



## COURSE SYLLABUS

Please, click on the following link to access A&M-Commerce Covid 19 Information,  
<https://new.tamuc.edu/coronavirus/>

# US 397: Designing US I

## COURSE SYLLABUS: Fall 2023

.01E section: Tuesdays, 12:30 PM-1:45 PM in Waters Library 183

.02E section: Thursdays, 3:30 – 4:45 in Waters Library 183

### INSTRUCTOR INFORMATION

**Instructor of record:** Jennifer Hudson [Instructor, College of Innovation & Design]

**Facilitators:** Jazz Dyck, Sierra Jones, Ancy Thomas and Brittney Yager

**Office Location:** 183 Waters Library

**Office Hours:** Tuesdays 11:00 -12:30 or Thursdays 1:00-3:30; other times by appointment

**Office Phone:** 903- 246-9020

**University Email Address:** Jennifer.Hudson@tamuc.edu

**Preferred Form of Communication:** email

**Communication Response Time:** 24 hours unless otherwise noted

### I. COURSE INFORMATION

**Materials: Text, Readings, Supplementary Readings**

- 1) No textbook required for this course; all course materials will be provided

#### Catalog Description

According to one of the founders, Bill Burnett, design thinking is simply a process of:

- get curious
- talk to people
- try stuff
- tell your story

In our class, we design your life both personally and professionally. We'll provide you with the tools to create solutions to problems on our campus and in your career. Developed by the Stanford d.school, Design Your Life (DYL) is a set of principles that puts YOU in the driver's seat to build a career with purpose and meaning. DYL provides you with the tools and the freedom to understand there are many ways to approach our jobs and futures. The process increases our empathy and resilience so that we can gain rapid momentum towards positive change. And, it empowers us to design creative solutions to "wicked problems" through collaboration, innovation, and creativity.

### **Student Learning Outcomes**

1. Students will identify their core values and how they contribute to the work they do.
2. Students will explore sources of motivation to increase performance and purpose in the work they do.
3. Students will learn the tools of brainstorming and prototyping to increase creativity, curiosity, and collaboration.
4. Students will engage in goal-setting for their professional careers.
5. Students will analyze leadership frameworks in relation to their own career trajectories

## **II. COURSE REQUIREMENTS**

### **Instructional Methods/Activities/Assessments**

Our course will be broken into the following types of graded work:

#### **In-class exercises**

Several of the class exercises will yield an end product: an action plan, a reflection, or some other written activity completed in class.

#### **Written Assignments**

Several assignments require greater reflection and are integral to the experience and learning occurring in the course. These assignments should be completed in advance of the class period, with a typed hard copy brought to class on the assigned date.

#### **Attendance and Participation:**

Regular attendance and participation are expected. You will get out of the class what you put in. Plan to be present and engaged in our 1.25 hours of class time together each week. Advanced notice of your absence from class would be appreciated.

### III. GRADING

Your grade in the course will be determined by the following graded activities:

Category	Quantity	Points
Homework/Reflections	6@10 points each	60 points
Written Assignments/ In-Class Activities	8@25 points each	200 points
Attendance and Participation	5 points/day	40 points
<b>TOTAL</b>		<b>300 points</b>

Your final grade in the course will be calculated using the following point scale:

210-300 points:	70%-100%	= S
209 points and below	0-69 %	= U

### IV. TECHNOLOGY REQUIREMENTS

All course sections offered by Texas A&M University-Commerce have a corresponding course shell in the D2L/myLeo Online Learning Management System (LMS). Below are the technical requirements

LMS Requirements:

<https://community.brightspace.com/s/article/Brightspace-Platform-Requirements>

LMS Browser Support:

[https://documentation.brightspace.com/EN/brightspace/requirements/all/browser\\_support.htm](https://documentation.brightspace.com/EN/brightspace/requirements/all/browser_support.htm)

YouSeeU Virtual Classroom Requirements:

<https://support.youseeu.com/hc/en-us/articles/115007031107-Basic-System-Requirements>

#### ACCESS AND NAVIGATION

This course is primarily a face to face course. However, you will need your campus-wide ID (CWID) and password to log into any course materials on D2L. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or [helpdesk@tamuc.edu](mailto:helpdesk@tamuc.edu).

#### Technical Support

If you are having technical difficulty with any part of D2L, please contact Brightspace Technical Support at 1-877-325-7778. Other support options can be found here:

<https://community.brightspace.com/support/s/contactsupport>

## **V. COURSE AND UNIVERSITY PROCEDURES/POLICIES**

### Course-Specific Policies

#### **Extra Credit and Curving**

Extra credit is not offered in this course. The professor will not curve grades at the end of the semester.

#### **Grades of Incomplete:**

**I do not assign grades of incomplete in this course.** All coursework must be handed in to me by the final day of lecture (February 31 or March 2, 2023). Your grade will be assigned based on the points you have earned from all completed work at that time

**Late Work:** There will be a 5% deduction in points on any late work.

### University-Specific Procedures

#### **Student Conduct**

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. The Code of Student Conduct is described in detail in the [Student Guidebook](#).

