



**VETT 101 – Veterinary Medical Terminology
CRN 81151**

Course Syllabus: Fall 2025
Web Based Course

INSTRUCTOR INFORMATION

Instructor: Ms. Kristi Geckler, MS, LVT
Office: Veterinary Biomedical Technology – 100A
Office Number: 903-886-5203
Office Hours: By appointment via email
University Email: Kristi.Geckler@etamu.edu
Communication Response Time: 24-48 hours

COURSE INFORMATION

Required Textbooks:

- **An Illustrated Guide to Veterinary Medical Terminology, 4th ed.**
 - Author: Janet Amundson Romich
 - ISBN: 9781133125761

Software Required: Any Internet vehicle including Google Chrome, Firefox, etc. that follows that below supported browsers. Also, lecture materials, supplemental worksheets, videos, and slides will be available which will need to be opened using Adobe PDF, Microsoft Word, Microsoft Excel, and Microsoft Power Point.

Optional Texts and/or Materials: There will be links to images, videos, and other supplemental materials.

COURSE DESCRIPTION

This course is designed to give students an overview of veterinary medical terminology explored through a systematic study of word parts. This course focuses on fundamental recognition, interpretation and medical terms used in effective clinical communication. This course will build the foundation of learning medical terminology in a veterinary setting while building a vocabulary to be used throughout each body system.

The syllabus/schedule are subject to change.

STUDENT LEARNING OUTCOMES

1. Students will correctly define, spell, and pronounce selected medical terms dealing with anatomical planes and regions, anatomy of major body systems and associated diseases and disorders.
2. Students will correctly use plural endings for medical terms.
3. Students will be able to recognize and define terminology used to describe common surgical and diagnostic procedures.
4. Students will learn the links between each body system and the root terms.
5. Students will be able to apply knowledge of root words, prefixes and suffixes to identify meaning of novel medical terms.
6. Students will be able to correctly identify and use common medical abbreviations and pharmacologic terms.

COURSE REQUIREMENTS

Minimal Technical Skills Needed

Using the learning management system, using Microsoft Word and PowerPoint, using presentation and graphics programs, etc.

Student Responsibilities and Tips for Success in the Course

Examples include:

- Regularly logging into the course website, approximately 2 hours of weekly study and 2 hours of participation time expected. These anticipated times are an estimation and may require more or less.
- The student will be held responsible for being familiar with all material presented in lectures, reading, and classmates' presentations.
- The student is expected to participate in all course activities and complete all examinations and course assignments on time.
- Any changes in the course schedule, such as examination dates, deadlines, etc., will be announced ahead of time via **email** and on the **D2L website**.
 - It is the students' responsibility to be informed of these changes. It is the student's responsibility to be informed about deadlines concerning registration (e.g., last day for withdrawal, etc.).
- Communication: The instructor will communicate with students through email and the Top Hat website.

INSTRUCTIONAL METHODS

This course will be using the D2L learning platform. D2L is how lecture content, assignments, discussions, quizzes, and tests will be delivered.

This is how the course will remain interactive and engaging while still being completely online!!

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GRADING

1. Participation/Attendance

- You are expected to “come to class”. This is a web based only class, that means you need to be logging in and participating weekly. I highly recommend logging in daily to ensure you do not miss any due dates, quizzes or assignments.
- You will need to log in 2-3 times a week to be successful.
- Read announcements each week to be sure you have updated class information.
- Your logins are closely monitored on a daily basis.

2. Assignments/Homework

- There will be a variety of worksheets/assignments/homework, etc.
- **Late Work:** Work will be due at a specific date and time which is clearly indicated. **NO LATE WORK WILL BE ACCEPTED!**

3. Weekly Overviews

- Each week’s topic will be introduced on an overview page and may include lecture videos, online learning videos or links to other online resources. The overview will cover the week’s topics, highlights of the chapter, reading assignment, and a list of terms to focus on.
- The overview information may include clues to what will be on the quizzes, corrections to textbook materials if needed, and other information to help you learn the terms.
- These are not optional. You should read each week’s overview page before completing assignments for that week.

