

ETAMU



EQSC 441-01

STABLE MANAGEMENT

TR 11:00 am – 12:15 pm
Location: ETAMU Equine Lab

INSTRUCTOR INFORMATION

Instructor: Nathan Wells, Instructor and Coordinator of Equine Studies

Office Location: AG/IT 233F

Office Hours: TR 1:00 pm - 3:00 pm

Office Phone: 903-886-5355

Office Fax: 903-886-5990

University Email Address: Nathan.Wells@etamu.edu

Preferred Form of Communication: Email

Communication Response Time: 48 hours M-F. I will not be checking email on the weekends, however, I will respond to all emails sent over the weekend on the following Monday.

COURSE INFORMATION

Materials – Textbooks, Readings, Supplementary Readings

There are no required textbooks for this course. I will provide all the material in the lecture. There may be additional videos or online material that is required for you to watch or read. If it is mentioned in the lecture or an assignment, it is required for your completion to earn full credit.

-For those who would like to purchase helpful books on this topic for themselves, I would suggest:

Horseman's Handbook- Horse Ownership, Care & Enjoyment by Joe B. Armstrong

Horses- A Guide to Selection, Care, and Enjoyment; 2nd edition by J. Warren Evans

How To Be Your Own Veterinarian (sometimes) by Ruth B. James D.V.M.

The syllabus/schedule are subject to change.

Course Description

This course covers aspects of equine health, diseases, soundness, first aid, preventative maintenance, and management of horses in domestic situations. The principles of stable management include stable design, records and reports, equine law, labor management, customer relations, marketing and equine care in confinement.

- The listed pre-requisites for this course are EQSC 240 and EQSC 240L.

- Goals / Rationale of the course:

This class is designed to teach students the basic concepts of stable management. The objectives of this class involve learning about many different aspects of horses and their management, as an extension of what has already been learned in EQSC 240 including horse's daily needs, behavior, the buying and selling of horses, and equine nutrition. Boarding, training, and breeding contracts pertaining to the US horse industry will be discussed. We will also touch on how to manage staff in a barn setting, different types of stables and equine businesses.

Learning all of the necessary information about the equine species is the first step to stable management because a proper manager cannot manage a stable without knowledge of the horse. Further, students will learn how this information ties into managing a stable and how stables should be designed for proper care of the horses and ease of the people using the facilities. Last, a good working knowledge of the laws of the U.S. and Texas are necessary to operate a stable successfully.

The lab portion of this course should help the student see how different types of stables are set up and operate. The emphasis is on efficiency and how different stables operate efficiently and still meet their customers' needs. We will not have an actual designated lab each week, but we will take class periods to cover hands-on lab activities.

Course Outcomes/Objectives

-This course shall teach the basics of stable management. The students shall be able to demonstrate learned knowledge of these skills through online discussions and quizzes as well as assignments.

-The student learning outcomes are:

Learn basics in caring for horses

Different management methods, business laws, and other essentials for being a stable manager.

Understand and operate equipment that is commonly used at a stable or horse farm.

Understand funding sources, budgeting, and financial statements commonly used in an equine business.

-The student will demonstrate what they have learned by taking quizzes and completing discussions online as well as, assignments and hands-on lab activities. The student will

The syllabus/schedule are subject to change.

also have assignments that will demonstrate what they have learned about stable management, facility design, and management methods.

-The student will also be an active and engaged participant in discussion forums within his/her learning community by analyzing, constructing/creating, and evaluating information presented within the lectures, webliography, and in lab.

-The student will demonstrate what they have learned through lab by incorporating this information into their assignments and being active, engaged participants during lab days.

REQUIREMENTS

Instructional Methods

Activities / Assessments

This course is made up of a series of assignments and assessments to assist you in achieving the course material and module learning objectives/outcomes. Each week you will work on various combinations of discussions, readings, quizzes, lab attendance, assignments, etc. which will be made available to you each week.

Student Responsibilities or Tips for Success in the Course

How Should Students Proceed Each Week for Class Activities?

1. The student will access and follow all course instructions found in the module/unit content area of the myLeoOnline course. The module/unit content area of our course is found on the navigation bar.
2. Each module will contain a lecture topic which will be discussed in class and students are responsible for reading and knowing this material.
3. After the student is familiar with the lecture material, they will be asked to complete an online discussion. This discussion forum will be located in D2L. Students should answer the questions in the discussion forum and respond to at least one other person's discussion in order to receive full credit. Discussions are available at the beginning of the module and are due by the due date listed.
4. In addition to the online discussions, students will have quizzes weekly and should click on the quiz tab to take the online quiz. The quizzes will be due approximately one week after they have been assigned.
5. **Lecture attendance and participation will be required in order receive a passing grade.**
6. There will be at least three assignments throughout the semester. Each assignment should be completed by uploading them in D2L after reading the information in the assignment tab on the appropriate weeks. Assignments may include papers submitted in MS Word, MS Excel spreadsheets, and/or MS PowerPoint presentations. **Do not email them to me.**
7. There will be at least one presentation in which the student discusses a topic in front of the entire class. This topic and presentation will be a topic relevant to Stable

The syllabus/schedule are subject to change.

