HIED 615 Introduction to Higher Education

COURSE SYLLABUS: Spring 2024

Professor's Information

Instructor:	Dimitra Smith, Ph.D.; Professor
Office Hours:	Please make an appointment
University Email Address:	dimitra.smith@tamuc.edu
Preferred Form of Communication:	email
Communication Response Time:	48 hours during the weekdays. I may not be able to respond during the weekends and on holidays.

COURSE INFORMATION

Course Description

This course provides a foundation for understanding how the US higher education system work and operate. Students will learn about the uniqueness in terms of its history, purpose, diversity, governance, constituents, curriculum, teaching, and learning matters. Higher education is a very complicated and sophisticated organization. The idea is that if one understands how higher education works, one would understand how any organization should work.

Textbook(s) Required

- Bastedo, M., Altbach, P., & Gumport, P. (2016). *American higher education in the twenty-first century: Social, political, and economic challenges* (4th ed). ISBN-13**:** 978-1421419909
- Selingo, J. (2013). *College (Un)bound: The future of higher education and what it means for students.* ISBN-13: 978-1477800744

Student Learning Outcomes

Upon completion of this course, the student will be able to:

- Describe the evolution and trends of the higher education system in the U.S. based on knowledge of major history, reforms, and changes.
- Explain strengths, critiques, and demands regarding universities and colleges in the American higher education system.
- Discuss roles and needs of core stakeholders of the higher education system in the U.S.: students, faculty, institutional leaders, governing board, policy makers, and the public.

- Describe major trends associated with curriculum development, graduate education, role of research, and the treatment of academic freedom in the U.S. higher education system.
- Describe and explain the role and influence of the federal and the state government.
- Describe how higher education systems are influenced by legal and financial environments and systems.
- Explain how institutional stratification and diversity has been driving changes and expansion.
- Review past and present teaching and learning practices and plan for leveraging technologies and best practices.
- Articulate what colleges must offer in view of changing environments, expectations, and critiques.

COURSE REQUIREMENTS

This is a fully online course. Assignments will be delivered via D2L. Knowledge of the substantive material covered in the course is of central importance. Grading will include consideration of content as well as grammar, spelling, organization, and explicit use of readings.

A serious commitment to mastery of the content and contribution to the learning is expected. An online course inherently requires students to be active, reflective, and contributive learners.

Assigned readings as noted within the module overviews as well as extensive outside reading in applicable literature. This reading will serve as a basis for online discussion. Late submissions **WILL NOT** be accepted. I do understand that sometimes there are circumstances outside one's control that may impact timely submission of assignments, such as jury duty, hospitalization, or death of a family member. In these instances, a student is expected to notify the instructor before the assignment deadline.

Grading

The grading system is based on the percentage system. All discussions carry a weight of 10%, adding to sub-total of 50%. The professional association scavenger hunt activity carries a weight of 10%, and the article critique written assignment for master's student has a weight of 40%. The two written assignments designed for doctoral students carry a total weight of 40% (15% for the proposal and 25% for the actual paper).

Course Assignments

***Course assignments are subject to change at the instructor's discretion. If changes are
made, students will be notified ahead of time. Consequently, please do not work too far ahead
of the scheduled modules!***

	Percent of Final Grade
Module 1: Discussion	10%
Module 2: Discussion	10%
Module 3: Discussion	10%
Module 4: Discussion	10%
Module 5: Discussion	10%
Scavenger Hunt (all students)	10%
Article Critique (master's)	40%
Proposal (doctoral)	15%
Term Paper (doctoral)	25%
Total (master's)	100%
Total (doctoral)	100%

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made, students will be notified ahead of time. Consequently, please do not work too far ahead
of the scheduled modules!***

Each activity is based on the following grading scheme. If you get a score of 90-100, the
performance is regarded as a "A" grade. Between 80-89, the performance is a "B" and between
70-79, it is a "C."

COURSE AND UNIVERSITY PROCEDURES/POLICIES

Course Specific Procedures/Policies

Late Assignments

There will be a 100% penalty for discussion postings, feedback, and the written
assignment that are not completed on time. These assignments have a rippling effect on other

components of the class. In such cases, you will be assigned a zero grade for assignments not completed on time or turned in late after the indicated due dates.

Respect Differing Views

As with all graduate-level classes, this course deals with common and differing ideas and opinions. Please always be scholarly, courteous, fair-minded, and respectful of each other's opinions, particularly in disagreement situations. Always be a good listener, attempting to understand other people's rationale, perspective, and beliefs. Any discourtesy and lack of respect will not be tolerated.

Academic Honesty

Academic integrity is of utmost importance in academia. Acts of academic misconduct and plagiarism are considered egregious matters that will severely jeopardize your career as a student. Plagiarism, depending on severity, will result in a failing grade for either that particular assignment or the entire course. Work produced, whether in part or in whole, from assignments for other courses will not be accepted for credit and will be considered a form of plagiarism.

