



EAST TEXAS A&M
UNIVERSITY

ENG599— Methods of Research - English

COURSE SYLLABUS: Fall 2025

Online Course

Class Meetings: Tuesday 5:00 pm -7:00 pm (optional)

<https://tamuc.zoom.us/j/98198250338> Meeting ID: 981 9825 0338

INSTRUCTOR INFORMATION

Instructor: Dr. Hyo Kyung Woo, Assistant Professor

Office Location: David Talbot Hall 209

Office Hours: TT 10:00-12:00 am, 3:30-5:00 pm (or by appointment)

University Email Address: hyokyung.woo@etamu.edu

Preferred Form of Communication: Email

Communication Response Time: 24 hours during weekdays, 48 hours during weekends

COURSE INFORMATION

Textbook (Recommended)

Wendy Laura Belcher, *Writing Your Journal Article within 12 Weeks: A Guide to Academic Publishing Success*, U of Chicago P, 2019.

Wayne C. Booth, et al., *The Craft of Research*, U of Chicago P, 2024.

Paul Silvia, *How to Write a Lot: A Practical Guide to Productive Academic Writing*, 2018.

Anne Lamott, "Shitty First Drafts." *Language Awareness: Readings for College Writers*, Bedford, 2005: 93-96.

Technology Required: MyLeo Online Learning Management System (D2L).

Software Required: Microsoft Word, University Email, PowerPoint

COURSE DESCRIPTION

For beginning literature and languages graduate students who have not had an equivalent graduate-level course, this course covers manuscript preparation, format; research techniques for literary, linguistics, and composition/rhetoric studies. This is an approved doctoral research tools course.

Course Objectives:

The syllabus/schedule are subject to change.

- Draft an article for potential publication/conference presentation in your area of English Studies
- Find and appraise research relevant to your area of English Studies
- Develop, produce, and revise academic genres for academic audiences
- Develop, produce, and revise meaningful arguments and conclusions
- Practice stylistic features and genre conventions of academic writing and research, including multimodality

COURSE REQUIREMENTS

Minimal Technical Skills Needed

Using the learning management system, using Microsoft Word and PowerPoint, using presentation and graphics programs, etc.

Instructional Methods

This course consists of a series of activities and assessments to assist you in achieving the outcomes and objectives of this course and instructional units/modules. By the end of this course, the class will read and discuss literature as well as secondary materials in a manner befitting a specialist in the discipline of English. You are expected to do all readings for class by the date indicated on this syllabus (see "Course Outline/Calendar" below). The readings are the foundation of our class meetings; we cannot discuss and understand the ideas and theories unless you have completed the required readings. On occasion there will be videos for you to watch on YouTube. You must have internet access to view them.

Student Responsibilities or Tips for Success in the Course

- 1) Attend every class meeting.
- 2) Read every assigned reading.
- 3) Complete every assignment/exam on time.
- 4) Communicate with your professor if you are in doubt.

STUDENT CONTACT STATEMENT

Announcements: General tool for course communication; I will post short messages or reminders related to due dates or changes in the assignments.

Email: Please only use the official ETAMU Leo Email to communicate with me and your classmates. I will send general emails with information related to the course, date changes, assignments modifications, etc. or with information that relates to our content. I will send individual emails as needed. I will respond to emails in 24 hs. during the work week and on the next business day on weekends and holidays.

