



**EAST TEXAS A&M**  
UNIVERSITY

**THE 319, STAGE PROPERTIES**

COURSE SYLLABUS: SPRING, 2025

**INSTRUCTOR INFORMATION**

Instructor: Michael G. Knight, Jr., MFA  
Office Location: PAC 102  
Office Hours:  
Office Phone: 903.886.5311  
Office Fax: 903.468.3250  
University Email Address: [michael.knight@tamuc.edu](mailto:michael.knight@tamuc.edu)  
Preferred Form of Communication: **e-mail**  
Communication Response Time: 12 hrs

**COURSE INFORMATION**

Materials – Textbooks, Readings, Supplementary Readings

Textbook(s) Required: None

Software Required: None, only access to D2L and e-mail.

Optional Texts and/or Materials:

All materials are also shown in the calendar so that you know when you must have the items. I will also be mailing supplies to you as well. However, please acquire the following:

1. A cereal box (not a cereal bag, a box).
2. Various art supplies (brushes, paints, glue, trinkets, etc.).
3. Various tools (hand tools, power tools, sewing tools, etc.).
4. A water gun of your choosing.
5. Clear epoxy coating. (can be found at Hobby Lobby, Michael's, Wal-Mart, etc.)
6. 1 plate, 1 glass, one bowl of your choosing.
7. A random object (working or not).

*The syllabus/schedule are subject to change.*

## Course Description

**Student Learning Outcomes** (Should be measurable; observable; use action verbs)

1. Students will learn a variety of variety of stage property techniques that will applied directly to created projects.
2. Students will learn proper terminology and practices.
3. Students will learn proper project management, etiquette, and troubleshooting methodology.

## COURSE REQUIREMENTS

### Minimal Technical Skills Needed

A general knowledge of art and workshop tools.

### Instructional Methods

Face to face or live ZOOM feed, depending on the section.

## Student Responsibilities or Tips for Success in the Course

Show up to class, complete the projects to the best of your ability, as questions if you are lost.

## GRADING

Total points corresponding to the final letter grades

A = 251- 300 Points

B = 201- 250 Points

C = 151- 200 Points

D = 101- 150 Points

F = 100 & > Points

Weights of the assessments in the calculation of the final letter grade.

Projects:	50 pts.	(4)	200 pts.
Practical Projects:	25 pts.	(10)	250 pts.
Final Project:	100 pts.	(1)	100 pts.

TOTAL: 550 pts.

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## Assessments

### TECHNOLOGY REQUIREMENTS

#### LMS

All course sections offered by Texas A&M University-Commerce have a corresponding course shell in the myLeo Online Learning Management System (LMS). Below are technical requirements

LMS Requirements:

<https://community.brightspace.com/s/article/Brightspace-Platform-Requirements>

LMS Browser Support:

[https://documentation.brightspace.com/EN/brightspace/requirements/all/browser\\_support.htm](https://documentation.brightspace.com/EN/brightspace/requirements/all/browser_support.htm)

YouSeeU Virtual Classroom Requirements:

<https://support.youseeu.com/hc/en-us/articles/115007031107-Basic-System-Requirements>

### ACCESS AND NAVIGATION

You will need your campus-wide ID (CWID) and password to log into the course. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or [helpdesk@tamuc.edu](mailto:helpdesk@tamuc.edu).

**Note:** Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, Starbucks, a TAMUC campus open computer lab, etc.

### COMMUNICATION AND SUPPORT

If you have any questions or are having difficulties with the course material, please contact your Instructor.

#### Technical Support

If you are having technical difficulty with any part of Brightspace, please contact Brightspace Technical Support at 1-877-325-7778. Other support options can be found here: <https://community.brightspace.com/support/s/contactsupport>

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## **Interaction with Instructor Statement**

If you have questions, ask me.

## **COURSE AND UNIVERSITY PROCEDURES/POLICIES**

### **Course Specific Procedures/Policies**

#### **Syllabus Change Policy**

The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

### **University Specific Procedures**

#### **Student Conduct**

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. The Code of Student Conduct is described in detail in the [Student Guidebook](http://www.tamuc.edu/Admissions/oneStopShop/undergraduateAdmissions/studentGuidebook.aspx).  
<http://www.tamuc.edu/Admissions/oneStopShop/undergraduateAdmissions/studentGuidebook.aspx>

Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum:

<https://www.britannica.com/topic/netiquette>

#### **ETAMU Attendance**

For more information about the attendance policy please visit the [Attendance](#) webpage and [Procedure 13.99.99.R0.01](#).