4. Learning Activities (review exercises, case studies, critical thinking exercise, topic discussions)

- Each week will include at least one learning activity in addition to material provided on the overview.
- These will include review exercises, case studies, and critical thinking exercises from the textbook and on occasion, may include topic discussions to promote peer interaction and professional conversation to help further your learning and understanding of medical terminology.

5. Chapter Quizzes

- There will be quizzes over each chapter or week’s modules to assess how well you have grasped the material
- These quizzes will be multiple choice, T/F, matching and short answer.
- Review your quizzes and your right/wrong answers as this will help you study for the mid-term and final (HINT). Access to weekly quizzes will close prior to exams opening.

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6. Professionalism

- Students will be evaluated in two categories for professionalism: Punctuality, Attendance, and Preparedness, and Attitude and Ethics.
 - i. Punctuality, Attendance, and Preparedness:
 1. If you are logging into class, turning in your work on time, and prepared for class, you will receive full credit for this section.
 - ii. Attitude and Ethics:
 1. If you are caught cheating on anything, this will automatically cut this category in half (and you will receive a zero for that assignment/quiz/exam).
 2. Attitude is evaluated each time you communicate with course instructors.
 - a. Are you sending professional emails?
 - b. Are you disagreeing in a respectful way? (it is okay to disagree with something, but your communication should be professional, courteous, and constructive)
 - c. Are you looking for resources or answers first before asking for help? Self-initiative is important to be an independent learner.

7. Final Exam

- *****MUST BE TAKEN TO PASS COURSE*****
If you do not take the final exam you will automatically receive an F for the course, regardless of your grade going into finals!
- Your final exam will be a 100-question cumulative/comprehensive online exam.
- The final exam format may include T/F, matching, multiple choice, and short answer or essay.
- Final exam questions will mostly come from previous quizzes so to study for this you should review previous quizzes from the semester.

8. Academic Dishonesty

- This course has a strict policy against academic dishonesty.
*****Students have been caught Googling answers for quizzes/exams before*****
- If you are caught cheating at any point in this class, you will:
 - i. Receive a zero for the assignment/quiz/exam
 - ii. Be reported to the appropriate channels for further investigation
- Keep in mind that this is a prerequisite to the official veterinary technology program and a record will be kept of any academic dishonesty for potential future applicants.

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The final grade in the course will be based on your accumulated total points during the semester according to the following distribution:

Professionalism	50
Weekly Learning Activities	150
Weekly Quizzes	300
Mid Term Exam	100
Final Exam	100
Total	700

Final grades in this course will be based on the following scale:

A = 90%-100%

B = 80%-89%

C = 70%-79%

D = 60%-69%

F = 59% or below

TECHNOLOGY REQUIREMENTS

LMS

All course sections offered by East Texas A&M University have a corresponding course shell in the myLEO Online Learning Management System (LMS). Below are technical requirements.

LMS Requirements:

<https://community.brightspace.com/s/article/Brightspace-Platform-Requirements>

LMS Browser Support:

https://documentation.brightspace.com/EN/brightspace/requirements/all/browser_support.htm

Zoom Video Conferencing Tool:

https://inside.tamuc.edu/campuslife/CampusServices/CITESupportCenter/Zoom_Account.aspx?source=universalmenu

ACCESS AND NAVIGATION

You will need your campus-wide ID (CWID) and password to log into the course. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903-468-6000 or HelpDesk@etamu.edu.

Note: Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, Starbucks, an ETAMU campus open computer lab, etc.

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COMMUNICATION AND SUPPORT

If you have any questions or are having difficulties with the course material, please contact your instructor.

