East Texas A & M University

Math 1342.81E – Elementary Statistical Methods
COURSE SYLLABUS: Fall 2025, 3 semester credit hours
Date: Aug. 25 to Dec. 12, 2025

INSTRUCTOR INFORMATION

Instructor: Dr. KaSai Un
Office Location: Office#2070 (at Dallas Campus) & EDN#111 (at Commerce Campus)
Office Hours: Monday & Wednesday from 1:00 – 2:30 pm in Dallas Office #2070
Tuesday & Thursday from 3:30 to 4:30 pm in Dallas Office #2070
(I will need to travel to Commerce Campus occasionally & a Zoom meeting option for these days for office hours will be provided)
University Email Address: kasai.un@etamu.edu (Subject: Math 1342…)
Preferred Form of Communication: email
Communication Response Time: Within 24 hours M-F, 48 hours over weekends or holidays

COURSE INFORMATION

Materials – Textbooks, Readings, Supplementary Readings:

1) MathXL Online HW System by Pearson with Textbook Chapters Access (Required): A subscription of a minimum of 6 months of MathXL by Pearson **is required. *** For this semester only, Pearson has graciously agreed to provide their MathXL (http://www.mathxl.com) online system free of charge to this class (Math 1342.81E). As a result, MathXL purchase is not required. Instructions for how to sign up will be provided at the start of the class. ***

2) Printed Textbook (Not Required): *Statistical Reasoning for Everyday Life, 6th edition,* by Bennett, Briggs, and Triola. Published by Pearson, 2023 with ISBN-13: 9780138030148. You can read the selected chapters when you use MathXL for HW questions. You can also buy or rent a used one. In addition, you can access the textbook in the math skills center (tutoring center).

3) Please get a **Binder** to keep and organize all notes by chapters. When you miss a class, you can make up for the attendance points by watching lesson videos and uploading the notes to D2L. The instructor will check your notebook for participation points when you take each exam. In addition, post it notes, stapler, ruler, colored pencils, dice, coins, and a deck of cards can be useful for activities.

4) **Access course materials on D2L and check your MyLeo email account often.** Lessons and activities will be posted on D2L under "announcement" and under "content" in "weekly lessons" folders. Each student's Grade for the course will be posted on D2L also. To access the course, log on MyLeo and click on the "Apps" tab and look for the app "MyLeo Online (D2L Brightspace)". After that, click on the grid that looks like this ⊞ on the next screen. Select Math 1342 from the list of courses that you are taking.

Once you have chosen the correct course, you will be able to see "Announcements", check course grades under "grades", and access lessons under "content".

5) Texas Instruments **(TI-83 or TI-83 Plus) graphing calculator for this course is highly recommended** and will be used throughout the course. However, if you don't have one, a scientific calculator can work for

this class.   Please consider borrowing a graphing calculator to use during exams if you don't own one. If you choose to use a different calculator, please note that the instructor *will not be a good resource for you to be able to use your calculator.*

6) ==Computer or tablet with stable internet== access is essential for the online assignments and work and the success of students.   ==A scanner or a cell phone with a free scan app== (CamScanner or Adobe Scan is recommended) that allows you to scan work out steps to a scan single pdf file is required. ==Access to a printer== will be helpful if you would like to print out class handouts.

7) We will use ==MathXL== **(6-month subscription) for homework. We will use** ==Google Docs== **(Free online) and** ==MS Excel== **(Free access through MyLoe) for projects**. Please purchase MathXL ASAP for your homework.

8) Exams and turn in work should be done with ==**paper and pencil.**==

Course Description:

Collection, analysis, presentation and interpretation of data, and probability. Analysis includes descriptive statistics, correlation and regression, confidence intervals and hypothesis testing. Appropriate technology will be used. **Prerequisites: TSI complete/College-Ready.** Students can also be concurrently enrolled in MATH 120 in the co-requisite model.

