NURS 4162 NCLEX-RN Preparatory Course
COURSE SYLLABUS: SPRING 2024

INSTRUCTOR INFORMATION

Instructor: Jere Hammer, PhD, RN (Course coordinator)
Office Location: NHS 218
Office Hours: Tuesday 0900-1000, Thursday 1400-1500
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University Email Address: jere.hammer@tamuc.edu
Preferred Form of Communication: email
Communication Response Time: 2 business days

COURSE INFORMATION

Course Description
This seminar course provides the student with competencies and strategies to enhance the transition from student to baccalaureate-prepared nurse. Students gain an understanding of the role of the National Council of State Boards of Nursing (NCSBN) in developing and administering the RN licensing examination.
Prerequisites: NURS 3630, NURS 4840. Corequisites: NURS 4661.

Student Learning Outcomes
Upon successful completion of the course, the student will be able to:

1. Compare and contrast the mission, vision, and values of the National Council of State Boards of Nursing (NCSBN) and the Texas Board of Nursing (BON) (AACN BSN Essential VIII).
2. Explain in detail the NCLEX-RN test plan components (AACN BSN Essential VIII & IX).
3. Discuss the role of adaptive testing (AACN BSN Essential VIII).
4. Present a comprehensive, personal plan of study for the NCLEX-RN (AACN BSN Essentials VIII & IX).
5. Successfully complete the Exit Examination (AACN BSN Essential IX).

Materials – Textbooks, Readings, Supplementary Readings

- **Textbooks Required**

Textbooks from previous nursing courses; Online resources and articles as directed

- **Software Required**

Microsoft® Office Suite; ATI student account; Learning Management System (LMS) student account; Project**Concert** student account

- **Optional Texts and/or Materials**

Texas Board of Nursing (BON) - Licensure by Examination
https://www.bon.texas.gov/licensure_examination.asp.html

National Council of State Boards of Nursing (NCSBN)
- NCLEX-RN Text Plan
  https://www.ncsbn.org/publications/2023-nclex-rn-test-plan
- Nurse Licensure Compact
  https://www.ncsbn.org/compacts.page

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COURSE REQUIREMENTS

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Minimal Technical Skills Needed
Using the learning management system, Microsoft Word, Excel, Power Point, VoiceThread, etc.

Instructional Methods
This is a blended course requiring students to complete reading assignments, online activities, and independent study to be successful. Course objectives may be met through an individual study using suggested resources, active involvement in classroom activities, formal, and informal exchange of ideas with classmates and colleagues regarding specific topics as well as utilizing critical thinking skills.

Teaching methods include seminars, discussions, small group work, independent study of texts and library resources, computer-assisted instruction, audio-visual aids, and assignments. While the professor will provide guidance and consultation, the student is responsible for the identification of identification of learning needs, self-direction, seeking consultation, and demonstration of course objectives.

Student Responsibilities/Tips for Success in the Course
- Logging into the course website and email regularly (daily) for faculty communication (especially the night before class)
- Updating semester calendar with communicated changes

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The syllabus/schedule are subject to change.

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- Studying a minimum of 2-3 hours per course credit hour per week. For example, 5-credit course = 10 to 15 hours of study each week.
- Attending at all class meetings, seminars, and any outside class participation pertaining to NCLEX
- Reviewing and remediating examinations and assessments
- Preparing for class before entering the classroom

Grading
Final grades in this course will be based on the following scale and assessments.

A = 90%-100%
B = 80%-89%
C = 75%-79%
D = 60%-74%
F = 59% or below

A minimum grade of 75 is required to pass the course.
Successful completion of the assessments will enable the student to meet the student learning outcomes.

Assessments	Weight	SLO
Assignments	40%	1,2,3
Discussion Boards	40%	1,4
ATI Capstone/Virtual ATI Activities	10%	5
ATI Comprehensive Predictor Assessment	10%	5
	100%	

Assessment Overview

Assignments (40%)
- Resume' & Cover Letter
    - The purpose of this assignment is to create a professional resume' and demonstrate professional written communication.
    - Students will complete a professional resume and cover letter designed to apply for a nursing position after graduation.

