

SWK 554-02W: Advanced Generalist Field Practicum

COURSE SYLLABUS Summer 2024 Online

INSTRUCTOR INFORMATION

Instructor: Lyndsey L. Norris

Office Location: HEN 323

Office Hours: By Appointment

Office Phone: 903-468-3047

Office Fax:

University Email Address: Lyndsey.Norris@tamuc.edu

Preferred Form of Communication: Email

Communication Response Time: Within 2 business days

COURSE INFORMATION

Materials - Textbooks, Readings, Supplementary Readings

Textbook(s) Required: NONE

Software Required: TK20

If you do not have a TK20 student account, you may purchase one of two ways:

 Contact the University Bookstore (students qualifying for Financial Aid may opt to purchase through the bookstore). Be sure to tell them you need the SOCIAL WORK TK20 Kit book. The teacher certification program also has a TK20 Kit book, so it is essential that you tell them you need the Social Work TK20 Kit book.

OR

 Login to TK20 and set up your student account by clicking "Click here to register your student account" on the login page. This method of purchase is cheaper than purchasing through the bookstore. Login Social Work TK20 page: <u>www.tamucsw.tk20.com</u>

Optional Texts and/or Materials:

All MSW students must purchase the following study materials to **prepare for the Graduate Comprehensive Exam** they will take in their final semester. You must pass the exam to receive your degree. It is never too early to begin studying for the exam.

<u>Comprehensive Study Guide</u> (Masters, Clinical, Adv. Generalist) Version 9.0. Social Work Examination Services.

To purchase access: <u>https://swes.net/all-</u> products/#:~:text=Masters%2C%20Clinical%2C%20Adv.%20Generalist

Course Description

This advanced generalist field practicum provides students with experience opportunities designed to integrate knowledge and theories with advanced generalist practice skills.

Students participate in an educationally directed field experience under supervision in an approved social services agency. Students must complete a total of 500 clock hours across the course of two semesters (6 credit hours).

Prerequisites:

Students must have completed all MSW foundation curriculum requirements, been admitted to the MSW Program; have completed 12 semester hours in course work and be in good standing in the MSW program.

Relationship to Other Courses:

STUDENT LEARNING OUTCOMES

The Council on Social Work Education (CSWE) requires a competency-based approach to identify and assess what students demonstrate in practice. In social work, this approach involves assessing students' ability to demonstrate the competencies identified in the educational policy. Listed below are the competencies and associated knowledge, skills, values and cognitive and affective processes that comprise the expected outcomes for this course.

	Activity/Assessment	Dimension			
Competency 1: Demonstrate	Competency 1: Demonstrate Ethical and Professional Behavior				
Make ethical decisions by applying the standard of the NASW Code of Ethics, relevant laws and regulations, models for ethical decision-making, ethical conduct of research and additional codes of ethics as appropriate to both rural and urban contexts and at the intersection of the two.	as demonstrated by active attendance of weekly field seminar discussion engagements	Knowledge, skills, values and cognitive and affective processes			
Use reflection and self- regulation to manage personal values and maintain professionalism in practice situations within both rural and urban settings	as demonstrated by active attendance of weekly field seminar discussion engagements	Knowledge, skills, values and cognitive and affective processes			
Use supervision and consultation to guide professional judgement and behavior within the context of both/either urban or rural settings and at the intersection of the two environments	as demonstrated by active attendance of weekly field seminar discussion engagements	Knowledge, skills, values and cognitive and affective processes			
Design and engage in effective self-care strategies to reduce the likelihood of compassion fatigue and burnout.	as demonstrated by active attendance of weekly field seminar discussion engagements	Knowledge, skills, values and cognitive and affective processes			
Competency 2 : Engage in Diversity and Difference in Practice					

