



MUS 353/453.141
Syllabus for Applied Flute – RECITAL
Course Syllabus: Fall 2025
East Texas A&M University

Instructor Information

Instructor:	Dr. Julee Kim Walker
Classroom Location:	MUS 219
Office Location:	Music Building
Office Hours:	Posted on office door
Office Phone:	N/A
University E-mail:	julee.walker@etamu.edu
Preferred Form of Communication:	Email
Communication Response Time:	Within 24 hours

Instructor: Dr. Julee Kim Walker
Room 219, Music Building
julee.walker@etamu.edu
Office Hours: TBA or by appointment
Studio Class: Mondays at 4:00pm

Student Learning Objectives: Upon completion of the baccalaureate curriculum, the student:

MUS 352: In level three principal applied lessons, students will perform selected repertoire suitable to the student's musical development with advanced technique and musicianship in preparation for the upcoming junior and/or senior recital MUS 353/453.

MUS 353: The course to enroll in to receive degree credit for the Recital Fulfillment portion of the degree.

All major students will perform selected recital repertoire pieces **with appropriate musicianship, technique and interpretation.**

Course Description and Expectations:

Recital will be taking concurrently in enrollment of lessons to prepare, and will occur in the Music Building every week, unless prior arrangements have been made. Please be warmed up and on time. All students enrolled in flute lessons/recital will be **required to attend studio class once a week for one (1) hour**, 4pm Mondays. Lesson times will also be scheduled by the 2nd class day. Be fully prepared for each lesson: mentally, physically, technically. Please have all necessary materials. You will be expected to learn assigned repertoire and perform a recital for partial fulfillment of the degree. Please also schedule and rehearse with your pianist before attending your lesson(s) with pianist. Communicate with pianist for expected fees, and to add additional rehearsal time as needed.

Objective:

Flute Recital is designed to allow the student to perform the following recitals for the fulfillment of the specified degree requirements:

1. 1 - 25 minute program for Music Education Undergraduates (MUS 352)
2. 1 – 25 minute program + **(plus)** 1 - 50 minute program for Music Performance Undergraduates (MUS 352)
3. 1 – 50 minute program for Music Performance Graduate candidates (MUS 552)

Attendance

Students are expected to attend all lessons in preparation for the recital. The instructor reserves the right to cancel or reschedule the recital for poor attendance or poor progress in lessons in preparation for the recital. Absences from lessons will be made up at the discretion of the instructor. It is the student's responsibility to notify the instructor in advance of a legitimate absence, and to secure any assignments from instructor or other students. **If you know that you must miss a lesson, please give me advanced notice (24 hours minimum via email or phone call) so that we can reschedule** (if possible—make-ups are *not* guaranteed). Lessons missed due to student vacations taken during the term will not be made up. The only excuses for missing a lesson are illness and family emergencies. If you do not give me notification in advance, you will receive a "0" for the missed lesson. After 2 absences, **your final grade may be dropped by one (1) full letter grade.**

Recital Procedures:

All music education majors are required to perform a Junior or Senior Recital (half-recital) as part of the degree requirements. All music performances majors are required to perform one half-recital and one full recital. All graduate performance majors are required to perform one 50-minute recital. At the discretion of the instructor, students may sign up for either a full or half recital. All recitals require approval of the instructor on not only the date/time/location of the recital, but also on all materials being performed as well as the performers and program information.

Course Enrollment Procedures:

Students performing a half or full solo recital should enroll in 1 or 2 credit hours of Principal Applied Lessons and 1 credit hour of Principal Applied Recital in lieu of the normal 2 or 3 credit hours of applied lessons.

Scheduling Procedures:

After the date/time/location have been approved by the instructor and the accompanist, the student must fill out the "Master Class or Recital Scheduling Form." This form can be found at the end of the syllabus packet or in the Music Office. In addition to the instructor and accompanist's signatures, the "Master Class or Recital Scheduling Form" requires two other applied faculty signatures before the form can be turned in to the Music Secretary in the Music Office. Once the form is approved and all fees have been paid, the recital will be added to the master calendar in the Music Office as well as the studio calendar.

Program:

All repertoire for the recital MUST be approved in advance by the Applied Instructor. Program and optional program notes are required for all degree recitals and are due to the instructor a **minimum of THREE** weeks ahead of the performance date to both Dr. Walker and the Music Secretary. This allows for edits and resubmissions by the student. Program notes are not required for non-degree recitals; however an approved

program is required for ALL recitals. **The final program must be submitted THREE weeks before the recital date.** Degree recitals will not count towards the degree if the paperwork is either not filled out in a timely fashion or if it is filled out incorrectly.

