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## **EDCI 415 My Leo Brightspace**

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**Office Hours:** By appointment.

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**Preferred Form of Communication:** 903.285.5196 (before 9:00 pm)

**Communication Response Time:** Usually 1 business day; occasionally 2 business days.

### **COURSE INFORMATION**

#### **Materials – Textbooks, Readings, Supplementary Readings**

**Dates and Times:**

This course is 100% online and requires no face-to-face meetings.

**Required Text:**

The following text will be used for EDCI 415, regardless of the teaching certification pursued by the student. This text may be purchased or borrowed from the least expensive and most convenient resource available to individual students.

Wilmore, E. L. & Burkman, A. (2011). Passing the PPR TExES Exam for EC-12 Teachers: Keys to Certification and Ethical Teaching. Corwin: A Sage Company.  
ISBN - 978-1-4129-5844-8

**Suggested Reading:**

The content of this book will not be specifically addressed in this course, but is considered a “classic read” for all teachers. It can be purchased used for approximately \$5 or less and takes only a few hours to read.

Wong, H.K. & Wong, R.T. (2009). *The First Days of School*. (4<sup>th</sup> edition) Sunnyvale, CA: Harry K. Wong Publications. ISBN - 978-0976423317

## **Course Description**

**Course Description:** This capstone course requires students to apply and expand their knowledge through a number of project-based and research initiatives. Students will synthesize or integrate the knowledge they have developed throughout the prerequisite courses in an internship/clinical teaching experience. The course focuses on understanding diagnostic teaching practices and aligning the needs of a diverse population of students. Course requirements will include designing and implementing responsive instruction and assessment, creating a community of learners, and exhibiting an understanding of the legal and professional responsibilities outlined on the Pedagogy and Professional Responsibility TExES test. Students will plan, organize, deliver and evaluate their instruction that incorporates the effective use of current technology for teaching and integrating the Technology Applications Texas Essential Knowledge and Skills (TEKS) into the curriculum. Prerequisites: EDCI 414. Co-requisite: Enrollment is limited to teacher candidates fully admitted into the Post-Baccalaureate Teacher Certification Program and/or completing an internship/clinical teaching.

**Student Learning Outcomes:** Through your experiences in this class you should be able to:

1. Design instruction that is appropriate for all students that reflects an understanding of relevant content and is based on continuous and appropriate assessment.
2. Create a classroom environment of respect and rapport that fosters a positive climate for learning, equity, and excellence.
3. Promote student learning by providing responsive instruction that makes use of effective communication techniques, instructional strategies that actively engage students in the learning process, and timely, high-quality feedback.
4. Fulfill professional roles and responsibilities and adhere to legal and ethical requirements of the profession.
5. Use technology-related terms, concepts, data input strategies, and ethical practices to make informed decisions about current technologies and their applications.
6. Identify task requirements, apply search strategies, and use current technology to efficiently acquire, analyze, and evaluate a variety of electronic information.
7. Use task-appropriate tools to synthesize knowledge, create and modify solutions, and evaluate results in away that supports the work of individuals and groups in problem-solving situations.
8. Communicate information in different formats and for diverse audiences.
9. Plan, organize, deliver, and evaluate instruction for all students that incorporates the effective use of current technology for teaching and integrating the Technology Applications Texas Essential Knowledge and Skills (TEKS) into the curriculum.

10. This course supports the learning and practice of the *Texas Administrative Code* and *Texas Education Code*, which outline the foundational content and skills needed for Texas teacher certification. These *Standards and Competencies* were introduced in EDCI 414 and will receive additional study in this course.

### **Student Learning Objectives:**

The Texas teacher certification candidates demonstrate their knowledge of this information by passing the TExES Pedagogy and Professional Responsibilities (PPR) exam, which is divided into four standards and thirteen competencies.

***Standard I: The teacher designs instruction appropriate for all students that reflects an understanding of relevant content and is based on continuous and appropriate assessment.***

Competency 001: The teacher understands human developmental processes and applies this knowledge to plan instructional and ongoing assessment that motivate students and are responsible to their developmental characteristics and needs.

Competency 002: The teacher understands student diversity and knows how to plan learning experiences and design assessments that are responsive to differences among students and that promote all students' learning.

Competency 003: The teacher understands procedures for designing effective and coherent instruction and assessment based on appropriate learning goals and objectives.

Competency 004: The teacher understands learning processes and factors that impact student learning and demonstrates this knowledge by planning effective, engaging instruction and appropriate assessments.