I expect all assignments for this course to be creative and honest representation of your scholarly work. If the evidence is clear that you have committed academic misconduct, including plagiarism, a formal charge will filed against you following university policy. At my discretion as the course instructor, if the misconduct is not intentional, I can decide on whether a particular assignment may be rewritten and resubmitted for a maximum grade of 70% of the original total, along with other stipulations, including participation in an academic misconduct workshop.

You are strongly suggested to visit two of these sites for additional information:

- Plagiarism Tutorial, Indiana State University, 2016, 26 mins.
- Avoiding Plagiarism: Writing with Integrity, 2015, 35 mins.
- Academic Integrity, University of Oklahoma, 2021.
- Nine Things You Should Already Know About Plagiarism, University of Oklahoma, no date.
- 10 Types of Plagiarism, 2012, 4 mins.

Writing Center

Students are encouraged to visit the A&M-Commerce Writing Center and other locations for writing assistance. Graduate students, especially at the doctoral level, are expected to have a high level of writing ability and skills. Also, as the instructor for this class, I will be providing helpful writing guidance and advice. You should also consult with your faculty advisor for any needed assistance.

Syllabus Change Policy

The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

<mark>AI USE POLICY [Draft 2, May 25, 2023]</mark>

Texas A&M University-Commerce acknowledges that there are legitimate uses of Artificial Intelligence, ChatBots, or other software that has the capacity to generate text, or suggest replacements for text beyond individual words, as determined by the instructor of the course.

Any use of such software must be documented. Any undocumented use of such software constitutes an instance of academic dishonesty (plagiarism).

Individual instructors may disallow entirely the use of such software for individual assignments or for the entire course. Students should be aware of such requirements and follow their instructors 'guidelines. If no instructions are provided the student should assume that the use of such software is disallowed.

In any case, students are fully responsible for the content of any assignment they submit, regardless of whether they used an AI, in any way. This specifically includes cases in which the AI plagiarized another text or misrepresented sources.

13.99.99.R0.03 Undergraduate Academic Dishonesty
13.99.99.R0.10 Graduate Student Academic Dishonesty

TECHNOLOGY REQUIREMENTS

This course will be using myLeo Online (D2L Brightspace) for course delivery and for all student submissions and discussion. All direct communication with the class and the professor will be conducted in the appropriate week's threaded discussion session. Group discussions may utilize any technological link preferred by the individual group.

Access to the library's available databases via the student's MyLeo account will be required, unless the student prefers to use the library's holdings in person.

Browser Support

D2L is committed to performing key application testing when new browser versions are released. New and updated functionality is also tested against the latest version of supported browsers. However, due to the frequency of some browser releases, D2L cannot guarantee that each browser version will perform as expected. If you encounter any issues with any of

the browser versions listed in the tables below, contact D2L Support, who will determine the best course of action for resolution. Reported issues are prioritized by supported browsers and then maintenance browsers.

Supported browsers are the latest or most recent browser versions that are tested against new versions of D2L products. Customers can report problems and receive support for issues. For an optimal experience, D2L recommends using supported browsers with D2L products.

Maintenance browsers are older browser versions that are not tested extensively against new versions of D2L products. Customers can still report problems and receive support for critical issues; however, D2L does not guarantee all issues will be addressed. A maintenance browser becomes officially unsupported after one year.

Note the following:

- Ensure that your browser has JavaScript and Cookies enabled.

- For desktop systems, you must have Adobe Flash Player 10.1 or greater.

- The Brightspace Support features are now optimized for production environments when using the Google Chrome browser, Apple Safari browser, Microsoft Edge browser, Microsoft Internet Explorer browser, and Mozilla Firefox browsers.

Desktop Support

Browser	Supported Browser Version(s)	Maintenance Browser Version(s)
Microsoft® Edge	Latest	N/A
Microsoft® Internet Explorer®	N/A	11
Mozilla® Firefox®	Latest, ESR	N/A
Google® Chrome™	Latest	N/A
Apple® Safari®	Latest	N/A

Tablet and Mobile Support

Device	Operating System	Browser	Supported Browser Version(s)
Android™	Android 4.4+	Chrome	Latest
Apple	iOS®	Safari, Chrome	The current major version of iOS (the latest minor or **point** release of that major version) and the previous major version of iOS (the latest minor or **point** release of that major version). For example, as of June 7, 2017, D2Lsupports iOS 10.3.2 and iOS 9.3.5, but not iOS 10.2.1, 9.0.2, or any other version. Chrome: Latest version for the iOS browser.
Windows	Windows 10	Edge, Chrome, Firefox	Latest of all browsers, and Firefox ESR.

