



**Course Syllabus: Math 1350.81E – Topics in Mathematics for Elementary Teachers I**  
**Semester: Fall 2024 from Aug. 26 to Dec. 13, 2024 (M/W 11:00 am to 12:15 pm)**

### **INSTRUCTOR INFORMATION**

**Instructor: Dr. KaSai Un**

**Office Location: Office# 2078 (at Dallas Campus) & Bin 312 (at Commerce Campus)**

**Office Hours: Monday & Wednesday from 12:30 – 1:00 pm in Dallas Office # 2078**

**Tuesday & Thursday from 3:30 to 6:00 pm in Dallas Office # 2078**

**(I will need to travel to Commerce Campus some Mondays & Wednesdays & a Zoom meeting option for these days for office hours will be provided)**

**University Email Address: kasai.un@tamuc.edu (Subject: Math 1350...)**

**Office Phone: 903-886-5948 (Commerce)**

**Office Fax: 903-886-5945**

**Preferred Form of Communication: email**

**Communication Response Time: Within 24 hours M-F, 48 hours over weekends or holidays**

### **COURSE INFORMATION**

**Material Required: A variety of supplemental materials will be provided to students throughout this semester. Students will need a three-ring binder to keep and organize course materials, notes, and graded work. Notebook will be checked each exam time. Students will also need a set of math manipulatives to use at home, basic calculator, a ruler (with metric and standard measurement), scissors, stapler, and colored pencils. All exams must be completed in pencil.**

**Textbook (Optional): Mathematics for Elementary School Teachers (7th Edition) by Bassarear and Moss (ISBN: 9781337629966). We will discuss selected chapters from the textbook.**

### **Course Description**

This course is intended to build or reinforce a foundation in fundamental mathematics concepts and skills. It includes the conceptual development of the following: sets, functions, numeration systems, number theory, and properties of the various number systems with an emphasis on problem solving and critical thinking.

**Prerequisite: Math 1314 with grade of C or better.**

As a future teacher, students must be able to explain mathematics to one's students, and not just teach rote manipulations of numbers and symbols. Students should know and understand more mathematics than what they teach! The goal of this course is beyond teaching simple mathematical computations and to assist students in developing an understanding of mathematics.

**Student Learning Outcomes: Upon completion of Math 1350, students will be able to**

- Demonstrate, illustrate, & communicate concepts of whole numbers, fractions, decimals, and their operations using manipulative & various models

- Identify patterns and solve problems with the topics of sets and Venn Diagrams
- Develop deeper understanding of mathematics thinking and connect ideas between mathematical concepts of the above topics
- Equip with various strategies and become proficient in solving problems

## COURSE REQUIREMENTS

**Instruction:** Instruction will include lectures, demonstration and models, and hands-on activities in small and/or large group settings. Several types of manipulative will be demonstrated and used to solve problems. Cooperative Learning, inquiry learning, and the use of technology will be incorporate to this class. **All turned in work should be completed in pencil, please.**

**Attendance:** **Attendance will be taken each class.** Students need to actively participate in class to receive credits. Every class period will be covering new material that students will be responsible for—even in the event of absence!! It is expected that students follow the guidelines set forth by the Class Attendance Policy in the current Undergraduate Catalogue. If students miss a class, please get notes from classmates, and come see me for questions during office hours.

If students represent the university on an athletic team, departmental team, scholastic team, choir, or other group and must miss class, notify me in writing with the appropriate documentation within one week of the absence in order not to be counted absent. Arrangements for make-up work will be made at that time.

**Excessive Absences:** **\*\*\* Students who are absent more than 6 times, for whatever reason, are subject to the instructor dropping them from the course or receiving a failing grade from this class.\*\*\*** Six absences in this course constitute missing 20% of the course, which is a very large fraction of material for a student to miss. Any student who is close to this number of absences should come to the instructor before they accumulate six absences in the course. I will NOT automatically drop students from the course. Therefore, if students intend to drop the course, students will need to follow the drop procedures of the school. If I intend to drop students from the course, students will receive an email from me at the address students have given me on my student information sheet.

**\*\*\* The last day to drop a class this semester is: Oct. 31, 2024. \*\*\***

**Quizzes:** Quizzes will be given in class and the grade will be counted toward students' daily grade. Since regular attendance is expected, **In general, no make-up quizzes will be given.** This class covers a variety of important topics that there is not a "good" time to miss a class. Each quiz will be over material to be emphasized on exams.

