



**East Texas A&M University**  
**MUS 149.141, 151.141, 151.142, 351.141, 152.141, 352.141, 552.141**  
**MUS 149.147, 151.147, 152.147, 352.147, MUS 551.147**  
Applied Flute/Piccolo  
COURSE SYLLABUS: Spring 2025

## **INSTRUCTOR INFORMATION**

**Instructor:** Dr. Julee Kim Walker;  
Professor Benjamin Carlee

**Office Location:**

Music Building 219

**Office Hours:** By appointment

**University Email Address:** [julee.walker@tamuc.edu](mailto:julee.walker@tamuc.edu); [ben.carlee@tamuc.edu](mailto:ben.carlee@tamuc.edu)

**Preferred Form of Communication:** **Email**

Communication Response Time: Within 24 hours

## **Mission Statement**

The School of Music at East Texas A&M University promotes excellence in music through the rigorous study of music history, literature, theory, composition, pedagogy, and the preparation of music performance in applied study and ensembles to meet the highest standards of aesthetic expression.

## **COURSE INFORMATION**

### **Required Materials:**

1. A Flute in good working condition
2. A Metronome
3. A Tuner
4. Music: Any method books and solo pieces to be announced with the instructor. **If by the third (3<sup>rd</sup>) week the student does not have necessary books/music, the lesson grade will be "0" until all materials are brought.**
5. A notebook and pencil
6. Semi-professional dress code (no workout clothes, sweatshirts, hoodies, etc.)

*The syllabus/schedule are subject to change.*

## Course Description(s)

**MUS 152:** Principal Applied. One to four semester hours. Private instruction for music majors in keyboard, voice, instruments, or composition. This course includes recitals and performance forums with teacher-directed student evaluations and instructions. May be repeated for credit.

**MUS 352:** Principal Applied. One to four semester hours. Private instruction for advanced music majors in keyboard, voice, instruments, or composition. This course includes recitals and performance forums with teacher directed student evaluations and instructions. All students must pass the upper division barrier examination prior to enrollment. May be repeated for credit.

**MUS 552:** Applied Music. (Principal applied, graduate level) One to four semester hours. Private instruction for music majors in keyboard, vocal instrumental, conducting, or composition. May be repeated for credit.

**MUS 149:** Music 149 is applied music at the beginner level. Intended for students majoring in subjects other than Music.

**MUS 151:** Minor Applied. One to four semester hours. (1, 2) Private instruction for music majors in keyboard, voice, instruments, or composition. The course includes recitals and performance forums with teacher-directed student evaluations and instructions. May be repeated for credit.

**MUS 351** Minor Applied. Private instruction for advanced music majors in keyboard, voice, instruments, or composition. This course includes recitals and performance forums with teacher-directed student evaluations and instructions. All students must pass the upper division barrier examination prior to enrollment. May be repeated for credit.

**MUS 551:** Applied Music. (Minor applied, graduate level) One to four semester hours. Private instruction for graduate performance majors. Prerequisites: Satisfactory level assessed in the applied music performance audition.

Applied lessons will occur in the Music Building every week, unless prior arrangements have been made. Please be warmed up and on time. All students enrolled in flute lessons will be **required to attend studio class once a week for one (1) hour**, Mondays from 4-5pm. Lesson times will also be scheduled by the 2<sup>nd</sup> class day. Be fully prepared for each lesson: mentally, physically, technically. Please have all necessary materials. You will be expected to learn assigned repertoire and perform a jury at the end of each semester.

### Objective:

Flute lessons are designed to improve the basic fundamentals of flute playing and to expose the student to all extremes of musicianship. Lessons will assist students in the development of:

1. tone, 2. technical & rhythmical accuracy, 3. scales, 4. etudes, 5. solo repertoire, 6. orchestral excerpts, 7. mind and body awareness (physical and mental), and 8. performance skills.

## Student Learning Outcomes

Upon completion of the curriculum:

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### Minors

**MUS 149:** Students will perform selected repertoire with technique and musicianship suitable for a non-major and appropriate to the student's musical and developmental level.

**MUS 151:** Students will perform selected repertoire with basic technique and musicianship suitable for a secondary performance medium.

**MUS 351:** Students will perform selected repertoire with basic to intermediate technique and musicianship suitable for a secondary performance medium.

**MUS 551:** Students will perform selected repertoire with intermediate to advanced level technique and musicianship suitable for a minor applied lesson at the graduate level.

### Majors

**MUS 152:** In level one principal applied lessons, students will perform selected repertoire suitable to the student's musical development with intermediate technique and musicianship in preparation for the upcoming junior level proficiency exam.