Student Learning Outcomes:

Upon successful completion of this course, students will:
- Explain the use of data collection and statistics as tools to reach reasonable conclusions.
- Recognize, examine, and interpret the basic principles of describing and presenting data.
- Compute and interpret empirical and theoretical probabilities using the rules of probabilities and combinatorics.
- Explain the role of probability in statistics.
- Examine, analyze, and compare various sampling distributions for both discrete and continuous random variables.
- Describe and compute confidence intervals.
- Solve simple linear regression and correlation problems.
- Perform basic hypothesis testing using statistical methods.

Core Objectives:

Critical Thinking. Students will be able to analyze, evaluate, or solve problems when given a set of circumstances, data, texts, or art. This common core learning objective will be assessed on exams using key questions that will fulfill these objectives.

Communication. In written, oral, and/or visual communication, students will communicate in a manner appropriate to audience and occasion, with an evident message and organizational structure. This common core objective will be assessed using class activities with class discussion of statistical identities, graphs, and application problems.

Empirical and Quantitative Skills. Students will be able to interpret, test, and demonstrate principles revealed in empirical data and/or observable facts. This common core learning objective will be assessed using in class discussion, projects, homework, and exams.

COURSE REQUIREMENTS

Minimal Technical Skills Needed:
The content for the course will be posted in your MyLeo Online account. Content, quizzes, and activities can be accessed through MyLeo D2L. Homework will be on MathXL. Thus, students must have a minimal number of technical skills to be successful in this course. Skills needed include but are not limited to using the online learning system (D2L) in MyLeo, a scanner or scan app on phone, Google Doc, Microsoft Word, Excel, and PowerPoint, and the use of MyLeo email.

Instructional Methods:
Instruction will include lectures, demonstrations and models, and some group and individual work, based on the time available throughout the semester. In particular, students will be expected to work on projects and activities that deal with statistical software (MathXL/StatCrunch within MathXL or Google Docs or Excel) and real-world applications of the material learned.

Student Responsibilities/ Tips for Success in the Course

Attendance/Participation: I will be taking roll every class. All students are expected to be present, and attendance will be reflected in your Daily Work grade. In addition, students must participate in class each day in order to receive full points for this category. If you miss a class, come see me for any missed assignments. **Please do not approach me as I am beginning a class period**, unless it is an emergency, so that we might start ON TIME. Please be in your seat and ready to work when class begins.

Class Participation: students must participate in class each day in order to receive full points for this category. In some instances, logging into D2L and completing assignments will also be used to determine part of your attendance. Students need to actively participate in class and/or online to receive credit.

Amount of weekly study: The "rule of thumb" for a math class is that for every hour of class time, you should spend approximately 3 hours of study time outside of the classroom. This study time may include a variety of activities, including but not limited to re-organizing notes; working on homework; participating in a study group, tutoring, workshops, or Supplemental Instruction session; attending review sessions; and studying for quizzes and exams.

If students represent an athletic team for this university, departmental team, scholastic team, choir, or other group and must miss class, notify me in writing with the appropriate documentation within one week of the absence in order not to be counted absent. Arrangements for make-up work will be made at that time.

GRADING

Grading Policy:

Type of Assessment:	Portion of the Grade:
In-Class Daily Work (Attendance, Notes,& Attendance Based Activities)	5 %
Other Daily Work (Homework, Quizzes, Surveys, Activities, and Projects)	20 %
Three Exams (Three in-class Exams)	50 %
Mandatory Comprehensive Final Exam	25 %
Total	**100%**

Grading Scale: Grades will be assigned using the standard scale:

A = 90-100+,   B = 80-89.9,   C = 70-79.9,   D = 60-69.9,   F = 59.9 or below

***According to the East Texas A&M catalog, Math 1342 CANNOT BE DROPPED
if it serves as your first college-level math course.***

Mission for College of Science and Engineering: Innovation and Discovery
Mission for the Department of Mathematics: Discovering the Keys to Success

Note: A grade of "D" is considered passing for this course, depending on your major, if this course serves only as your core math requirement, with no other math courses to build upon this course afterward. Please check with your advisor for clarification if needed.

Types of Grades/Assessments:

Daily Grades: The daily grade is composed of several categories of assessments, including attendance, participation, taking notes, in-class work, doing homework, quizzes, surveys, projects, activities, and tutoring.

