



THE 516 Costume Design

COURSE SYLLABUS: Spring 2022

Instructor: Andrea Williams

Office Location: PAC 107

Office Hours: W 3pm-4pm, F 11am-1pm

University Email Address: Andrea.Williams@tamuc.edu

Preferred Form of Communication: **e-mail**

Communication Response Time: M-8:00 am through F- 5:00pm within 24 hours

Class: W 4:30-7:10 PAC 112 (or via zoom)

COURSE INFORMATION

Required Text & Materials:

Costume Designer's Handbook 2nd Edition by Liz Covey & Rosemary Ingham

Native Gardens by Karen Zacarais

TBA Play – Script will be provided

The Rivals by Richard Brinsley Sheridan

Drawing tablet 9"x12"

Pencils

Pencil Sharpener

Eraser

Watercolors/Colored Pencils

Other art supplies as needed*

*If you had access to a tablet for making digital renderings that is also a viable alternative to purchasing art materials

Course Description

Provides the student with the basic knowledge of costume design. Familiarizes students with the methods, materials, vocabulary, concepts and processes involved in the design of costumes for theatre production. Emphasis of this course will be on the process of how to design, how to think like a designer, how to analyze a script for design purposes and how to communicate as a designer.

The syllabus/schedule are subject to change.

Student Learning Outcomes

- Recognize and utilize design terminology, color theory and visual composition to communicate conceptual ideas for a theatrical costume design.
- Demonstrate insight into text and design idea development using the theatrical design communication tools of sketching and rendering.
- Connect the visual interpretation of text and the use of designer communication tools in an effective presentation of design ideas.
- Demonstrate the ability to analyze a script for design purposes through graduate-level scholarly writing
- Demonstrate research skills in writing and presenting information to a group.

COURSE REQUIREMENTS

Projects:

Progression Projects (5)	15 pts (ea)
Native Gardens Analysis	40 pts
Native Gardens – Designs	40 pts
Designing the Character not Actor	50 pts
TBA Script Analysis	50 pts
TBA Roughs	50 pts
TBA Designs	75 pts
The Rivals Script Analysis	50 pts
The Rivals Roughs & Research	50 pts
The Rivals Finals	100 pts
Total:	600 pts

GRADING

Final grades in this course will be based on the following scale:

A = 90%-100%

B = 80%-89%

C = 70%-79%

D = 60%-69%

F = 59% or Below

Assessments

1. In-class exercises (Progression Projects) will take place most class days. These hands-on methods are used to focus your attention on the material presented. You **MUST** be present and participate to receive credit.
2. Design response papers will be due following the close of each required production. Students are required to evaluate and respond to the costume designs of each show

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using the information covered in class (650 word minimum, typed, double-spaced, 12 pt. font).

3. Projects will be graded as follows:

- 40% - Accuracy and validity of designs based on information taught in class and backed up by research
- 30% - Consistency and development of ideas
- 20% - Rendering techniques, harmony with design concepts and character analysis
- 10% - Utilization of research

You will be graded on the progression of your own work not how it compares to someone else's. We all start at different artistic skill levels, I want to see how you incorporate assessment and practice not how well your work stacks up against someone else's.

Assignments are to be turned in via d2l unless otherwise stated.

A grade of "A" will not be assigned to any individual who has not completed ALL class assignments; regardless of average.

TECHNOLOGY REQUIREMENTS

LMS

All course sections offered by Texas A&M University-Commerce have a corresponding course shell in the myLeo Online Learning Management System (LMS). Below are technical requirements

LMS Requirements:

<https://community.brightspace.com/s/article/Brightspace-Platform-Requirements>

LMS Browser Support:

https://documentation.brightspace.com/EN/brightspace/requirements/all/browser_support.htm

Zoom Video Conferencing Tool

https://inside.tamuc.edu/campuslife/CampusServices/CITESupportCenter/Zoom_Account.aspx?source=universalmenu

ACCESS AND NAVIGATION

You will need your campus-wide ID (CWID) and password to log into the course. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or helpdesk@tamuc.edu.

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Note: Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, Starbucks, a TAMUC campus open computer lab, etc.

COMMUNICATION AND SUPPORT

Interaction with Instructor Statement:

If at any time during this course you are in need of further explanation or should need to speak with me about the course or its outcomes, please reach out to me. I am always available by email. Please communicate, I can't help if I don't know there's an issue or a question.

Email Policy:

Before sending me an email with a general course-specific question, **review your syllabus/look at the handouts/check myLeo Online/ask a classmate first**. If your question has already been addressed in one of those places, then you will have the answer you need. If your question does not exist, please feel free to email me.