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GRADING

Final grades in this course will be based on the following scale and total points:

A = 90%-100% (900-1000 points)

B = 80%-89% (800-899 points)

C = 70%-79% (700-799 points)

D = 60%-69% (600-699 points)

F = 59% or Below (below 599 points)

ASSESSMENTS

Workshop Feedback Papers & Small Assignments 30% (300 points)

Research Proposal 10% (100 points)

Annotated Bibliography 10% (100 points)

Outline & Introduction 10% (100 points)

First Draft 20% (200 points)

Revised Draft 20% (200 points)

100% (1000 points)

COURSE AND UNIVERSITY PROCEDURES/POLICIES

Course Specific Procedures/Policies

Open Sharing Policy

In this class, we value a supportive and collaborative learning environment where students openly share their writing and engage in constructive peer feedback. Sharing your work allows you to gain new perspectives, strengthen your voice, and refine your ideas, while offering feedback helps you practice critical reading and build empathy as a writer. All students are expected to respectfully share their writing during workshops and provide thoughtful, specific, and encouraging feedback to their peers. Critique should focus on growth rather than judgment, and students should remain open to revising based on suggestions. Together, we foster trust and community.

Strict Deadline and Respect Other People's Time

Meeting deadlines is essential to maintaining a respectful and productive workshop environment. When you submit your writing on time, you give your peers/instructor the opportunity to carefully read and provide meaningful feedback. Late submissions limit your classmates' ability to engage with your work and disrupt the collaborative process. Therefore, all assignments intended for review must be submitted by the stated deadline. Failure to do so may result in receiving limited or no peer feedback. Meeting deadlines is not just about

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accountability to the instructor, but also about honoring the time, effort, and learning experience of your peers. Deadline extensions and other allowances can be provided before they are required.

Academic Honesty Policy

East Texas A&M University and the Department of Literature and Languages do not tolerate plagiarism and other forms of academic dishonesty. “Academic dishonesty” includes, but is not limited to, plagiarism (the appropriation or stealing of the ideas or words of another person and passing them off as one’s own), cheating on exams or other course assignments (using AI without critical caution), collusion (the unauthorized collaboration with others in preparing course assignments), and abuse (destruction, defacing, or removal) of resource material. Instructors uphold and support the highest academic standards, and students are expected to do likewise. Penalties for students guilty of academic dishonesty include disciplinary probation, suspension and expulsion (East Texas A&M University-Code of Student Conduct 5.b[1, 2, 3]). Cheating, including plagiarizing papers in whole or part, will result in a grade of zero (0) on the assignment for the first offense and may result in failure of the course for any subsequent offenses.

Administrative Withdrawal

I reserve the right to drop a student from the course administratively for excessive absences or violations of student conduct codes.

Syllabus Change Policy

The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

University Specific Procedures

Student Conduct

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. The Code of Student Conduct is described in detail in the [Student Guidebook](#).

Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum: <https://www.britannica.com/topic/netiquette>

Academic Integrity

Students at East Texas A&M University are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty see the following procedures:

[Graduate Student Academic Dishonesty Form](#)

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<http://www.tamuc.edu/academics/graduateschool/faculty/GraduateStudentAcademicDishonestyFormold.pdf>
<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/undergraduates/13.99.99.R0.03UndergraduateAcademicDishonesty.pdf>

Nondiscrimination Notice

East Texas A&M University will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

Students Sources

Office of Student Disability Resources and Services

East Texas A&M University

Velma K. Waters Library Rm 162

Phone (903) 886-5150 or (903) 886-5835

Fax (903) 468-8148

Email: studentdisabilityservices@tamuc.edu

Website: [Office of Student Disability Resources and Services](#)

<http://www.tamuc.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/>

Technical Support

If you are having technical difficulty with any part of Brightspace, please contact Brightspace Technical Support at 1-877-325-7778. Other support options can be found here: <https://community.brightspace.com/support/s/contactsupport>

The Counseling Center at East Texas A&M University

Halladay Building, Room 203

Phone (903) 886-5145.

