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ENG 1302.16E – GLB/US-Written Argument Research

COURSE SYLLABUS: Fall 2021

Class Times: Tuesdays and Thursdays 12:30 PM – 1:45 PM

Class Location: DTH 208

INSTRUCTOR INFORMATION

Instructor: Dylan Hevron

Office Location: DTH 215

Office Hours: Tuesdays and Thursdays 2:00 PM – 3:30 PM

Office Phone: N/A

Office Fax: N/A

University Email Address: Dylan.Hevron@tamuc.edu

Preferred Form of Communication: **Email**

Communication Response Time: 24-48 hours

COURSE INFORMATION

For this course, we will be using a platform called *Top Hat* that is included through TAMUC's Inclusive Access, meaning that this fee has already been charged to your bursar account. Top Hat will be accessible through our course shell in D2L. While you will receive an email about being able to opt out of this inclusive access, Top Hat is required for the course.

To gain access to Top Hat, it is YOUR responsibility to create an account when you receive an email from the campus bookstore. Be on the lookout for this email at the start of the semester.

Through *Top Hat*, you will gain access to the following course materials.

Writing Inquiry 2nd Edition. Eds. Jessica Pauszek, Shannon Carter, Donna Dunbar-Odom, and Tabetha Adkins. Fountainhead Press, 2019.

The syllabus/schedule are subject to change.

Course Description

ENG 1302 - GLB/US-Written Argument/Research Hours: 3

This course provides students with advanced training in communication skills emphasizing the writing and reading of argumentative prose and adapting writing to alternate audiences. Students will write weekly, including such texts as journals, reading responses, summaries of argumentative texts, argumentative papers, and longer papers integrating secondary research. Activities include close reading of sample texts, both student and professional. Some sections will emphasize special topics in both reading and writing. Prerequisites: Grade of C or better in English 1301 or advanced placement or CLEP.

Student Learning Outcomes

1. Students will be able to analyze, evaluate, or solve problems when given a set of circumstances, data, texts, or art.
2. In written, oral, and/or visual communication, A&M-Commerce students will communicate in a manner appropriate to audience and occasion, with an evident message and organizational structure.
3. Students will be able to work together toward a shared purpose relevant to the course or discipline with a sense of shared responsibility for meeting that purpose.
4. Students will understand and practice academic honesty.
5. Students will be able to view themselves as engaged citizens within an interconnected and diverse world.

COURSE REQUIREMENTS

Minimal Technical Skills Needed

You will need:

- Flash drive or other means (dropbox.com account, for example) of storing digital versions of the essays and other written material you generate (always, always keep a backup of everything you turn in!)
- A valid, working email address that you check often (everyday). I will email the class through D2L, so be sure that that email is the one you check.
- Regular internet access
- Access to a computer with a word processing program and a printer (assignments must be typed uploaded through D2L in a doc or docx file)

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Instructional Methods

This will be an in-person course with lectures during class times. You will be expected to come to class and participate in all in class work as well as using Top Hat online for readings and answering questions about those readings. While this is a fully in person course there will still be various online components and you should check D2L and your email frequently.

Student Responsibilities or Tips for Success in the Course

It is expected that you will participate in Top Hat every week, usually on multiple occasions. All students should check their email daily and log into D2L at a minimum 2-3 times a week. To succeed in this course, you should also complete all the required reading and activities in Top Hat.

GRADING

Final grades in this course will be based on the following scale:

A = 90%-100%

B = 80%-89%

C = 70%-79%

D = 60%-69%

F = 59% or Below

Weights of the assessments in the calculation of the final letter grade.

Assessments

Assignment Name	Percentage of Grade
Writing Assignment #1: Exploring Literacies	15%
Writing Assignment #2: Partner or Group Presentations	15%
Writing Assignment #3: Research Proposal	15%
Writing Assignment #4: Taking Stock of Your Research	10%
Writing Assignment #5: Final Reflective Project	20%

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Top Hat Participation	10%
Attendance/In Class Participation	15%

TECHNOLOGY REQUIREMENTS

LMS

All course sections offered by Texas A&M University-Commerce have a corresponding course shell in the myLeo Online Learning Management System (LMS). Below are technical requirements

LMS Requirements:

<https://community.brightspace.com/s/article/Brightspace-Platform-Requirements>

LMS Browser Support:

https://documentation.brightspace.com/EN/brightspace/requirements/all/browser_support.htm

YouSeeU Virtual Classroom Requirements:

<https://support.youseeu.com/hc/en-us/articles/115007031107-Basic-System-Requirements>

ACCESS AND NAVIGATION

You will need your campus-wide ID (CWID) and password to log into the course. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or helpdesk@tamuc.edu.

