



# **RDG 520.01W Literacy & Instruction I: Literacy Foundations in Emergent and Early Readers**

COURSE SYLLABUS: FALL 2025

## **INSTRUCTOR INFORMATION**

Instructor: Dr. Kay Hong-Nam

Office Location: Sowers Education South, 228

Office Hours: Zoom meetings available Monday-Friday by  
appointment University Email Address: [Kay.HongNam@etamu.edu](mailto:Kay.HongNam@etamu.edu)

Preferred Form of Communication: **email**

Communication Response Time: 24 hours

## **COURSE INFORMATION**

### **Textbook(s) Required:**

Professor will provide links to all texts and eBooks.

### **Optional Texts and/or Materials:**

American Psychological Association. (2020). Publication Manual of the American Psychological Association (7<sup>th</sup> edition). Washington, D.C.: American Psychological Association.

## **Course Description**

**Literacy and Instruction I:** Three semester hours. This course focuses on the application of knowledge of the interrelated components of reading across all developmental stages, including oral language, phonological and phonemic awareness, the alphabet principle, word analysis, fluency, comprehension, vocabulary, written language, and expertise in reading instruction at the primary and intermediate/middle levels.

## **Student Learning Outcomes**

At the completion of this course, students should be able to:

*The syllabus/schedule are subject to change.*

1. Apply knowledge of the interrelated components of reading across all developmental stages of oral and written language;
2. Demonstrate understanding of the role of oral language, phonological awareness, alphabetic principle, and concepts of print through systemic instruction that uses a variety of instructional methods at all levels of early childhood through grade 12.
3. Plans, implements, and monitors reading instruction in word identification, fluency, and comprehension skills and strategies that is responsive to individual students' strengths, needs, culture, and interests at all levels of early childhood through grade 12.
4. Design and uses a developmentally appropriate, culturally diverse, and research-based reading/literacy curriculum with a variety of appropriate reading materials at all levels of early childhood through grade 12.
5. Makes connections between reading and writing development including the physical and cognitive processes involved in forming standard representations of text.
6. Recognizes and responds to the mental health needs of students.

## **COURSE REQUIREMENTS**

**Minimal Technical Skills Needed:** Students should be prepared to use the learning management system (D2L Brightspace), Microsoft Office software, presentation and graphics programs such as Adobe Connect and Zoom.

**Instructional Methods:** this course is delivered 100% online. It includes lectures, inquiry-based discussions, an ongoing learning log, and individual assignments. Expect to spend an average of 14-16 hours per module completing readings and assignments.

### **Student Responsibilities or Tips for Success in the Course:**

1. Read the syllabus and course schedule. Mark important dates on a calendar or planner. Know the policies and follow them. Read assignment details carefully and follow them exactly.
2. Check announcements in D2L regularly. I will post a new announcement at the beginning of each module. The announcements contain reminders and updates.
3. Email me for personal concerns. If you'd like to have a virtual discussion with me, I am happy to schedule a time for us to meet using Zoom.
4. You are expected to use APA 7 style for documenting sources in this course.
5. Grades are posted in D2L. You should expect grade to be posted within two weeks after the assignments are due.
6. It is your responsibility to make sure your assignments are submitted correctly and on-time.

## **Assignments**

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Assignments	Point Value
Discussion Board Posts and Responses (5)	250 points (50mpoints for each discussion)
Literacy Journal	500 points (100 points for each journal entry)
Module Application Tasks (5)	500 points (100 points for each task)
Literacy Station Portfolio Presentation	100 points
Child Case Study	100 points
Total	1450 points

.GRADING: **Final grades in this course will be based on the following scale:**

Total points corresponding to the final letter grades

A = 1305- 1450 Points	100%-90%
B = 1160- 1304 Points	89%-80%
C = 1159- 1015 Points	79%-70%
D = 1014- 870 Points	69%-60%
F = 869 or Below	59% or Below

## TECHNOLOGY REQUIREMENTS

### LMS

All course sections offered by East Texas A&M University have a corresponding course shell in the myLeo Online Learning Management System (LMS). Below are technical requirements

LMS Requirements:

<https://community.brightspace.com/s/article/Brightspace-Platform-Requirements>

LMS Browser Support:

[https://documentation.brightspace.com/EN/brightspace/requirements/all/browser\\_support.htm](https://documentation.brightspace.com/EN/brightspace/requirements/all/browser_support.htm)

Zoom Video Conferencing Tool

[https://inside.tamuc.edu/campuslife/CampusServices/CITESupportCenter/Zoom\\_Account.aspx?source=universalmenu](https://inside.tamuc.edu/campuslife/CampusServices/CITESupportCenter/Zoom_Account.aspx?source=universalmenu)

## ACCESS AND NAVIGATION

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You will need your campus-wide ID (CWID) and password to log into the course. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or [helpdesk@tamuc.edu](mailto:helpdesk@tamuc.edu).

**Note:** Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, Starbucks, a campus open computer lab, etc.

## **COMMUNICATION AND SUPPORT**

If you have any questions or are having difficulties with the course material, please contact your Instructor.