Hearing and Dress Rehearsal:

All degree recitals require a Hearing with Dr. Walker and one other Recital Committee Member *at least 7 days* prior to the scheduled recital date for the recital committee to give final approval to move forward with the recital. The instructor reserves the right to cancel any student recital due to lack of preparation. **It is the student's responsibility to book the hall and email the recital committee members and coordinate with the accompanist of this Hearing date, separate from the Recital date.** If the student FAILS the Recital Hearing, they must postpone the recital and may attempt the Hearing a second time at the Instructor's discretion. **If the student does not pass the second attempt, please refer to the Music Student Handbook for further information.**

The instructor reserves the right to cancel any student recital due to lack of preparation.

It is the student's responsibility to book the hall and email the recital committee members and coordinate with the accompanist of this Hearing date, separate from the Recital date.

Prep Kitchen/Green Room Procedures:

Students may use the prep-kitchen if they wish to host a reception after their event, however they must pay a deposit when scheduling the event. Students are solely responsible for the condition of the kitchen and the surrounding area. The Student's final lesson grade will be affected if any of the following conditions are not met with regard to the kitchen:

- All trash must be disposed of both in the kitchen and in the area around the kitchen
- No food or drink of any kind may be left in the kitchen overnight
- No dishes or utensils of any kind may be left in the kitchen overnight
- All tables and chairs must be returned at the end of the reception
- The kitchen must be cleaned, locked, and the lights turned off at the end of the reception
- Please keep Green Room neat and tidy. All trash must be disposed of at the end of the recital.

The instructor may cancel a student recital at any time for the following reasons:
• lack of progress/preparation (including practicing with pianist in advance of lessons) • lack of communication and scheduling with all parties involved
• failure to cover accompanist fees • failure to schedule a dress rehearsal • failure to submit program or program notes (when applicable) • failure to turn in the proper scheduling paperwork on time

Requirements:

1. A Flute in good working condition

2. Scheduling form with proposed date: signed by 3 Woodwind Faculty Members + Pianist. In addition, a hearing and dress rehearsal date MUST be scheduled with all committee members and pianist's approval.
3. Music: Any method books and solo pieces to be announced with the instructor. **If by the third (3rd) week the student does not have necessary books/music, the lesson grade will be "0" until all materials are brought.**
4. A notebook and pencil
5. Enrollment in concurrent Principal Applied Flute Lessons
6. Rehearsing with pianist in advance of Applied Lessons
7. Passing of Recital Hearing before proceeding with degree recital.

Grading:

Grade is based on final performance (recital day).

Students will be evaluated on performance of the recital or hearing, evaluated by 2-3 woodwind faculty committee members. In order to be evaluated, student must pass recital hearing no later than 7 days prior to scheduled recital, and successfully schedule a dress rehearsal in the Recital Hall with Dr. Walker and your pianist.

Final Performance – 100% (average of all grades)

The following will all be factors in the evaluation process. 1. Applied Lessons preparation 2. tone, 3. technical & rhythmical accuracy, 4. Musicality, 5. etudes, 6. solo repertoire, 7. mind and body awareness (physical and mental), and 8. performance skills. Program selection and program notes will also be taken into consideration.

Note: The instructor reserves the right to make exceptions and adjustments to the course policies on a case-by-case basis, to accommodate particular circumstances.

The applied instructor selects literature and plans lessons in a logical sequence specifically designed to prepare each student to meet the stated student learning outcomes. Thus, the literature and skills addressed in each lesson will vary according to each student's experience in performance repertoire and technical strengths and weaknesses. In practice, after assessing a student's skills and needs in the early lessons, the applied instructor often provides a more detailed overview of the semester's activities; however, this overview is specific to that student and the sequential activities are contingent upon that student's continued progress.

Interaction with Instructor Statement

The instructor expects timely communication via email, preferably within 24 hours.

Course and University Procedures / Policies

School of Music Mission Statement:

The School of Music at East Texas A&M University promotes excellence in music through the rigorous study of music history, literature, theory, composition, pedagogy, and the preparation of music performance in applied study and ensembles to meet the highest standards of aesthetic expression.

University Mission Statement:

East Texas A&M University provides a personal educational experience for a diverse community of life-long learners. Our purpose is to discover and disseminate knowledge for leadership and service in an interconnected and dynamic world. Our challenge is to nurture partnerships for the intellectual, cultural, social, and economic vitality of Texas and beyond.

ETAMU Attendance

For more information about the attendance policy please visit the [Attendance](#) webpage and **13.99.99.R0.01 Class Attendance**

<http://www.tamuc.edu/admissions/registrar/generalInformation/attendance.aspx>

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/academic/13.99.99.R0.01.pdf>

Syllabus Change Policy

The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

School of Music Engagement Expectations

Students are expected to actively participate in all assigned components of this course. Active participation includes being present, engaged, responsive, cooperative, respectful, and professional. It may also include providing feedback, asking questions, and being supportive of class members and faculty during instruction time.