Apply and communicate	as demonstrated by active	Knowledge, skills, values
understanding of the	attendance of weekly field	and cognitive and affective
importance of diversity and	seminar discussion	processes
difference in shaping life	engagements	
experiences in practice at the micro, mezzo, and		
macro levels within both		
urban and rural settings.		
Present themselves as	as demonstrated by active	Knowledge, skills, values
lifelong learners and	attendance of weekly field	and cognitive and affective
engage all clients (those in	seminar discussion	processes
both rural and urban	engagements	
settings) and		
constituencies as experts		
of their own experiences.		
Utilize self-awareness and	as demonstrated by active	Knowledge, skills, values
self-regulation to manage	attendance of weekly field	and cognitive and affective
the influence of personal	seminar discussion	processes
biases and values in	engagements	
working with diverse		
clients and constituencies		
recognizing the complex		
and chaotic environment		
cross over of rural and		
urban settings		
Analyze the holistic and	as demonstrated by active	Knowledge, skills, values
systemic nature of	attendance of weekly field seminar discussion	and cognitive and affective
problems in rural/urban	engagements	processes
settings taking care to	chgagements	
attend to the special		
factors of found within		
each unique environment		
such as dual relationships,		
inadequate transportation,		
and extreme poverty, difficult access to health		
care, and		
disenfranchisement from		
political processes.		

COURSE REQUIREMENTS

Minimal Technical Skills Needed

In this course you will utilize the Learning Management Systems (LMS) D2L for instructional and learning opportunities, submitting your assignments, participating in online synchronous and asynchronous discussions, accessing resources, and completing quizzes/tests. Additionally, knowledge and skills in using Microsoft Word, PowerPoint and Outlook Email. If you have any issues with using the various systems or software, you must contact support services and notify the Instructor of the problem.

Instructional Methods

This course will be delivered via synchronous and asynchronous sessions via D2L. It will consist of live class sessions, pre-recorded lectures, group engagement activities, and various assignments, some including experiential learning and practical application of the content areas. In addition, small lectures, discussion activities and workshops may be utilized to provide instruction during this course.

Field Liaison Role and Seminar

The field liaison faculty member assigns the final grade for the student in the field practicum. Each faculty field liaison member is expected to visit electronically with the student and the student's field practicum agency a minimum of two times during the semesters, or as needed on problematic issues.

All students enrolled in the field practicum are required to meet with the faculty field liaison and other students in a weekly field seminar meeting and/or complete the weekly seminar assignment. The format of the seminars is left to the faculty field liaison, within the following guidelines:

- Field seminar meetings and/or assignments are scheduled every week
- Students should be able to access live Zoom sessions and/or recordings as scheduled.
- Seminars are scheduled to last at least one hour.

The purpose of the seminar includes:

- Orientation to the field practicum
- Updates on field practicum expectations, requirements or conditions.

• Opportunity for students to ask questions, express concerns, provide peer consultation and share ideas and experiences regarding the field practicum & assignments

• Opportunity for students to familiarize peers and field liaison with their agency services, population and referral processes.

Student Responsibilities and Tips for Success in the Course

As a student in this course, you are responsible for engaging in active learning and reaching out to the Instructor if problems or challenges interfere with optimal learning. Communication is vital when engaged in a fully online, virtual environment.

Expectations for success include:

- 1. Always demonstrate professional behavior, including respect for the Instructor and peers; being open to feedback and guidance throughout this class and the program.
- 2. Adhered to the School of Social Work and University student code of conduct and NASW Code of Ethics.
- 3. Begin reading the assigned text and supplemental readings as soon as possible, focusing on completing all readings prior to engagement with the Instructor or peers.
- 4. Prepare to engage in live class sessions, discussions, and other activities so you can be a contributor as well as a receiver of knowledge and skills.
- 5. Actively participate in engagement activities, including live virtual class sessions, online discussions, and interactive learning opportunities -as this is vital for learning and success in both this course and the program.
- 6. Work ahead when possible. Completing assignments ahead of the due date so you are prepared to submit on the due date.
- 7. Sign in to the D2L course shell multiple times weekly to access updated announcements or posted resources.
- 8. Check your university email daily. This is the university, department, and Instructor's official method of communication.
- 9. Be open and focused on the "process" and not the "product," as earning this degree requires time, effort, work, growth in knowledge, skills, and abilities, along with personal and professional attributes.

