



## ENGL 1301, 02E & 03E: College Reading and Writing

Course Syllabus: Fall 2022

### INSTRUCTOR INFORMATION

Instructor: Lilly Crolius

Office Location: DTH 215

Office Hours: Monday and Wednesday 1:00-2:30

University Email Address: lilly.crolius@tamuc.edu

Communication Response Time: Within 24 hours on weekdays

### COURSE INFORMATION

Materials – Textbooks, Readings, Supplementary Readings

Textbook(s) Required:

Writing Inquiry 2<sup>nd</sup> Edition. Eds. Jessica Pauszek, Shannon Carter, Donna Dunbar-Odom, and Tabetha Adkins. Fountainhead Press, 2019.

Dreams and Nightmares / Sueños y pesadilla. Liliana Velásquez. Edited and Translated by Mark Lyons. Parlor Press. 2017.

***These texts are already available to you via TopHat and are paid through your inclusive access fee for this course. Please see D2L for your section-specific join code.***

### Course Description

English 1301 introduces students to writing as an extended, complex, recursive process and prepares students for English 1302, which more rigorously examines the forms and structures of argument and means to approach multiple audiences. In 1301 students will write weekly, and will work on essay organization and development. The course will emphasize close reading, summarizing, and analysis of expository texts, including student writing.

*The syllabus/schedule are subject to change.*

## Student Learning Outcomes

1. Students will be able to analyze, evaluate, or solve problems when given a set of circumstances, data, texts, or art.
2. In written, oral, and/or visual communication, A&M-Commerce students will communicate in a manner appropriate to the audience and occasion, with an evident message and organizational structure.
3. Students will be able to work together toward a shared purpose relevant to the course or discipline with a sense of shared responsibility for meeting that purpose.
4. Students will understand and practice academic honesty.

## COURSE REQUIREMENTS

### Instructional Methods

This course is in person for 50 minutes on Monday, Wednesday, and Friday. If you are in section 02E, we meet at 9:00. If you are in section 03E we meet at 10:00. We will use TopHat for our readings and D2L to keep up on announcements, submit assignments, and record grades.

### Student Responsibilities or Tips for Success in the Course

In order to succeed in this course, it is up to you to put in what you want to get out of it. Lots of absences, missing work, and/or lack of engagement will affect your grade. As long as you are physically and mentally present, putting in your best effort, and communicating with me, you will succeed.

## GRADING

Final grades in this course will be based on the following scale:

A = 90%-100%

B = 80%-89%

C = 70%-79%

D = 60%-69%

F = 59% or Below

Assignments	Points each	Total
Major writing assignments (5 total)	20	100
Journals (8 total)	6	48
Participation/Attendance (13 weeks)	4	52
		200

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# TECHNOLOGY REQUIREMENTS

## LMS

All students need:

- A valid, working email address that is checked everyday
- Regular internet access
- Access to a computer with a word processing program and printer
- Access to notebook/paper for daily writing assignments
- A means of backing up files (Google Drive, a flash drive, Dropbox, etc.)

All course sections offered by Texas A&M University-Commerce have a corresponding course shell in the myLeo Online Learning Management System (LMS). Below are technical requirements

LMS Requirements:

<https://community.brightspace.com/s/article/Brightspace-Platform-Requirements>

LMS Browser Support:

[https://documentation.brightspace.com/EN/brightspace/requirements/all/browser\\_support.htm](https://documentation.brightspace.com/EN/brightspace/requirements/all/browser_support.htm)

Zoom Virtual Classroom Requirements:

<https://support.zoom.us/hc/en-us/articles/201362023-Zoom-system-requirements-Windows-macOS-Linux>

## ACCESS AND NAVIGATION

You will need your campus-wide ID (CWID) and password to log into the course. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or [helpdesk@tamuc.edu](mailto:helpdesk@tamuc.edu).

**Note:** Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, Starbucks, a TAMUC campus open computer lab, etc.

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## COMMUNICATION AND SUPPORT

If you have any questions or are having difficulties, please reach out to me via email so we can work on a solution. Please do not wait until the last minute to contact me to ensure we have enough time to problem-solve.

### Grievance Procedure

Students who have concerns regarding their courses should first address those concerns with the assigned instructor in order to reach a resolution. Students who are unsatisfied with the outcome of that conversation or have not been able to meet individually with their instructor, whether in person, by email, by telephone, or by another communication medium, should then schedule an appointment with the Director of Writing, Dr. Ashanka Kumari, by emailing her ([ashanka.kumari@tamuc.edu](mailto:ashanka.kumari@tamuc.edu)).