Attendance/Participation: I will be taking roll every class. All students are expected to be present, and attendance will be reflected in your Daily Work grade. It is a total of 5% of your overall grade. In addition, students must **participate** in class and take good notes each day to receive full points for this category. Notebooks will be checked each time you take an exam.

Homework on MathXL: Homework will be assigned most class periods and **done on MathXL**. **It is very important for you to do all the homework in order to be prepared for the exams.** The total number of assignments that are completed on MathXL and turned in (punctually) by the student will be reflected in the homework grade. **Please do not wait until the due date to complete your homework to avoid emergency situations or run into technically difficulties.**

Projects/Class Activities: will be posted on D2L and distributed in class. Problems in statistics that have interesting applications for the class and real life will be introduced periodically into the class discussion. Many of the projects will allow students to use statistical computing software. Projects will vary in scope and should be completed neatly and punctually. Be sure to pay attention to class announcements to participate in the class activities.

Paper Quizzes and D2L Quizzes: Quizzes: some quizzes will be in class and some quizzes will be on D2L. Normally no make-up quizzes will be given, but there will be opportunities to earn extra points for quizzes. Be sure to attend all classes and pay attention to class announcements to not to miss due dates.

Exams: Students are required to take face-to-face exams with the instructor. Exams will be administered in class. Students are expected to take exams in class with their instructor. A make-up exam may only be arranged if it is a documented excused absence. Make-up exams will be taken with the instructor or in an on campus face-to-face testing center. All make-up exams need to be taken before the graded exams are returned to other students.

Tutoring: Attending tutoring is encouraged to do well in the class. Opportunities of tutoring on-campus and online will be announced in class.

Exams: will be given after a complete chapter or subject area. These exams will be announced at least a week in advance. **CELL PHONES** and other electronic devices must be turned off and stored out of the student's reach. The only electronic device allowed during tests and quizzes is an approved stand-alone calculator, and only with the instructor's consent. Note: Calculators that solve problems for students, including but not limited to the TI-NSpire, TI-89, Casio Prizm, Casio Touch, or higher, are NOT allowed to be used for exams.

There will be THREE exams which may consist of a variety of problems and short answer questions. However, students should expect the bulk of the questions on each exam to be problem solving. Partial credit may be given on exams IF all work is neatly shown so that I can easily determine the student's mistakes. When pictures are drawn, students should be careful that figures are clearly marked and easily understood.

Explanations should be explicit and understandable to the audience given. Items should NOT need interpretation if full credit is to be given.
A Practice exam and answer key will be available prior to each exam.
Be sure to take advantage of this valuable resource!!

These exam dates are tentative and are subject to change: See Class Schedule on the last page

* University Authorized Excuses: 1) Participation in a required/authorized university activity; 2) Verified illness;3) Death in a student's immediate family; 4) Obligation of a student at legal proceedings in fulfilling responsibility as a citizen; and others determined by individual faculty to be excusable (e.g., elective University activities, etc.)

Replacing a Low-Test Grade: I realize that at times throughout the semester, emergency situations may arise that affect a student's performance on an exam or even prevent a student from attempting a test. However, in general, **make-up exams will NOT be given unless confirmed ahead of time and accompanied by a documented, University excused absence**. Therefore, I am willing to replace the student's ONE lowest exam grade with the student's grade on the corresponding portion of the final exam, provided the grade on that section of the final exam is higher. This provision will only be applied to ONE exam, so students should make every effort to attempt and be well-prepared for all exams.

Required Final Exam: (Monday, Dec. 8 from 10:30 to 12:30 pm):
The final exam will be a comprehensive exam taken in-person. Part of the final exam can also be used to replace ONE lowest exam grade.

TECHNOLOGY REQUIREMENTS
Instructor Specific Technology Requirements:

Calculator: A TI-83 or TI-84 calculator (or equivalent) is RECOMMENDED for this course.

A computer with stable internet access is REQUIRED. HW, quizzes, and projects are given online. If you use the eBook through MathXL, you will need to be able to access it online.