- NCLEX-RN Test Plan Quiz
    - The purpose of this assignment is to explore the content of the NCLEX-RN test plan.
    - Students will complete the quiz designed to test knowledge and understanding of the test plan.

- Nurse Licensure Compact (NLC) Quiz

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- o The purpose of this assignment is to understand the purpose and advantages of the NLC.
- o Students will complete the quiz designed to test knowledge and understanding of the NLC.

Discussion Boards (40%)

- NCLEX-RN Study Tips
    - o The purpose of this assignment is to investigate and incorporate NCLEX-RN study tips in preparation for the licensure exam.
    - o The discussion topic will open on Sunday at 1200 and close the following Sunday at 2359.
- NCSBN vs Texas BON: Mission, Vision, & Values
    - o The purpose of this discussion is to compare the mission, vision, values of the NCSBN and Texas BON and delineate the roles and influence of each organization on nurse licensure.
    - o The discussion topic will open on Sunday at 1200 and close the following Sunday at 2359.

ATI Capstone/Virtual ATI (10%)

- Completion of ATI Capstone and Virtual ATI assessments and activities.

ATI Predictor Exam (10%)

- Completion of the ATI Comprehensive

Assessment Rubrics

- Job Application Resume' & Cover Letter

Criteria/Points	Excellent (4 pts)	Good (3.5 pts)	Fair (3 pts)	Unsatisfactory (0-1 pts)
Resume				
Function	Audience & purpose of the resume are strong & clear.	Audience & purpose are present but could be stronger.	Audience & purpose are less clear, & weak parts remain.	Audience & purpose are not clear.
Form & content	Format of the resume is clear. Each major section includes required information (objective statement, names, dates, locations, etc.).	Format is mostly clear. Each major section includes most of the required information (objective statement, names, dates, locations, etc.).	Format is somewhat clear. Each major section includes some of the required information (objective statement, names, dates, locations, etc.).	Format is unclear. Each major section includes little of the required information (objective statement, names, dates, locations, etc.).
Effectiveness	Resume is consistently professional in appearance, tone, & style.	Resume is mostly appropriate in appearance, tone, &/or style.	Resume is less than professional in appearance, tone, &/or style.	Resume is unprofessional in appearance, tone, or style.
Grammar &	Writer follows all	Writer follows most	Writer follows some	Writer follows few

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Criteria/Points	Excellent (4 pts)	Good (3.5 pts)	Fair (3 pts)	Unsatisfactory (0-1 pts)
mechanics	guidelines for grammar & mechanics. Sentences clear, concise, & varied in structure.	guidelines for grammar &/or mechanics. Most sentences are clear, concise, &/or varied in structure.	guidelines for grammar &/or mechanics. Some sentences are clear, concise, &/or varied in structure.	guidelines for grammar &/or mechanics. Few sentences are clear, concise, &/or varied in structure.
Cover Letter				
Function	Audience & purpose of the cover letter are strong & clear.	Audience &/or purpose of the cover letter are present but could be stronger or clearer.	Audience &/or purpose are weak &/or unclear.	Audience & purpose are weak & unclear.
Form & content	Format of the letter is clear. Each major section includes all required information (address, date, salutation, body, closing, signature).	Format is mostly clear. Each major section includes most required information (address, date, salutation, body, closing, signature).	Format is confusing. Major sections are missing information (address, date, salutation, body, closing, signature).	Format is hard to see. Major sections are missing information (address, date, salutation, body, closing, signature).
Effectiveness	Letter is professional in appearance, tone, & style.	Letter is mostly professional in appearance, tone, &/or style.	Letter is somewhat professional in appearance, tone, &/or style.	Letter is unprofessional in appearance, tone, &/or style.
Grammar & mechanics	Writer follows all guidelines for grammar & mechanics. Sentences clear, concise, & varied in structure.	Writer follows most guidelines for grammar &/or mechanics. Most sentences are clear, concise, &/or varied in structure.	Writer follows some guidelines for grammar &/or mechanics. Some sentences are clear, concise, &/or varied in structure.	Writer follows few guidelines for grammar &/or mechanics. Few sentences are clear, concise, &/or varied in structure.

