



EAST TEXAS A&M UNIVERSITY

History 592.01E

HIST 597.01B HISTORY GRADUATE PRACTICUM (CRN 20121)

Spring 2025 Syllabus

Instructor: Dr. Jessica Wranosky

Class Meets: Thursdays 5:30 PM-8:10 PM

In Building/Room: History Conference Room and By Zoom (See Link in D2L and check class schedule in D2L for what medium)

Professor Office Located In: Ferguson Social Sciences (SS) 107

Office Hours: Class Meeting Days 9:30-10:50 am in Person OR by appointment.

Email: Jessica.Wranosky@tamuc.edu

(Email is the best way to reach me.)

D2L Course Website: located inside "MyLeo" inside your "Apps"

(<https://myleoonline.tamuc.edu/>)

COURSE INFORMATION

REQUIRED CLASS MATERIALS:

1. REQUIRED—*A Manual for Writers of Research Papers, Theses, and Dissertations, Eighth Edition: Chicago Style for Students and Researchers* (Chicago Guides to Writing, Editing, and Publishing), by Kate L. Turabian (ISBN 978-0-07-331566-1)
2. HIGHLY SUGGESTED—*The Elements of Style, Fourth Edition*, by William Strunk Jr. and E. B. White.

Additional Class Materials: Paper and Writing Implements for taking notes & access to a computer, working email, and Internet. Students will need to be able to access travel to archives for research and will need to obtain through library access or purchase articles and books which pertain to their topics. Supplemental readings and sources will be provided by the professor in class or through D2L or on reserve in the library. Any additional reading assignments, such as brief articles, videos, or primary documents, will be supplied by the instructor in class or through D2L. Students will need to check their myleo email daily and check in to the D2L class regularly for any class related news and updates.

Course Description:

New trends in the historical profession increasingly require that graduate students have experience producing research prepared for conference paper delivery or publication. This course will provide students guidance in using their thesis research in the preparation of a conference paper and/or for proposed publication in an academic journal or anthology. Students in the course will be required to propose the paper to an academic conference or submit the article to an academic journal or anthology call for papers for consideration. This course will meet regularly and is intended for students who are on the MA/MS thesis track a master's in history. Prerequisites: HIST 590, HIST 591 and students must pass the History Department Qualifying Examination prior to enrollment.

Student Learning Outcome: This course will teach students to evaluate and analyze materials, and to express that understanding in writing. By the end of the semester, students should be able to produce high-quality

writing that conforms to the norms and conventions of the historical profession. Students' ability to meet the objectives and learning outcomes of this course will be evaluated through regular course assignments.

COURSE REQUIREMENTS

Instructional / Methods / Activities / Assessments

Attendance and Participation:

For all class meetings, students are expected to come prepared with their writing sample and their assessment of their colleagues' samples, or other material as assigned. This means preparing the assignment before class and bringing the material to class. I expect all students to participate actively in our class and to contribute their thoughts, ideas, and questions to our collective exploration. I especially encourage you to bring your questions to class. I will create, and expect you to uphold, an intellectual environment in the classroom where we can listen to and consider others' arguments and opinions with an open mind and where we respect viewpoints other than our own.

Student participation grade will be based on student engagement in our class discussions and be guided by the following rubric:

A = Always prepared, frequently participates, rarely absent

B = Always prepared, participates only when called on, rarely absent
C = Usually prepared, rarely speaks, rarely absent

D = Often unprepared, several absences

F = Usually unprepared, frequent absences

How the Class Will Work:

This course is designed to encourage progress toward the completion of a student's thesis. At most class meetings we will hold writing workshops, discussing the works in progress as submitted for that week's consideration. For each writing workshop meeting, students will submit a writing sample from their thesis, thesis proposal, or connected writing of at least 6 pages, including footnotes. At least once, students must submit a revision of a previous submission. However, resubmissions of any material without revision will not be accepted (in other words, we should see progress toward completion with each submission). Each student will prepare detailed comments for each of their peers' submissions, including sentence-level comments (draw on Stylish Academic Writing) and conceptual-level thoughts. All writing workshop submissions are due at class time the week before.

Additional writing and reading assignments will include students' development and/or examination and analysis of their academic writings or that of other historians for various audiences to which historians in the field address—public, academic, classroom, verbal, written, digital, etc. include examples of variations.

At the end of the semester, students will produce a self-assessment of 2-5 pages that intimately details their contributions to the class and the benefit they received from it. The self-assessment will be submitted to the professor as part of the written work for the course. The self-assessment should be reflective and specific.