GRADING

Final grades in this course will be based on the following scale:

A = 90%-100% of total points B = 80%-89% C = 70%-79% D = 60%-69% F = 59% or Below

Criteria for Grading	Percentage of Final Grade
Field Learning Contract	10%
 TK20 Documentation ✓ Student-Agency Contact Form (D2L) ✓ Weekly Timesheets ✓ Field Placement Work Schedule ✓ Confidentiality Agreement ✓ Safety Plan ✓ Acknowledgment of Learning Plan Evaluation ✓ Student Field Placement Evaluation 	15%
Field Instructor's Final Evaluation Grade	75%
Total	100%

Assessments

See Appendix A: TK20 Binder Desk Review

1. Field Learning Contract/Plan

The student and the field instructor should outline and sign a learning plan/agreement for the student based on course objectives. In addition, the plan is reviewed and signed by the faculty liaison. This plan becomes the guide for the practicum experience as well as for the agency visits by the faculty liaison.

2. Students' Weekly Logs\Timesheets

Students keep a numerical record of their activities and a narrative account of their experiences in the agency. This report is submitted to the faculty liaison on a weekly basis in Tk20 and may be made part of the online seminar class discussion.

3. Final Student Field Placement Evaluation

The final evaluation is a written report of the student's agency experience. The student and field instructor use a rating scale to evaluate the students' performance. The suggested process for the final evaluation parallels that of the mid-term evaluation, whereby the student and field instructor complete the report independently and then, in conference, share and discuss their perceptions and observations. The completed final evaluation is forwarded to the faculty liaison by the field instructor in Tk20.

4. Final Review / Evaluation

The final review will evaluate the student's learning assignments, strengths, challenges, and learning experiences. It is suggested that the student and field instructor review the student's performance and then, in a conference, share and discuss their perceptions and observations. The final review should reflect the ideas of the field instructor and the student and will be reviewed during the virtual field visit with the field liaison three weeks before the end of class. The results of the student's performance will be adjusted/ updated in the evaluation section of the TK20 database system, listed as the Field Experience Form (Field Instructor-MSW Acknowledgement of Learning Contract, the Field Instructor-MSW Field Learning Evaluation, and the Field Instructor-Evaluation Input). The student's final grade is based on the final review/recommendation of the field practicum instructor (the agency-based field instructor) as well as the direct observations of the faculty field liaison.

TECHNOLOGY REQUIREMENTS

LMS

All course sections offered by Texas A&M University-Commerce have a corresponding course shell in the myLeo Online Learning Management System (LMS). Below are technical requirements:

LMS Requirements: https://community.brightspace.com/s/article/Brightspace-Platform-Requirements

LMS Browser Support:

https://documentation.brightspace.com/EN/brightspace/requirements/all/browser_suppo rt.htm

Zoom Video Conferencing Tool https://inside.tamuc.edu/campuslife/CampusServices/CITESupportCenter/Zoom_Account.aspx?source=universalmenu

ACCESS AND NAVIGATION

You will need your campus-wide ID (CWID) and password to log into the course. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or <u>helpdesk@tamuc.edu</u>.

Note: Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These

methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, Starbucks, a TAMUC campus open computer lab, etc.

COMMUNICATION AND SUPPORT

If you have any questions or are having difficulties with the course material, please contact your Instructor.

Technical Support

If you are having technical difficulty with any part of Brightspace, please contact Brightspace Technical Support at 1-877-325-7778. Other support options can be found here:

https://community.brightspace.com/support/s/contactsupport

Interaction with Instructor Statement

If you have any questions or are having difficulties with the course material, please contact your Instructor via email. The Instructor will respond to email queries within two business days.

COURSE AND UNIVERSITY PROCEDURES/POLICIES

Course Specific Procedures/Policies

Syllabus Change Policy

The syllabus is a guide. Circumstances and events, such as student progress, may require the Instructor to modify it during the semester. Any changes made to the syllabus will be announced in advance.

University Specific Procedures

Ethical Behavior

The School of Social Work expects all students to conduct themselves in an ethical, professional manner in the classroom and field settings consistent with the <u>NASW Code</u> of <u>Ethics</u>.

University Code of Conduct

Texas A&M University-Commerce has established standards of conduct to create and foster an environment that facilitates student learning and development. Students and university student groups are expected to conduct themselves in a manner that demonstrates respect for the rights and property of others and is consistent with the educational goals and mission of the university. This Code of Student Conduct ("Code") focuses on personal responsibility and accountability for students' actions and the

impact those actions may have on the greater community. To access student academic and behavioral expectations for students refer to the <u>Student Guidebook</u>.

Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum: <u>https://www.britannica.com/topic/netiquette</u>

TAMUC Attendance

For more information about the attendance policy please visit the <u>Attendance</u> webpage (or copy/paste the following URL in your web browser: <u>http://www.tamuc.edu/admissions/registrar/generalInformation/attendance.aspx</u>)

If a student believes the final grade is unfairly impacted by attendance requirements, an appeal can be made. This appeal process is explained in <u>"Student Appeal of Instructor Evaluation" - Procedure 13.99.99.R0.05</u>.

Academic Integrity

Students at Texas A&M University-Commerce are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty, see the following procedures:

Graduate Student Academic Dishonesty 13.99.99.R0.10 Graduate Student Academic Dishonesty Form

<u>Undergraduate Student Academic Dishonesty 13.99.99.R0.03</u> <u>Undergraduate Academic Dishonesty Form</u>

University Rules on Research

Students involved in conducting research and/or scholarly activities at Texas A&M University-Commerce must also adhere to standards set forth in <u>University Procedure</u> <u>15.99.03.R1 Ethics in Research, Scholarship, and Creative Work</u>.

Al use in the course

Texas A&M University-Commerce acknowledges that there are legitimate uses of Artificial Intelligence, ChatBots, or other software that can generate text or suggest replacements for text beyond individual words, as determined by the course instructor.

Any use of such software must be documented. Undocumented use constitutes academic dishonesty (plagiarism).

Individual instructors may disallow the use of such software entirely for individual assignments or for the entire course. Students should be aware of such requirements and follow their instructors 'guidelines. If no instructions are provided, the student should assume that the use of such software is disallowed.

In any case, students are fully responsible for the content of any assignment they submit, regardless of whether they used an AI in any way. This specifically includes cases in which the AI plagiarized another text or misrepresented sources.

Graduate Student Academic Dishonesty 13.99.99.R0.10

Undergraduate Student Academic Dishonesty 13.99.99.R0.03

Students with Disabilities-- ADA Statement

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

Office of Student Disability Resources and Services

Texas A&M University-Commerce Velma K. Waters Library Rm 162 Phone (903) 886-5150 or (903) 886-5835 Fax (903) 468-8148 Email: <u>StudentDisabilityServices@tamuc.edu</u> Website: <u>Office of Student Disability Resources and Services</u>

Nondiscrimination Notice

Texas A&M University-Commerce will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

Campus Concealed Carry Statement

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in Texas A&M University-Commerce buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and A&M-Commerce Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations.

For a list of locations, please refer to the <u>Carrying Concealed Handguns On Campus</u> document and/or consult your event organizer.

Web URL:

http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all A&M-Commerce campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

A&M-Commerce Supports Students' Mental Health

The Counseling Center at A&M-Commerce, located in the Halladay Building, Room 203, offers counseling services, educational programming, and connections to community resources for students. Students have 24/7 access to the Counseling Center's crisis assessment services by calling 903-886-5145. For more information regarding Counseling Center events and confidential services, please visit www.tamuc.edu/counsel

School of Social Work & Council on Social Work Education-Specific Policies

Course Engagement

Final Evaluation and Grade Depends on both Classroom attendance and Participation: Inadequate participation or lack of required time commitment in each class significantly affects students' grades. No matter the course venue, students must engage in a comparable amount of time. Expectations of both Face-to-Face classes and those with Online components include time spent reading and studying course material.

To earn a level of competency within a specific course, students must demonstrate both mastery of content and active engagement.

Mastery of content areas is evidenced by successful completion of course assignments such as written papers, group project deliverables, tests/quizzes, and other tangible products designed by instructors to evaluate knowledge and skills.

Additionally, the Social Work Profession is built upon human interactions and building human relationships – which is defined as engagement. Engagement is defined as meaningful involvement in interactions with the Instructor, peers, and outside stakeholders as appropriate (such as contacting a social worker to interview for a required assignment). Within the classroom setting, whether virtual or F2F, students must actively participate in 80% of engagement activities as outlined by individual instructors. These activities may include but are not limited to, participation in live, synchronous virtual classes, attending a Face-to-Face course when appropriate, interacting with peers in posted discussions, and collaborating in group interactive projects.

Students must meet standards for content mastery on tangible assignments and meet the threshold of active engagement of the time set during a semester by the Instructor.