Management and running an equine business of some type. This presentation will be worth 100 points total.

8. There is no official Lab section for this course, however, we will use class time to participate and conduct some Lab activities related to routine management tasks related to running an equine business. We will also have at least 2-4 lab days where we learn about facility and equipment management.

GRADING

Final grades in this course will be based on the following scale:

A = 90%-100%

B = 80%-89%

C = 70%-79%

D = 60%-69%

F = 59% or Below

Assessments

Attendance and Participation in In Person class time. This class meets a minimum of two times a week. Students will receive 10 points each class period they are in attendance. There are approximately 14 weeks in the semester (one week off for Thanksgiving/Fall Break) This means 14 weeks x 20 points/week for a total of ~ 280 points total for attendance only.

Attendance and Participation: 280 points (~ 30 % of total course grade)

Course Objective/Learning Outcome #1: The student will be an active and engaged participant in the discussion topic for the corresponding course module using critical thinking and knowledge that has been gained through the assigned lectures and readings. The discussions should demonstrate the ability to use critical thinking and seek out an answer that may not be concrete. Your contributions to the discussion forums will be graded for quality not quantity, timeliness of your contributions, and a detailed analysis of linking together theory (readings) to application (activities).

Assessment Method: The discussions will be graded by the instructor and should answer the question and show effort, deep thought, and opinion depending on the discussion topic. The discussions will be graded using the discussion forum rubric found at the link below:

https://teach.uiowa.edu/sites/teach.uiowa.edu/files/wysiwyg_uploads/sample_online_discussions_rubric.pdf

Discussion: 280 points (~ 30 % of total course grade)

The syllabus/schedule are subject to change.

Course Objective/Learning Outcome #2: Module quizzes will be given online relating to the material in the lectures and labs. Complete the quizzes online by accessing the myLeoOnline quiz tool. The quizzes will be due approximately one week after they are opened and assigned. Grades will be made available to students the week following submission of the quiz. If you lose Internet connectivity during the quiz, log back in immediately and continue on with the quiz. Save your answers often (every 5-10 minutes). If you experience any issues while taking the quiz, you must contact the myLeoOnline Helpdesk immediately so that your issue is documented with a helpdesk ticket number. Considerations regarding quiz issues will be made by the instructor on an individual basis based on the documentation.

Assessment Method: Multiple Choice, True/False, Fill in the Blank, Matching, and Essay Quiz

Quizzes: 140 points (~15% of total course grade)

Course Objective/Learning Outcome #2: Four assignments will be given throughout this course. These assignments will be made throughout the semester and will relate to course lecture and lab material. The assignments should demonstrate critical thinking, time spent, logic, efficient management, cost efficiency, employee time efficiency, and working knowledge of horses and stables. At least one of these assignments will be an oral presentation over Stable Management and/or running an equine business of some type.

Assessment Method: Instructor will grade each assignment according to the knowledge that should have been gained in the course. Application of learned material should be evident in assignment.

Assignments: 400 points (~15% of total course grade)

Course Objective/Learning Outcome #4: It is imperative that the student complete the lab tasks and actively engage in whatever task is required that day. This will help the entire learning process from the class come together. The material learned in each lab will relate to the online lectures.

Assessment Method: Each lab is worth ~25 points. Each student will receive credit for completing the lab, and they will receive **full** credit for actively participating in the activities required and documenting their participation through a simple lab report. This lab report will be completed in D2L.

Should the student miss labs, it is their responsibility to contact the instructor to find a suitable alternative to that lab task. The alternative assignment will be determined by the instructor.

Lab Attendance/Participation: 100 points (~10% of total course grade)

The syllabus/schedule are subject to change.

TECHNOLOGY REQUIREMENTS

Minimal Technical Skills Needed

The following information has been provided to assist you in preparing to use technology in your online courses. The following technology is recommended to be successful in this online course.

Internet connection – high speed recommended (not dial-up)

Word Processor

Power Point

Additionally, the following hardware and software are necessary to use myleoonline: Our campus is optimized to work in a Microsoft Windows environment. This means our courses work best if you are using a Windows operating system (XP or newer) and a recent version of Microsoft Internet Explorer (6.0, 7.0, or 8.0).

Your courses will also work with Macintosh OS X along with a recent version of Safari 2.0 or better. Along with Internet Explorer and Safari, eCollege also supports the Firefox browser (3.0) on both Windows and Mac operating systems.

