



SWK 422: INTEGRATION OF PRACTICE COURSE SYLLABUS: Summer 2025

INSTRUCTOR INFORMATION

Instructor: Dr. Phillip Ortiz
Office Location: **Henderson 311**
Office Hours: **Commerce Mondays 9:30-12**
Office Phone:
Office Fax: N/A
University Email Address: **Phillip.Ortiz@tamuc.edu**
Preferred Form of Communication: **EMAIL**
Communication Response Time: **24 hours M-F**

COURSE INFORMATION

Materials – Textbooks, Readings, Supplementary Readings

Required Texts:

NONE Required

Course Description

This course is designed to pull together content from SWK 322, 325, 329, and 331 by examining the generalist problem-solving approach in its entirety. Assignments are made to facilitate students' application of practice theories and demonstrate appropriate social work documentation skills. Prerequisites: SWK 322, 328, 325, 329, 331, 348, 350, 370 with a C or better; Restricted to social work majors. Corequisites: SWK 425.

RELATIONSHIP TO OTHER COURSES:

This course provides students with a review of BSW course content, information and skills for professional development. Course curriculum further integrates theory, knowledge and skills presented in SWK 325, 329, and 331. Student must be concurrently in SWK 425.

PROGRAM GOALS:

1. Prepare students for competent and effective generalist social work practice with diverse client systems.
2. Provide students with a foundation of knowledge for professional development, graduate education and lifelong learning
3. Develop student capability to improve human service delivery systems and promote social justice
4. Socialize student to the profession of social work

CORE COMPETENCIES

| | Activity/Assessment | Dimension |
|---|---------------------|--------------------------------------|
| Competency 7: Assess Individuals, Families, Groups, Organizations, and Communities | | |
| collect and organize data, and apply critical thinking to interpret information from clients and constituencies; | Exams/Group Project | Skills, Cognitive -Affective Process |
| apply knowledge of human behavior and the social environment, person-in-environment, and other multidisciplinary theoretical frameworks in the analysis of assessment data from clients and constituencies; | Exams/Group Project | Skills, Cognitive -Affective Process |
| develop mutually agreed-on intervention goals and objectives based on the critical assessment of strengths, needs, and challenges within clients and | Exams/Group Project | Skills, Cognitive -Affective Process |

| | | |
|---|---------------------|--|
| constituencies; and | | |
| select appropriate intervention strategies based on the assessment, research knowledge, and values and preferences of clients and constituencies. | | Knowledge, Skills, Cognitive - Affective Process |
| Competency 8: Intervene with Individuals, Families, Groups, Organizations, and Communities | | |
| critically choose and implement interventions to achieve practice goals and enhance capacities of clients and constituencies; | Exams/Group Project | Skills, Cognitive -Affective Process |
| apply knowledge of human behavior and the social environment, person-in-environment, and other multidisciplinary theoretical frameworks in interventions with clients and constituencies; | Exams/Group Project | Knowledge, Skills |
| use inter-professional collaboration as appropriate to achieve beneficial practice outcomes; | Exams/Group Project | Knowledge, Skills |
| negotiate, mediate, and advocate with and on behalf of diverse clients and constituencies; and | Exams/Group Project | Skills, Cognitive -Affective Process |
| facilitate effective transitions and endings that advance mutually agreed-on goals. | Exams/Group Project | Skills, Cognitive -Affective Process |

GRADING

300-270 Points = A

269-240 Points = B

239 - 210 Points = C

209 – 180 Points = D

Assessments

SWK 422 Assignments

ON DUE DATES:

All assignments are due 8/4, as indicated in the syllabus schedule. No Late work will be accepted. If you are not in class the day an assignment is due, you will need to submit it electronically, before or at the beginning of the class time in which they are due.

There will be NO MAKE-UP exams offered. You will need to be in class on the day of examinations.

1. Exams: Students will be required to complete a Final Exam. The Exam will be based on the general content from the Class Day Speakers. The Exam Will be held during the Final Week (8/4) of the Summer Semester. (100 points).

2. Resource Project: Students will be assigned to a group that will create a Resource Manual for a specific area of study/practice or population. (200 Points)

- Children (Birth to 12)
- Adolescents (13-18)
- Young Adults (19-35)
- Families
- Geriatric
- Reentry/Felony
- Addictions
- General/ Case Management

TECHNOLOGY REQUIREMENTS

LMS

All course sections offered by East Texas A&M University have a corresponding course shell in the myLeo Online Learning Management System (LMS). Below are technical requirements

LMS Requirements:

<https://community.brightspace.com/s/article/Brightspace-Platform-Requirements>

LMS Browser Support:

https://documentation.brightspace.com/EN/brightspace/requirements/all/browser_support.htm

Zoom Video Conferencing Tool

https://inside.tamuc.edu/campuslife/CampusServices/CITESupportCenter/Zoom_Account.aspx?source=universalmenu

ACCESS AND NAVIGATION

You will need your campus-wide ID (CWID) and password to log into the course. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or helpdesk@tamuc.edu.