Before an appointment is scheduled, the student must provide clearly documented and explained issues as to why the meeting is being requested. The student must also state when they discussed the issue in person or via phone (not email) with the instructor already. Where applicable, students should also consult University Procedure 13.99.99.R0.05 (“Student Appeal of Instructor Evaluation”).

**Lilly Crolius, Course Instructor ->Dr. Ashanka Kumari, Director of Writing -> Dr. Karen Roggenkamp, Assistant Department Departmental Chain of Command for ENG 100/1301/1302 courses -> Dr. Hunter Hayes, Department Head**

### Writing Center

The Writing Center (or the “Communication Skills Center”) offers writers free, one-on-one assistance. We welcome all writers, majors, and disciplines—undergraduate and graduate students alike. Research shows that all writers benefit from sharing their work with a focused reader. The Writing Center staff is trained to support writers in any stage of the writing process (from a blank page to polishing the sentences), and we work with writers to verbalize writing goals and stay on track to finish larger writing projects. The writers with whom we work bring projects like important emails, weekly writing assignments, midterm and final essays, and theses and dissertations. The Writing Center will re-open for Fall 2022 after the semester begins. If you'd like to make an appointment, email [writing.tamuc@gmail.com](mailto:writing.tamuc@gmail.com) or visit their office downstairs.

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## COURSE AND UNIVERSITY PROCEDURES/POLICIES

### Course Specific Procedures/Policies

#### *Attendance Policy:*

Each course day, attendance will be taken via Daily Writing Assignments. At the beginning of each class, five minutes of your time will be dedicated towards writing a short paragraph over a given prompt. Failure to complete a Daily Writing Assignment will result in a loss of participation/attendance points for that week unless you email me of your absence **prior to the start of class**. Emergencies, situations, and circumstances happen, so please email ahead of class time so that we may work out classwork and homework. You're still responsible for any homework that may be due. The university has no policy for "excused absences" except for university events and military events/requirements, so please save your absences for illness, court appearances, arrangements, and other important situations. Please try your best to make it to class on time. Missing over five class days will result in a mandatory conference where we'll discuss your absences and work with helping you finish off the semester as strong as possible. For the university specific policy see:

<https://inside.tamuc.edu/admissions/registrar/generalInformation/attendance.aspx>

#### *Make Up Work:*

In order to turn in late work, you must email me **before the assignment is due** requesting an extension. I understand obstacles may arise at inconvenient times, so it is important to communicate with me so I know what's going on and that you're okay. See the schedule for the absolute last day for makeup work for each unit. After these dates have passed, I will not accept any late work regardless of circumstances.

#### *Academic Honesty/Plagiarism:*

The official departmental policy: "Instructors in the Department of Literature and Languages do not tolerate plagiarism and other forms of academic dishonesty. Instructors uphold and support the highest academic standards, and students are expected to do likewise. Penalties for students guilty of academic dishonesty include disciplinary probation, suspension, and expulsion. (Texas A&M University-Commerce Code of Student Conduct 5.b [1,2,3])

If you ever have any questions about a particular use of a source, always ask your instructor. We want you to avoid plagiarism, too, so we will help you do so whenever and wherever we can. Do what you can to take advantage of this support—to look innocent in addition to being innocent when it comes to charges of plagiarism. Students guilty of academic dishonesty or plagiarism can expect to fail the assignment in question or the entire course depending on the nature of the incident.

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Students at Texas A&M University-Commerce are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty, see the following procedures:

### **Undergraduate Students Academic Integrity Policy and Form**

[Undergraduate Academic Dishonesty 13.99.99.R0.03](#)

<https://inside.tamuc.edu/aboutus/policiesProceduresStandardsStatements/rulesProcedures/13students/undergraduates/13.99.99.R0.03UndergraduateAcademicDishonesty.pdf>

[Undergraduate Student Academic Dishonesty Form](#)

<https://inside.tamuc.edu/aboutus/policiesProceduresStandardsStatements/rulesProcedures/documents/13.99.99.R0.03UndergraduateStudentAcademicDishonestyForm.pdf>

### **Syllabus Change Policy**

The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for me to modify the syllabus during the semester. Any changes made to the syllabus will be announced and the syllabus on D2L will be updated.

### **University Specific Procedures**

#### **Student Conduct**

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. The Code of Student Conduct is described in detail in the [Student Guidebook](#)

<https://inside.tamuc.edu/admissions/registrar/documents/studentGuidebook.pdf>.

Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum:

<https://www.britannica.com/topic/netiquette>

### **Students with Disabilities-- ADA Statement**

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

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Office of Student Disability Services  
Velma K. Waters Library- Room 162

**Phone (903) 886-5930**

Fax (903) 468-8148

Email: [StudentDisabilityServices@tamuc.edu](mailto:StudentDisabilityServices@tamuc.edu)

**Website:** <https://www.tamuc.edu/student-disability-services/>

### **Nondiscrimination Notice**

Texas A&M University-Commerce will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

### **Campus Concealed Carry Statement**

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in Texas A&M University-Commerce buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and A&M-Commerce Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations.

For a list of locations, please refer to the [Carrying Concealed Handguns On Campus](#) document and/or consult your event organizer.

Web url:

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf>

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all A&M-Commerce campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

## **A&M-Commerce Supports Students' Mental Health**

### **Counseling Center Services**

The Counseling Center at A&M-Commerce, located in the Halladay Building, Room 203, offers counseling services, educational programming, and connection to community resources for students. Students have 24/7 access to the Counseling Center's crisis assessment services by calling 903-886-5145. For more information

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regarding Counseling Center events and confidential services, please visit [www.tamuc.edu/counsel](http://www.tamuc.edu/counsel)

## COURSE OUTLINE / CALENDAR

As the instructor I reserve the right to adjust this schedule throughout the semester to accommodate for class needs, unexpected weather, etc.

### Unit 1

#### Week 1

M: August 29th

- Syllabus (print and bring a copy to class)
- Introduction to WA1: Literacy Narrative

W: August 31st

- Read "What is Literacy" by James Paul Gee

F: September 2nd

- Read "Plagiarism" by Tabetha Adkins
- Read/skim Megan Opperman's Literacy Narrative
- Journal due

#### Week 2

M: September 5th

- Labor Day– **NO CLASS**

W: September 7th

- Read "Sponsors of Literacy" by Deborah Brandt

F: September 9th

- Read "Learning to Read" by Malcolm X
- Work on WA1 in class
- Journal due

#### Week 3

M: September 12th

- WA1 Peer review (bring two copies of your rough draft to class)

W: September 14th

- WA1 Peer review

F: September 16th

- **WA1 Literacy Narrative DUE**

### Unit 2

*The syllabus/schedule are subject to change.*



## Week 4

M: September 19th

- Read “Chapter 2: Expanding Literacy– Language and Code-Meshing”

W: September 21st

F: September 23<sup>rd</sup>

- Read “So Black, I’m Blue” by Vershawn Ashanti Young
- Journal due

## Week 5

M: September 26th

- Begin “Dreams and Nightmares” by Liliana Velasquez

W: September 28th

F: September 30<sup>th</sup>

- Finish “Dreams and Nightmares” by Liliana Velasquez
- Journal due

## Week 6

M: October 3rd

- WA2 peer review (bring two copies of your rough draft to class)

W: October 5th

- No reading

F: October 7th

- **WA2 DUE**

## Unit 3

### Week 7 Catch-Up Week

M: October 10th

W: October 12th

F: October 14<sup>th</sup>

- Last day to submit late Unit 1 and Unit 2 work

## Week 8

M: October 17<sup>th</sup>

- Begin “Confronting Class in the Classroom” by Bell Hooks

W: October 19th

- Work on WA3 in class

F: October 21st

- Work on WA3 in class
- Journal due

## Week 9

*The syllabus/schedule are subject to change.*

M: October 24<sup>th</sup>

- Finish reading “Confronting Class in the Classroom” by Bell Hooks

W: October 26<sup>th</sup>

- **WA3 Group presentations first day**

F: October 28<sup>th</sup>

- **WA3 Group presentation second day**
- **WA3 reflections due**

## Unit 4

### Week 10

M: October 31<sup>st</sup>

- Read “Learning to Serve” by Tony Mirabelli

W: November 2<sup>nd</sup>

F: November 4<sup>th</sup>

- Read “Living Inside the Bible (Belt) by Shannon Carter
- Journal due

### Week 11

M: November 7<sup>th</sup>

W: November 9<sup>th</sup>

F: November 11<sup>th</sup>

- Read “Writing Boston: Graffiti Bombing as Community Publishing” by Charles Lesh
- Journal due

### Week 12

M: November 14<sup>th</sup>

- WA4 peer review

W: November 16<sup>th</sup>

- WA4 peer review

F: November 18<sup>th</sup>

- **WA4 DUE**

## Unit 5

### Week 13 (Break)

M: November 21<sup>st</sup>

W: November 23<sup>rd</sup>

F: November 25<sup>th</sup>

- Last day to submit late Unit 3 and Unit 4 work

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## Week 14

M: November 28<sup>th</sup>

W: November 30<sup>th</sup>

F: December 2<sup>nd</sup>

- Journal due

## Week 15

M: December 5th

W: December 7th

F: December 9th

- WA5 Final reflection DUE