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ENG 1301.09W College Reading and Writing

COURSE SYLLABUS: SPRING 2022

INSTRUCTOR INFORMATION

Instructor: Dr. Victoria Lynne Scholz

Office Location: Online

Office Hours: Tuesdays 10am-2pm **online** (via Zoom and Discord-links in D2L) and by appointment

University Email Address: Victoria.Scholz@tamuc.edu

Preferred Form of Communication: **Email**

Communication Response Time: 24 hours during M-F, 72 hours on weekends

COURSE INFORMATION

For this course, we will be using a platform called *Top Hat* that is included through TAMUC's Inclusive Access, meaning that this fee has already been charged to your bursar account. Top Hat will be accessible through our course shell in D2L. While you will receive an email about being able to opt out of this inclusive access, Top Hat is required for the course.

To gain access to Top Hat, it is YOUR responsibility to create an account when you receive an email from the campus bookstore. Be on the lookout for this email at the start of the semester.

If you have any issues with Top Hat, you will need to contact support@tophat.com

Through *Top Hat*, you will gain access to the following course materials:

Writing Inquiry 2nd Edition. Eds. Jessica Pauszek, Shannon Carter, Donna Dunbar-Odom, and Tabetha Adkins. Fountainhead Press, 2019.

The syllabus/schedule are subject to change.

Course Description

English 1301 introduces students to writing as an extended, complex, recursive process and prepares students for English 1302 which more rigorously examines the forms and structures of argument and means to approach multiple audiences. In 1301, students will write weekly and will work on essay organization and development. The course will emphasize close reading, summarizing, and analysis of expository texts including student writing.

Student Learning Outcomes

1. Students will be able to analyze, evaluate, or solve problems when given a set of circumstances, data, texts, or art.
2. Students will be able to communicate (written, orally, and/or visually) in a manner appropriate to the audience and occasion with an evident message and organizational structure.
3. Students will be able to work together toward a shared purpose relevant to the course or discipline with a sense of shared responsibility for meeting that purpose.
4. Students will understand and practice academic honesty.

Minimal Technical Skills Needed

You will need:

- Flash drive or other means (dropbox.com account, for example) of storing digital versions of the essays and other written material you generate (always, always keep a backup of everything you turn in!)
- A valid, working email address that you check often (everyday). I will email the class through D2L, so be sure that that email is the one you check.
- Regular internet access
- Access to a computer with a word processing program and a printer (assignments must be typed uploaded through D2L in a doc or docx file)

Instructional Methods

This section is a “W” WEB section, meaning that our entire course is online. Each week, I will provide a synchronous class time that you will be expected to attend during that time *or* will be allowed to watch the recording of during the week. Either is acceptable for full participation. All other course work will be done asynchronously with given deadlines throughout the week.

Student* Responsibilities or Tips for Success in the Course

It is expected that you will participate in Top Hat every week, usually on multiple occasions. There will also be weekly discussion boards on D2L which also account for

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participation points. If there are any recordings, you will be expected to watch those as well. All students must check their email daily and log into D2L at MINIMUM 2-3 days a week. To succeed in this course, you should complete all required readings and activities in Top Hat. Finally, you cannot pass the course if you do not submit the work in a timely manner.

GRADING

Final grades in this course will be based on the following scale:

- A = 90%-100%
- B = 80%-89%
- C = 70%-79%
- D = 60%-69%
- F = 59% or Below

Assessments

Assignment Name	Percentage of Grade
Writing Assignment #1: Narrating Literacy	20%
Writing Assignment #2: Expanding Literacy	15%
Writing Assignment #3: Group Presentation & Reflection	15%
Writing Assignment #4: Tensions in Literacy	10%
Writing Assignment #5: Final Reflective Project	15%
Top Hat Participation	10%
In-class writing/ Discussion Board Posts and Responses to Classmates/ Reading Responses/Homework/Other Participation	15%

TECHNOLOGY REQUIREMENTS

LMS

All course sections offered by Texas A&M University-Commerce have a corresponding course shell in the myLeo Online Learning Management System (LMS). Below are technical requirements

LMS Requirements:

LMS Browser Support:

https://documentation.brightspace.com/EN/brightspace/requirements/all/browser_support.htm

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YouSeeU Virtual Classroom Requirements:

<https://support.youseeu.com/hc/en-us/articles/115007031107-Basic-System-Requirements>

ACCESS AND NAVIGATION

You will need your campus-wide ID (CWID) and password to log into the course. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or helpdesk@tamuc.edu.