It is strongly recommended that you perform a “Browser Test” prior to the start of your course. To launch a browser test, login in to eCollege, click on the ‘myCourses’ tab, and then select the “Browser Test” link under Support Services.

LMS

All course sections offered by East Texas A&M University have a corresponding course shell in the myLeo Online Learning Management System (LMS). Below are technical requirements

LMS Requirements:

<https://community.brightspace.com/s/article/Brightspace-Platform-Requirements>

LMS Browser Support:

https://documentation.brightspace.com/EN/brightspace/requirements/all/browser_support.htm

YouSeeU Virtual Classroom Requirements:

<https://support.youseeu.com/hc/en-us/articles/115007031107-Basic-System-Requirements>

ACCESS AND NAVIGATION

You will need your campus-wide ID (CWID) and password to log into the course. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or helpdesk@etamu.edu.

The syllabus/schedule are subject to change.

Note: Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, Starbucks, a ETAMU campus open computer lab, etc.

COMMUNICATION AND SUPPORT

If you have any questions or are having difficulties with the course material, please contact your Instructor.

Technical Support

If you are having technical difficulty with any part of Brightspace, please contact Brightspace Technical Support at 1-877-325-7778. Other support options can be found here:

<https://community.brightspace.com/support/s/contactsupport>

Interaction with Instructor Statement

48 hours M-F. I will not be checking email on the weekends, however, I will respond to all emails sent over the weekend on the following Monday.

COURSE AND UNIVERSITY PROCEDURES/POLICIES

Syllabus Change Policy

The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

University Specific Procedures

Student Conduct

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. The Code of Student Conduct is described in detail in the [Student Guidebook](http://www.tamuc.edu/Admissions/oneStopShop/undergraduateAdmissions/studentGuidebook.aspx).
<http://www.tamuc.edu/Admissions/oneStopShop/undergraduateAdmissions/studentGuidebook.aspx>

The syllabus/schedule are subject to change.

Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum:

<https://www.britannica.com/topic/netiquette>

ETAMU Attendance

For more information about the attendance policy please visit the [Attendance](#) webpage and [Procedure 13.99.99.R0.01](#).

<http://www.tamuc.edu/admissions/registrar/generalInformation/attendance.aspx>

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/academic/13.99.99.R0.01.pdf>

Academic Integrity

Students at East Texas A&M University are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty see the following procedures:

[Undergraduate Academic Dishonesty 13.99.99.R0.03](#)

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/undergraduates/13.99.99.R0.03UndergraduateAcademicDishonesty.pdf>

[Graduate Student Academic Dishonesty 13.99.99.R0.10](#)

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/graduate/13.99.99.R0.10GraduateStudentAcademicDishonesty.pdf>

Students with Disabilities-- ADA Statement

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

Office of Student Disability Resources and Services

East Texas A&M University

Gee Library- Room 162

Phone (903) 886-5150 or (903) 886-5835

Fax (903) 468-8148

Email: studentdisabilityservices@etamu.edu

Website: [Office of Student Disability Resources and Services](#)

<http://www.etamu.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/>

The syllabus/schedule are subject to change.

Nondiscrimination Notice

East Texas A&M University students will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

Campus Concealed Carry Statement

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in East Texas A&M University buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and East Texas A&M University Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations.

For a list of locations, please refer to the [Carrying Concealed Handguns On Campus](#) document and/or consult your event organizer.

Web url:

<http://www.etamu.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf>

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all East Texas A&M University campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

COURSE OUTLINE / CALENDAR

Week 1

Overview of horse care and management topics from previous courses
(Attendance and discussions start this week)

Week 2

The American horse industry, management methods **(Quizzes start this week)**

Week 3

The horse's basic needs, water, feeding and bedding **(First Lab this week)**

Week 4

Feet & shoes, skin and coat, blanketing horses; Accommodation of older horses
(First assignment given this week)

Week 5

Exercise and work, Psychology and handling **(First assignment due this week)**

Week 6

The Horse Business, Facilities – Different types of Equine Enterprises, travelling with horses **(Second Lab this week)**

The syllabus/schedule are subject to change.

- Week 7
Staff and Office, Financing and Profit, Facility Management
- Week 8
Feed and forage Management, Facility Design and Layout **(Third Lab this week)**
- Week 9
Understanding Equine Law, Contracts, & Sales and Leases **(Second assignment given this week)**
- Week 10
Security Interests and Liens, Liability Issues, and Planning for the Future **(Second assignment due this week)**
- Week 11
Advice for all Horse Establishments, & Career Training for Work in the Horse Industry **(Fourth Lab this week)**
- Week 12
Planning lessons, clinics & shows **(Third assignment given this week)**
- Week 13
Equine Event Planning, Large Scale Equine Facilities **(Third assignment due this week)**
- Week 14
Thanksgiving Week – No class
- Week 15
(Finals Week)

The syllabus/schedule are subject to change.