



## HIST 469.01E—Intro to Digital History Fall 2024 Undergraduate Syllabus

**Instructor:** Dr. Jessica Brannon-Wranosky (Dr. Wranosky)

**Class Meets:** Tuesdays on 4:30pm-7:10pm Central Time Zone

**In Building/Room:** Ferguson SS 312

**Office Location:** Ferguson SS 107

**Office Hours:** 1:30-3:30 P.M. Before Scheduled Class Meetings and By Appointment

**Email:** [Jessica.Wranosky@tamuc.edu](mailto:Jessica.Wranosky@tamuc.edu) (Email is the best way to reach me)

### COURSE INFORMATION

#### **REQUIRED MATERIALS:**

*REQUIRED—A Manual for Writers of Research Papers, Theses, and Dissertations, Eighth Edition: Chicago Style for Students and Researchers (Chicago Guides to Writing, Editing, and Publishing), by Kate L. Turabian (ISBN 978-0226430577). University of Chicago Press. MUST BE 9th Edition.*

This is a digital content driven course. Students are required to have access to a computer with reliable internet access, a microphone, speakers or headset, and video capability, and to check their university student email multiple times a week.

Students will also be required to sign up for, and in some cases download, free and/or open source software, and have access to their Adobe Creative Cloud account provided as part of their student access through TAMUC. Additional resources purchases may be necessary depending on each student's chosen assignment and project topics.

#### **Software Required—**

Access to the university's Adobe suite through your student login

Google Earth Pro (which is open source software available for download from <https://www.google.com/earth/versions/#earth-pro>)

A free trial to omeka.net

Microsoft Word

Microsoft Excel

Internet Search Engine that is compatible with Zoom

Google Chrome

Dropbox account associated with their university email (should be able to get 2GB for free)

Zoom Account using your first and last name you will go by in the profession through your university student login

Any additional reading assignments, such as brief articles, videos, or primary documents, will be assigned via the instructor through the D2L online class or made available online through Waters Library.

**Course Description:**

What is Digital History? How does Digital History related to the larger historical profession and the interdisciplinary Digital Humanities? Students in the class will explore Digital History, in both theory and practice, through readings, the Digital History work of others, research, the use of digital tools and methods, and the creation of their own digital work.

**Student Learning Outcomes:**

Students will demonstrate their ability to produce Digital History content.

<b>COURSE REQUIREMENTS</b>
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**Explanation of Evaluation Criteria:**

<b>Weekly Research and Writing Assignments</b>	<b>50% (Combined)</b>
<b>Digital History Application Assignment—Thinking Digitally: Digital Text Mining</b>	<b>10%</b>
<b>Digital History Application Assignment—Thinking Digitally: Digital Mapping</b>	<b>10%</b>
<b>Digital History Application Assignment—Thinking Digitally: Public Storytelling</b>	<b>10%</b>
<b>Class &amp; Group Participation</b>	<b>20% (Combined)</b>
<b>Semester Total</b>	<b>100%</b>

**Grade Breakdown:**

A = 89.5-100

B = 79.5-89.4

C = 69.5-79.4

D = 59.5-69.4

F = 0-59.4

**Required Readings:** Readings are determined by each student’s approved research topics.

**TURNITIN.COM:** All papers and reviews must be uploaded to the appropriate listing in the course’s turnitin.com space. Each student will need to use the specific course identification number and password to register to this class’ turnitin shell. This information and directions for use will be provided to students in a separate document.

**Weekly Writing, Research, Application, and Investigative Assignments:** Throughout the semester, there will be weekly assignments of different varieties that will have due dates and descriptions in the online D2L course. The assignments will include reading assignments with responses due, four Digital History source reviews, three digital method and digital tool “Thinking Digitally” assignments, and small digital investigative assignments with responses. Instructions regarding these weekly assignments will be provided to students in separate documents on D2L and through verbal and instructional explanation in class. Some assignments will take multiple weeks, but there will not be a semester project for the undergraduate students in this course. Student will NOT be required to make their research available to any audience beyond the instructor and fellow students and should be very careful in doing so beyond these audiences for reasons that will be discussed in class.

**Class and Group Participation:** Participation in class-wide meetings, in-person and online group meetings, and in-person and online meetings with Dr. Wranosky is crucial to your success in this course. Developmental activities occur every day this class meets, and absences will adversely affect your grade. Habitual absences and tardiness are unacceptable. Yet, attendance is not enough—Simply being physically present is not enough. You are student-historians in professional academic training, thus regular, relevant, and insightful verbal participation (both oral and written) is absolutely necessary for your success in this course. Participation in the class is a large part of this portion of the grade.