When emailing me: Please make your emails clear and concise, written with proper grammar in order to assure my earliest attention. In addition, please follow some common "email etiquette" procedures in order to keep our electronic communication effective and efficient. Specifically:

- Write a relevant subject line (e.g., "Costume Design question," or "THE 516 meeting request")
- Address me by name (ie: "Dear Professor Williams" or "Hi Andrea" or just "Andrea")
- Bonus: "meaningless niceties" are never a bad idea!
- Concisely state what it is you need. If it can't be communicated in a concise manner, perhaps request an appointment. **If requesting an appointment**, give me times that you are available **in the initial email!!!** It helps things go faster if I have your availability to compare to mine.
- Use a "sign-off" ("Thank you" is always good) and **sign your name**.

Not following these guidelines potentially puts you at the bottom of my list for response time.

Also please note, just because you can find me via Facebook messenger that does not make it an appropriate communication tool for class. All class and course communication that happens electronically must happen via my tamuc.edu e-mail.

Technical Support

If you are having technical difficulty with any part of Brightspace, please contact Brightspace Technical Support at 1-877-325-7778. Other support options can be found here:

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<https://community.brightspace.com/support/s/contactsupport>

COURSE AND UNIVERSITY PROCEDURES/POLICIES

Late Work:

Only accepted at the discretion of the instructor

Extra Credit:

Can be offered at the discretion of the instructor.

Syllabus Change Policy

The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

University Specific Procedures

Student Conduct

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. The Code of Student Conduct is described in detail in the [Student Guidebook](#).

<http://www.tamuc.edu/Admissions/oneStopShop/undergraduateAdmissions/studentGuidebook.aspx>

Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum:

<https://www.britannica.com/topic/netiquette>

TAMUC Attendance

For more information about the attendance policy please visit the [Attendance](#) webpage and [Procedures 13.99.99.R0.01](#)

<http://www.tamuc.edu/admissions/registrar/generalInformation/attendance.aspx>

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/academic/13.99.99.R0.01.pdf>

Academic Integrity

Students at Texas A&M University-Commerce are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty see the following procedures:

[Undergraduate Academic Dishonesty 13.99.99.R0.03](#)

[Undergraduate Student Academic Dishonesty Form](#)

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<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/documents/13.99.99.R0.03UndergraduateStudentAcademicDishonestyForm.pdf>

[Graduate Student Academic Dishonesty Form](#)

<http://www.tamuc.edu/academics/graduateschool/faculty/GraduateStudentAcademicDishonestyFormold.pdf>

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/undergraduates/13.99.99.R0.03UndergraduateAcademicDishonesty.pdf>

Students with Disabilities-- ADA Statement

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

Office of Student Disability Resources and Services

Texas A&M University-Commerce

Velma K. Waters Library Rm 162

Phone (903) 886-5150 or (903) 886-5835

Fax (903) 468-8148

Email: studentdisabilityservices@tamuc.edu

Website: [Office of Student Disability Resources and Services](#)

<http://www.tamuc.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/>

Nondiscrimination Notice

Texas A&M University-Commerce will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

Campus Concealed Carry Statement

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in Texas A&M University-Commerce buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal

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Code (PC) 46.035 and A&M-Commerce Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations.

For a list of locations, please refer to the [Carrying Concealed Handguns On Campus](#) document and/or consult your event organizer.

Web url:

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf>

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all A&M-Commerce campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

A&M-Commerce Supports Students' Mental Health

The Counseling Center at A&M-Commerce, located in the Halladay Building, Room 203, offers counseling services, educational programming, and connection to community resources for students. Students have 24/7 access to the Counseling Center's crisis assessment services by calling 903-886-5145. For more information regarding Counseling Center events and confidential services, please visit www.tamuc.edu/counsel

AI use policy

Texas A&M University-Commerce acknowledges that there are legitimate uses of Artificial Intelligence, ChatBots, or other software that has the capacity to generate text, or suggest replacements for text beyond individual words, as determined by the instructor of the course.

Any use of such software must be documented. Any undocumented use of such software constitutes an instance of academic dishonesty (plagiarism).

Individual instructors may disallow entirely the use of such software for individual assignments or for the entire course. Students should be aware of such requirements and follow their instructors' guidelines. If no instructions are provided the student should assume that the use of such software is disallowed.

In any case, students are fully responsible for the content of any assignment they submit, regardless of whether they used an AI, in any way. This specifically includes cases in which the AI plagiarized another text or misrepresented sources.

13.99.99.R0.10 Graduate Student Academic Dishonesty

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COURSE OUTLINE / CALENDAR

TBA

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