



VETT 220 Humane Treatment & Handling

CRN:22083

COURSE SYLLABUS: Spring 2025

In-person based course

INSTRUCTOR INFORMATION

Instructor: Catrina Soto, M.S., B.S., LVT
Office: Veterinary Biomedical Technology Program Facility
Alt. Office: CASNR 233A
Office number: 903-886-5203
Office hours: By appointment via email
Email: Catrina.Soto@tamuc.edu

COURSE INFORMATION

Required Textbooks:

- **Animal Restraint for Veterinary Professionals-3rd ed**
 - by C. C. Sheldon DVM, Teresa F. Sonsthagen BS LVT, James Topel CVT
 - ISBN-13:978-0323354943
- **Essential Clinical Procedures For Veterinary Technicians**
 - By Kristin Loy
 - ISBN-13: 978-1-68135-748-5

Recommended Material:

- **Principles and Practice of Veterinary Technology 5th edition**
 - By. Margi Sirois, EdD, MS, RCT, CVT,LAT,VTES
 - ISBN: 9780323354882
- **Veterinary Clinical Procedures in Small Animal Practice, 1st ed.**
 - By. Vicki Judah
 - ISBN-13: 9781305566590 E-BOOK
 - ISBN-13: 9781435469624 HARDBACK
- **Instrument book**

Software Required: Any Internet vehicle including Google Chrome, Firefox, etc that follows that below supported browsers. Also, lecture materials, supplemental worksheets, videos, and slides will be available which will need to be opened using Adobe PDF, Microsoft Word, and Microsoft Power Point.

Optional Texts and/or Materials: There will be links to images, videos, and other supplemental materials.

The syllabus/schedule are subject to change.

Course Description

This course is designed to focus upon animal welfare and humane treatment during handling and restraint, examination, behavior, husbandry, safety, equipment choice, and basic clinical procedures of all domestic species. NOTE: Handling of animals will include domestic small and large species with required participation.

Student Learning Outcomes

1. The student will recognize common domestic animal species and breeds and describe appropriate husbandry practices techniques to enhance wellness and reduce risk of disease, injury and stress for each species.
2. The student will describe and use common animal identification methods and demonstrate understanding of permanent identification.
3. The student will understand the body language, behavior and potential risks to self, other personnel, clients and animals while handling common species seen in veterinary practice.
4. The student will demonstrate the ability to obtain a thorough patient history, safely and efficiently obtain subjective and objective patient data that will allow accurate evaluation of the patient's physical status with minimum stress and maximum safety.
5. The student will demonstrate the ability to perform a basic physical exam, properly perform venipuncture and administer drugs and medications using appropriate sites and routes on all common domestic species.
6. The student will perform bathing and grooming techniques including ear cleaning, eye ointment, nail trim, bathing, dipping, expression of anal glands and clipping as appropriate for all common domestic species.
7. Tie multiple types of knots to ensure an effective set of tools for large animal restraint.
8. The student will complete Fear Free training.

COURSE REQUIREMENTS

Minimal Technical Skills Needed

Using the learning management system, using Microsoft Word and PowerPoint, using presentation and graphics programs, etc.

Assessments



As part of an accredited program, we are to track the students progress in the listed skills and knowledge required by AVMA. The VBMT program students are required to register with the skills tracking program Trajecsys at the full cost based on the coordinators payment plan due to the students graduation date. This is a one time registration fee for the duration of the students participation of the VBMT program up to graduation.

The instructor will register the student but the student is financially responsible. Payment can be completed directly through Trajecsys or campus bookstore. If the student purchases the subscription via bookstore, the cost will differ.

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Instructional Methods

This course will be using face-to-face instruction as well as the d2L learning platform. D2L is how lectures content, assignments, discussions and quizzes/tests will be delivered.

Student Responsibilities or Tips for Success in the Course

Regularly logging into the course website, approximately 2 hours of weekly study and 2 hours of participation time expected. These anticipated times are an estimation and may require more or less.