***Standard II: The teacher creates a classroom environment of respect and rapport that fosters a positive climate for learning, equity and excellence.***

Competency 005: The teacher knows how to establish a classroom climate that fosters learning, equity, and excellence and uses this knowledge to create a physical and emotional environment that is safe and productive.

Competency 006: The teacher understands strategies for creating an organized and productive learning environment and for managing student behavior.

Competency 007: The teacher understands and applies principles and strategies for communicating effectively in varied teaching and learning contexts.

***Standard III: The teacher promotes student learning by providing responsive instruction that makes use of effective communication techniques; instructional strategies that actively engage students in the learning process; and timely, high-quality feedback.***

Competency 008: The teacher provides appropriate assignments that actively engage students in the learning process.

Competency 009: The teacher incorporates the effective use of technology to plan, organize, deliver and evaluate instruction for all students.

Competency 010: The teacher monitors student performance and achievement: provides students with timely, high-quality feedback: and responds flexibly to promote learning for all students.

***Standard IV: The teacher fulfills professional roles and responsibilities and adheres to legal and ethical requirements of the profession.***

Competency 011: The teacher understands the importance of family involvement in children's education and knows how to interact and communicate effectively with families.

Competency 012: The teacher enhances professional knowledge and skills by effectively interacting with other members of the educational community and participating in various types of professional activities.

Competency 013: The teacher understands and adheres to legal and ethical requirements for educators and is knowledgeable of the structure of education in Texas.

## **COURSE REQUIREMENTS**

### **Instructional / Methods / Activities Assessments**

This course consists of a series of activities and assessments to assist you in achieving the outcomes/objectives for the course and instructional units/modules. During each unit, you will work on various combinations of written assignments, activities, discussions, readings, etc.

**1. Class Attendance & Participation.** You are expected to "attend" the online course, participate and complete all course assignments and activities during the semester as outlines in the Course Calendar. The rules of the University regarding class attendance will be followed in this course. The university policy on excused absences is explained in the university Catalog and includes: (a) participation in a required or authorized university activity; (b) illness that is verifiable; (c) death in the immediate family; (d) obligation at a legal proceeding in fulfilling responsibility as a citizen; and (e) other reason as determined by individual faculty to be excusable. Assignments submitted late without documentation of an excused university absence will not be accepted.

### **2. Activities/Assignments – 50% of Final Grade**

All students in this course are also engaged in a classroom "student teaching" experience. The activities/assignments in this course are designed to be relevant to this hands-on experience and will encourage sharing of experiences and new knowledge with classmates. Most activity learning will be demonstrated as written assignments and will often serve as a Discussion responses. All written activities (informal or formal) are expected to demonstrate communication skills at a Graduate School level to prepare for the teaching profession.

### **3. Discussions – 50% of Final Grade**

Students will participate in many online discussions to share experiences and learning with classmates, who are also "rookie teachers." Your discussion responses will be evaluated using the following rubric: (1) **Quantity of your initial response;** (2) **Quality of your initial response;** (3) **Quantity of your responses to your team members and** (4) **Quality of your responses to your team members.**

Final grades in this course will be based on the following scale:

A = 90%-100%

B = 80%-89%

C = 70%-79%

D = 60%-69%

F = 59% or Below

## GRADING

The following rubric guidelines will be used for grading most assignments for the course.

Category	Full Credit (A)	Partial Credit (B/C/D)	No Credit (F)
<b>Supporting information</b>	Information is clearly stated, comprehensive, and includes required supporting information.	Information is stated, but is unclear.	Information presented does not specifically or comprehensively address the topic.
<b>Evidence and Examples</b>	All responses and examples provided are specific and relevant to the topic.	Most of the responses and/or examples are present, specific and relevant to the topic.	Responses and/or examples are not specific or relevant to the topic.
<b>Sentence Structure</b>	All sentences are well-constructed and information well-organized.	Most of the sentences are well-constructed and organized.	Most sentences are not well-constructed and/or organized.
<b>Capitalization, punctuation and grammar usage</b>	There are no errors in capitalization, punctuation, or grammar usage.	There are one or two errors in capitalization, punctuation, or grammar.	There are several (two or more) errors in capitalization, punctuation, or grammar.
<b>Quality of Work</b> (Computer generated or handwritten)	Complete clear, readable responses.	Partially readable clear responses.	Not legible and/or unreadable.

## Assessments

Additional details can be viewed in our course web page on D2L Brightspace.