Note: Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, Starbucks, a TAMUC campus open computer lab, etc.

COMMUNICATION AND SUPPORT

If you have any questions or are having difficulties with the course material, please contact your Instructor.

Technical Support

If you are having technical difficulty with any part of Brightspace, please contact Brightspace Technical Support at 1-877-325-7778. Other support options can be found here:

<https://community.brightspace.com/support/s/contactsupport>

Interaction with Instructor Statement

Instructor will respond to email queries within 2 business days.

COURSE AND UNIVERSITY PROCEDURES/POLICIES

For more information about the attendance policy please visit the [Attendance](#) webpage and [Procedure 13.99.99.R0.01](#).

<http://www.tamuc.edu/admissions/registrar/generalInformation/attendance.aspx>

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/academic/13.99.99.R0.01.pdf>

Syllabus Change Policy

The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

University Specific Procedures

Student Conduct

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. The Code of Student Conduct is described in detail in the [Student Guidebook](#).

<http://www.tamuc.edu/Admissions/oneStopShop/undergraduateAdmissions/studentGuidebook.aspx>

Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum: <https://www.britannica.com/topic/netiquette>

TAMUC Attendance

For more information about the attendance policy please visit the [Attendance](#) webpage and [Procedure 13.99.99.R0.01](#).

<http://www.tamuc.edu/admissions/registrar/generalInformation/attendance.aspx>

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/academic/13.99.99.R0.01.pdf>

Academic Integrity

Students at East Texas A&M University are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty see the following procedures:

[Undergraduate Academic Dishonesty 13.99.99.R0.03](#)

[Undergraduate Student Academic Dishonesty Form](#)

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/documents/13.99.99.R0.03UndergraduateStudentAcademicDishonestyForm.pdf>

[Graduate Student Academic Dishonesty Form](#)

<http://www.tamuc.edu/academics/graduateschool/faculty/GraduateStudentAcademicDishonestyFormold.pdf>

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/undergraduates/13.99.99.R0.03UndergraduateAcademicDishonesty.pdf>

AI use in course [Draft 2, May 25, 2023]

East Texas A&M University acknowledges that there are legitimate uses of Artificial Intelligence, ChatBots, or other software that has the capacity to generate text, or suggest replacements for text beyond individual words, as determined by the instructor of the course.

Any use of such software must be documented. Any undocumented use of such software constitutes an instance of academic dishonesty (plagiarism).

Individual instructors may disallow entirely the use of such software for individual assignments or for the entire course. Students should be aware of such requirements and follow their instructors' guidelines. If no instructions are provided the student should assume that the use of such software is disallowed.

In any case, students are fully responsible for the content of any assignment they submit, regardless of whether they used an AI, in any way. This specifically includes cases in which the AI plagiarized another text or misrepresented sources.

13.99.99.R0.03 Undergraduate Academic Dishonesty

13.99.99.R0.10 Graduate Student Academic Dishonesty

Students with Disabilities-- ADA Statement

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

Office of Student Disability Resources and Services

East Texas A&M University Velma K.

Waters Library Rm 162

Phone (903) 886-5150 or (903) 886-5835 Fax

(903) 468-8148

Email: studentdisabilityservices@tamuc.edu

Website: [Office of Student Disability Resources and Services](http://www.tamuc.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/)

<http://www.tamuc.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/>

Nondiscrimination Notice

East Texas A&M University will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual

orientation, gender identity, or gender expression will be maintained.

Campus Concealed Carry Statement

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in East Texas A&M University buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and East Texas A&M Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations.

For a list of locations, please refer to the [Carrying Concealed Handguns On Campus](#) document and/or consult your event organizer.

Web url:

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf>

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all A&MCommerce campuses. Report violations to the University Police Department at 903886-5868 or 9-1-1.

East Texas A&M Supports Students' Mental Health

The Counseling Center at East Texas A&M, located in the Halladay Building, Room 203, offers counseling services, educational programming, and connection to community resources for students. Students have 24/7 access to the Counseling Center's crisis assessment services by calling 903-886-5145. For more information regarding Counseling Center events and confidential services, please visit www.tamuc.edu/counsel

School of Social Work and Council on Social Work Education Specific Policies

Course Engagement

Final Evaluation and Grade Depends on both Classroom attendance and Participation

Inadequate participation or lack of required time commitment in each class significantly affects students' grades. No matter the course venue, students must engage in a comparable amount of time. Expectations of both Face-to-Face classes and those with Online components include time

spent reading and studying course material.