**Homework:** Homework will be assigned most class periods. **It is extremely important for students to work all assignments in order to be prepared for the exams.** In general, students should work these assignments individually. In the occasion if you work together with classmates on an assignment, then you need to include the classmate(s)' name(s) on the top of the turn in paper to let the teacher knows that you have worked together for an assignment. **Late work is not typically accepted and will be graded with reduced credits. Assignments that are turned in a week passed the due date will receive a zero for the grade.**

**Binder:** All course materials, notes, activities, assignments, projects, and reflections should be organized in a 3 ring binder. Binder will be picked up for grading each time when students take an exam.

**Activities & Projects:** Activities or projects will be assigned for students to work on outside of class periodically. These activities or projects will vary in their scope and should be completed neatly and

punctually. An Activity or project is typically counted as twice a homework grade. Please follow the instructions for each activity or project closely and turn in quality work that reflects students' future profession as a teacher.

**Exams:** There are three scheduled exams and a required comprehensive final exam. **Face-to-Face testing is required for this face-to-face class. In general, students will take exams in class with instructors. Make-up exam may only be arranged if it is a documented excused absence. Make-up exams will be taken with the instructor or in an approved testing center. All make-up exams need to be taken before the graded exams are returned back to other students.**

Exams will consist of a variety of problems and short answer questions. Partial credit may be given on exams IF all work is neatly shown with clear steps. When pictures are drawn to answer a question, figures need to be clearly labeled and easily understood. Explanations should be explicit and understandable to the audience given. Items should NOT need interpretation if full credit is to be given.

**Dates of exams are listed on the last page of this syllabus.**

**Replacing a Low Test Grade:** In general, no make-up exams will be given without prior notice of a **university excused absence\***. At times throughout the semester, emergency situations may arise that affect a student's performance on an exam or even prevent a student from attending on an exam day. Students can replace the lowest exam grade with their grade on the corresponding portion of the final exam, provided the grade on that section of the final exam is higher. This provision will only be applied to ONE exam, so students should make every effort to be present and well-prepared for all exams.

**TENTATIVE Exam Schedule** (please see weekly schedule on last page)

\* University Authorized Excuses: 1) Participation in a required/authorized university activity; 2) Verified illness; 3) Death in a student's immediate family; 4) Obligation of a student at legal proceedings in fulfilling responsibility as a citizen; and others determined by individual faculty to be excusable (e.g., elective University activities, etc.)

**Required Final Exam:** The final exam is required and will be a departmental, comprehensive exam. Final exam will take place on **Monday, Dec. 9 between 10:30 am to 12:30 pm.**

## GRADING

### Grading:

Attendance, Participation, & Quizzes	5 %
Homework, Activities, & Projects	20 %
Exams	50 %
<u>Comprehensive Final Exam</u>	<u>25 %</u>
<b>Total</b>	<b>100 %</b>

Grade: A = 90-100, B = 80-89.0, C = 70-79.9, D = 60-69.9, F = 59.9 or below

## TECHNOLOGY REQUIREMENTS

Students need to **check their MyLeo e-mail regularly** for class announcements.

Access to a **computer**, the **internet, MyLeo, D2L**, and **MyLab** will be needed for online homework assignments and daily work.

**A scanner or a cell phone with a free scan app** (CamScanner or Adobe Scan is recommended) that allows you to scan work out steps to a scan pdf file is required.

**Access to a printer** will be helpful if you would like to print out class handouts.

The **graphing calculator of TI 83/TI 84** or equivalent will be highly recommended. Calculators other than Texas Instruments calculators may be used but classroom instruction on calculators will be given for TI equipment only. \*\*Note: Calculators that solve problems for students, including but not limited to TI-Nspire, TI 89 or higher, Casio Prizm, Casio Touch or higher are **NOT** allowed to be used for this class. \*\* **Students are also required to clear the memory of graphing calculators before and after each exam.**

**Calculator Loan Program:** The Mathematics Department (Bin 305) has set up a calculator loan program to support students. Students can borrow a calculator for a semester with a fee (\$10 to \$15 for TI-83/84). It is on a first-come, first-served basis.