<http://www.tamuc.edu/admissions/registrar/generalInformation/attendance.aspx>

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/academic/13.99.99.R0.01.pdf>

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## **Academic Integrity**

Students at East Texas A&M University are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty see the following procedures:

[Undergraduate Academic Dishonesty 13.99.99.R0.03 Undergraduate Student Academic Dishonesty Form](#)

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/documents/13.99.99.R0.03UndergraduateStudentAcademicDishonestyForm.pdf>

[Graduate Student Academic Dishonesty Form](#)

<http://www.tamuc.edu/academics/graduateschool/faculty/GraduateStudentAcademicDishonestyFormold.pdf>

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/undergraduates/13.99.99.R0.03UndergraduateAcademicDishonesty.pdf>

## **Students with Disabilities-- ADA Statement**

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

### **Office of Student Disability Resources and Services**

East Texas A&M University

Velma K. Waters Library Rm 162

Phone (903) 886-5150 or (903) 886-5835

Fax (903) 468-8148

Email: [studentdisabilityservices@tamuc.edu](mailto:studentdisabilityservices@tamuc.edu)

Website: [Office of Student Disability Resources and Services](#)

<http://www.tamuc.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/>

## **Nondiscrimination Notice**

East Texas A&M University will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

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## **Campus Concealed Carry Statement**

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in East Texas A&M University buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and East Texas A&M Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations.

For a list of locations, please refer to the [Carrying Concealed Handguns On Campus](#) document and/or consult your event organizer.

Web url:

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf>

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all East Texas A&M campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

### **East Texas A&M Supports Students' Mental Health**

The Counseling Center at East Texas A&M, located in the Halladay Building, Room 203, offers counseling services, educational programming, and connection to community resources for students. Students have 24/7 access to the Counseling Center's crisis assessment services by calling 903-886-5145. For more information regarding Counseling Center events and confidential services, please visit [www.tamuc.edu/counsel](http://www.tamuc.edu/counsel)

## **Department or Accrediting Agency Required Content**

### **Departmental-Specific Procedures**

#### **Student Grievance Procedure**

Students who have concerns regarding their courses should first address those concerns with the assigned instructor in order to reach a resolution. Students who are unsatisfied with the outcome of that conversation or have not been able to meet individually with their instructor, whether in-person, by email, by telephone, or by another communication medium, should then schedule an appointment with the Department Head or Assistant Department Head by completing a Student Grievance Form (available in the

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main office, HL 141). In the event that the instructor is the Department Head, the student should schedule a meeting with the Dean of the College of Arts, Sciences, and Humanities after following the steps outlined above; if the instructor is the Assistant Department Head, students should schedule a meeting with the Department Head. Where applicable, students should also consult [University Procedure 13.99.99.R0.05 \("Student Appeal of Instructor Evaluation"\)](#).

### **Collection of Data for Measuring Institutional Effectiveness**

In order to measure the level of compliance with the accreditation, throughout the semester I may collect some of the ungraded texts you produce solely for an assessment of program effectiveness that in no way affects students' course grades or GPAs.

## COURSE OUTLINE / CALENDAR

- WEEK 1: Introduction  
Description of supplies needed  
Description of projects and their requirements  
**MATERIALS NEEDED:** Cereal box (*WM, HL, Ms, T*)  
Fabric or Faux Leather (*WM, HL, Ms, T*)  
Printer paper (*WM, T*)  
Spray Glue (*WM, HL, Ms, T*)  
Art Supplies, trinkets, etc.  
**Project #1:** “Make a Book Out of a Cereal Box”
- WEEK 2: Minor Effects/Switches
- WEEK 3: Direct Copy
- WEEK 4: Casting & Molding  
- Plaster Casting  
- Dental Alginate  
- Silicone  
Epoxy  
Food Props  
- Fake Food vs Real Food  
**MATERIALS NEEDED:** Clear Epoxy (*WM, HL, Ms, T*)  
1 plate, 1 glass, 1 bowl (*WM, HL, Ms, T*)  
Art Supplies, trinkets, etc.  
**Project #2:** “Space Food”
- WEEK 5: Sculpting
- WEEK 6: Realism
- WEEK 7: Artisan projects  
Found Objects  
Paint Treatments  
Faux finishes  
The Details  
**MATERIALS NEEDED:** Random, found object  
Art Supplies, trinkets, etc.

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**Project #3:** “Creating A Wizard Staff”

WEEK 8: Shape Manipulation

WEEK 9: 3D Printing

WEEK 10: Electrical Circuits  
Switches  
LEDs  
Practical uses

**MATERIALS NEEDED:** Prototype Board\*  
LEDs\*  
Electrical wire\*  
Solder\*  
Soldering pen (WM, HL, Ms, T)  
Hot glue (WM, HL, Ms, T)  
1' x 1' piece of muslin fabric\*  
A magic marker (WM, HL, Ms, T)  
Battery switch box\*  
2 AA batteries (WM, HL, Ms, T)

*\*\*\*items marked with “ \* “ will be supplied and/or mailed to you.\*\*\**

**Project #1:** “Mini Star Drop”

WEEK 11: Enhancements

WEEK 12: Circuit Plans

WEEK 13: Weapons

- Real weapons vs fake weapons

It is in the details

Creating a fantasy/steampunk gun

**MATERIALS NEEDED:** Water Gun  
Prototype Board\*  
LEDs\*  
Electrical wire\*  
Solder\*  
Soldering pen  
Hot glue  
Battery switch box\*  
2 AA batteries  
Art Supplies, trinkets, etc.

*\*\*\*items marked with “ \* “ will be supplied and/or mailed to you.\*\*\**

**Final Project:** “Create a Steampunk Gun”

WEEK 14: Metal Faux

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WEEK 15: All together

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