Word processing software is REQUIRED. (Microsoft Word preferred/compatibility required)

Access to D2L of this class and MyLeo Email access are REQUIRED. Please utilize your university (_____@leomail.etamu.edu) email address.

Scanner: A scanner or scan app MUST be used for uploading work to D2LWorks must be loaded as .pdf files, **NOT** as .jpg files. This allows for an easy upload and download and clean documents (no black outlines/edges, etc.) I have personal experience with the free apps Cam Scanner and Adobe Scan (a tutorial video will be available in D2L), but there are several apps available. Many are free, including the "basic" version of Cam Scanner, even if they ask for money… you should still be able to use the free version for this course. If it will load to MyLeo as a .pdf and there aren't a lot of dark edges, extra items in the background, or shadows on the pages, you should be okay.

MathXL subscription: This is needed for online homework and projects. You can also access the E-book with MathXL. You can also access StatCrunch within MathXL/

Access to Google Docs and MS Excel is Required: We will use them for our projects. Students can get free access for Google Docs online and Free Access for MS Excel through Microsoft 365 with MyLeo login usernames and passwords.

MyLeo Online Learning Management System (LMS)
D2L in MyLeo: All course sections offered by East Texas A&M University have a corresponding course shell in the myLeo Online Learning Management System (LMS). Below are technical requirements:

LMS Requirements:
https://community.brightspace.com/s/article/Brightspace-Platform-Requirements
LMS Browser Support:
https://documentation.brightspace.com/EN/brightspace/requirements/all/browser_support.htm

Access and Navigation in MyLeo/D2L
MyLeo Support: You will need your campus-wide ID (CWID) and password to log into your course in D2L. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or helpdesk@etamu.edu.

Note: Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, Starbucks, a campus computer lab, etc.

COMMUNICATION AND SUPPORT

If you have any questions or are having difficulties with the course material, please contact your instructor:

Interaction with Instructor Statement: It is important that students are actively engaged in class activities. Questions are welcome in the classroom. Students can schedule with the instructor for extra help outside the classroom during office hours.

Getting Help Outside of Office Hours: Utilizing the **multimedia library and online help from the MathXL online homework system** is recommended as a valuable resource for students to improve their grades in this class. Also, the free tutoring on campus and online are also highly recommended.

Technical Support: If you are having technical difficulty with any part of Brightspace, please contact Brightspace Technical Support at 1-877-325-7778. Other support options can be found here:
https://community.brightspace.com/support/s/contactsupport

Interaction with Instructor Statement: Students will be expected to interact with the instructor(s) in class or via electronic means in an appropriate manner. All instructor contact information is listed on this syllabus and should be used. Please use email to facilitate a quick response.

COURSE AND UNIVERSITY PROCEDURES/POLICIES

Getting Help Outside of Office Hours:
Free tutoring is available for students who need help with their math courses.

The **Math Skills Center** offers Math tutoring and their location and hours can be found here https://www.etamu.edu/mathservices.

The **Academic Success Center** offers tutoring in the library, as well as Supplemental Instruction. Their hours can be found on the university web site. Also, each student has tutoring hours available through the online tutoring service, tutor.com. Additional details can be found here:
https://www.etamu.edu/undergraduate-tutoring/.

==Online Tutoring==: **Each student receives 3 free hours from** https://leo.tutor.com/auth/login . **Use your MyLeo Log in and Password to access this.** You can contact the instructor if you need additional free tutoring hours.

In addition, ==**Mach III/TRIO Services,**== located in the Halladay Student Services building, Room 300, is available to students who meet certain criteria, such as being a first-generation college student, etc. Contact TRIO at 903-886-5833.

Syllabus Change Policy: The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

University Specific Procedures

Student Illness:
Students should not attend class when ill or after exposure to anyone with a communicable illness. Communicate such instances directly with your instructor. Faculty will work to support the student getting access to missed content or completing missed assignments.