- NCLEX-RN Test Plan Quiz
  - 5 points for each objective question answered correctly and completely
  - 5 points for each fill in the blank/short answer question answered in own words, not copied and pasted

- Nurse Licensure Compact Quiz
  - 5 points for each objective item answered correctly and completely
  - 5 points for each fill in the blank/short answer item answered in own words, not copied and pasted

- Discussion Board

Criteria/Points	Excellent (4 pts)	Good (3.5 pts)	Fair (3 pts)	Unsatisfactory (0-1 pts)

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Relevance of Initial Post	Post demonstrates a thorough understanding of how the material relates to nursing practice.	Post demonstrates a moderate understanding of how the material relates to nursing practice.	Post demonstrates a basic understanding of how the material relates to nursing practice.	No post or post demonstrates a lack of understanding of how the material relates to nursing practice.
Contribution to the Learning Community	Multiple replies are posted for 3 or more classmates throughout the discussion period.	Replies are posted for at least 2 classmates on separate days during the discussion period.	Replies are posted for at least 2 classmates on one day during the discussion period.	No replies or only replies to 1 classmate on the first or last day during the discussion period.
Quality of Responsive Posts	At least 3 posts include substantial, well-supported opinions, observations, questions, experiences, critiques, etc.	At least 2 posts include substantial, well-supported opinions, observations, questions, experiences, critiques, etc.	Only 1 post includes substantial well-supported opinions, observations, questions, experiences, critiques, etc.	No post or posts are not substantial or limited to "I agree" types of replies.
Mechanics	Writing is free of grammatical, spelling, & punctuation errors.	Writing includes fewer than 5 grammatical, spelling, &/or punctuation errors.	Writing includes 5 grammatical, spelling, &/or punctuation errors.	Writing contains more than 5 grammatical, spelling, &/or punctuation errors.

- Attendance/Participation
  - Percentage of attendance at proctored assessments
  - Percentage of on-time completion o
- ATI Capstone/Virtual ATI
  - Percentage of points earned out of 405 possible points. (See ATI letter to students posted in the LMS.)

- ATI Predictor Exam
  - Probability of passing score earned on initial or retake exam, whichever is higher.

TECHNOLOGY REQUIREMENTS

LMS

All course sections offered by Texas A&M University-Commerce have a corresponding course shell in the myLeo Online Learning Management System (LMS). Below are technical requirements

LMS Requirements:
https://community.brightspace.com/s/article/Brightspace-Platform-Requirements

LMS Browser Support:
https://documentation.brightspace.com/EN/brightspace/requirements/all/browser_support.htm

Zoom Video Conferencing Tool

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https://inside.tamuc.edu/campuslife/CampusServices/CITESupportCenter/Zoom_Account.aspx?source=universalmenu

ACCESS AND NAVIGATION

You will need your campus-wide ID (CWID) and password to log into the course. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or helpdesk@tamuc.edu**.**

Note: Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, Starbucks, a TAMUC campus open computer lab, etc.

COMMUNICATION AND SUPPORT

If you have any questions or are having difficulties with the course material, please contact your instructor.

Technical Support

If you are having technical difficulty with any part of Brightspace, please contact Brightspace Technical Support at 1-877-325-7778. Other support options can be found here: https://community.brightspace.com/support/s/contactsupport

Interaction with Instructor Statement

Communication between faculty and students is important for success. If a face-to-face meeting is desired, an appointment should be made in advance. Students will be treated with respect and are expected to communicate likewise.

