GSCB 405 – Designing Your Future as an Innovative Leader

COURSE SYLLABUS: **Term:**   **Year:**

INSTRUCTOR INFORMATION

Instructor:

Office Location: Online, Remote

Office Hours: Email, Telephone, or Virtual by Appointment

Office Phone:

University Email Address:

Preferred Form of Communication: Email

Communication Response Time: 24 Hours or Less

Instructor Notes:

COURSE INFORMATION

Course Description

This course provides an opportunity for students to reflect on what has been learned about life design, career development, the future of work and leadership in all previous courses in the GSCB program. Students will apply this learning to demonstrate mastery in the program learning outcomes of written/oral communication, career management, integrative learning, critical thinking/problem-solving and leadership.

Student Learning Outcomes

Completion of this course provides the student opportunities to:

1. Demonstrate career readiness ranging from resume creation, mock interviewing and prepare to tell their career story.
2. Learn about emerging issues in the future of work: AI, technology, and the importance of life-long learning.
3. Apply leadership concepts in real-world scenarios.
4. Exhibit career readiness by engaging in a micro-internship related to a field of interest they might be interested to work in the future.

General Studies (Competency-Based) Program

The Bachelor of General Studies – Competency Based (GSCB) degree is a program that allows students to use their various academic, professional, and personal experiences to explore potential career options. Students will take coursework that explores their strengths and teaches strategies to apply prior learning experiences to new career goals. Students will learn about leadership, problem-solving and the principles of design thinking, all while career options and ways to prepare for academic and career success.

Course Materials

This course has been designed using Open Educational Resources (OER) and/or materials that are available through the [Waters Library](). All materials are embedded within the course or are accessible via the internet or accessible through the Waters Library resource portal. After taking the pretest, students are encouraged to bookmark, download, or save materials provided via the internet for use with assignments and projects in this class

Students may **elect** to purchase the course book, listed below, that explains course content in greater detail and is referenced over all four GSCB courses.

Burnett, B., & Evans, D. (2016). *Designing your life: How to build a well-lived, joyful life* (Illustrated ed.). Knopf.
https://www.amazon.com/Designing-Your-Life-Well-Lived-Joyful/dp/1101875321

Regular and Substantive Course Interaction

As a general guide, students enrolled in a three-semester hour course should spend one hour engaged in instructional activities and two to three hours on out-of-class work per week in a traditional semester. Students are expected to double this effort of engagement given that this course is being delivered in a seven-week term. Educational activities in this course are designed to ensure regular

and substantive interaction between students and faculty to ensure that students are able to demonstrate competency.

COURSE REQUIREMENTS

Minimal Technical Skills Needed: Students will need reliable computer and internet access for this course. Students must be able to effectively use myLeo email, myLeo Online D2L, and Microsoft Office.

Instructional Methods: This course is an online course. To be successful in this course, all content and course modules should be read and reviewed. All assignments and quizzes (both graded and not graded) must be completed. Please contact the instructor by email for any assistance.

Student Responsibilities or Tips for Success in the Course: To be successful in this course, all content and course modules should be read and reviewed. All assignments and quizzes (both graded and not graded) should be completed. Please contact the instructor by email for any assistance.

ASSESSMENTS

Students must complete a variety of assessments for the course. These include reflective academic exercises along with module quizzes and a final project and exam. Required activities must show a mastery score of 80% or higher to successfully complete the course. All required activities are noted in the course gradebook and assignments tab as well as detailed below.

Course Pre-test

The purpose of the pretest is to provide a baseline understanding of your knowledge in this competency. While the pretest is required for the course, the grade on the pretest **does not count** in the final grade.

Content	Description	Value	Notes
Pre-test	Measures your competency of learning outcomes through essay, short answer, and/or multiple-choice questions.	100 points	Required to access the learning modules for the course. **DUE: Last day of week 7, Friday by 11:59 PM CST**

Learning Objective Reflections or Projects

An assessment at the end of each module is intended to emphasize key concepts, theories, processes, etc., introduced in the Learning Objective Module. For this course, this is accomplished through reflective essays (journals) which address a given prompt and are graded against a standard rubric. Essays are submitted to the instructor and do not require comments or "discussion" with other students in the course.

Some modules have additional assignments (explained within the courses shell) and are listed below. All identified activities and assignments in this section are required for the course and must earn an 80% or higher to access the course post-test. All assignments and activities below are factored into a student's final grade for the course and are components of the final culminating project. Each module will have a reflective exercise or project.