Having said that, life happens even when we are not in the middle of a global pandemic. Please communicate with me (Dr. Wranosky) as soon as you can when/if things come up during the semester.

**Syllabus Change Policy:** The syllabus is a guide. Circumstances and events, such as class progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

## UNIVERSITY SPECIFIC PROCEDURES

### **Student Conduct:**

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. The Code of Student Conduct is described in detail in the Student Guidebook.

<https://inside.tamuc.edu/admissions/registrar/documents/studentGuidebook.pdf>.

Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum: <https://www.britannica.com/topic/netiquette>

### **TAMUC Attendance**

For more information about the attendance policy please visit the [Attendance](#) webpage and Procedures 13.99.99.R0.01

<http://www.tamuc.edu/admissions/registrar/generalInformation/attendance.aspx>

### **Academic Integrity:**

Students at Texas A&M University-Commerce are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty see the following procedures:

[Undergraduate Academic Dishonesty 13.99.99.R0.03](#)

[Undergraduate Student Academic Dishonesty Form](#)

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/documents/13.99.99.R0.03UndergraduateStudentAcademicDishonestyForm.pdf>

### **Graduate Students Academic Integrity Policy and Form**

[Graduate Student Academic Dishonesty Form](#)

<https://inside.tamuc.edu/aboutus/policiesProceduresStandardsStatements/rulesProcedures/13students/graduate/13.99.99.R0.10.pdf>

### **Statement on Student Grievances**

Students who have questions or concerns about the Instructor's course policies or the conduct either of the Instructor or a classmate should first consult with the Instructor. In the event of a lack of resolution or satisfaction on the matter, the student may bring their concerns to the head of the History Department, Sharon Kowalsky ([Sharon.Kowalsky@tamuc.edu](mailto:Sharon.Kowalsky@tamuc.edu)). If this does not result in a satisfactory conclusion to the matter, students may bring the issue to the attention of the Associate Dean of Students per procedures outlined on pp. 15-19 of the Student Guide Book.

### **Students with Disabilities—ADA Statement:**

## Office of Student Disability Resources and Services

Texas A&M University-Commerce

Velma K. Waters Library Rm 162

Phone (903) 886-5150 or (903) 886-5835

Fax (903) 468-8148

Email: [studentdisabilityservices@tamuc.edu](mailto:studentdisabilityservices@tamuc.edu)

Website: [Student Disability Services](#)

<https://www.tamuc.edu/student-disability-services/>

### **Nondiscrimination Notice:**

Texas A&M University-Commerce will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

### **Campus Concealed Carry Statement:**

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in Texas A&M University-Commerce buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and A&M-Commerce Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations.

For a list of locations, please refer to the [Carrying Concealed Handguns On Campus](#) document and/or consult your event organizer.

Web url:

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf>

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all A&M-Commerce campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

### **TECHNOLOGICAL SUPPORT**

If you are having technical difficulty with any part of Brightspace, please contact Brightspace Technical Support at 1-877-325-7778. Other support options can be found here:

<https://community.brightspace.com/support/s/contactsupport>

### **ACCESS AND NAVIGATION**

This course will be facilitated using MyLeo Online (the Brightspace D2L system), the Online Information Portal used by Texas A&M University-Commerce. To get started with the course, go to:

<https://leoportal.tamuc.edu/>.

You will need your CWID and password to log in to the course. If you do not know your CWID or have forgotten your password, contact Technology Services at 903.468.6000 or [helpdesk@online.tamuc.org](mailto:helpdesk@online.tamuc.org).

## COMMUNICATION AND SUPPORT

Emailing the professor's university email address ([Jessica.Wranosky@tamuc.edu](mailto:Jessica.Wranosky@tamuc.edu)) is the very best way to reach Dr. Wranosky. In every email, please make sure to provide your full name at the end, which course you are enrolled in, and a description of what your request or question is.

Dr. Wranosky will communicate with students through the email address they have on file in MyLeo (make sure yours is up to date and working throughout the semester) and D2L Online announcements, and any discussion forums in the online course shell. Please check these areas daily and before attending class. If an emergency arises, Dr. Wranosky will email students directly.

In all forms of class communication including all online forums, students are expected and required to maintain a respectful tone and use semiformal to formal language.

## COURSE PROCEDURES/POLICIES

**Academic Integrity:** It is expected that university students demonstrate a high level of maturity, self-direction, and ability to manage their own affairs. Students are viewed as individuals who possess the qualities of worth, dignity and the capacity for self-direction in personal behavior.