The nursing department faculty and staff follow and expect students to follow the chain of command in all academic matters. If problems arise in a course, the student should first contact the instructor, then proceed as needed to the course coordinator, then the program coordinator, then the department head for nursing, and finally the college dean.

COURSE AND UNIVERSITY PROCEDURES/POLICIES

Course Specific Procedures/Policies

Nursing Student Guide
Specific information for students regarding the nursing program and current policies and procedures can be found in the BSN Student Guide located in the Nursing Success

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Coaching Course in the LMS. Students are for responsible for reviewing and following the policies and procedures provided in the student guidebook.

Syllabus Change Policy
The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

Class Conduct
Turn off or silence, and put away all electronic devices before entering the classroom, lab, sim hospital, or clinical setting. No obscene or vulgar language will be permitted. Faculty reserve the right to drop a student for violations of any student conduct rules listed in the student guide.

Class Policies
1. Class Cancellation: If a class is canceled, the student is expected to do the readings and complete the objectives for that day. The content will still be included on examinations.
2. Class attendance: Attendance is expected. Students should notify the course coordinator in advance of any unavoidable absence.
3. Exams: Exam dates are listed in the course syllabus. Students are expected to be present for all exams. In the event of an unavoidable absence, the student must notify the course coordinator in advance of the absence. Failure to do so may result in the student receiving a zero for the missed exam or quiz. An alternate form of the exam may be administered at the discretion of the course coordinator.
4. Students are expected to come to class prepared for learning.

Late Submissions
Students are expected to submit all class assignments on time. If an extension is needed, the student should make the request to the instructor <u>before</u> the assignment is due. The request may or may not be approved at the discretion of the instructor and/or the course coordinator.

Unexcused late assignments will be penalized 10% per day for each of the first two days overdue; on the 3rd day, the grade will be assigned as 0%. Communication on these matters is the student's responsibility. Multiple instances of late assignments will result in receipt of a Student Performance and Behaviors Evaluation Form and, possibly, failure of clinical/course.

Paper Submissions
All documents submitted online are to be in .docx, .rtf, or .pdf format. No other formats will be accepted (JPEG, GIF, etc.). Assignments need to be submitted in a maximum of one document per assignment. Failure to follow these guidelines will result in a grade of "0" on the assignment.

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ATI Standardized Practice & Learning Material/Assessments
TAMUC pre-licensure BSN program utilizes Assessment Technologies Institute (ATI) learning materials (study materials, tutorials, practice exams, and proctored assessments) to guide and assess mastery of nursing content necessary for entry into practice. Specific ATI activities and grading guidelines are outlined in the "ATI Guidelines" section in the LMS. Students are expected to complete all ATI components of the NCLEX-RN Preparatory course.

Advising Statement
Once admitted into the BSN nursing program, the nursing faculty serves as the nursing student academic advisor for the enrolled course.

Computer Privacy Screens
Students are required to purchase a computer privacy screen for use during all computerized exams.

University Specific Procedures

Student Conduct

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. The Code of Student Conduct is described in detail in the Student Guidebook.
https://www.tamuc.edu/office-of-student-rights-and-responsibilities/student-code-of-conduct/

Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum:
https://www.britannica.com/topic/netiquette

TAMUC Attendance

For more information about the attendance policy please visit the Attendance webpage and Procedures 13.99.99.R0.01
http://www.tamuc.edu/admissions/registrar/generalInformation/attendance.aspx

Academic Integrity

Students at Texas A&M University-Commerce are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty see the following procedures:

Undergraduate Academic Dishonesty 13.99.99.R0.03
http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/undergraduates/13.99.99.R0.03UndergraduateAcademicDishonesty.pdf

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Undergraduate Student Academic Dishonesty Form
http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedur
es/documents/13.99.99.R0.03UndergraduateStudentAcademicDishonestyForm.pdf

Students with Disabilities-- ADA Statement

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that
provides comprehensive civil rights protection for persons with disabilities. Among other
things, this legislation requires that all students with disabilities be guaranteed a
learning environment that provides for reasonable accommodation of their disabilities. If
you have a disability requiring an accommodation, please contact:
Office of Student Disability Resources and Services