Content	Description	Value	Notes
Module Activities (4)	4 reflective academic exercises accompany the content for each module. Find them under "Assignments". All 4 must be completed and graded before the posttest is attempted.	25 points each	A score of 80 (or higher) points must be earned on the total of the reflective exercises before attempting the course post-test or final project. **DUE: Last day of week 7, Friday by 11:59 PM CST**
Micro-internship log and reflection	Measures a student's participation and learning from participation in a micro-internship.	100 points total	Required and you must score 80% or higher. You have up to three attempts. **DUE: Last day of week 7, Friday by 11:59 PM CST**

Course Post-test

The end-of-course comprehensive exam assesses student knowledge and understanding of major concepts, theories, processes, etc., in the course. A **score of 80% or higher is required** to demonstrate competency. Students are required to complete the post-test even if they score 80% or higher on the pre-test. **DUE: Last day of week 7, Friday by 11:59 PM CST**.

Content	Description	Value	Notes
Post-test	Measures your competency of learning outcomes through essay, short answer, and multiple-choice questions.	100 points	Required and you must score 80% or higher. You have up to three attempts. **DUE: Last day of week 7, Friday by 11:59 PM CST**

If you score less than 80% on the post-test, you will have an opportunity to review the material and retake the post-test two additional times. If the posttest score is less than 80% after three attempts, students will receive a grade of "F" in the course and will be required to retake the course in the new term.

Culminating Project

The project assesses your knowledge of terms, course themes, and the application of concepts presented in this course. A **score of 80% or higher is required** to demonstrate competency. **DUE DATE if you want feedback for revisions: End of week 6. HARD DUE DATE: Last day of week 7, Friday by 11:59 PM CST**.

Content	Description	Value	Notes
Project	Measures your competency of learning outcomes through the completion of a competency-based project. The final project includes reflection from your internship, career exploration, and interview experience.	100 Points	Required and you must score 80% or higher. You have up to three attempts. **DUE DATE if you want feedback for revisions: End of week 6.** **HARD DUE DATE: Last day of week 7, Friday by 11:59 PM CST**

If students score less than 80% on the culminating project, they will have an opportunity to review the material and resubmit the project up to two additional times. If the culminating project is less than 80% within three attempts, students will receive a grade of F in the course and will be required to retake the course in the new term.

GRADING

A score of 80% or higher on both the Culminating Project and Posttest are required to demonstrate competency and receive credit for the course. The following additional items will be used to calculate the final grade in the course.

Item	Value
Module Activities	25 pts each/ 100 total pts
Micro-internship log/reflection	50 points
Course Post-Test	100 pts
Culminating Project	100 pts
Total Points	**350**

*Pre-test grade is not factored in to final course grad.

Grading Scale
A = 315-350 points (90%-100%)
B = 280-314.9 points (80%-89%)
F = 279 points or fewer (79% or Below)

Acceleration Process

Students enrolled in competency-based education courses in the College of Innovation and Design are permitted to accelerate from one CBE course to another during a seven-week academic term under certain conditions. The request to accelerate from one course to another must be initiated by the student upon successful completion of currently enrolled CBE courses. Students are responsible for maintaining communication with faculty and their assigned advisor(s) throughout the acceleration process. Students who fail a course or who drop/withdraw from a CBE course are not eligible for acceleration. Student may only request permission to accelerate in one course at a time. Request to accelerate is initiated and completed by 5:00 pm CST on the fifth Friday of a seven-week academic term.

Process
1. Student successfully completes all required coursework in their CBE courses(s) with a grade of "A" or "B."
2. Student receives emailed verification from the assigned instructor that the course has been satisfactorily completed (Grade of A or B only).
3. Student contacts assigned advisor to provide proof of completion and discuss eligibility for acceleration into another course.

TECHNOLOGY REQUIREMENTS

LMS

All course sections offered by Texas A&M University-Commerce have a corresponding course shell in the myLeo Online Learning Management System (LMS). Below are technical requirements

LMS Requirements:

https://community.brightspace.com/s/article/Brightspace-Platform-Requirements

LMS Browser Support:
https://documentation.brightspace.com/EN/brightspace/requirements/all/browser_support.htm

YouSeeU Virtual Classroom Requirements:
https://support.youseeu.com/hc/en-us/articles/115007031107-Basic-System-Requirements

ACCESS AND NAVIGATION

You will need your campus-wide ID (CWID) and password to log into the course. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or helpdesk@tamuc.edu**.**

Note: Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, Starbucks, a TAMUC campus open computer lab, etc.

Technical Support

If you are having technical difficulty with any part of Brightspace (D2L), please contact Brightspace Technical Support at 1-877-325-7778. Other support options can be found here:
https://community.brightspace.com/support/s/contactsupport

Interaction with Instructor Statement

This is an online course; therefore, expect most communication to be online as well. If you have any questions or are having difficulties with the course material, please contact your instructor. Correspondence will always be through university email (your "myLeo" mail) and announcements in myLeo online (D2L). The instructor will make every effort to respond to emails within 24 provided the correspondence follows the requirements listed below. Students are encouraged to check university email daily.