Note: Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, Starbucks, a TAMUC campus open computer lab, etc.

COMMUNICATION AND SUPPORT

If you have any questions or are having difficulties with the course material, please contact your Instructor.

Technical Support

If you are having technical difficulty with any part of Brightspace, please contact Brightspace Technical Support at 1-877-325-7778. Other support options can be found here:

<https://community.brightspace.com/support/s/contactsupport>

Interaction with Instructor Statement

I will respond to emails within 24 hours on weekdays and within 72 hours on weekends. If you do not hear from me in that time frame, please contact again. Remember, email glitches sometimes, but wait the allotted time before emailing again with the same question. I am also available via Discord and/or Zoom for conferencing with response times the same.

Grievances

Students who have concerns regarding their courses should first address those concerns with the assigned instructor in order to reach a resolution. Students who are unsatisfied with the outcome of that conversation or have not been able to meet with their instructor whether in person, by email, by telephone, or by another communication medium, should

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then schedule an appointment with the Director of Writing, Dr. Ashanka Kumari, by emailing her at ashanka.kumari@tamuc.edu

Before an appointment is scheduled, the student must provide clearly documented and explained issues as to why the meeting is being requested. The student must also state when they discussed the issue in person or via phone (NOT email) with the instructor already. Where applicable, students should also consult the University Procedure 13.99.99.R0.05 (“Student Appeal of Instructor Evaluation”).

Writing Center

The Writing Center (or the “Communication Skills Center”) offers writers free one-on-one assistance. They welcome all writers, majors, and disciplines—undergraduate and graduate students alike. Research shows that all writers benefit from sharing their work with a focused reader. The Writing Center Staff is trained to support writers in any stage of the writing process (from a blank page to polishing the sentences), and they work with writers to verbalize writing goals and stay on track to finish larger writing projects. The writers with whom they work bring projects like important emails, weekly writing assignments, midterm and final essays, and theses and dissertations. If you would like to make an appointment, contact them at writing.tamuc@gmail.com

COURSE AND UNIVERSITY PROCEDURES/POLICIES

Course Specific Procedures/Policies

Participation will be counted through your use of Top Hat. When you answer the Before and After Reading questions, you will gain participation points. If you miss a deadline, you must contact your instructor to ask for extra time to work in Top Hat. It is your responsibility to ask for this extra time. Consistent lateness may cause a deduction of participation points.

Syllabus Change Policy

The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

University Specific Procedures

Student Conduct

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. The Code of Student Conduct is described in detail in the [Student Guidebook](http://www.tamuc.edu/Admissions/oneStopShop/undergraduateAdmissions/studentGuidebook.aspx).
<http://www.tamuc.edu/Admissions/oneStopShop/undergraduateAdmissions/studentGuidebook.aspx>

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Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum:

<https://www.britannica.com/topic/netiquette>

TAMUC Attendance

For more information about the attendance policy please visit the [Attendance](#) webpage and [Procedure 13.99.99.R0.01](#).

<http://www.tamuc.edu/admissions/registrar/generalInformation/attendance.aspx>

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/academic/13.99.99.R0.01.pdf>

Academic Integrity

Students at Texas A&M University-Commerce are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty see the following procedures:

[Undergraduate Academic Dishonesty 13.99.99.R0.03](#)

[Undergraduate Student Academic Dishonesty Form](#)

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/documents/13.99.99.R0.03UndergraduateStudentAcademicDishonestyForm.pdf>

[Graduate Student Academic Dishonesty Form](#)

<http://www.tamuc.edu/academics/graduateschool/faculty/GraduateStudentAcademicDishonestyFormold.pdf>

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/undergraduates/13.99.99.R0.03UndergraduateAcademicDishonesty.pdf>

Students with Disabilities-- ADA Statement

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

Office of Student Disability Resources and Services

Texas A&M University-Commerce

Gee Library- Room 162

Phone (903) 886-5150 or (903) 886-5835

Fax (903) 468-8148

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Email: studentdisabilityservices@tamuc.edu

Website: [Office of Student Disability Resources and Services](#)

<http://www.tamuc.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/>

Nondiscrimination Notice

Texas A&M University-Commerce will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

Campus Concealed Carry Statement

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in Texas A&M University-Commerce buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and A&M-Commerce Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations.

For a list of locations, please refer to the [Carrying Concealed Handguns On Campus](#) document and/or consult your event organizer.