Note: Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, Starbucks, a TAMUC campus open computer lab, etc.

COMMUNICATION AND SUPPORT

If you have any questions or are having difficulties with the course material, please contact your Instructor.

Technical Support

If you are having technical difficulty with any part of Brightspace, please contact Brightspace Technical Support at 1-877-325-7778. Other support options can be found here:

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<https://community.brightspace.com/support/s/contactsupport>

Interaction with Instructor Statement

I will respond to your emails within 48 hours on weekdays. If you do not hear from me in that time frame (and 72 hours on weekends), please contact again. Remember, email glitches sometimes. So, always email again if you do not hear a response. I will also have in person office hours on campus if you wish to discuss anything with me in person.

COURSE AND UNIVERSITY PROCEDURES/POLICIES

Course Specific Procedures/Policies

Attendance: You're expected to attend class in person for every class period that you are able to. As you may have noticed in the Assessment and grading breakdown, attendance in class directly affects your overall grade in the class so please keep that in mind. If you do not attend class without giving me a reason for your absence ahead of time, you will receive a 0 for that day's attendance grade. Exemptions will be made for athletes who must miss class for their athletic events with the university or any other student who must miss class for a university sanctioned event with band/clubs/etc. If you are sick for any reason (regardless if it is actually Covid or not) I would also encourage you to stay home and let me know that you are unable to attend class and I will also excuse your absence for the day. But again, you must let me know by email before that day's class for this. A doctor's note is **not** required.

Cell Phones and other distractions: I will allow you to have your phones out during class, all I ask is that if you use them, you do not distract me or other students. Some examples of this being, watching a video in class with the sound on, listening to music so loudly that it can be heard through your ear buds, taking a phone call and having your conversation in class. I understand that sometimes you may receive important class, I simply ask that if you must take a call during class, you step out into the hall, have your conversation as quietly as possible, and return to class when you are done. If you are being a distraction, I will ask you stop once, and if you become a distraction with your phone a second time you will be asked to leave and you will receive a 0 for attendance for that day. This "distraction" policy also applies to other things such as talking to other classmates during class about something unrelated to class.

Late Work: Every major assignment will have a set due date unless I decide to change it. Work must be turned in by the set due date or you will receive a grade penalty for the late assignment. The penalty starts at -10 points for turning it during the first week after the initial due date. An additional -5 point penalty will be added for every week after the first that it is late so please make sure you turn your assignments in on time. Exceptions

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can be made but you must inform me of why you are unable to submit an assignment on time at least 24 hours **before** the due date.

Syllabus Change Policy

The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

University Specific Procedures

Student Conduct

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. The Code of Student Conduct is described in detail in the [Student Guidebook](#).

<http://www.tamuc.edu/Admissions/oneStopShop/undergraduateAdmissions/studentGuidebook.aspx>

Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum:

<https://www.britannica.com/topic/netiquette>

TAMUC Attendance

For more information about the attendance policy please visit the [Attendance](#) webpage and [Procedure 13.99.99.R0.01](#).

<http://www.tamuc.edu/admissions/registrar/generalInformation/attendance.aspx>

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/academic/13.99.99.R0.01.pdf>

Academic Integrity

Students at Texas A&M University-Commerce are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty see the following procedures:

[Undergraduate Academic Dishonesty 13.99.99.R0.03](#)

[Undergraduate Student Academic Dishonesty Form](#)

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/documents/13.99.99.R0.03UndergraduateStudentAcademicDishonestyForm.pdf>

[Graduate Student Academic Dishonesty Form](#)

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<http://www.tamuc.edu/academics/graduateschool/faculty/GraduateStudentAcademicDishonestyFormold.pdf>

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/undergraduates/13.99.99.R0.03UndergraduateAcademicDishonesty.pdf>

Students with Disabilities-- ADA Statement

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

Office of Student Disability Resources and Services

Texas A&M University-Commerce

Velma K. Waters Library Rm 162

Phone (903) 886-5150 or (903) 886-5835

Fax (903) 468-8148

Email: studentdisabilityservices@tamuc.edu

Website: [Office of Student Disability Resources and Services](#)

<http://www.tamuc.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/>

Nondiscrimination Notice

Texas A&M University-Commerce will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

Campus Concealed Carry Statement

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in Texas A&M University-Commerce buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and A&M-Commerce Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations.