## TECHNOLOGY REQUIREMENTS

### LMS

All course sections offered by Texas A&M University-Commerce have a corresponding course shell in the myLeo Online Learning Management System (LMS). Below are technical requirements

LMS Requirements:

<https://community.brightspace.com/s/article/Brightspace-Platform-Requirements>

LMS Browser Support:

[https://documentation.brightspace.com/EN/brightspace/requirements/all/browser\\_support.htm](https://documentation.brightspace.com/EN/brightspace/requirements/all/browser_support.htm)

YouSeeU Virtual Classroom Requirements:

<https://support.youseeu.com/hc/en-us/articles/115007031107-Basic-System-Requirements>

## ACCESS AND NAVIGATION

You will need your campus-wide ID (CWID) and password to log into the course. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or [helpdesk@tamuc.edu](mailto:helpdesk@tamuc.edu).

**Note:** Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, Starbucks, a TAMUC campus open computer lab, etc.

## COMMUNICATION AND SUPPORT

If you have any questions or are having difficulties with the course material, please contact your Instructor.

### Technical Support

If you are having technical difficulty with any part of Brightspace, please contact Brightspace Technical Support at 1-877-325-7778. Other support options can be found here:

<https://community.brightspace.com/support/s/contactsupport>

## COURSE AND UNIVERSITY PROCEDURES/POLICIES

### Course Specific Procedures/Policies

**Assignment Submission Policy:** The instructor reserves the right to change course assignments, projects, and examinations throughout the semester. Each assignment/project must be completed and turned in by the due date given. All assignments are due by 11:59 midnight on the date indicated on the calendar. All assignments are submitted electronically on D2L Brightspace. **Late assignments shall be subject to letter grade reductions (usually a 70 or half credit) or non-acceptance at the instructor's discretion.**

**In the case of unexpected emergencies, students must provide written documentation regarding their missed assignments.** The instructor reserves the right to deny make-up opportunities, especially in cases of negligence. It is expected that all course assignments/projects (inside and outside of class and including examinations) will be completed at mastery level (as designated by the instructor). If (in the professional opinion of the instructor) an assignment/project is not satisfactorily completed, it may be returned to the student, and the student may be required to re-do the work until it is at mastery level. The instructor reserves the right to limit the number of times an assignment/project may be re-submitted and to establish a reasonable time frame for resubmissions. If any course assignment/project is not

completed at a mastery level by the final resubmission deadline, the instructor reserves the right to assign the student a grade of "I" or "F" for the assignment and/or course--at the instructor's discretion.

## **Syllabus Change Policy**

The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

## **University Specific Procedures**

### **Student Conduct**

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. The Code of Student Conduct is described in detail in the [Student Guidebook](#).

<http://www.tamuc.edu/Admissions/oneStopShop/undergraduateAdmissions/studentGuidebook.aspx>

Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum: <https://www.britannica.com/topic/netiquette>

### **TAMUC Attendance**

For more information about the attendance policy please visit the [Attendance](#) webpage and [Procedure 13.99.99.R0.01](#).

<http://www.tamuc.edu/admissions/registrar/generalInformation/attendance.aspx>

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/academic/13.99.99.R0.01.pdf>

### **Academic Integrity**

Students at Texas A&M University-Commerce are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty see the following procedures:

[Undergraduate Academic Dishonesty 13.99.99.R0.03](#)

[Undergraduate Student Academic Dishonesty Form](#)

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/documents/13.99.99.R0.03UndergraduateStudentAcademicDishonestyForm.pdf>

[Graduate Student Academic Dishonesty Form](#)

<http://www.tamuc.edu/academics/graduateschool/faculty/GraduateStudentAcademicDishonestyFormold.pdf>

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/undergraduates/13.99.99.R0.03UndergraduateAcademicDishonesty.pdf>

## **Students with Disabilities-- ADA Statement**

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

### **Office of Student Disability Resources and Services**

Texas A&M University-Commerce

Velma K. Waters Library Rm 162

Phone (903) 886-5150 or (903) 886-5835

Fax (903) 468-8148

Email: [studentdisabilityservices@tamuc.edu](mailto:studentdisabilityservices@tamuc.edu)

Website: [Office of Student Disability Resources and Services](http://www.tamuc.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/)

<http://www.tamuc.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/>

## **Nondiscrimination Notice**

Texas A&M University-Commerce will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

## **Campus Concealed Carry Statement**

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in Texas A&M University-Commerce buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and A&M-Commerce Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations.

For a list of locations, please refer to the [Carrying Concealed Handguns On Campus](#) document and/or consult your event organizer.

Web url:

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf>

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all A&M-Commerce campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

## **COURSE OUTLINE / CALENDAR**

A course calendar shall be given to you on the first week of class.



