To access COVID-19 information, please visit the [Stay Healthy Lions Webpage](#).

ORGL 4361.0CW Capstone II

COURSE SYLLABUS: **Fall 2022 – Term 1**

INSTRUCTOR INFORMATION

Instructor: Lacey Henderson
Office Location: By appointment
Office Hours: Text or Phone or Virtual
Office Phone: 903-886-5108
University Email Address: Lacey.Henderson@tamuc.edu
Preferred Form of Communication**: Email**
Communication Response Time: within 24 hours

COURSE INFORMATION

Materials

Supplemental Materials
Links and files will be provided in the document sharing tab within the course.

ORGANIZATION LEADERSHIP PROGRAM DESCRIPTION

The Bachelor of Applied Arts and Sciences in Organizational Leadership (ORGL) degree is a competency-based program that prepares innovative leaders for employment in an increasingly technological and global society. This program provides opportunities for students to receive credit for what they know and can do already, allows them to accelerate completion of their degree, and — because it is fully online — students are able to plan their study schedule around the rest of their day to complete the coursework.

COURSE DESCRIPTION

This is the second out of the two capstone courses of the BAAS Organizational Leadership major. The course provides you with opportunities to reflect what you have learned about leadership, followership, and significant organizational matters from all courses in the ORGL program.

STUDENT LEARNING OUTCOMES

There are three competencies associated with this course:

1. Create a complete and comprehensive strategic case analysis about an organization of your choice.

2. Reflect and evaluate on knowledge, skills, and experiences learned from all ORGL courses that demonstrates academic performance in meeting program competencies.

3. Create a professional ePortfolio presenting your academic and professional artifacts.

To demonstrate all competencies, you are required to write a strategic case analysis, produce a video presentation, and create an ePortfolio. Students are also expected to engage in group discussions.

REGULAR AND SUBSTANTIVE COURSE INTERACTION

As a general guide, students enrolled in a three semester hour course should spend one hour engaged in instructional activities and two to three hours on out-of-class work per week in a traditional semester. Students are expected to double this effort of engagement given that this course is being delivered in a seven-week term. Educational activities in this course are designed to ensure regular and substantive interaction between students and faculty to ensure that students are able to demonstrate competency.

COURSE REQUIREMENTS

Minimal Technical Skills Needed: Students will need reliable computer and internet access for this course. Students must be able to effectively use myLeo email, myLeo Online D2L, and Microsoft Office.

Instructional Methods: This course is an online course. To be successful in this course, all content and course modules should be read and reviewed. All assignments and quizzes (both graded and not graded) must be completed. Please contact the instructor by email for any assistance.

Student Responsibilities or Tips for Success in the Course: To be successful in this course, all content and course modules should be read and reviewed. All assignments and quizzes (both graded and not graded) should be completed. Please contact the instructor by email for any assistance.

GRADING

Course Unit Competencies		
	Requirements	**Points**
1. Create an analysis of a specific organization and make recommendations for its operations based on theory and concepts studied in the ORGL Program.	Submit report preferably by the end of the 3rd week of class.	50 points
2. Reflect and evaluate on knowledge, skills, and experiences learned from all ORGL courses that demonstrates academic performance in meeting program competencies.	Submit video presentation preferably before the end of the 4th week of class	40 points

3. Create a professional ePortfolio presenting your academic and professional artifacts.	Submit ePortfolio to Dropbox preferably before the end of the 5th week	10 points

The following grading scheme will be used for each of the above assignments:
- A=90 to 100 points
- B=80 to 89 points
- F=79 points or lower

TECHNOLOGY REQUIREMENTS

LMS

All course sections offered by Texas A&M University-Commerce have a corresponding course shell in the myLeo Online Learning Management System (LMS). Below are the technical requirements

Learning Management System (LMS) Requirements:
View the Learning Management System Requirements Webpage.

LMS Browser Support:
Learn more on the LMS Browser Support Webpage.