<http://www.tamuc.edu/Admissions/oneStopShop/undergraduateAdmissions/studentGuidebook.aspx>

Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum: <https://www.britannica.com/topic/netiquette>

#### **TAMUC Attendance**

For more information about the attendance policy please visit the [Attendance Procedure 13.99.99.R0.01](#).

<http://www.tamuc.edu/admissions/registrar/generalInformation/attendance.aspx>

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/academic/13.99.99.R0.01.pdf>

#### **Academic Integrity**

Students at Texas A&M University-Commerce are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty see the following procedures:

[Undergraduate Academic Dishonesty 13.99.99.R0.03](#)

[Undergraduate Student Academic Dishonesty Form](#)

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/documents/13.99.99.R0.03UndergraduateStudentAcademicDishonestyForm.pdf>

### [Graduate Student Academic Dishonesty Form](#)

<http://www.tamuc.edu/academics/graduateschool/faculty/GraduateStudentAcademicDishonestyFormold.pdf>

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/undergraduates/13.99.99.R0.03UndergraduateAcademicDishonesty.pdf>

### **Students with Disabilities-- ADA Statement**

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

#### **Office of Student Disability Resources and Services**

Texas A&M University-Commerce

Velma K. Waters Library Rm 162

Phone (903) 886-5150 or (903) 886-5835

Fax (903) 468-8148

Email: [studentdisabilityservices@tamuc.edu](mailto:studentdisabilityservices@tamuc.edu)

Website: [Office of Student Disability Resources and Services](#)

<http://www.tamuc.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/>

### **Nondiscrimination Notice**

Texas A&M University-Commerce will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

### **Campus Concealed Carry Statement**

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in Texas A&M University-Commerce buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and A&M-Commerce Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations.

For a list of locations, please refer to the [Carrying Concealed Handguns On Campus](#) document and/or consult your event organizer.

Web URL:

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf>

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all A&M-Commerce campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

### **A&M-Commerce Supports Students' Mental Health**

The Counseling Center at A&M-Commerce, located in the Halladay Building, Room 203, offers counseling services, educational programming, and connection to community resources for students. Students have 24/7 access to the Counseling Center's crisis assessment services by calling 903-886-5145. For more information regarding Counseling Center events and confidential services, please visit [www.tamuc.edu/counsel](http://www.tamuc.edu/counsel)

## **VI. COURSE OUTLINE**

All class assignments are scheduled but, like any class, learning is a dynamic experience. Some content may move from week to week. However, any changes will include advanced notice given in class and/or via email. You are expected to have any homework assignments completed by the start of the next class on the class outline.

<b>Date</b>	<b>Topic</b>	<b>Class Activities</b>	<b>Homework/Assignment</b>
Week 1 (Aug 29/31)	Course Syllabus & Expectations	1] Introductions 2] Syllabus 3] Group/classroom norms 4] Schmoozapalooza <sup>2</sup>	<i>Homework 1:</i> Reflect on a time you did not succeed at something ( <i>due week 2</i> )
Week 2 (Sep 5/7)	Failure Fest: Learning Resilience From Failing Early and Failing Often	1] Failure Fest 2] Failure Immunity Exercise 3] Getting Unstuck 4] BDO Exercise <sup>2</sup>	<i>Homework 2:</i> Craft a needs statement ("How Might We") based on our campus community <sup>1</sup> ( <i>due week 3</i> )
Week 3 (Sep 12/14)	Brainstorming and Prototyping Through Radical Collaboration	1] Share needs statements 2] Brainstorming exercise in groups 3] Brainstorm Action Plan <sup>2</sup> 4] Prototyping individual needs	<i>Homework 3:</i> Craft your workview statement <sup>1</sup>  ( <i>due week 4</i> )

Week 4 (Sep 19/21)	WHY work? Finding Purpose and Meaning in Your Job & Career	1] Workview 2] Core Values/True North exercise 3] Value Reflection <sup>2</sup>	<i>Homework 4: Complete the ARC of your Career matrix<sup>1</sup> (due week 5)</i>
Week 5 (Sep 26/28)	Showing Up As the Best Version of You At Work	1] ARC of your Career 2] Finding Flow in Your Work <sup>2</sup>	
Week 6 (Oct 3/6)	My Overwhelm is Overwhelmed	1] Happy and Productive Work 2] Skills to Delegate & Negotiate <sup>2</sup>	<i>Homework 5: An action plan for dropping, delegating, or renegotiating (due week 7)</i>
Week 7 (Oct 10/12)	Planning Your Future Self & Career	1] Odyssey Plans <sup>2</sup> 2] Leading into the Future	<i>Homework 6: Take It Home Canvas<sup>1</sup> (due week 8)</i>
Week 8 (Oct 17/19)	Proactive Planning For the Summer and Fall	1] Take It Home Canvas 2] Goal Setting for Summer/Fall 3] Designing Your Future as a Campus Leader <sup>2</sup> 3] Closing Ceremony	

<sup>1</sup> Homework to prepare for class

<sup>2</sup> Written Assignment/In-Class Activity