

**Course Content**

This course will serve as an introduction to the silkscreen process. Students will learn the medium through demonstrations, specific technique application and assignments.

**Course Objectives**

- attain the ability to mix and apply water based inks for a positive result
- understand the sequencing and trapping of colored layers to build an image
- create computer based and hand drawn designs, print film and apply photographic emulsion with skill
- create conceptually driven, consistent original print series using silk screen techniques with competence and skill

**Project Parameters**

You are expected to work in class as well as perform outside of class work.

Please come to class prepared to work, this includes but is not limited to having the project supplies needed. Disciplined work habits are expected; erratic work patterns and bursts of frantic activity before a deadline can yield poor results. This is not the class to wait until the day before a deadline to get serious about your project. You will sign up for print time, get on a schedule.

**It is highly recommended to work with a partner.**

All exercises and projects are given with weekly steps to be accomplished by the beginning of the next class meeting. Meeting these mini-deadlines is part of the overall assignment and plays a major role in project grades. Most projects require:

- concept pencil stage(s) with presentation
- digital stage with presentation
- color laser output to size for approval
- color mixing test sheet
- film output
- instructor approval before screen reclaim
- printed edition with critique

All work is due on the assigned date. Projects are due at the

beginning of class. Late work is accepted at the instructor's discretion, so plan for a disaster and allow your self as much time as possible to complete your assignment.

You may not work on other course projects. If a student is caught using email or social media of any kind during lecture or lab time, the entire class gets a fair warning—once. On the second occurrence, the ENTIRE class receives an F as their daily grade.

**Pressroom**

The pressroom is a shared area. Any misuse or unsafe use of the studio space will result in a student being dropped from the course. It is important to keep the pressroom clean of stray ink, paper or prints. Please keep all studio tools put away when you are finished working including the washout area.

**Never leave the studio without cleaning up your area.**

End of the semester studio clean up is a required part of the course for all students. This will take place during our scheduled final exam time. You are required to arrive on time and stay for the duration of the cleaning.

Your final grade will be affected for missing last day clean up.

### Grading

Grades will be assigned according to the following scale:

**A — 90-100**

Work well above the general class level, evidence of participation in related activities

Outside of the classroom, thoughtful participation in classroom discussion and critique

Superlative work: careful attention to craft and presentation. Originality of idea and execution work together. Goes beyond merely solving the problem – one who performs at this level is visibly outstanding, work is outstanding in every respect.

**B — 80-89**

Work above the general class level, participation in classroom discussion and critique

Fine work. A few minor changes could have been considered and executed to bring piece together. Above average: solution to the problem and idea well planned. Execution is well done.

**C — 70-79**

Average work, minimal requirements met

Average or a bit above: slipping in levels of originality, craft and presentation. The piece does not work well as a unified whole or statement yet effort was made. You have solved the problem but in a relatively routine way.

**D — 60-69**

Work below class average, lack of participation and/or poor attendance

You have solved the problem but there is much room for improving your skills and developing your concepts further.

You have neglected the basic craftsmanship skills and breadth and depth of idea development.

You were unable to meet mini deadlines. Represents careless and/or incomplete effort. Work is substandard.

**F — 0-59**

Inferior or unacceptable work and effort, work not turned in, or failure to attend class.

In addition to exercises and projects, your final grade will also be based on critique participation and application, work ethic, and attitude. These specifications are applied with the following

percentages: 80% projects

20% class participation-including pressroom cleanup

### Supplies

Students are required to purchase the VisCom supply kit for class that contains:

12 mixing containers

3 rolls of white tape

3 rolls of blue tape

Payment will only be accepted using a Lion card. Please remember there is a 24 hour deposit time.

I will have a price next week.

The course paper purchase will happen at the midpoint of the semester.

Aprons are available, but you are encouraged to dress for the mess caused by great printing.

You will assigned a flat file drawer for the semester, label it. You will have a black basket that can be stored under the tables. Items left about the pressroom will be considered available for general access.

### **Attendance**

Arriving unprepared to utilize class time effectively, such as not having needed supplies, forgotten thumb drives or prepared pencils—for example, will affect your mini-deadline grade.

Attendance is required and roll will be taken by a sign-in sheet.

It is your responsibility to sign the attendance sheet.

I will leave lecture handouts for absent students in the pressroom or on D2L, but will not re-lecture or conduct press demonstrations on missed material.

#### **You may be absent from class twice.**

On your first absence you will receive an e-mail warning from me.

On your second absence you will receive a second e-mail from me.

On your third absence you will receive an F in the class.

If you wish to drop the class you will receive a drop/fail.

Two tardies of 30 minutes or more equals an absence.

If a student is OVER 10 MINUTES late for the final, a full letter grade will be deducted from his or her final grade. If a student does not show up for the final they automatically fail the class.

You are responsible for the work covered in the missed class at the next class meeting, as well as any work expected on the day you return.

### **Instructor response time**

Office hours: please email me and copy Ramona to make a zoom appointment. Ramona.Wates@tamuc.edu

Appointments will be handled either in person or via Zoom mainly before and after class Monday - Wednesday.

Communication from students will be responded to within a reasonable time during the work week.