      Texas A&M University-Commerce
      Velma K. Waters Library Rm 162
      Phone (903) 886-5150 or (903) 886-5835
      Fax (903) 468-8148
      Email: studentdisabilityservices@tamuc.edu
      Website: Office of Student Disability Resources and Services
      http://www.tamuc.edu/campusLife/campusServices/studentDisabilityResourcesA
      ndServices/

Nondiscrimination Notice

Texas A&M University-Commerce will comply in the classroom, and in online courses,
with all federal and state laws prohibiting discrimination and related retaliation on the
basis of race, color, religion, sex, national origin, disability, age, genetic information or
veteran status. Further, an environment free from discrimination on the basis of sexual
orientation, gender identity, or gender expression will be maintained.

Campus Concealed Carry Statement

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a
concealed handgun in Texas A&M University-Commerce buildings only by persons who
have been issued and are in possession of a Texas License to Carry a Handgun.
Qualified law enforcement officers or those who are otherwise authorized to carry a
concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal
Code (PC) 46.035 and A&M-Commerce Rule 34.06.02.R1, license holders may not
carry a concealed handgun in restricted locations.

For a list of locations, please refer to the Carrying Concealed Handguns On Campus
document and/or consult your event organizer.
http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedur
es/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf

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Pursuant to PC 46.035, the open carrying of handguns is prohibited on all A&M-Commerce campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

A&M-Commerce Supports Students' Mental Health

The Counseling Center at A&M-Commerce, located in the Halladay Building, Room 203, offers counseling services, educational programming, and connection to community resources for students. Students have 24/7 access to the Counseling Center's crisis assessment services by calling 903-886-5145. For more information regarding Counseling Center events and confidential services, please visit www.tamuc.edu/counsel

AI Use Policy [Draft 2, May 25, 2023]

Texas A&M University-Commerce acknowledges that there are legitimate uses of Artificial Intelligence, ChatBots, or other software that has the capacity to generate text, or suggest replacements for text beyond individual words, as determined by the instructor of the course.

Any use of such software must be documented. Any undocumented use of such software constitutes an instance of academic dishonesty (plagiarism).

Individual instructors may disallow entirely the use of such software for individual assignments or for the entire course. Students should be aware of such requirements and follow their instructors 'guidelines. If no instructions are provided the student should assume that the use of such software is disallowed.

In any case, students are fully responsible for the content of any assignment they submit, regardless of whether they used an AI, in any way. This specifically includes cases in which the AI plagiarized another text or misrepresented sources.
13.99.99.R0.03 Undergraduate Academic Dishonesty
13.99.99.R0.10 Graduate Student Academic Dishonesty

Department or Accrediting Agency Required Content

The Texas A&M University-Commerce Department of Nursing has full approval by the Texas Board of Nursing.

Texas Board of Nursing
333 Guadalupe, Suite 3-460
Austin, TX 78701-3944
512.305.7400
webmaster@bon.texas.gov

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The baccalaureate degree program in nursing and the master's degree program in nursing at Texas A&M University-Commerce are accredited by the Commission on Collegiate Nursing Education.

Commission on Collegiate Nursing Education
655 K Street NW, Suite 750
Washington, DC 20001
202.887.6791

NURS 4162 NCLEX-RN Preparatory Course Course Schedule - Spring 2024		
Date/Time	**Content**	**Assignments/Due Dates**
ATI Capstone Content Review & Assessment		
1/11/24 Classroom	Orientation	• 0900-1200
Week 1 **1/16/24 Online**	NOTE: 1/15/24 - MLK Holiday - University closed • Course orientation • ATI Capstone Content Review orientation	• Enroll into ATI Capstone/**1/16/24 @2359** • Complete Orientation Module/**1/18/24 @2359**
Week 2 **1/22/24 Classroom**	• RN ATI Capstone Proctored Comprehensive Assessment A • ATI content module: ○ Fundamentals (opens 1/18/24)	• Fundamentals Assessment/**1/25/24 @2359** • Post Assessment/**1/28/24 @2359**