Student Conduct: *** "All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment." (Student's Guide Handbook, Policies and Procedures, Conduct). Rude and/or disruptive behavior will not be tolerated. No electronic devices (except calculators) are allowed during class time. Cell phones, smart watches, and other electronic devices are to be put away during in-person class time and exams. *** The use of vapor/e-cigarettes, smokeless tobacco, snuff and chewing tobacco are prohibited inside classrooms and university buildings.

The Code of Student Conduct is described in detail in the Student Guidebook https://www.etamu.edu/student-code-of-conduct/ Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum: https://www.britannica.com/topic/netiquette.

Appropriate classroom behavior is required to attend this class. All cell phones and other such devices must be put on silent or turned off during class. Phones are a distraction for me and the other students in the class. NOTE: THIS INCLUDES BLUETOOTH AND OTHER DEVICES THAT ARE PLACED IN THE EAR. All people will be treated with respect, and I will not allow talking that will disrupt my lectures. If disruptions occur during class lectures, you will be asked to leave class and will earn a zero on any applicable grades for that class period. Serial disrupters will be dealt with individually, including referral to the Dean of Students. If you are withdrawn from this course because of disruptions, you will be withdrawn from school, entirely.

East Texas A&M University Attendance Policy:
Attendance: For more information about the attendance policy please visit the Attendance webpage and Procedure 13.99.99.R0.01. https://etamu.edu/admissions/registrar/generalInformation/attendance.aspx

Academic Integrity:
Students at East Texas A&M University are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty see the following procedures: [Undergraduate Academic Dishonesty 13.99.99.R0.03](#)

As stated in the Student Handbook, academic dishonesty in the class will not be tolerated. If any materials or equipment are found to be available to the student at any time which is considered inappropriate

by the instructor, the very fact that the materials are inappropriately available to the student is grounds for an accusation of academic dishonesty. The instructor reserves the right to fail the student for the assignment or the course, as well as report the student to the Academic Dean and/or the Dean of Students. They also have the ability to terminate the student's enrollment in the University. The instructor considers this an extremely serious matter. Please make sure you are not in a situation that could be viewed negatively.

I find that most students are honest in doing their schoolwork. However, we must take measures to protect the academic integrity of the classroom. **I have a NO TOLERENCE policy for cheating and if you are caught cheating, you will probably fail that portion of the course, as well as possibly the entire course.** Cheating in this course is defined as (but not limited to) the following:
- Giving or receiving answers during an exam or quiz.
- Viewing the exam or quiz answers of nearby classmates.
- Having notes/practice work/etc. available during quizzes or tests.
- Possession or access to test items before the test is given.
- Deception in getting an excused absence to obtain the undeserved opportunity to make-up work.
- Use of cell phones or text messaging technology/other devices during exams or quizzes. **You may not use the calculator on your cell phones.**
- Improper citations in written works or using another person's ideas and words as your own without giving proper credit.
- Any method, no matter how well rationalized or accepted, which gives an unfair advantage and/or improves a person's grade by any means other than study and skillful performances on exams and/or other assignments.

Students found guilty of an act of academic dishonesty in this course will be subject to receiving an "F" in this course, as well as the below-mentioned disciplinary actions, as deemed appropriate.

Specific additional disciplinary action for these offenses may include any combination of the following:
Point deduction of an assignment
Failure of an assignment
A grade of zero for an assignment
Failure of this course
Referral to the Academic Integrity Committee or department head for further action
Referral to the Dean of the College of Science and Engineering, and other Deans as appropriate
Referral to the University Discipline Committee

ADA Statement, Students with Disabilities: The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides reasonable accommodation of their disabilities. If students have a disability requiring an accommodation, please contact: Office of Student Disability Resources and Services, East Texas A&M University, Velma K. Waters Library - Room 162, Phone (903) 886-5150 or (903) 886-5835, Fax (903) 468-8148, Email: StudentDisabilityServices@etamu.edu
Website: Student Disability Services | East Texas A&M University, ETAMU

Nondiscrimination Notice: This statement presents the University's commitment to a safe, accepting environment for all students regardless of sexual orientation, gender identification, or gender expression: East Texas A&M University will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin,

disability, age, genetic information or veteran status. Further, an environment free from discrimination based on sexual orientation, gender identity, or gender expression will be maintained.