To earn a level of competency within a specific course, students must demonstrate both mastery of content and active engagement.

Mastery of content areas is evidenced by successful completion of course assignments such as written papers, group project deliverables, tests/quizzes and other tangible products designed by instructors to evaluate knowledge and skills.

Additionally, the Social Work Profession is built upon human interactions and building human relationships – which is defined as engagement. Engagement is defined as meaningful involvement in interactions with instructor, peers, outside stakeholders as appropriate (such as contacting a social worker to interview for a required assignment). Within the classroom setting, whether virtual or F2F, students must actively participate in 80% of engagement activities as outlined by individual instructors. These activities may include, but are not limited to participation in live, synchronous virtual classes, attending a Face-to-Face course when appropriate, interacting with peers in posted discussions and collaborating in group interactive projects.

Students must meet standards for content mastery on tangible assignments and meet the threshold of active engagement of the time set during a semester by the instructor.

Instructors are experts in each course content area and set the standards for students to meet for successful completion of the course.

Student Conduct

Students preparing to become professional social workers must adhere to the *University Code of Conduct*, *Department Code of Conduct* and *National Association of Social Workers' (NASW) Code of Ethics*.

Department Code of Conduct

"Faculty have the authority to request students who exhibit inappropriate behavior to leave the class/lab/internship practicum or to block access to online courses and may refer offenses to the [Academic and Professional Issues Committee (API)] or to the Department Head. More serious offences by be referred to the University Police Department and/or the Judicial Affairs Office for disciplinary action" (Student Guidebook p 35)

Social Work students conduct themselves in an ethical and professional manner. Closely linked with professional recognition is the social worker's compliance with the profession's ethical standards. It is imperative for professional social workers to be competent and ethical in practice if the profession is to maintain the public trust. It is essential that each social work student gain a thorough understanding of the ethical principles that guide practice and actively demonstrate in

behavior, both in and out of the classroom. Student conduct is to reflect the tenets of *NASW Code of Ethics* (located at <https://www.socialworkers.org/pubs/code/code.asp>) on the NASW website: <https://www.socialworkers.org>

University Code of Conduct *located in the Student Guidebook at*

<http://www.tamuc.edu/campuslife/documents/studentGuidebook.pdf> (pp 34- 66). On the University Website under Campus Life Documents

To become aware of university policies related to student academic and behavioral expectations for students refer to the Guidebook.

Appendix A

Grading Rubric

SWK 422: Resource Manual

Students will be assigned to geographic area groups and provide a comprehensive resource manual on predetermined areas of practice. **This manual will become a resource guide in its completed form.** Individual grades may vary depending on student participation in the process (100 points).

Rubric

| Grade | A | B | C | D | F |
|-----------------------|---|---|--|--|-----------------------------|
| Information | The guide is presented thoroughly with all 8 areas having. 5 or more options. | The guide is presented thoroughly with all 8 areas having. 3 or more options. | The guide is presented, but with missing areas having. 5 or more options. | The guide is presented, but with missing areas having. 3 or more options. | Incomplete or not completed |
| Presentation | Guide is inclusive of name, address, contact info and description and services. | Guide is missing one: names, address, contact info and description and services | Guide is missing two: name, address, contact info and description and services | Guide is missing three or more: name, address, contact info and description and services | Incomplete or not completed |
| Applied Demonstration | The guide is presented in BOTH digital and paper format. Digital contains direct links. | The guide is presented in either digital or paper format. If Digital, contains direct links | The guide is presented in digital missing direct links | The guide is presented in paper format. | Incomplete or not completed |

Course Outline/Calendar

| Date : 2024 | Class Meetings (F2F) | Topic/Activities | Assignments |
|--------------------|-----------------------------|---|--------------------|
| Wk 1 June 2 | Monday | Food Insecurity—Alan H. | Journal |
| Wk 2 June 9 | Monday | Understanding Medicare/Medicaid BB | Journal |
| Wk 3 June 16 | Monday | Career Services/resume Robin Duhon | Journal |
| Wk 4 June 23 | Monday | School SWK SJ/MJ | Journal |
| Wk 5 July 30 | Monday | Understanding Law in SWK Wes T | Journal |
| Wk 6 July 7 | Monday | College Campus Based SWK NB | Journal |
| Wk 7 July 14 | Monday | Jail/Law | Journal |
| Wk 8 July 21 | Monday | In-Patient/Out-PT care Meredith Atkins | Journal |
| Wk 9 July 28 | Monday | Licensure BB | Journal |
| Wk 10 August 4 | Monday | Final Exam /Resource Manual Due | Final Exam |