YouSeeU Virtual Classroom Requirements:
Visit the Virtual Classroom Requirements Webpage.

ACCESS AND NAVIGATION

You will need your campus-wide ID (CWID) and password to log into the course. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or helpdesk@tamuc.edu.

Note: Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, Starbucks, a TAMUC campus open computer lab, etc.

COMMUNICATION AND SUPPORT

If you have any questions or are having difficulties with the course material, please contact your Instructor.

Technical Support

If you are having technical difficulty with any part of Brightspace, please contact Brightspace Technical Support at 1-877-325-7778. Other support options can be found on the Brightspace Support Webpage.

Interaction with Instructor Statement

This is an online course; therefore, expect most communication to be online as well. Correspondence will always be through university email (your "myLeo" mail) and announcements in myLeo online (D2L). The instructor will make every effort to respond to emails within 24 provided the correspondence follows the requirements listed below. Students are encouraged to check university email daily.

COURSE AND UNIVERSITY PROCEDURES/POLICIES

Syllabus Change Policy

The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

Student Conduct

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. The Code of Student Conduct is described in detail online in the Student Guidebook.

Students should also consult the Rules of Netiquette Webpage for more information regarding how to interact with students in an online forum.

TAMUC Attendance

For more information about the attendance policy, please view the Attendance Webpage and the Class Attendance Policy

Academic Integrity

Students at Texas A&M University-Commerce are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty see the following procedures:

Undergraduate Academic Dishonesty Policy
Undergraduate Student Academic Dishonesty Form

Students with Disabilities-- ADA Statement

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

Office of Student Disability Resources and Services

Texas A&M University-Commerce
Velma K. Waters Library Rm 162
Phone (903) 886-5150 or (903) 886-5835
Fax (903) 468-8148
Email: studentdisabilityservices@tamuc.edu

Website: Office of Student Disability Resources and Services

Nondiscrimination Notice

Texas A&M University-Commerce will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information, or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

Campus Concealed Carry Statement

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in Texas A&M University-Commerce buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and A&M-Commerce Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations.

For a list of locations, please refer to the [Carrying Concealed Handguns On Campus](#) document and/or consult your event organizer.

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all A&M-Commerce campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

Counseling Services

The Counseling Center at A&M-Commerce, located in the Halladay Building, Room 203, offers counseling services, educational programming, and connection to community resources for students. Students have 24/7 access to the Counseling Center's crisis assessment services by calling 903-886-5145. For more information regarding Counseling Center events and confidential services, please visit [www.tamuc.edu/counsel.](#)

COURSE OUTLINE / CALENDAR

Important Components

		Product	Points and Percent
1.	Unit 1: Organizational analysis and recommendations	Written Report	50 points or 50%
2.	Unit 2: Personal Reflection	Video Presentation	40 points or 40%
3.	Unit 3: ePortfolio	Professional ePortfolio online	10 points or 10%
		Total	100 points or 100%

Related to Item 3 above, the chart below provides the 11 artifacts that must be in your professional ePortfolio, managed by ManeSync.

Artifact	Course	Artifact Type
1.	ORGL 3311: Issues in Organizational Leadership	Personal Leadership Plan
2.	ORGL 3321: Data Driven Decision Making I	Getting Started with Data Driven Decision Making: A Workbook
3.	ORGL 3331: Data Driven Decision Making II	Data Analysis Report
4.	ORGL 3322: Behavior, Ethics and Leadership I	Critical Issue Analysis
5.	ORGL 3332: Behavior, Ethics and Leadership II	Case Study Analysis
6.	ORGL 4341: Leadership Theory I	SWOT Analysis
7.	ORGL 4342: Leadership Theory II	Implementation Plan
8.	ORGL 4343: Leading Change	Video Presentation and/or Implementation Plan
9.	ORGL 4352: Capstone I	Leadership Interview Paper
10.	ORGL 4361: Capstone II	Strategic Case Analysis Paper
11.	ORGL 4361: Capstone II	Video Presentation