Web url:

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf>

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all A&M-Commerce campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

A&M-Commerce Supports Students' Mental Health

The Counseling Center at A&M-Commerce, located in the Halladay Building, Room 203, offers counseling services, educational programming, and connection to community resources for students. Students have 24/7 access to the Counseling Center's crisis assessment services by calling 903-886-5145. For more information regarding Counseling Center events and confidential services, please visit www.tamuc.edu/counsel

Department or Accrediting Agency Required Content

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COURSE OUTLINE/CALENDAR

Unless otherwise indicated, all readings and Before/After You Read questions will be done through *Top Hat* and followed up with conversation on D2L. *Remember, you should access Top Hat readings directly in D2L.*

The readings and work indicated are due by 11:59pm on Tuesday of the week listed. This class starts new weeks on Wednesdays so be sure to do all your work prior to the following Tuesday. This class is online, but don't wait until Monday night to post to the discussion boards for the first time.

This outline is a guide—be sure to check D2L for ALL definitive due dates (or email if they are not listed).

Week 1: January 12-January 18	1. Register your leomail address for a Top Hat account.
	2. Email your instructor through D2L. In this email, you should describe a couple of your interests, such as what sports you might like, tv shows, music, books, or other activities. You also need to include any information she might need to know about you to better help you succeed.
	3. Read, "What to Expect"
	4. Read, "Preface"
	<u>Read and answer the Before and After Reading questions for the following:</u>
	5. Donna Dunbar – Odom "Active Reading"
	6. Donna Dunbar – Odom, "Writing As a Process"
7. James Paul Gee, "What Is Literacy?"	
Week 2: January 19-January 25	1. How To Approach The Assignments

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	2. Donna Dunbar – Odom, “Learning Habits of Reflection”
	3. Tabettha Adkins, “Plagiarism”
	4. Deborah Brandt, “Sponsors of Literacy”
	5. Sherman Alexie “Superman and Me”
	6. Writing Assignment 1
	7. In D2L, post a thread that details three things (these can be all connected or different examples); <ul style="list-style-type: none"> • A sponsor (someone, an institution, or something) that has influenced your literacy. • A literacy artifact that is meaningful to you and why. • A significant moment in your literacy development.
Week 3: January 26-February 1	1. Romeo Garcia, “On the Cusp of Invisibility”
	2. Malcolm X, “Learning To Read”
	3. Develop a draft your Writing Assignment 1
	*** One on one writing conferences with instructor ***
Week 4: February 2-February 8	1. Chapter 2 Introduction
	2. Eric Pritchard, “Prologue”
	3. Pro(se)letariets selections
	4. Writing Assignment # 1 Due

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Week 5: February 9-February 15	<ol style="list-style-type: none"> 1. Young “So Black I’m Blue” <u>or</u> hooks “Confronting Class in the Classroom”
	<ol style="list-style-type: none"> 2. Drafting WA 2 – peer review
Week 6: February 16-February 22	<p>Liliana Velsaquez, Dreams and Nightmares, Introduction</p> <ol style="list-style-type: none"> 1. Prologue 2. I: Guatemala 3. II: My Journey
	Student Conferences
Week 7: February 23-March 1	<p>Liliana Velsaquez, Dreams and Nightmares</p> <ol style="list-style-type: none"> 1. III: Philadelphia 2. IV: Reflections 3. V: Finally, I have told my story
	*** Writing Assignment 2 due ***
Week 9: March 2-March 8	Get partners/groups to work on Writing Assignment 3 throughout the week
Week 10.1: March 9-March 13	Partner/Group Presentations
March 14-March 20 SPRING BREAK	
Week 10.2 March 21-22	Finish Group Presentations
Week 11: March 23-March 29	<ol style="list-style-type: none"> 1. Chapter 3 Introduction
	<ol style="list-style-type: none"> 2. Mirabelli, “Learning to Serve”
Week 12: March 30-April 5	<ol style="list-style-type: none"> 1. Brainstorming WA 4

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	2. Mills, "Ban Fascism"
	3. WA 4 discussion post due
Week 13: April 6-April 12	Introduction to Chapter 5
Week 14: April 13-April 19	Re-Reading your WA 1, WA 2, WA 3, WA 4 and working on Reflecting
Week 15: April 20-April 26	WA 5 revisions/Peer reviews
Week 16: April 27-May 3	WA 5 Due
DEAD WEEK: May 4-May 6	Prepare for finals
FINALS WEEK: May 7-May 13	Final Presentations

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