www.tamuc.edu/counsel

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COURSE OUTLINE / CALENDAR

Unit 1: Designing Your Research: Research Proposal	
Week 1	Introduction
Class (8/26)	Introduction 5:00-7:00 https://tamuc.zoom.us/j/98198250338 Meeting ID: 981 9825 0338
Homework (8/31)	Complete Welcome Survey
Week 2	Writing Week
Assignment (8/31)	Complete your research proposal sheet and upload it to D2L for sharing. If you fail to send your assignment on time, you might lose a chance to hear from colleagues. (Prompts will be uploaded on Friday).
(9/2)	Each student will be assigned one proposal for a review.
Week 3	Feedback Workshop
Assignment (9/7)	Read all proposals, yet write 150–200-word feedback for one proposal assigned to you, and then upload your feedback to D2L.
Class (9/9)	Workshop 5:00-7:00 https://tamuc.zoom.us/j/98198250338 Meeting ID: 981 9825 0338
Unit 2: Engaging with Others: Annotated Bibliography	
Week 4	Reading Week
Assignment (9/14)	Upload your reading list (4 scholarly articles or chapters) to D2L and keep reading all your articles for your bibliography next week.
Week 5	Writing Week
Assignment (9/21)	Upload your annotated bibliography (800-1000 words) to D2L. If you fail to send your assignment on time, you might lose a chance to hear from colleagues.

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(9/23)	Each student will be assigned one bibliography for a review.
Week 6	Feedback Workshop
Assignment (9/28)	Read all bibliographies yet write 150–200-word feedback for one bibliography assigned to you and upload your feedback to D2L.
Class (9/30)	Workshop 5:00-7:00 https://tamuc.zoom.us/j/98198250338 Meeting ID: 981 9825 0338
Unit 3: Constructing the Bones: Outline & Introduction	
Week 7	Writing Week
Assignment (10/5)	Upload your outline (any form that works for you) to D2L. If you fail to send your assignment on time, you might lose a chance to hear from colleagues.
Week 8	Writing Week
Assignment (10/12)	Upload your introduction (150-200 words) to D2L. If you fail to send your assignment on time, you might lose a chance to hear from colleagues.
(10/14)	Each student will be assigned one outline and introduction for a review.
Week 9	Feedback Workshop
Assignment (10/19)	Read all outlines and introductions, yet write 150–200-word feedback for one outline and introduction assigned to you and upload your feedback to D2L.
Class (10/21)	Workshop 5:00-7:00 https://tamuc.zoom.us/j/98198250338 Meeting ID: 981 9825 0338
Unit 4: Writing Your “Shitty” First Draft	
Week 10	Writing Week
Assignment (10/26)	Write your 1000-word draft and upload your progress to D2L. No feedback will be given for this assignment.
Week 11	Writing Week

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Assignment (11/2)	Finish your draft (2000 words) and upload it to D2L. If you fail to send your assignment on time, you might lose a chance to hear from colleagues.
(11/4)	Each student will be assigned one first draft for a review.
Week 12	Feedback Workshop
Assignment (11/9)	Read all first drafts, yet write 150–200-word feedback for one first draft assigned to you and upload your feedback to D2L.
Class (11/11)	Workshop 5:00-7:00 https://tamuc.zoom.us/j/98198250338 Meeting ID: 981 9825 0338
Unit 5: Revising Your “Shitty” First Draft	
Week 13	Writing Week
Assignment (11/16)	Revise your first draft and upload it to D2L. (At least 40% should be revised and highlight the parts you revised.) Teaching Feedback Available
(11/18)	Each student will be assigned one revised draft for a review.
Week 14	Writing Week & Thanksgiving Break
Assignment (11/23)	Read all revised drafts and write 150–200-word feedback for one revision draft assigned to you and upload your feedback to D2L.
Week 15	Feedback Workshop: Wrap-Up
Assignment (11/30)	Submit your essay to a conference/journal with a cover letter.
Class (12/2)	Workshop 5:00-7:00 https://tamuc.zoom.us/j/98198250338 Meeting ID: 981 9825 0338
12/11	Final grade will be posted at D2L, with email notification. Students will have 24 hours to submit any inquiries or complaints before the official grade is due.
12/15	Final grade will be submitted to the ETAMU system, and no change can be made at this stage.

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