### **MyLeo Online Learning Management System (LMS):**

**D2L in MyLeo:** All course sections offered by Texas A&M University-Commerce have a corresponding course shell in the myLeo Online Learning Management System (LMS). Below are technical requirements:

LMS Requirements:

<https://community.brightspace.com/s/article/Brightspace-Platform-Requirements>

LMS Browser Support:

[https://documentation.brightspace.com/EN/brightspace/requirements/all/browser\\_support.htm](https://documentation.brightspace.com/EN/brightspace/requirements/all/browser_support.htm)

### **Access and Navigation in MyLeo/D2L**

**MyLeo Support:** You will need your campus-wide ID (CWID) and password to log into your course in D2L. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or [helpdesk@tamuc.edu](mailto:helpdesk@tamuc.edu).

**Note:** Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, Starbucks, a TAMUC campus computer lab, etc.

**Communication and Support:** If you have any questions or are having difficulties with the course material, please contact your instructor.

**Technical Support:** If you are having technical difficulty with any part of Brightspace, please contact Brightspace Technical Support at 1-877-325-7778. Other support options can be found here:

<https://community.brightspace.com/support/s/contactsupport>

## **COMMUNICATION AND SUPPORT**

**Interaction with Instructor Statement:** It is important that students are actively engaged in class activities. Questions are welcome in the classroom. Students can schedule with the instructor for extra help outside the classroom during office hours.

**Getting Help Outside of Office Hours:** Utilizing the **multimedia library and online help from the MyLab online homework system** is recommended as a valuable resource for students to improve their grades in this class. Also, the free tutoring on campus and online are also highly recommended.

**Student Health Services** are located at Henderson Hall (Corner of Lee St. and Monroe St.). It offers health care to the student body of Texas A&M University – Commerce. It provides primary health care services including treatment of illness, injury, and women's health. **Tel:** (903) 886-5853.

**University Police Department** is located at Henderson Hall. For Emergency, please call: 911  
For non-emergency, please call: 903.886.5868

## COURSE AND UNIVERSITY PROCEDURES/POLICIES

### Getting Help Outside of Office Hours:

Free tutoring is available for students who need help with their math courses.

The **Math Skills Center**, located in Binnion 328, is open: Mon & Wed: 10am – 8pm; Tues & Thurs 10am – 6pm; & Fri 10am – 2pm.

The **Academic Success Center** offers tutoring in the library, as well as Supplemental Instruction. Their hours can be found on the university web site. Also, each student has available tutoring hours through the online tutoring service, tutor.com. Additional details can be found here:

<https://www.tamuc.edu/campusLife/campusServices/academicSuccessCenter/tutorInfo/default.aspx>

**Online Tutoring:** Each students receive 3 free hours from [www.tutor.com/tamuc](http://www.tutor.com/tamuc). Use your MyLeo Log in and Password to access this. You can contact the instructor if you need additional free tutoring hours.

In addition, **Mach III/TRIO Services**, located in the Halladay Student Services building, Room 300, is available to students who meet certain criteria, such as being a first-generation college student, etc. Contact TRIO at 903-886-5833.

**Academic Integrity:** To ensure fairness and high academic standards, any actions which violate the principles of academic integrity through dishonesty or cheating are given serious consideration. In order to understand what constitutes a violation of academic integrity and the consequences of such behavior, the university's policies may be reviewed at: <http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/undergraduate/13.99.99.R0.03UndergraduateAcademicDishonesty.pdf>. In particular, awareness of the following definitions is essential in order to know what represents academic dishonesty (pages 6 – 7):

**“Cheating:** Intentionally using or attempting to use unauthorized materials, information, notes, study aids or other devices or materials in any academic exercise. Unauthorized materials may include anything or anyone that gives a student assistance, and has not been specifically approved in advance by the instructor.”

**“Complicity:** Intentionally or knowingly helping, or a attempting to help, another to commit an act of academic dishonesty.”

**“Plagiarism:** The appropriation of another person's ideas, processes, results, or words without giving appropriate credit.”