### **Technical Support**

If you are having technical difficulty with any part of Brightspace, please contact Brightspace Technical Support at 1-877-325-7778. Other support options can be found here:

<https://community.brightspace.com/support/s/contactsupport>

### **Interaction with Instructor Statement**

You should expect responses to questions and concerns sent by email within 24 hours. In most cases, I respond within 12 hours. Please email me only for personal concerns. Questions about the class should be posted in my virtual office for the benefit of the class. From time-to-time, I will make comments on the discussion board, but my role is to facilitate the discussion by asking thought-provoking questions.

## **COURSE AND UNIVERSITY PROCEDURES/POLICIES**

### **Course Specific Procedures/Policies**

This course allows students to work through each module at their own pace. However, all assignments, quizzes, and discussion board posts must be submitted by the due date. No late work will be accepted after the due date except for in extenuating circumstances. Examples of extenuating circumstances include a verified illness, death in a student's immediate family, and obligation of a student at legal proceedings in fulfilling responsibility as a citizen. Documentation is required to be granted an exception to the late work policy.

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## **Syllabus Change Policy**

The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

## **University Specific Procedures**

### **Student Conduct**

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. The Code of Student Conduct is described in detail in the [Student Guidebook](#).

<http://www.tamuc.edu/Admissions/oneStopShop/undergraduateAdmissions/studentGuidebook.aspx>

Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum: <https://www.britannica.com/topic/netiquette>

### **ETAMU Attendance**

For more information about the attendance policy please visit the [Attendance](#) webpage and [Procedure 13.99.99.R0.01](#).

<http://www.tamuc.edu/admissions/registrar/generalInformation/attendance.aspx>

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/academic/13.99.99.R0.01.pdf>

### **Academic Integrity**

Students at East Texas A&M University are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty see the following procedures:

[Undergraduate Academic Dishonesty 13.99.99.R0.03](#)

[Undergraduate Student Academic Dishonesty Form](#)

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/documents/13.99.99.R0.03UndergraduateStudentAcademicDishonestyForm.pdf>

[Graduate Student Academic Dishonesty Form](#)

<http://www.tamuc.edu/academics/graduateschool/faculty/GraduateStudentAcademicDishonestyFormold.pdf>

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<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/undergraduates/13.99.99.R0.03UndergraduateAcademicDishonesty.pdf>

### **AI Use in Course**

East Texas A&M University acknowledges that there are legitimate uses of Artificial Intelligence (AI), ChatBots, or other software that has the capacity to generate text, or suggest replacements for text beyond individual words, as determined by the instructor of the course. Any use of such software must be documented. Any undocumented use of each software constitutes an instance of academic dishonesty (plagerism).

Individual instructors may disallow the use of each software for individual assignments of for the entire course. Students should be aware of such requirements and follow their instructors' guidelines. If no instructions are provided the student should assume that the use of such software is disallowed.

In any case, students are fully responsible for the content of any assignment they submit, regardless of whether they used an AI, in any way. This specifically includes cases in which the AI plagiarized another text or misrepresented sources.

13.99.99.R0.03 Undergraduate Academic Dishonesty

13.99.99.R0.10 Graduate Student Academic Dishonesty

### **Students with Disabilities-- ADA Statement**

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

#### **Office of Student Disability Resources and Services**

East Texas A&M University

Velma K. Waters Library Rm 162

Phone (903) 886-5150 or (903) 886-5835

Fax (903) 468-8148

Email: [studentdisabilityservices@tamuc.edu](mailto:studentdisabilityservices@tamuc.edu)

Website: [Office of Student Disability Resources and Services](http://www.tamuc.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/)

<http://www.tamuc.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/>

### **Nondiscrimination Notice**

East Texas A&M University will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of

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race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

## **Campus Concealed Carry Statement**

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in East Texas A&M University buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and East Texas A&M University Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations.

For a list of locations, please refer to the [Carrying Concealed Handguns On Campus](#) document and/or consult your event organizer.

Web url:

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf>

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all East Texas A&M University campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

## **ETAMU Supports Students' Mental Health**

The Counseling Center at East Texas A&M University, located in the Halladay Building, Room 203, offers counseling services, educational programming, and connection to community resources for students. Students have 24/7 access to the Counseling Center's crisis assessment services by calling 903-886-5145. For more information regarding Counseling Center events and confidential services, please visit

[www.tamuc.edu/counseling-center](http://www.tamuc.edu/counseling-center)

### **Mental Health and Well-Being**

The university aims to provide students with essential knowledge and tools to understand and support mental health. As part of our commitment to your well-being, we offer access to Telus Health, a service available 24/7/365 via chat, phone, or webinar. Scan the QR code to download the app and explore the resources available to you for guidance and support whenever you need it.



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## COURSE OUTLINE / CALENDAR

***Schedule for Fall 2025:*** Module topics/dates are tentative and subject to change.

Module 1: Getting started (1 week)

August 25 – Module Opens

August 30 – Module Closes

Module 2: How do we teach components of literacy? (4 weeks)

September 2 – Module Opens

September 28 – Module Closes

Module 3: How do we assess components of literacy? (4 weeks)

September 29 – Module Opens

October 26 – Module Closes

Module 4: Differentiation (3 weeks)

October 27 – Module Opens

November 16 – Module Closes

Module 5: Culminating Project (3 weeks)

November 17 – Module opens

December 7 – Module closes

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