TECHNICAL SUPPORT

If you are having technical difficulties with any part of Brightspace, please contact Brightspace Technical Support at 1-877-325-7778. Other support options can be found here:

<https://community.brightspace.com/support/s/contactsupport>

INTERACTION WITH INSTRUCTOR STATEMENT

COURSE AND UNIVERSITY PROCEDURES/POLICIES

Course Specific Procedures/Policies

Late work will not be accepted.

Syllabus Change Policy

The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

UNIVERSITY SPECIFIC PROCEDURES

Student Conduct

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. The Code of Student Conduct is described in detail in the Student Guidebook.

<https://issuu.com/docs/25e55b4d3078ed6ae51aa88b86c13cf9>

Students should also consult the Rules of Netiquette for more information regarding to how interact with students in an online forum: <https://www.britannica.com/topic/netiquette>

ETAMU Attendance

For more information about the attendance policy please visit the [Attendance](#) webpage and [Procedures 13.99.99.R0.01](#).

Academic Integrity

Students at East Texas A&M University are expected to maintain high standards of integrity and honesty in all their scholastic work. For more details and the definition of academic dishonesty see the following procedures:

[Undergraduate Academic Dishonesty 13.99.99.R0.03](#)

[Undergraduate Student Academic Dishonesty Form](#)

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Graduate Students Academic Integrity Policy and Form

[Graduate Student Academic Dishonesty Form](#)

Students with Disabilities – ADA Statement

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides reasonable accommodation of their disabilities. If you have a disability requiring accommodation, please contact:

Office of Student Disability Resources and Services

East Texas A&M University

Velma K. Waters Library – Room 162

Phone: 903-886-5150 Fax: 903-468-8148

Email: StudentDisabilityServices@etamu.edu

Website: [Student Disability Services](#)

Nondiscrimination Notice

East Texas A&M University will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

Campus Concealed Carry Statement

Texas Senate Bill – 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in East Texas A&M University buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and East Texas A&M University Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations.

For a list of locations, please refer to the [Carrying Concealed Handguns on Campus](#) document and/or consult your event organizer.

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all East Texas A&M University campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

East Texas A&M Supports Students' Mental Health

The Counseling Center at East Texas A&M University, offers counseling services, educational programming, and connection to community resources for students. Students have 24/7 access

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to the Counseling Center's crisis assessment services. For more information regarding Counseling Center events and confidential services, please visit their website.

Location: Hallady Student Services Building – Room 203

Phone: 903-886-5145

Website: [Counseling Center | East Texas A&M University, ETAMU](#)

Mental Health and Well-Being

The university aims to provide students with essential knowledge and tools to understand and support mental health. As part of our commitment to your well-being, we offer access to Telus Health, a service available 24/7/365 via chat, phone, or webinar. Scan the QR code to download the app and explore the resources available to you for guidance and support whenever you need it.



[Counseling Center: TELUS | East Texas A&M University, ETAMU](#)

AI Use Policy [Draft 2, May 25, 2023]

East Texas A&M University acknowledges that there are legitimate uses of Artificial Intelligence, ChatBots, or other software that has the capacity to generate text, or suggest replacements for text beyond individual words, as determined by the instructor of the course.

Any use of such software must be documented. Any undocumented use of such software constitutes an instance of academic dishonesty (plagiarism).

Individual instructors may disallow entirely the use of such software for individual assignments or for the entire course. Students should be aware of such requirements and follow their instructors guidelines. If no instructions are provided the students should assume that the use of such software is disallowed.

In any case, students are fully responsible for the content of any assignment they submit, regardless of whether they used an AI, in any way. This specifically includes cases in which the AI plagiarized another text or misrepresented sources.

[Undergraduate Academic Dishonesty 13.99.99.R0.03](#)

[Graduate Student Academic Dishonesty Form](#)

Department of Accrediting Agency Required Content

<https://www.avma.org/education/center-for-veterinary-accreditation/accreditation-policies-and-procedures-avma-council-education-coe>

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