Instructors are experts in each course content area and set the standards for students to meet to successfully complete the course.

Student Conduct

Students preparing to become professional social workers must adhere to the University Code of Conduct, Department Code of Conduct and the National Association of Social Workers (NASW) Code of Ethics.

Department Code of Conduct

The Academic and Professional Issues Committee (API) hearing is the formal path of due process for a student in regard to the concern being expressed. A student will be referred to the School of Social Work's API by faculty, field instructors, or faculty field liaisons when a concern arises regarding academic and student conduct and/or professional preparation. When "a student who fails to meet the professional expectation of the field for which he/she is preparing may be suspended from further study in that program by the department administering that program" as demonstrated through ethical and/or legal violations; aberrant disregard for School of Social Work Code of Conduct or other concerns as determined by the <u>Academic and Professional Issues Committee</u>.

Graduate Students have the right to appeal to the Graduate Dean according to <u>University Procedure 13.99.99.R0.39</u>.

Undergraduate Students have the right to appeal to the Dean of the College of

Education and Human Services according to <u>University Procedure 13.99.99.R0.41</u>.

APPENDIX A TK20 Binder Desk Review

Student:			
Semester Admitted to the MSW Program			
Catalogue Year			
Field Semesters and Years	#1	#2	
Expected Graduation Date:			

Instructions: Please complete (date completed or uploaded) the first 4 rows and the corresponding grids to the semester you are completing during your field experience. **Note:** If this is your last advanced field practicum, complete the two semester sections. The field liaison needs to make sure the TK20 binder is complete to submit before you graduate.

Documents	Responsible	Date Completed/ Status
Field Learning Contract (review and revise as needed for 2 nd semester)	Student	
Practice Behavior & Learning Tasks	Student	
Semester 1 Year		
Students, Field Instructor & Agency Contact Form	Student	
Field Safety Plan	Student	
Confidentiality Agreement	Student	
Field Schedule	Student	
Certification of Experience/Upload Resume	Field Instructor	
Acknowledgement of Learning Contract	Field Instructor	
Weekly Log 1	Student	
Weekly Log 2	Student	
Weekly Log 3	Student	
Weekly Log 4	Student	
Weekly Log 5	Student	
Weekly Log 6	Student	
Weekly Log 7	Student	
Weekly Log 8	Student	
Weekly Log 9	Student	

Documents	Responsible	Date Completed/ Status
Weekly Log 10	Student	
Weekly Log 11	Student	
Weekly Log 12	Student	
Weekly Log 13	Student	
Weekly Log 14	Student	
Weekly Log 15	Student	
Weekly Log 16	Student	
Field Practicum Assessment	Field Instructor	
Student Evaluation of Placement	Student	
Field Instructor Evaluation Input of Program	Field Instructor	
Acknowledgment of Reviewing the Learning Evaluation	Student	
Evaluation of Learning Field Practicum	Field Liaison	
Semester 2 Year:		
Students, Field Instructor & Agency Contact Form	Student	
Field Safety Plan	Student	
Confidentiality Agreement	Student	
Field Schedule	Student	
Certification of Experience/Upload Resume	Field Instructor	
Acknowledgement of Learning Contract	Field Instructor	
Weekly Log 1	Student	
Weekly Log 2	Student	
Weekly Log 3	Student	
Weekly Log 4	Student	
Weekly Log 5	Student	
Weekly Log 6	Student	
Weekly Log 7	Student	
Weekly Log 8	Student	

Documents	Responsible	Date Completed/ Status
Weekly Log 9	Student	
Weekly Log 10	Student	
Weekly Log 11	Student	
Weekly Log 12	Student	
Weekly Log 13	Student	
Weekly Log 14	Student	
Weekly Log 15	Student	
Weekly Log 16	Student	
Field Practicum Assessment	Field Instructor	
Student Evaluation of Placement	Student	
Field Instructor Evaluation Input of Program	Field Instructor	
Acknowledgment of Reviewing the Learning Evaluation	Student	
Evaluation of Learning Field Practicum	Field Liaison	

