instructions are provided the student should assume that the use of such software is disallowed.

In any case, students are fully responsible for the content of any assignment they submit, regardless of whether they used an AI, in any way. This specifically includes cases in which the AI plagiarized another text or misrepresented sources.

13.99.99.R0.03 Undergraduate Academic Dishonesty

13.99.99.R0.10 Graduate Student Academic Dishonesty

## COURSE SCHEDULE

This is a tentative schedule of readings and assignment dates. The instructor reserves the right to change dates to accommodate additional topics or unforeseen scheduling conflicts. Students will be notified in advance of any changes. **Each week/unit starts on Monday and ends on Sunday at 11:59 pm CST. Due dates are on Sunday of the week assigned unless otherwise stated.**

### **Tentative Course Calendar: Fall 2025**

Week 1 Aug 26 & 28	Course Introduction - Expectations and learning objectives Reading/Lecture - Ch 1 – Corrections - an Overview Orientation Assignments due
Week 2 Sept 2 & 4	Reading/lecture – Ch 2 – Corrections Today Podcast #1 due
Week 3 Sept 9 & 11	Reading/lecture – Ch 3 - Sentencing Podcast #2 due
Week 4 Sept. 16 Sept 18	Smartbook Assignments 1-3 due by 11:15 am Exam #1 (9/16/25 – in-class) Reading/lecture – Ch 4 Probation
Week 5 Sept 23 & 25	Reading/lecture – Ch 5 – Intermediate Sanctions Podcast #3 due
Week 6 Sept 30&Oct 2	Reading/lecture – Ch 6 Jails Podcast #4 due
Week 7 Oct. 7 & 9	Jails Cont. Smartbook Assignments 4-6 due, Exam #2 (10/9/25)
Week 8 Oct. 14 & 16	Reading/lecture – Ch 7 – Prisons Today Podcast #5 due
Week 9 Oct. 21 & 23	Reading/lecture – Ch 8 - Parole Podcast #6 due
Week 10 Oct. 28 & 30	Reading/lecture – Ch 9 – Prisons: The Staff World Smartbook Assignments 7-9 due, Exam #3 (10/30/25)
Week 11 Nov. 4 & 6	Reading/lecture – Ch 10 – Prisons: The Client World Podcast #7 due
Week 12	Reading/lecture – Ch 11 – Prisons: The Legal World

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Nov. 11 & 13	Career Exploration Writing Assignment due
Week 13 Nov. 18 & 20	Reading/lecture – Ch 12 – Prisons: Special Populations Podcast #8 due
Week 14 Nov. 25	, Prep for Group Presentations
No class 11/27 – Campus Closed for Thanksgiving Break	
Week 15 Dec. 2 & 4	Group Presentations Smartbook Assignments 10-12 due 12/5/25
Week 16 (Finals Week) Dec. 9	Exam #4 (12/9/25)

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