Weekend communication will be handled the next business day, unless noted. Due to the high volume of email that is received, an important message may be missed. If an important email has not been responded to within 2 days, please send again.

Please use your university email as your source of contact. If your email is more than a short paragraph, please consider making a Zoom appointment.

If you have an emergency, please feel free to email me:

Lee.Hackett@tamuc.edu

You may also contact Ramona who can reach out to me.

### **AI policy**

Texas A&M University-Commerce acknowledges that there are legitimate uses of Artificial Intelligence, ChatBots, or other software that has the capacity to generate text and image, or suggest replacements for text and image, as determined by the instructor of the course. Any use of such software must be documented. Any undocumented use of such software constitutes an instance of academic dishonesty (plagiarism). Individual instructors may disallow entirely the use of such software for individual assignments or for the entire course. Students should be aware of such requirements and follow their instructors' guidelines. If no instructions are provided the student should assume that the use of such software is disallowed. In any case, students are fully responsible for the content of any assignment they submit, regardless of whether they used an AI, in any way. This specifically includes cases in which the AI plagiarized another text or misrepresented sources. If the instructor allows AI to be incorporated into a solution, the student must acknowledge and credit its use and provide the prompt used to create the output.

### Technology

The University is providing you with the Creative Cloud. If you do not have a personal computer, you may use either of the computer labs at 8750 or on the second floor of the Wathena Temple building on campus.

### D2L/Brightspace

All course sections offered by Texas A&M University-Commerce have a corresponding course shell in the myLeo Online Learning Management System (LMS). Below are technical requirements

### LMS Requirements and support:

<https://community.brightspace.com/s/article/Brightspace-Platform-Requirements>

[https://documentation.brightspace.com/EN/brightspace/requirements/all/browser\\_support.htm](https://documentation.brightspace.com/EN/brightspace/requirements/all/browser_support.htm)

### Access and Navigation

You will need your campus-wide ID (CWID) and password to log into the course. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or [helpdesk@tamuc.edu](mailto:helpdesk@tamuc.edu).

Note: Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, Starbucks, a TAMUC campus open computer lab, etc.

### Communication and Support

If you have any questions or are having difficulties with the course material, please contact your Instructor.

Technical Support

If you are having technical difficulty with any part of Brightspace, please contact Brightspace Technical Support at 1-877-325-7778. Other support options can be found here:

<https://community.brightspace.com/support/s/contactsupport>

### Student Conduct

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. The Code of Student Conduct is described in detail in the Student Guidebook.

<http://www.tamuc.edu/Admissions/oneStopShop/undergraduateAdmissions/studentGuidebook.aspx>

Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum:

<https://www.britannica.com/topic/netiquette>

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/academic/13.99.99.R0.01.pdf>

### Academic Integrity

Students at Texas A&M University-Commerce are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty see the following procedures:

Undergraduate Academic Dishonesty 13.99.99.R0.03

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/undergraduates/13.99.99.R0.03UndergraduateAcademicDishonesty.pdf>

- Scholastic dishonesty will not be tolerated in any class -related activity.
- Scholastic dishonesty includes, but is not limited to, the submission of someone else's materials as one's own work.
- Scholastic dishonesty may involve one or more of the following acts: cheating, plagiarism, or collusion.
- Plagiarism is the use of an author's words or ideas as if they were one's own without giving credit to

- the source, including, but not limited to, failure to acknowledge a direct quotation. Cite your references.
- Cheating is the willful giving or receiving of information in an unauthorized manner during an examination, illicitly obtaining examination questions in advance, copying computer or Internet files, using someone else's work for assignments as if it were one's own, or any other dishonest means of attempting to fulfill the requirements of a course.
  - Collusion is intentionally aiding or attempting to aid another in an act of scholastic dishonesty, including but not limited to, providing a paper or project to another student, providing an inappropriate level of assistance, communicating answers to a classmate during an examination, removing tests or answer sheets from a test site, and allowing a classmate to copy answers.
  - Academic dishonesty could result in expulsion from the University

#### **Students with Disabilities-- ADA**

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

Office of Student Disability Resources and Services

Texas A&M University-Commerce

Gee Library- Room 162

Phone (903) 886-5150 or (903) 886-5835

Fax (903) 468-8148

Email: [studentdisabilityservices@tamuc.edu](mailto:studentdisabilityservices@tamuc.edu)

Website: Office of Student Disability Resources and Services

<http://www.tamuc.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/>

#### **Nondiscrimination Notice**

Texas A&M University-Commerce will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

#### **Campus Concealed Carry**

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in Texas A&M University-Commerce buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and A&M-Commerce Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations.

For a list of locations, please refer to the Carrying Concealed Handguns On Campus document and/or consult your event organizer.

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf>

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all A&M-Commerce campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

#### **A&M-Commerce Supports Students' Mental Health**

The Counseling Center at A&M-Commerce, located in the Halladay Building, Room 203, offers counseling services, educational programming, and connection to community resources for students. Students have 24/7 access to the Counseling Center's crisis assessment services by calling 903-886-5145. For more information regarding Counseling Center events and confidential services, please visit [www.tamuc.edu/counsel](http://www.tamuc.edu/counsel)