- The student will be held responsible for being familiar with all material presented in lectures, readings, and classmates' presentations.
- The student is expected to participate in all course activities and complete all examinations and course assignments on time.
- Any changes in the course schedule, such as examination dates, deadlines, etc., will be announced ahead of time via email and on the *d2L website*.
 - It is the student's responsibility to be informed of these changes. It is the student's responsibility to be informed about deadlines concerning registration (e.g., last day for withdrawal).

GRADING

1. Attendance

- Students are expected to be present for all class meetings of any course for which they are enrolled.
 - 100 points
 - 2 excused absences – no deduction
 - 10 points deduction for each absence after.
- Role will be taken daily via unannounced quizzes, sign in sheet, etc.
- Students are responsible for requesting makeup work when they are absent. They will be permitted to make up work for absences which are considered by the faculty member to be excusable. The method of making up this work shall be determined by the faculty member.
- The student is responsible for providing the faculty member reason(s) for his/her absence. The faculty member then determines the validity of the reason(s) for the absence and whether the student is to be excused for the absence.
- Participation in a required/authorized university activity; Verified illness; Death in a student's immediate family; Obligation of a student at legal proceedings in fulfilling responsibility as a citizen; and others determined by individual faculty to be excusable (e.g., elective University activities, etc.).

2. Assignments/ Worksheets

- **Late homework:** Homework will be due at a specific date and time. Any time after the due date, the homework is considered late and will receive an automatic 30% reduction in the final score and a 10% reduction each day beyond the due date.

3. Lab Participation

- You must attend all required labs in order to receive full credit. Labs will consist of models and live animals, which will be difficult to replicate on a different date due to any absences. If the student is unable to attend a lab, they are responsible in communicating with the instructor and/or

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GA. The instructor will determine if the absence is excusable or inexcusable and, therefore determine if the lab can be repeated for the student at a later date.

- Live animal labs will be very difficult to repeat, therefore these labs should **NOT** be missed.

4. Discussions

- As is a common practice in veterinary medicine we will have discussions aka “Rounds”.
- You will be expected to comment on at **LEAST 2 other classmates**. A good back and forth with comments, thoughts and additional questions are what makes “Rounds” a useful tool for learning even more from each other.
- These posts need to be well thought out and exhibit critical thinking and meet all points listed within the initial discussion prompt to receive full credit. All posts and replies to posts need to be professional.
- This is often done in an online format on the Veterinary Support Personnel Network (VSPN) and Veterinary Information Network (VIN) and in a face to face format in vet tech school, vet school, internships and residency programs. It is a crucial learning tool in veterinary medicine.

5. **Final Exam:**

- The final exam will be comprehensive/cumulative and will be given in class on:
 - **Time and Location TBA**
- The final Lab Practical Exam will be comprehensive/cumulative and will be given in class on:
 - **Time and Location TBA**
- The final exam format may include T/F, matching, multiple choice, and short answer. A scantron will be required which must be provided by the student. No smart phones/cell phones/tablets will be allowed to use on the exam.

The final grade in the course will be based on your accumulated total points during the semester according to the following distribution:

Attendance and Professionalism	100
ACT Videos	350
Pre-Lab Quizzes:	140
Exams	150
Chapter Assignments	100
Animal Care Duties	100
Final Exam:	150
Final Lab Practical	100
Total	1190

Final grades in this course will be based on the following scale:

A = 90%-100%

B = 80%-89%

C = 70%-79%

D = 60%-69%

F = 59% or Below

TECHNOLOGY REQUIREMENTS

LMS

All course sections offered by Texas A&M University-Commerce have a corresponding course shell in the myLeo Online Learning Management System (LMS). Below are technical requirements

LMS Requirements:

<https://community.brightspace.com/s/article/Brightspace-Platform-Requirements>

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LMS Browser Support:

https://documentation.brightspace.com/EN/brightspace/requirements/all/browser_support.htm

Zoom Video Conferencing Tool

https://inside.tamuc.edu/campuslife/CampusServices/CITESupportCenter/Zoom_Account.aspx?source=universitymenu

ACCESS AND NAVIGATION

You will need your campus-wide ID (CWID) and password to log into the course. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or helpdesk@tamuc.edu.

Note: Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, Starbucks, a TAMUC campus open computer lab, etc.