COURSE OUTLINE / SCHEDULE

Tentative Schedule

Wooks/Dates	Class	Topics & Instructional	Activities, Assignments
	Meetings	Materials	& Examinations
			 & Examinations Read the Council on Social Work Education 2015 EPAS Prepare to discuss how you plan to apply CSWE Competency 1 in your field placement or identify what you are already doing via D2L or Zoom. Plan to discuss what you are learning at your field placement via D2L or Zoom. Submit Weekly Timesheet (Tk20) Items Below Due SUNDAY., June 23rd by 11:30 pm in TK20 Complete or Update the Learning Plan/Contract (Tk20) Submit the Learning Plan/Contract Acknowledgment (Tk20) Complete and Submit the Work Schedule (Tk20) Complete and Submit the Agency Contact Form Complete and
			 Complete and Submit the

	l		
			Confidentiality Agreement (Tk20)
			 If you missed the Meet/Greet: Please record a short video of what the Zoom meet up entailed.
			 Complete and Submit the Safety Plan (Tk20)
		CSWE Competency 2 (EPAS 2015): Engage in Diversity and Difference in Practice	 Read the Council on Social Work Education 2015 EPAS
		<u>2015-epas-and-glossary.pdf</u> (<u>cswe.org)</u>	 Submit Weekly Timesheet (Tk20)
		Council on Social Work Education CSWE D2L Discussion for Week 2 Response to the Discussion: Due by 11:30 pm. SUNDAY., June 16 th	 Prepare to discuss how you plan to apply CSWE Competency 2 in your field placement or identify what you are already doing via D2L Discussion or Zoom.
Week 2 June 10-16			 Plan to discuss what you are learning at your field placement via D2L or Zoom.
			Response to the Discussion: Due by 11:30 pm. SUNDAY., June 16 th
			Completed D2L Discussion Week 2
			Items Below Due by 11:30 pm. SUNDAY, June 23 rd .
			 Complete or Update the Learning Plan/Contract (Tk20)

			Submit the Learning Plan/Contract
			Acknowledgment (Tk20)
			 Complete and Submit the Work Schedule (Tk20)
			 Complete and Submit the Agency Contact Form
			 Complete and Submit the Confidentiality Agreement (Tk20)
			 Complete and Submit the Safety Plan (Tk20)
			Completed D2L Discussion
	Zoom: Tues., June18@ 6:00 pm CST	CSWE Competency 3 (EPAS 2015): Advance Human Rights and Social, Economic, and Environmental Justice	 Read the Council on Social Work Education 2015 EPAS
		2015-epas-and-glossary.pdf (cswe.org) Council on Social Work Education CSWE	 Prepare to discuss how you plan to apply CSWE Competency 3 in your field placement or identify what you are already doing via D2L or Zoom.
Week 3 June 17-23			 Plan to discuss what you are learning at your field placement via D2L or Zoom.
			 Submit Weekly Timesheet (Tk20) Items Below Due by 11:30
			 pm on SUNDAY, June 23rd Complete or Update the Learning Plan/Contract (Tk20)

		•	Submit the Learning Plan/Contract Acknowledgement (Tk20) Complete and Submit the Work Schedule (Tk20) Complete and Submit the Agency Contact Form Complete and Submit the Confidentiality Agreement (Tk20) Complete and Submit the Safety Plan (Tk20) If you missed the Zoom Meet-Up please record a short video of what the Zoom meet up entailed by Sunday of the week.
Week 4 June 24-30	CSWE Competency 4 (EPAS 2015): Engage In Practice-informed Research and Research-informed Practice 2015-epas-and-glossary.pdf (cswe.org) Council on Social Work Education CSWE	•	Read the Council on Social Work Education 2015 EPAS Submit Weekly Timesheet (Tk20) Prepare to discuss how you plan to apply CSWE Competency 4
June 24-30	D2L Discussion for Week 4 Response to the Discussion: Due by 11:30 pm. SUNDAY., June 30 th	•	in your field placement or identify what you are already doing via D2L or Zoom. Plan to discuss what you are learning at your field placement via D2L or Zoom.