**Student Conduct and Tone (Online and In Person):** All students enrolled at the university shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment (See current Student Guidebook). Students are required to show respect to their instructor, fellow students, and any other members of the campus or public communities when representing this class or the university. This includes using respectful tones and word choices and not over dominating class conversations either online or in person. Students will get one warning from the instructor regarding disrespectful or inappropriate behavior. On the second infraction, a student may be required to undergo disciplinary action, which may include removal from the course.

**Academic Honesty:** University students are expected to conduct themselves in accordance with the highest standards of academic honesty. Academic misconduct for which a student is subject to penalty includes all forms of cheating, such as illicit possessions of examinations or examination materials, forgery, the participation in hindering classmates' learning environment or plagiarism. (Plagiarism is the presentation of the work of another as one's own work.) If any type of academic dishonesty is discovered in this class, you will receive a zero for the assignment, have the possibility of receiving a zero for the course, and the Dean of Students may become involved.

Texas A&M University-Commerce does not tolerate plagiarism and other forms of academic dishonesty. Conduct that violates generally accepted standards of academic honesty is defined as academic dishonesty. "Academic dishonesty" includes, but is not limited to, plagiarism (the appropriation or stealing of the ideas or words of another and passing them off as one's own), cheating on exams or other course assignments, collusion (the unauthorized collaboration with others in preparing course assignments), and abuse (destruction, defacing, or removal) of resource material.

**BOTTOM LINE—PLAGIARISM, CHEATING, OR ACADEMIC DISHONESTY WILL NOT BE TOLERATED IN THIS CLASS (OR ANY OF MY OTHER CLASSES) IN ANY MANNER. This**

**includes using more than 20% of any material produced for another course by the student for this course. You must turn in original work produced for this course.**

### **ADDITIONAL HELPFUL RESOURCES FOR STUDENTS**

**Parking:** If you have parking issues (including not being able to find a parking space) there are a number of general and student lots available on campus, but if you need further help please contact the TAMU-Commerce Bursar's Office to obtain information on getting a parking permit. Therefore, parking issues should not cause tardiness or absence.

**Illness:** If you have health related issues (including needing a physician's attention and documentation for missed class/assignments) the TAMU-Commerce Student Health Services Center is located in Henderson Hall. By paying student fees, you have the right to see a physician free of charge or for a nominal fee. Student Health Services is located in Henderson Hall, behind University Police and across from Prairie Crossing, on the corner of Lee St. and Monroe St. Their phone number is (903) 886-5853.-5853.

### **A&M-Commerce Supports Students' Mental Health**

The Counseling Center at A&M-Commerce, located in the Halladay Building, Room 203, offers counseling services, educational programming, and connection to community resources for students. Students have 24/7 access to the Counseling Center's crisis assessment services by calling 903-886-5145. For more information regarding Counseling Center events and confidential services, please visit [www.tamuc.edu/counsel](http://www.tamuc.edu/counsel)

### **Mental Health and Well-Being**

The university aims to provide students with essential knowledge and tools to understand and support mental health. As part of our commitment to your well-being, we offer access to Telus Health, a service available 24/7/365 via chat, phone, or webinar. Scan the QR code to download the app and explore the resources available to you for guidance and support whenever you need it.



<http://telusproduction.com/app/5108.html>

### **University AI use policy [Draft 2, May 25, 2023]**

Texas A&M University-Commerce acknowledges that there are legitimate uses of Artificial Intelligence, ChatBots, or other software that has the capacity to generate text, or suggest replacements for text beyond individual words, as determined by the instructor of the course.

Any use of such software must be documented. Any undocumented use of such software constitutes an instance of academic dishonesty (plagiarism).

Individual instructors may disallow entirely the use of such software for individual assignments or for the entire course. Students should be aware of such requirements and follow their instructors' guidelines. If no instructions are provided the student should assume that the use of such software is disallowed.

In any case, students are fully responsible for the content of any assignment they submit, regardless of whether they used an AI, in any way. This specifically includes cases in which the AI plagiarized another text or misrepresented sources.

**\*\*Note for Digital History Courses at TAMUC instructed by Dr. Jessica Brannon-Wranosky, students must individually gain prior permission in writing from Dr. Wranosky to be able to use any aspect of AI\*\***

## **Tentative Semester Class Schedule**

**Class assignments calendar will appear inside the D2L class.**

**Have a good semester, and please feel free and empowered  
to approach me with any questions.**