COMMUNICATION AND SUPPORT

If you have any questions or are having difficulties with the course material, please contact your Instructor.

Technical Support

If you are having technical difficulty with any part of Brightspace, please contact Brightspace Technical Support at 1-877-325-7778. Other support options can be found here:

<https://community.brightspace.com/support/s/contactsupport>

Interaction with Instructor Statement

The instructor's communication response time and feedback on assessments will be as quickly as possible. Please allow the instructor time to review and schedule a time for discussion if needed.

COURSE AND UNIVERSITY PROCEDURES/POLICIES

Course Specific Procedures/Policies

Late work will not be accepted.

Syllabus Change Policy

The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

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University Specific Procedures

Student Conduct

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. The Code of Student Conduct is described in detail in the Student Guidebook.

<https://inside.tamuc.edu/admissions/registrar/documents/studentGuidebook.pdf>.

Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum: <https://www.britannica.com/topic/netiquette>

TAMUC Attendance

For more information about the attendance policy please visit the [Attendance](#) webpage and [Procedures 13.99.99.R0.01](#)

<http://www.tamuc.edu/admissions/registrar/generalInformation/attendance.aspx>

Academic Integrity

Students at Texas A&M University-Commerce are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty see the following procedures:

[Undergraduate Academic Dishonesty 13.99.99.R0.03](#)

[Undergraduate Student Academic Dishonesty Form](#)

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/documents/13.99.99.R0.03UndergraduateStudentAcademicDishonestyForm.pdf>

Graduate Students Academic Integrity Policy and Form

[Graduate Student Academic Dishonesty Form](#)

<https://inside.tamuc.edu/aboutus/policiesProceduresStandardsStatements/rulesProcedures/13students/graduate/13.99.99.R0.10.pdf>

Students with Disabilities-- ADA Statement

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

Office of Student Disability Resources and Services

Texas A&M University-Commerce

Velma K. Waters Library Rm 162

Phone (903) 886-5150 or (903) 886-5835

Fax (903) 468-8148

Email: studentdisabilityservices@tamuc.edu

Website: [Student Disability Services](#)

<https://www.tamuc.edu/student-disability-services/>

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Nondiscrimination Notice

Texas A&M University-Commerce will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

Campus Concealed Carry Statement

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in Texas A&M University-Commerce buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so.

Pursuant to Penal Code (PC) 46.035 and A&M-Commerce Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations.

For a list of locations, please refer to the [Carrying Concealed Handguns On Campus](#) document and/or consult your event organizer.

Web url:

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf>

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all A&M-Commerce campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

A&M-Commerce Supports Students' Mental Health

The Counseling Center at A&M-Commerce, located in the Halladay Building, Room 203, offers counseling services, educational programming, and connection to community resources for students. Students have 24/7 access to the Counseling Center's crisis assessment services by calling 903-886-5145. For more information regarding Counseling Center events and confidential services, please visit www.tamuc.edu/counsel

Mental Health and Well-Being

The university aims to provide students with essential knowledge and tools to understand and support mental health. As part of our commitment to your well-being, we offer access to Telus Health, a service available 24/7/365 via chat, phone, or webinar. Scan the QR code to download the app and explore the resources available to you for guidance and support whenever you need it. <http://telusproduction.com/app/5108.html>



AI use policy

Texas A&M University-Commerce acknowledges that there are legitimate uses of Artificial Intelligence, ChatBots, or other software that has the capacity to generate text, or suggest replacements for text beyond individual words, as determined by the instructor of the course. Any use of such software must be documented. Any undocumented use of such software constitutes an instance of academic dishonesty (plagiarism). Individual instructors may disallow entirely the use of such software for individual assignments or for the entire course. Students should be aware of such requirements and follow their instructors' guidelines. If no instructions are provided the student should assume that the use of such software is disallowed. In any case, students are fully

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responsible for the content of any assignment they submit, regardless of whether they used an AI, in any way. This specifically includes cases in which the AI plagiarized another text or misrepresented sources. 13.99.99.R0.03 Undergraduate Academic Dishonesty 13.99.99.R0.10 Graduate Student Academic Dishonesty

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