**MUS 352:** In level three principal applied lessons, students will perform selected repertoire suitable to the student's musical development with advanced technique and musicianship in preparation for the upcoming junior and/or senior recital.

**MUS 552:** In level five principal applied lessons, graduate students will perform selected repertoire suitable to the student's musical development with professional level technique and musicianship in preparation for the upcoming graduate recital.

In addition, Level 1, 3, and 5 Major students will be able to do the following:

- Level 1: Students will perform *two*-octave major and minor scales in all keys, in eighth-notes at a minimum of *100 bpm* with *five* or fewer errors.
- Level 3: Students will perform *two*-octave major and minor scales in all keys, in eighth-notes at a minimum of *120 bpm* with *five* or fewer errors.
- Level 5: Students will perform *two*-octave major and minor scales in all keys, in eighth-notes at a minimum of *120 bpm* with *three* or fewer errors.
- All major students will perform selected orchestral excerpts **with appropriate musicianship, technique and interpretation.**
- Level 5 students will perform selected pieces **from memory with appropriate technique, interpretation and style**, in preparation for the memory requirement in the Graduate Recital.
- All major students will sight-read an intermediate-level etude **with steady tempo, making fewer than 5 melodic or rhythmic errors.**

## COURSE REQUIREMENTS

### Instructional Methods

In-person, one-on-one applied music instruction.

### Student Responsibilities or Tips for Success in the Course

Every week you will have an assignment for the next lesson, please prepare that assignment. Weekly studio class attendance is also required, and there may be assignments for studio class as well.

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## GRADING

Final grades in this course will be based on the following scale:

A = 90%-100%

B = 80%-89%

C = 70%-79%

D = 60%-69%

F = 59% or Below

## Assessments

Grades are based on attendance, performance, preparedness, and progress.

Students will be evaluated on a percentage basis from the following areas:

1. **Weekly private lessons** - Student will receive a grade for each lesson. This includes having all necessary materials/books/music, scales, tone production, technique, etudes, orchestral excerpts, solo repertoire, and any special assignments designated by the instructor. Lesson grades will count for **50%** of the student's final semester grade.
2. **Studio Class, Recital Attendance and Flute Choir Participation** will count for **15%** of the student's final semester grade. For those not able to attend weekly studio class due to class conflicts (minors), a separate project will be assigned.
3. **Scale Jury: 10%** of the final semester grade. Students are **required** to play a scale jury *by memory* at the discretion of the instructor. See D2L for more information.
4. **Final Jury: 25%** of the final semester grade. Please read carefully as these are pre-requisites to your jury performance :
  - a. If the repertoire to be performed has piano accompaniment, the piece(s) **MUST** be performed with piano accompaniment. The student must secure a pianist **NO LATER THAN** Nov 1<sup>st</sup> in the Fall semester and April 1<sup>st</sup> in the Spring semester. Failure to do so will forfeit the opportunity to perform the Final Jury.
  - b. The student **MUST** have a lesson with pianist and flute instructor on jury piece(s) before finals week in order to perform the Final Jury. Failure to do so will forfeit the opportunity to perform the Final Jury.
  - c. Students are expected to own the original score to ALL the material they are performing in juries and other performances and bring 2 copies for the jurors to the Final Jury, or upload 1 copy online to the provided Google Drive link. Failure to do so will forfeit the opportunity to perform the Final Jury.
  - d. For MUS 149, MUS 151, MUS 351 and MUS 551 flute and piccolo students, they may have the option to arrange a separate final jury outside of Woodwind juries at the discretion of the instructor.
  - e. Students must fill out the correct paperwork online prior to the jury performance time (Rep Records). Failure to do so will forfeit the opportunity to perform the Final Jury.

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**Note:** The instructor reserves the right to make exceptions and adjustments to the course policies on a case-by-case basis, to accommodate particular circumstances.

Students are expected to demonstrate skills in pedagogy through their observation, analysis, and feedback of the performances of other students in Studio Class. This pedagogy requirement is guided by all flute instructors. Students are expected to gain skills in this area by the observation of teaching techniques in their own private lessons and through the observation of teaching techniques of other students in studio class, guest artists brought to campus, and optional conference attendance or optional observations of master teachers online.

## **Attendance**

Students are expected to attend all lessons. Absences from lessons will be made up at the discretion of the instructor. It is the student's responsibility to notify the instructor in advance of a legitimate absence, and to secure any assignments from instructor or other students. **If you know that you must miss a lesson, please give me advanced notice (24 hours minimum via email or phone call) so that we can reschedule** (if possible—make-ups are *not* guaranteed). Lessons missed due to student vacations taken during the term will not be made up. The only excuses for missing a lesson are illness and family emergencies. If you do not give me notification in advance, you will receive a "0" for the missed lesson. After 2 absences, **your final grade may be dropped by one (1) full letter grade.**

## **Required Recitals:**

If you are a **music major**, you are **required** to attend all flute recitals and masterclasses that are given on campus/online. This is part of your Studio Class portion of the grade (see above). There will be many other required woodwind recitals and masterclasses in the area that will be announced throughout the school year.