Student Expectations

Students are expected to actively participate in all classes. Notification for excused absence must be received in advance. It is the individual student's responsibility to notify the instructor of a legitimate absence in advance. It is also the individual student's responsibility to acquire any missed notes and assignments from other students and/or the instructor.

Students are expected to actively participate in all classes by coming prepared and with all assigned materials. This course is a graduate research course. Bibliographical material, repertoire, library resources, applied techniques, as well as research techniques applicable to graduate study in music specific to flute/woodwind pedagogy will be surveyed and discussed. Be prepared to spend a significant amount of time doing research and review of materials outside of class.

Students are expected to demonstrate skills in pedagogy through their observation, analysis, discussion and feedback of the performances of other students. Students are expected to gain skills in this area by the observation of teaching techniques in their own private lessons and through the observation of teaching techniques of other students in studio class, guest artist classes on campus, and optional conference attendance or

optional observations of master teachers online. Students will need to submit teaching videos and acquire a waiver from the student(s) in their videos.

Attendance Policy

Students are expected to attend all classes. It is the individual student's responsibility to notify the instructor of a legitimate absence in advance. It is also the individual student's responsibility to acquire any missed notes and assignments from other students and/or the instructor. After one (1) unexcused absence, the student's final grade will be dropped by one (1) letter grade for each additional unexcused absence.

Late Assignments or Work

No Late Work accepted.

Musician Health and Safety

As an Institutional Member of the National Association of Schools of Music, East Texas State A&M University supports the Association's commitment to student health and wellness. The following web address provides links to information for resources related to physical and mental well-being, as well as assists in offering preventative measures that students can take to avoid serious and/or chronic conditions: [Musician Health and Safety - East Texas A&M University](#)

Academic Integrity

Students at East Texas A&M University are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty see the following procedures:

[**13.99.99.R0.03 Undergraduate Academic Dishonesty**](#)

[**13.99.99.R0.10 Graduate Student Academic Dishonesty**](#)

AI use policy

East Texas A&M University acknowledges that there are legitimate uses of Artificial Intelligence, ChatBots, or other software that has the capacity to generate text, or suggest replacements for text beyond individual words, as determined by the instructor of the course. Any use of such software must be documented. Any undocumented use of such software constitutes an instance of academic dishonesty (plagiarism). Individual instructors may disallow entirely the use of such software for individual assignments or for the entire course. Students should be aware of such requirements and follow their instructors' guidelines. If no instructions are provided the student should assume that the use of such software is disallowed.

In any case, students are fully responsible for the content of any assignment they submit, regardless of whether they used an AI, in any way. This specifically includes cases in which the AI plagiarized another text or misrepresented sources.

Nondiscrimination Notice

East Texas A&M University will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

Technology Requirements

LMS

All course sections offered by East Texas A&M University have a corresponding course shell in the myLeo Online Learning Management System (LMS). Below are technical requirements

LMS Requirements:

<https://community.brightspace.com/s/article/Brightspace-Platform-Requirements>

LMS Browser

Support: https://documentation.brightspace.com/EN/brightspace/requirements/all/browse_r_support.htm

Zoom Video Conferencing Tool

https://inside.tamuc.edu/campuslife/CampusServices/CITESupportCenter/Zoom_Account.aspx?source=universalmenu

Access and Navigation

You will need your campus-wide ID (CWID) and password to log into the course. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or helpdesk@etamu.edu.

Note: Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, Starbucks, a ETAMU campus open computer lab, etc.

Communication and Support

If you have any questions or are having difficulties with the course material, please contact your Instructor.

Technical Support

If you are having technical difficulty with any part of Brightspace, please contact Brightspace Technical Support at 1-877-325-7778. Other support options can be found here:

<https://community.brightspace.com/support/s/contactsupport>

East Texas A&M University Supports Students' Mental Health

The Counseling Center at East Texas A&M, located in the Halladay Building, Room 203, offers counseling services, educational programming, and connection to community resources for students. Students have 24/7 access to the Counseling Center's crisis assessment services by calling 903-886-5145. For more information regarding Counseling Center events and confidential services, please visit <https://www.etamu.edu/counseling-center/>

Students with Disabilities-- ADA Statement

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, contact the Office of Student Disability Services at 903-886-5150, 903-886—5835; email studentdisabilityservices@etamu.edu; online at

Student Disability Services

or in-person in Room 162 of the Velma K. Waters Library.

Tenets of Common Behavior

All students enrolled at the university shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. (See current Student Guidebook)

Campus Concealed Carry Statement

Campus Concealed Carry - Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in East Texas A&M University buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and East A&M Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations. For a list of locations, please refer to

34.06.02.R1 Carrying Concealed Handguns On Campus

and/or consult your event organizer). Pursuant to PC 46.035, the open carrying of handguns is prohibited on all East Texas A&M campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.