Campus Concealed Carry Statement: Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in East Texas A&M University buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and East Texas A&M University Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations. For a list of locations, please refer to
(https://etamu.edu/aboutus/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf) and/or consult your event organizer). Pursuant to PC 46.035, the open carrying of handguns is prohibited on all East Texas A&M University campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

East Texas A&M University Supports Students' Mental Health - Counseling Services the Counseling Center at East Texas A&M University, located in the Halladay Building, Room 203, offers counseling services, educational programming, and connection to community resources for students. Students have 24/7 access to the Counseling Center's crisis assessment services by calling 903-886-5145. For more information regarding Counseling Center events and confidential services, please visit
https://www.etamu.edu/counseling-center/.   .

AI Use Policy East Texas A&M University acknowledges that there are legitimate uses of Artificial Intelligence, ChatBots, or other software that has the capacity to generate text, or suggest replacements for text beyond individual words, as determined by the instructor of the course. Any use of such software must be documented. Any undocumented use of such software constitutes an instance of academic dishonesty (plagiarism). Individual instructors may disallow entirely the use of such software for individual assignments or for the entire course. Students should be aware of such requirements and follow their instructors ' guidelines. If no instructions are provided the student should assume that the use of such software is disallowed. In any case, students are fully responsible for the content of any assignment they submit, regardless of whether they used an AI, in any way. This specifically includes cases in which the AI plagiarized another text or misrepresented sources.
13.99.99.R0.03 Undergraduate Academic Dishonesty
13.99.99.R0.10 Graduate Student Academic Dishonesty

The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

*** By Remaining Enrolled In This Course, All Students Agree to Abide By the Policies Of This Class, As Stated In The Syllabus ***

*** Course Outline is on the last page of this syllabus. ***

COURSE OUTLINE/CALENDAR

Math 1342 Tentative Schedule (Fall 2025) For Students:

WK	Dates	Topics
1	Aug. 25 – 29	**Syllabus, Introduction and Getting Started/What is Statistics? What is Data?**
2	Sept. 1 – 5	**LABOR DAY (school closed Monday) & Sampling Strategies**
3	Sept. 8 – 12	**Surveys & Types of Studies (Observational Studies and Experimental Design) & Validity of Studies, and Margin of Error**
4	Sept. 15 – 19	**Review and Exam 1; Project #1 due**
5	Sept. 22 – 26	**Frequency Tables, Graphical Summaries of Data, Misleading Graphs, and Collecting Data and Numeric Summaries of Data (mean, median, mode, range, intro to "normal")**
6	Sept. 29 – Oct. 3	**Creating Box/Whiskers and Stem/Leaf, Variation and Standard Deviation**
7	Oct. 6 – 10	**"Normal" data and Distributions and Standard Deviation; Project #2 due**
8	Oct. 13 – 17	**Wrap up "normal" data and begin Hands-on Probability (dice, cards, coins, spinners, etc.)**
9	Oct. 20 – 24	**Review and Exam 2**
10	Oct. 27 – 31	**Theoretical vs. Empirical Probability – Unions and Intersections**
11	Nov. 3 – 7	**Correlation and Simple Linear Regression and Line of Best Fit; Project #3 due**
12	Nov. 10 – 14	**Sampling Distributions/Sampling Distribution of the Sample Mean; Calculating Confidence Intervals**
13	Nov. 17 – 21	**Hypothesis Testing/Inferences to the Population from the Sample; Project #4 due & Review for Exam 3**
14	Nov. 24 – 28	**Exam 3 & NO CLASS Wed.-Fri. Only (THANKSGIVING HOLIDAY)**
15	Dec. 1 – 5	**Review for Final Exam**
16	Dec. 8	**Monday 10:30 am to 12: 30 pm (NOTE SPECIAL DATE & TIME!!)**

Remaining enrolled in this course constitutes acceptance of all policies contained in this syllabus.

Any changes to this syllabus and/or schedule will be communicated directly to you in class by the instructor. You are responsible for being aware of any such changes.