Week 3
 	
1/29/24 Online
	• ATI content modules:
	  ○ Pharmacology (opens 1/25/24)
	  ○ Pharmacology II (opens 1/25/24)
		• Pharmacology Assessment/**2/1/24 @2359**
		• Pharmacology II Assessment/**2/4/24 @2359**
		• Post Assessment/**2/4/24 @2359**

Week 4
 	
2/5/24 Online
	• ATI content modules:
	  ○ Medical-Surgical (opens 2/1/24)
	  ○ Medical-Surgical II (opens 2/1/24)
		• Medical-Surgical Assessment/**2/8/24 @2359**
		• Medical-Surgical Assessment II/ **2/11/24 @2359**
		• Post Assessment/**2/11/24 @2359**

Week 5 **2/12/24 Online**	• ATI content module: ○ Maternal-Newborn (opens 2/8/24)	• Maternal-Newborn Assessment/**2/15/24 @2359** • Post Assessment/**2/18/24 @2359**
Week 6 **2/19/24 Online**	• Content module: ○ Nursing Care of Children (opens 2/15/24) • Professional Correspondence (LMS)	• Nursing Care of Children Assessment/**2/22/24 @2359** • Post Assessment/**2/25/24 @2359** • Cover letter & resume'/**2/25/24 @2359**
Week 7 **2/26/24 Online**	• Content module: ○ Mental Health (opens 2/22/24)	• Mental Health Assessment/**2/29/24 @2359** • Post Assessment/**3/3/24 @2359**
Week 8 **3/4/24 Online**	• Content module: ○ Leadership/Community Health (opens 2/29/24) • NCSBN vs Texas BON: Mission, Vision, & Values	• Leadership/Community Health Assessment/**3/7/24 @2359** • Post Assessment/**3/10/24 @2359** • NCSBN vs Texas BON: Mission, Vision, & Values DB/**3/10/24 @2359**

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Date/Time	Content	Assignments/Due Dates
3/11-3/15	**SPRING BREAK**	
Virtual ATI NCLEX Review & Remediation		
Week 9 **3/18/24** **Classroom**	• RN ATI Capstone Comprehensive Assessment B (proctored in class) • ATI - NCLEX Strategies (online)	• ATI - NCLEX Strategies/**3/25/24 @2359** •
Week 10 **3/25/24** **Online**	• ATI - Fundamentals NCLEX-RN • NCLEX-RN Test Plan Review	• ATI - Fundamentals/**4/1/24 @2359** • NCLEX-RN Test Plan Quiz/**4/1/24 @2359**
Week 11 **4/1/24** **Online**	• ATI - Pharmacology	• ATI - Pharmacology/**4/8/24 @2359**
Week 12 **4/8/24** **Online**	• ATI - Medical-Surgical	• ATI - Medical-Surgical/**4/15/24 @2359**
Week 13 **4/15/24** **Online**	• ATI - Maternal-Newborn • NCLEX Study Tips Discussion Board (LMS)	• ATI - Maternal-Newborn/**4/22/24 @2359** • NCLEX Study Tips DB/**4/21/24 @2359**
Week 14 **4/22/24** **Online**	• ATI - Nursing Care of Children	• ATI Live Review/ o **4/24/24, 4/25/24, 4/26/24 (classroom)** • ATI - Nursing Care of Children/**4/29/24 @2359**
Week 15 **4/29/24** **Classroom**	• RN Comprehensive Predictor (proctored in class) • ATI - Mental Health (online)	• ATI - Mental Health/**5/6/24 @2359** • Nurse Licensure Compact Quiz/**5/6/24 /2359**
Week 16 **5/6/24** **Classroom**	• Final Exam - ATI Comprehensive Predictor #2	

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