All emails from students should include:
- **Course name and subject in the subject line (ex. GSCB 301 – Posttest)**
- **Salutation**
- **Proper email etiquette (no "text" emails – use proper grammar and punctuation)**
- **Student name and CWID after the body of the email**

COURSE AND UNIVERSITY PROCEDURES/POLICIES

Syllabus Change Policy

The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

Student Conduct

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. The Code of Student Conduct is described in detail in the Student Guidebook.
http://www.tamuc.edu/Admissions/oneStopShop/undergraduateAdmissions/studentGuidebook.aspx

Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum: https://www.britannica.com/topic/netiquette

TAMUC Attendance

For more information about the attendance policy please visit the Attendance webpage and Procedure 13.99.99.R0.01.

Academic Integrity

Students at Texas A&M University-Commerce are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty see the following procedures:

Undergraduate Academic Dishonesty 13.99.99.R0.03
Undergraduate Student Academic Dishonesty Form

CID Policy on Academic Integrity

Academic dishonesty includes cheating, complicity in cheating, multiple submissions (or substantial portions) of the same work for credit without authorization, submitting another's work, plagiarism, submitting algorithmically (AI) plagiarized work, and other acts that may reasonably be called academic dishonesty.

- Students who commit academic dishonesty will receive a grade of 0 for the assignment in the course and be issued a Written Warning that is reported to the CID Assistant Dean's office and listed in a database.
- If the student does NOT have a previous Written Warning for academic dishonesty reported in CID courses and has additional attempts available for the assignment, the student may resubmit the assignment (this applies to CBE courses only).
- If the student has a Written Warning of academic dishonesty reported in CID courses, the student may NOT resubmit the assignment, and the instructor will follow the procedure detailed in Policy 13.99.99.R0.03 for Undergraduate Academic Dishonesty and report the incident to the Provost Office.

Use of Artificial Intelligence

Texas A&M University-Commerce acknowledges that there are legitimate uses of Artificial Intelligence, ChatBots, or other software that has the capacity to generate text, or suggest replacements for text beyond individual words, as determined by the instructor of the course.

Any use of such software must be documented. Any undocumented use of such software constitutes an instance of academic dishonesty (plagiarism).

Individual instructors may disallow entirely the use of such software for individual assignments or for the entire course. Students should be aware of such requirements and follow their instructors' guidelines. If no instructions are provided the student should assume that the use of such software is disallowed.

In any case, students are fully responsible for the content of any assignment they submit, regardless of whether they used an AI, in any way. This specifically includes cases in which the AI plagiarized another text or misrepresented sources.

Students with Disabilities-- ADA Statement

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

Office of Student Disability Resources and Services
Texas A&M University-Commerce
Velma K. Waters Library Rm 162
Phone (903) 886-5150 or (903) 886-5835
Fax (903) 468-8148
Email: studentdisabilityservices@tamuc.edu
Website: Office of Student Disability Resources and Services

Nondiscrimination Notice

Texas A&M University-Commerce will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

A&M-Commerce Supports Students' Mental Health – Counseling Services

The Counseling Center at A&M-Commerce, located in the Halladay Building, Room 203, offers counseling services, educational programming, and connection to community resources for students. Students have 24/7 access to the Counseling Center's crisis assessment services by calling 903-886-5145. For more information regarding Counseling Center events and confidential services, please visit **www.tamuc.edu/counsel**

Campus Concealed Carry Statement

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in Texas A&M University-Commerce buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and A&M-Commerce Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations.

For a list of locations, please refer to the Carrying Concealed Handguns On Campus

document and/or consult your event organizer.

Web url:
http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOf
EmployeesAndStudents/34.06.02.R1.pdf

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all A&M-Commerce campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

COURSE OUTLINE

Learning Objectives and Competencies	Materials to Read or Review	Assignments
SLO 1: Demonstrate career readiness ranging from resume creation, mock interviewing and prepare to tell their career story.	National Association of Colleges and Employers (NACE) 8 Career Competencies	-Big Interview Recording - Future Press Release Artifact
SLO 2: Learn about emerging issues in the future of work: AI, technology, and the importance of life-long learning.	Dik & Duffy (2013) *Make Your Job Your Calling* (Ch. 2 & 4) *The Future of* Jobs (2020)	-Meaningful Work Manifesto Reflection Paper -Robot-Ready Analysis Paper
SLO 3: Apply leadership concepts in real-world scenarios.	Sisco et al. (2013) *Compass: Your guide for leadership development and coaching* (Part 1)	-Future Press Release Assignment & Video -Leadership Reflection
SLO 4: Exhibit career readiness by engaging in a micro-internship related to a field of interest they might be interested to work in the future.	A&M-Commerce Career Development website: Resume prep, career coaching, and	- Internship Application/Acceptance -Internship Reflection Paper -Feedback form from Site Supervisor