Furthermore, cheating in this course is defined as the following:

- Giving or receiving answers during an exam or quiz.
- Viewing the exam or quiz answers of nearby classmates.
- Having notes/practice work available during quizzes or tests.
- Possession or access to test items before the test is given.
- Deception in getting an excused absence to obtain the undeserved opportunity to make-up work.
- Use of cell phones or text messaging technology during exams or quizzes (**such as iPods, iWatch, etc.**). **IF ONE OF THESE DEVICES IS AVAILABLE, IN ANY WAY, DURING AN EXAM OR QUIZ, THE STUDENT WILL NOT BE ALLOWED TO PROCEED WITH THE EXAM OR QUIZ AND MAY BE SUBJECT TO PENALTIES ON THEIR GRADE.**
- Improper citations in written works, or using another person's ideas and words as students own without giving proper credit.

- **Any** method, no matter how well rationalized or accepted, which improves a person's grade by any means other than study and skillful performances on exams and/or other assignments.

While majority of students are honest in doing their school work, due to recent cheating events, action must be taken to protect the academic integrity of classrooms. **There is a NO TOLERANCE policy for cheating, and if a student is caught cheating, the event is subject to reporting and placement on the student's academic record. No grade will be received for any assignments for which cheating occur.**

In summary, students found guilty of an act of academic dishonesty in this course will be subject to the disciplinary actions listed in the university policies. This includes several possible penalties depending on the severity and number of the incidents, which will be taken into account when specifying disciplinary actions.

**Classroom Behavior:** Appropriate classroom behavior is required to attend this class. All cell phones and electronic devices must be put on silent or turned off during class. NOTE: THIS INCLUDES BLUETOOTH AND OTHER DEVICES THAT ARE PLACED IN THE EAR. Phones and electronics are distractions for instructor and the other students in the class. All people will be treated with respect and talking that disrupt the class is not allowed. If disruptions occur during class time, a student will be asked to leave class and will earn a zero on any applicable grades for that class period. Serial disrupters will be asked to withdraw from this class.

**Early Intervention for First Year Students:** Early intervention for freshmen is designed to communicate the University's interest in their success and a willingness to participate fully to help students accomplish their academic objectives. Grades for students in freshmen level classes will be reported to the Registrar's Office at the end of the fifth week of class during the fall and spring semesters. The Registrar's Office will report grades to students, Advising Services, Academic Departments (faculty advisors) and mentors. This procedure will allow students to be knowledgeable about their academic progress early in the semester. The university, through Advising Services, faculty advisors and mentors, will take steps to assist students who may be experiencing difficulty to focus on improvement and course completion. Grade reports will be mailed by the end of the sixth week of the semester.

**Student Conduct:** \*\*\* "All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment." (Student's Guide Handbook, Policies and Procedures, Conduct). Rude and/or disruptive behavior will not be tolerated. No electronic devices (except calculators) are allowed during class time. Cell phones, smart watches, and other electronic devices are to be put away during in-person class time and exams. \*\*\* The use of vapor/e-cigarettes, smokeless tobacco, snuff and chewing tobacco are prohibited inside classrooms and university buildings.

The Code of Student Conduct is described in detail in the Student Guidebook <https://www.tamuc.edu/student-code-of-conduct/> Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum: <https://www.britannica.com/topic/netiquette>

**TAMUC Attendance:** For more information about the attendance policy please visit the [Attendance](#) webpage and Procedure [13.99.99.R0.01](#).  
<http://www.tamuc.edu/admissions/registrar/generalInformation/attendance.aspx>

**ADA Statement, Students with Disabilities:** The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides reasonable accommodation of their disabilities. If students have a disability requiring an accommodation, please contact: Office of Student Disability Resources and Services, Texas A&M University-Commerce, Velma K. Waters Library - Room 162, Phone (903) 886-5150 or (903) 886-5835, Fax (903) 468-8148, Email: [studentdisabilityservices@tamuc.edu](mailto:studentdisabilityservices@tamuc.edu)  
Website: <https://www.tamuc.edu/student-disability-services/>

**Nondiscrimination Notice:** This statement presents the University's commitment to a safe, accepting environment for all students regardless of sexual orientation, gender identification, or gender expression: A&M-Commerce will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

**Campus Concealed Carry Statement:** Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in Texas A&M University-Commerce buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and A&M-Commerce Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations. For a list of locations, please refer to (<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf>) and/or consult your event organizer). Pursuant to PC 46.035, the open carrying of handguns is prohibited on all A&M-Commerce campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

**A&M-Commerce Supports Students' Mental Health - Counseling Services** The Counseling Center at A&M-Commerce, located in the Halladay Building, Room 203, offers counseling services, educational programming, and connection to community resources for students. Students have 24/7 access to the Counseling Center's crisis assessment services by calling 903-886-5145. For more information regarding Counseling Center events and confidential services, please visit [www.tamuc.edu/counsel](http://www.tamuc.edu/counsel).