For a list of locations, please refer to the [Carrying Concealed Handguns On Campus](#)

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document and/or consult your event organizer.

Web url:

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf>

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all A&M-Commerce campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

A&M-Commerce Supports Students' Mental Health

The Counseling Center at A&M-Commerce, located in the Halladay Building, Room 203, offers counseling services, educational programming, and connection to community resources for students. Students have 24/7 access to the Counseling Center's crisis assessment services by calling 903-886-5145. For more information regarding Counseling Center events and confidential services, please visit www.tamuc.edu/counsel

Department or Accrediting Agency Required Content

COURSE OUTLINE / CALENDAR

Note: This schedule is subject to change at any time due to unforeseen circumstances or the needs of the class.

Week 1: Thursday 1/13: Introductions, Going over the Syllabus

Week 2: Tuesday 1/18: Introduction to Part 3 by Shannon Carter,
Thursday 1/20: Barton and Hamilton "Literacy Practices", Introduce Writing Assignment 1. MLA Format Guide

Week 3: Tuesday 1/25: Barton "Talking About Literacy," Artifact Activity.
Thursday 1/27: WA 1 workshop + last minute questions
(Writing Assignment 1 Due Friday 1/28 @ 11:59 PM)

Week 4: Tuesday 2/1: Chapter 2 Introduction, Choose groups for Writing Assignment 2
Thursday 2/3: Eric Pleasant "Literacy Sponsors and Learning", Groups choose article for WA 2

Week 5: Tuesday 2/8: In Class Group Work
Thursday 2/10: In Class Group Work

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Week 6: Tuesday 2/15: Group Presentations
Thursday 2/17: Group Presentations

(You should start thinking about what community you want to research for your ethnography around this time)

Week 7: Tuesday 2/22: Chapter 3 Intro, Designing Your Research Plan, Introduce Writing Assignment 3 **(Writing Assignment 2: Reflection Portion Due by this day @ 11:59 PM)**

Thursday 2/24: Carter, "What is a Community of Practice?"

Week 8: Tuesday 3/1: Adkins "Ethnographic Research Ethics and Amish Values", Activity: "Ethics and Reflection"

Thursday 3/3: Kahn "Putting Ethnographic Research Into Context," Example Code of Ethics and Informed Consent

Week 9: Tuesday 3/8: Activity "Identifying Your Research Question and Developing your Research Plan" **(Have a good idea of what you want to research by this class)**

Thursday 3/10: WA 3 Workshop day and last minute questions

(Writing Assignment 3 Due Friday 3/11 @ 11:59 PM)
(Spring Break 3/14 – 3/18)

Week 10: Tuesday 3/22: Chapter 4: Entering the Field, Introduce Writing Assignment 4

Thursday 3/24: Field Research Day (No Class)

Week 11: Tuesday 3/29: In-Class Update on Research Progress

Thursday 3/31: Field Research Day (No Class)

Week 12: Tuesday 4/5: In-Class Update on Research Progress

Thursday 4/7: Writing Assignment 4 Workshop and Last minute Questions

(Writing Assignment 4 Due Friday 4/8 @ 11:59 PM)

Week 13: Tuesday 4/12: Writing Assignment 5 Introduction/Discussion

Thursday 4/17: Zero Draft Activity

Week 14: Tuesday 4/19: Writing Assignment 5 Progress updates and Workshop

Thursday 4/21: Writing Assignment 5 Progress updates and Workshop

Week 15: Tuesday 4/26: Writing Assignment 5 Progress updates and Workshop

Thursday 4/28: Writing Assignment 5 Progress updates and Workshop

Week 16: Tuesday 5/3: Last Day of Class **(Writing Assignment 5 Due this day @ 11:59)**

Finals Week: There is no formal Final Exam for this class.

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