We will also consider the ethics of the history profession and students will be responsible for writing a short 2-3-page assessment, with details of the assignment to be provided in class.

Grading:

Grades for the semester will be determined according to the following breakdown: Written Work 50%
Participation 50%

Student grades for written work will be determined based on the following rubric:

A = Mastery of reading and class material; factual accuracy; thoughtful, historical argumentation demonstrating ability to synthesize and/or some originality of thought; technically clean; proper citation format

B = Good to excellent command of most reading and class material; accuracy; good level of historical argumentation; reasonable thesis statement; proper citation format

C = Good command of class material; accuracy; ability to articulate a historical point of view, even if it is not compelling or is poorly reasoned; some errors in citation format

D = Poor command of required assignments; errors; ahistorical or narrow reasoning; poor citation format

The grading scale used for this course is as follows:

90-100 = A

80-89 = B

70-79 = C

60-69 = D

59 or less = F

TECHNOLOGY REQUIREMENTS LMS
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All course sections offered by East Texas A&M University have a corresponding course shell in the myLeo Online Learning Management System (LMS). It is labeled as Brightspace D2L in your apps inside MyLeo. Below are technical requirements:

LMS Requirements:

<https://community.brightspace.com/s/article/Brightspace-Platform-Requirements>

LMS Browser Support:

https://documentation.brightspace.com/EN/brightspace/requirements/all/browser_support.htm

Zoom Video Conferencing Tool

https://inside.tamuc.edu/campuslife/CampusServices/CITESupportCenter/Zoom_Account.aspx?source=universallmenu

ACCESS AND NAVIGATION

You will need your campus-wide ID (CWID) and password to log into the course. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or helpdesk@tamuc.edu.

Note: Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, Starbucks, a ETAMU campus open computer lab, etc.

COMMUNICATION AND SUPPORT

Emailing the professor's university email address (Jessica.Wranosky@tamuc.edu) is the very best way to reach Dr. Wranosky. In every email, please make sure to provide your full name at the end, which course you are enrolled in, and a description of what your request or question is.

Dr. Wranosky will communicate with students through the email address they have on file in MyLeo (make sure yours is up to date and working throughout the semester) and D2L announcements. Please check these areas daily and before attending class. If an emergency arises, Dr. Wranosky will post the announcement for the class in one or more of these locations.

In all forms of class communication including all online forums, students are expected and required to maintain a respectful tone and use semiformal to formal language.

COURSE AND UNIVERSITY PROCEDURES/POLICIES

Classroom Behavior

All students are expected to observe basic tenets of common decency and acceptable behavior conducive to a positive learning environment (See Student's Guide Handbook, Policies and Procedures, Conduct). During class time, I expect your undivided attention. This means turning off cell phones, pagers, iPods, and other devices, and putting away newspapers and other forms of distraction, for the duration of the class period (exceptions will be allowed for emergencies with advance permission of the professor). Please come to class on time and plan to stay for the entire period. Coming late and/or disrupting the learning environment shows disrespect for me, your colleagues, and the educational endeavor in which you are engaged. If you must leave early, please let me know at the beginning of class. I encourage you to come to my office hours, to get to know me, and to keep me informed of any issues you might have that would affect your performance in this class.

Late Papers

All written assignments are due as indicated in this Syllabus. Late assignments may be accepted only with the advance approval of the professor and may be assessed a penalty of one letter grade per week. If you have a problem with a due date because of a specific emergency, please notify the professor in advance or plan to turn the assignment in early. I can be very understanding and flexible with you, but only if you come to talk to me in advance. To pass this class, all assignments must be completed. Any missing assignments at the end of the course will result in an overall course grade of F.

Writing Center

Students are encouraged to take advantage of the resources of the Writing Center for assistance with drafting their papers. The Writing Center is a resource for you. They will not write your paper; they will help you improve your writing skills. If you use the Writing Center, please plan ahead. They can only help you if you see them in advance and have time to incorporate their suggestions into the final paper. More information can be found at <http://www.tamu-commerce.edu/litlang/CSC/>.

Syllabus Change Policy

The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

Class Calendar and Dates: While it is highly unlikely that the dates for the reading and assignments would change, I reserve the right to do so if the need presents itself. Any such changes will be announced in class or via the course website. The reading and writing assignments are due at the *start of class* and considered late thereafter.

University Specific Procedures

Student Conduct

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. The Code of Student Conduct is described in detail in the [Student Guidebook](#).