- You will need regular access to a computer with a broadband Internet connection. The minimum computer requirements are:
  - 512 MB of RAM, 1 GB or more preferred
  - Broadband connection required courses are heavily video intensive
  - Video display capable of high-color 16-bit display 1024 x 768 or higher resolution

- You must have a:
  - Sound card, which is usually integrated into your desktop or laptop computer
  - Speakers or headphones.
  - *For courses utilizing video-conferencing tools and/or an online proctoring solution, a webcam and microphone are required.

- Both versions of Java (32 bit and 64 bit) must be installed and up to date on your machine. At a minimum Java 7, update 51, is required to support the learning management system. The most current version of Java can be downloaded at: JAVA web site http://www.java.com/en/download/manual.jsp

- Current anti-virus software must be installed and kept up to date.

Running the browser check will ensure your internet browser is supported.

> Pop-ups are allowed.
> JavaScript is enabled.
> Cookies are enabled.

- You will need some additional free software (plug-ins) for enhanced web browsing. Ensure that you download the free versions of the following software:

    o Adobe Reader https://get.adobe.com/reader/
    o Adobe Flash Player *(version 17 or later)* https://get.adobe.com/flashplayer/
    o Adobe Shockwave Player https://get.adobe.com/shockwave/
    o Apple Quick Time http://www.apple.com/quicktime/download/

- At a minimum, you must have Microsoft Office 2013, 2010, 2007 or Open Office. Microsoft Office is the standard office productivity software utilized by faculty, students, and staff. Microsoft Word is the standard word processing software, Microsoft Excel is the standard spreadsheet software, and Microsoft PowerPoint is the standard presentation software. Copying and pasting, along with attaching/uploading documents for assignment submission, will also be required. If you do not have Microsoft Office, you can check with the bookstore to see if they have any student copies.

ACCESS AND NAVIGATION

To access myLeo Online, students should type the following address into their internet browser: https://myleoonline.tamuc.edu

Students will need their campus-wide ID (CWID) and password to log in to the course. Students who do not know their CWID or have forgotten their password should contact the Center for IT Excellence (CITE) at 903.468.6000 or helpdesk@tamuc.edu.

Note: Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, Starbucks, a TAMUC campus open computer lab, etc.

COMMUNICATION AND SUPPORT

Brightspace Support

Need Help?

Student Support

If you have any questions or are having difficulties with the course material, please contact your Instructor.

Technical Support

If you are having technical difficulty with any part of Brightspace, please contact Brightspace Technical Support at 1-877-325-7778 or click on the **Live Chat** or click on the words "click here" to submit an issue via email.

System Maintenance

Please note that on the 4th Sunday of each month there will be System Maintenance which means the system will not be available 12 pm-6 am CST.

COURSE AND UNIVERSITY PROCEDURES/POLICIES

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment (Texas A&M University-Commerce Procedure A12.08—see Student Guidebook, Policies and Procedures, Conduct).

All graduate students are expected to maintain high standards of academic integrity and honesty. Academic dishonesty, as defined in Texas A&M University-Commerce Procedure 13.99.99.R0.10, will incur a penalty commensurate with the severity of the infraction, from failure on the applicable assignment to failure in the course. A report of each infraction also is submitted to the Graduate School for further action.

A&M-Commerce will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information, or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

Texas Senate Bill 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in Texas A&M University-Commerce buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and A&M-Commerce Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations. For a list of locations, please refer to (http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf) and/or consult your event organizer). Pursuant to PC 46.035, the open carrying of handguns is prohibited on all A&M-Commerce campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

Students with Disabilities:

The Americans with Disabilities Act (ADA) is a federal antidiscrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this

legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact the **Office of Student Disability Resources and Services, Texas A&M University-Commerce, Gee Library, Room 162, Phone (903) 886-5150 or (903) 886-5835, Fax (903) 468-8148 (StudentDisabilityServices@tamuc.edu)**

Course Specific Procedures
Syllabus Change Policy

The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

University Specific Procedures
Academic Integrity

Students at Texas A&M University-Commerce are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty see the following procedures:

Undergraduate Academic Dishonesty 13.99.99.R0.03

http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/undergraduates/13.99.99.R0.03UndergraduateAcademicDishonesty.pdf

Graduate Student Academic Dishonesty 13.99.99.R0.10

http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/graduate/13.99.99.R0.10GraduateStudentAcademicDishonesty.pdf

ADA Statement

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Office of Student Disability Resources and Services

Texas A&M University-Commerce

Gee Library- Room 132

Phone (903) 886-5150 or (903) 886-5835

Fax (903) 468-8148

Email: Rebecca.Tuerk@tamuc.edu

Website: Office of Student Disability Resources and
Services http://www.tamuc.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/

Nondiscrimination Notice

Texas A&M University-Commerce will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

Campus Concealed Carry Statement

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in Texas A&M University-Commerce buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and A&M-Commerce Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations.

For a list of locations, please refer to the Carrying Concealed Handguns On Campus document and/or consult your event organizer.

Web url:

http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf

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