\*Dates will be announced in weekly Studio Class as they become available.

*The applied instructor selects literature and plans lessons in a logical sequence specifically designed to prepare each student to meet the stated student learning outcomes. Thus, the literature and skills addressed in each lesson will vary according to each student's experience in performance repertoire and technical strengths and weaknesses. In practice, after assessing a student's skills and needs in the early lessons, the applied instructor often provides a more detailed overview of the semester's activities; however, this overview is specific to that student and the sequential activities are contingent upon that student's continued progress.*

## **Suggested Readings:**

Bate, Philip. The Flute: A Study of Its History, Development and Construction.  
Boehm, Theobald. The Flute and Flute Playing in Acoustical, Technical and Artist Aspects.  
Bruser, Madeline. The Art of Practicing.  
Chapman, Frederick. Flute Technique.  
Dick, Robert. The Other Flute: A Performer's Manual of Contemporary Techniques.  
Floyd, Angelita. The Gilbert Legacy: Methods, Exercises, and Techniques for the Flutist.  
Flute Talk. Published by the Instrumentalist Company.  
Flutist Quarterly. Published by the NFA.  
Galway, James. Flute.  
Hotteterre, Jacques. Principles of the Transverse Flute.  
Krell, John C. Kincaidiana: A Flute Player's Foreword.

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Meylan, Raymond. The Flute.

Pellerite, James. Modern Guide to Fingerings for the Flute.

Quantz, Johann Joachim. On Playing the Flute.

Toff, Nancy. The Flute Book.

The Flutist's Handbook: A Pedagogy Anthology. Published for the 25<sup>th</sup> anniversary of the NFA.

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## **Course and University Procedures / Policies Syllabus Change Policy**

The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

### **Academic Integrity**

Students at East Texas A&M University are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty see the following procedures: [Undergraduate Academic Dishonesty 13.99.99.R0.03](#)

East Texas A&M University acknowledges that there are legitimate uses of Artificial Intelligence, ChatBots, or other software that has the capacity to generate text, or suggest replacements for text beyond individual words, as determined by the instructor of the course.

Any use of such software must be documented. Any undocumented use of such software constitutes an instance of academic dishonesty (plagiarism).

Individual instructors may disallow entirely the use of such software for individual assignments or for the entire course. Students should be aware of such requirements and follow their instructors' guidelines. If no instructions are provided the student should assume that the use of such software is disallowed.

In any case, students are fully responsible for the content of any assignment they submit, regardless of whether they used an AI, in any way. This specifically includes cases in which the AI plagiarized another text or misrepresented sources.

13.99.99.R0.03 Undergraduate Academic Dishonesty  
13.99.99.R0.10 Graduate Student Academic Dishonesty

[Graduate Student Academic Dishonesty 13.99.99.R0.10](#)

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/graduate/13.99.99.R0.10GraduateStudentAcademicDishonesty.pdf>

### **AI use policy**

**East Texas A&M University** acknowledges that there are legitimate uses of Artificial Intelligence, ChatBots, or other software that has the capacity to generate text, or suggest replacements for text beyond individual words, as determined by the instructor of the course. Any use of such software must be documented. Any undocumented use of such software constitutes an instance of academic dishonesty (plagiarism). Individual instructors may disallow entirely the use of such software for individual assignments or for the entire course. Students should be aware of such requirements and follow their instructors' guidelines. If no instructions are provided the student should assume that the use of such software is disallowed.

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13.99.99.R0.03 Undergraduate Academic Dishonesty  
13.99.99.R0.10 Graduate Student Academic Dishonesty

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## **Students with Disabilities-- ADA Statement**

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, contact the Office of Student Disability Services at 903-886-5150, 903-886—5835; email [studentdisabilityservices@tamuc.edu](mailto:studentdisabilityservices@tamuc.edu); online at [Office of Student Disability Resources and Services](#); or in-person in Room 162 of the Velma K. Waters Library.

## **Tenets of Common Behavior**

All students enrolled at the university shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. (See current Student Guidebook)

## **Campus Concealed Carry Statement**

Campus Concealed Carry - Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in East Texas A&M University buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and East Texas A&M University Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations. For a list of locations, please refer to <http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf> and/or consult your event organizer). Pursuant to PC 46.035, the open carrying of handguns is prohibited on all East Texas A&M University campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

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