**AI Use Policy** Texas A&M University-Commerce acknowledges that there are legitimate uses of Artificial Intelligence, ChatBots, or other software that has the capacity to generate text, or suggest replacements for text beyond individual words, as determined by the instructor of the course. Any use of such software must be documented. Any undocumented use of such software constitutes an instance of academic dishonesty (plagiarism). Individual instructors may disallow entirely the use of such software for individual assignments or for the entire course. Students should be aware of such requirements and follow their instructors' guidelines. If no instructions are provided the student should assume that the use of such software is disallowed. In any case, students are fully responsible for the content of any assignment they submit, regardless of whether they used an AI, in any way. This specifically includes cases in which the AI plagiarized another text or misrepresented sources.

13.99.99.R0.03 Undergraduate Academic Dishonesty

13.99.99.R0.10 Graduate Student Academic Dishonesty

**Syllabus Change Policy:**

The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

**\*\*\* Course Tentative Schedule is on the last page of this syllabus. \*\*\***

**\*\*\* By Remaining Enrolled In This Course, All Students Agree To Abide By the Policies Of This Class, As Stated In The Syllabus \*\*\***

**Please see the next page for the Tentative Weekly Schedule for the Course**

## COURSE OUTLINE

### Math 1350 MW Tentative Schedule (Fall 2024) For Students:

WK	Dates	Topics
1	Aug. 26 – 30	Syllabus and Intro to D2L & Problem Solving and Strategies
2	Sept. 2 – 6	<b>Labor Day Holiday</b> , Numeration, and Different Bases
3	Sept. 9 – 13	Different Bases Operations, Models and Strategies for Addition and Subtraction with Whole Numbers
4	Sept. 16 – 20	Models and Strategies for Multiplication and Division with Whole Numbers. Models and Strategies with Integers Operations, Compose Whole Number Word Problems (Join, Separate, Part-Part-Whole, Compare Problems)
5	Sept. 23 – 27	Three Stages of Child Development for Mental Processing of Whole Number Operations & Compose Whole Number Word Problems (Join, Separate, Part-Part-Whole, Compare Problems)
6	Sept. 30 – Oct. 4	Introduction to Fractions, Review for Exam 1, & <b>Exam 1</b>
7	Oct. 7 – 11	Introduction for Fractions, Fraction Sense, and Models for Fractions Line, Area, and Set Models for Fractions and Equivalent Fractions, Fraction Sense, & Using Manipulatives for Fractions Add and Subtract Fractions Using Line, Area, and Set Models,
8	Oct. 14 – 18	Add and Subtract Fractions Using Line, Area, and Set Models, Four Ways to Subtraction Mixed Fractions, Multiply and Divide Fractions using models (Oct 14* - DISD online Day)
9	Oct. 21 – 25	Models and Strategies of Multiplication and Division of Fractions, Word Problems for Fractions and Using Pictures and Models to Solve Word Problems with Fractions Introduction of Decimal Numbers & Review of Exam 2
10	Oct. 28 – Nov. 1	<b>Exam 2</b> & Introduction of Decimal Numbers, Models for Decimal Numbers, Number Sense of Decimal Numbers, and Models and Strategies for Operations of Decimal Numbers
11	Nov. 4 – 8	Models and Strategies for Operations of Decimal Numbers & Scientific Notation. Number Theory with Patterns, Sequences, Factors, G.C.F and L.C.M, and Venn diagram
12	Nov. 11 – 15	Continue with Number Theory terminologies, G.C.F and L.C.M, Divisibility Rules, Set and Venn diagram
13	Nov. 18 – 22	Review for Exam 3, & <b>Exam 3</b>
14	Nov. 25 – 29	Project and Thanksgiving Holiday. (Nov 25* - DISD online Day) (Nov. 27 Thanksgiving Holiday)
15	Dec. 2 – 6	Review for Final Exam
16	Dec. 9 (Mon)	<b>Required FINAL EXAM</b> 10:30 am to 12:30 pm, NOTE SPECIAL TIME!

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