	Zoom: Tues., July 2@ 6:00 pm CST	CSWE Competency 5 (EPAS 2015): Engage in Policy Practice 2015-epas-and-glossary.pdf (cswe.org) Council on Social Work Education J CSWE	Response to the Discussion: Due by 11:30 pm. SUNDAY., June 30 th • Completed D2L Discussion Week 2 • If you missed the Meet/Greet: Please record a short video of what the Zoom meet up entailed. •
Week 5 July 1-7 Midterm Audit Week			 Prepare to discuss how you plan to apply CSWE Competency 5 in your field placement or identify what you are already doing via D2L or Zoom. Plan to discuss what you are learning at your field placement via D2L or Zoom. Schedule Your Virtual Field Visit by Tues., July 29th (You will be provided a Google Doc Link and Instructions)
Week 6 July 8-14	Holiday, July 4th	CSWE Competency 6 (EPAS 2015): Engage with Individuals, Families, Groups, Organizations, and Communities <u>2015-epas-and-glossary.pdf</u> (cswe.org) <u>Council on Social Work Education </u> <u>CSWE</u>	 Read the Council on Social Work Education 2015 EPAS Submit Weekly Timesheet (Tk20) Prepare to discuss how you plan to apply CSWE Competency 6

		D2L Discussion for Week 6 Response to the Discussion: Due by 11:30 pm. SUNDAY., July 14 th	 in your field placement or identify what you are already doing via D2L or Zoom. Plan to discuss what you are learning at your field placement via D2L or Zoom. Schedule Your Virtual Field Visit by Tues., July 29th (You will be provided a Google Doc Link and Instructions) Response to the Discussion: Due by 11:30 pm. SUNDAY., July 14th D2L Discussion for Week 6 If you missed the Meet/Greet: Please record a short video of what the Zoom meet up entailed.
Week 7 July 15-21	Zoom: Tues., July 16@ 6:00 pm CST	CSWE Competency 7 (EPAS 2015): Assess Individuals, Families, Groups, Organizations, and Communities	 Read the Council on Social Work Education 2015 EPAS
		2015-epas-and-glossary.pdf (cswe.org)	 Submit Weekly Timesheet (Tk20)
		Council on Social Work Education CSWE	 Prepare to discuss how you plan to apply CSWE Competency 7 in your field placement or identify what you are already doing via D2L or Zoom.
			 Plan to discuss what you are learning at your field placement via D2L or Zoom.
			Schedule Your Virtual Field Visit

			by Tues., July 29 th (You will be provided a Google Doc Link and Instructions)
Week 8 July 22-28		CSWE Competency 8 (EPAS 2015): Intervene with Individuals, Families, Groups, Organizations, and Communities 2015-epas-and-glossary.pdf (cswe.org) Council on Social Work Education I CSWE	 Read the Council on Social Work Education 2015 EPAS Submit Weekly Timesheet (Tk20) Prepare to discuss how you plan to apply CSWE Competency 8 in your field placement or identify what you are already doing via D2L or Zoom. Plan to discuss what you are learning at your field placement via D2L or Zoom. Schedule Your Virtual Field Visit by Tues., July 29th (You will be provided a Google Doc Link and Instructions) Field Instructors Field Evaluation Due Thurs, Aug. 5th Student Field Evaluation Due Thurs, Aug. 5th
Week 9 July 29-Aug 4	Zoom: Tues., July 30@ 6:00 pm CST	CSWE Competency 9 (EPAS 2015): Evaluate Practice with Individuals, Families, Groups, Organizations, and Communities	 Read the Council on Social Work Education 2015 EPAS Submit Weekly Timesheet (Tk20)

		2015-epas-and-glossary.pdf (cswe.org) Council on Social Work Education CSWE	 Prepare to discuss how you plan to apply CSWE Competency 9 in your field placement or identify what you are already doing via D2L or Zoom.
			 Plan to discuss what you are learning at your field placement via D2L or Zoom.
			 Schedule Your Virtual Field Visit by Tues., July 29th (You will be provided a Google Doc Link)
			 Field Instructors Field Evaluation Due Thurs, Aug. 5th
			 Student Field Evaluation Due Thurs, Aug. 5th
	Class Ends	2015-epas-and-glossary.pdf (cswe.org) Council on Social Work Education CSWE	All Tk20 and Field Documents must be submitted by August 5 th
Week 10 Aug 5-8 (Last Day Aug. 8 th)			 Field Instructors Field Evaluation Due Thurs, Aug. 5th
			 Student Field Evaluation Due Thurs, Aug. 5th