<http://www.tamuc.edu/Admissions/oneStopShop/undergraduateAdmissions/studentGuidebook.aspx>

Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum: <https://www.britannica.com/topic/netiquette>

ETAMU Attendance

For more information about the attendance policy please visit the [Attendance](#) webpage and [Procedure 13.99.99.R0.01](#).

<http://www.tamuc.edu/admissions/registrar/generalInformation/attendance.aspx>

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/academic/13.99.99.R0.01.pdf>

Academic Integrity

Students at East Texas A&M University are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty see the following procedures:

[Undergraduate Academic Dishonesty 13.99.99.R0.03](#)

[Undergraduate Student Academic Dishonesty Form](#)

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/documents/13.99.99.R0.03UndergraduateStudentAcademicDishonestyForm.pdf>

[Graduate Student Academic Dishonesty Form](#)

<http://www.tamuc.edu/academics/graduateschool/faculty/GraduateStudentAcademicDishonestyFormold.pdf>

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/undergraduates/13.99.99.R0.03UndergraduateAcademicDishonesty.pdf>

Students with Disabilities-- ADA Statement

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

Office of Student Disability Resources and Services

East Texas A&M University

Velma K. Waters Library Rm 162

Phone (903) 886-5150 or (903) 886-5835

Fax (903) 468-8148

Email: studentdisabilityservices@tamuc.edu

Website: [Office of Student Disability Resources and Services](#)

<http://www.tamuc.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/>

Nondiscrimination Notice

East Texas A&M University will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

Campus Concealed Carry Statement

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in East Texas A&M University buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and East Texas A&M University Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations. For a list of locations, please refer to the [Carrying Concealed Handguns On Campus](#) document and/or consult your event organizer.

Web url:

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf>

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all East Texas A&M University campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

East Texas A&M University Supports Students' Mental Health

The Counseling Center at East Texas A&M University, located in the Halladay Building, Room 203, offers counseling services, educational programming, and connection to community resources for students. Students have 24/7 access to the Counseling Center's crisis assessment services by calling 903-886-5145. For more information regarding Counseling Center events and confidential services, please visit www.tamuc.edu/counsel

AI Use in this Course:

NOTE: Use of AI for this course is not allowed in any capacity.

ALSO: Do not upload any information from this course to any AI software or website.

Uploading any content from this course (including exam review information, exam questions, any sound or video files of anyone in the class, lecture note information, lecture note outlines, and/or any content from the

publisher's websites or textbooks) to AI software (including DALL-E, ChatGPT, etc., breaks copyright laws. To do so is illegal. AI software companies take ownership and use rights of any words, phrases, or files uploaded or used by their software, and students do not own any of the content from this course except for their own student created work. All AI software tracks users, and there are ways to know who uploaded what content. To break such laws is against university student code of conduct, as well as being an illegal action, and proper disciplinary procedures will be taken.

AI Use in Courses (Campus Draft Statement):

East Texas A&M University acknowledges that there are legitimate uses of Artificial Intelligence, ChatBots, or other software that has the capacity to generate text, or suggest replacements for text beyond individual words, as determined by the instructor of the course.

Any use of such software must be documented. Any undocumented use of such software constitutes an instance of academic dishonesty (plagiarism).

Individual instructors may disallow entirely the use of such software for individual assignments or for the entire course. Students should be aware of such requirements and follow their instructors' guidelines. If no instructions are provided the student should assume that the use of such software is disallowed.

In any case, students are fully responsible for the content of any assignment they submit, regardless of whether they used an AI, in any way. This specifically includes cases in which the AI plagiarized another text or misrepresented sources.

13.99.99.R0.03 Undergraduate Academic Dishonesty

13.99.99.R0.10 Graduate Student Academic Dishonesty

Additional Course Resources: Additional resource links are available on the course website.

ADDITIONAL HELPFUL RESOURCES FOR STUDENTS
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Parking: If you have parking issues (including not being able to find a parking space) there are a number of general and student lots available on campus, but if you need further help please contact the East Texas A&M University Bursar's Office to obtain information on getting a parking permit. Therefore, parking issues should not cause tardiness or absence.

Illness: If you have health related issues (including needing a physician's attention and documentation for missed class/assignments) the East Texas A&M University Student Health Services Center is located in Henderson Hall. By paying student fees, you have the right to see a physician free of charge or for a nominal fee. Student Health Services is located in Henderson Hall, behind University Police and across from Prairie Crossing, on the corner of Lee St. and Monroe St. Their phone number is (903) 886-5853.

SEE CALENDAR IN D2L FOR LISTS OF DATES AND DUE DATES FOR THE CLASS

Have a good semester, and please feel free and empowered to approach me with any questions.