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THE 497.01E – Costume Technology II

COURSE SYLLABUS: Fall, 2021

INSTRUCTOR INFORMATION

Instructor: Andrea Williams

Office Location: PAC 107

Office Hours: Wed. 2:00 pm – 3:30 pm & Thurs. 1:00 pm – 3:00 pm

University Email Address: Andrea.Williams@amuc.edu

Preferred Form of Communication: **e-mail**

Communication Response Time: Monday 9:00am-Friday 4:00pm = within 24 hours

COURSE INFORMATION

Materials – Textbooks, Readings, Supplementary Readings

Textbook Required:

Costume Technician's Handbook 3rd Edition by Rosemary Ingham and Liz Covey

Required Viewing:

Addams Family the Musical

Directed by Duncan Michael

Produced in the Main Stage Theatre by the University Playhouse at A&M Commerce

October 19-23 7:30 pm, October 24th at 3pm

In the West

Directed by Dr. Carrie Klypchak

Produced in the Main Stage Theatre by the University Playhouse at A&M Commerce

November 16th-20th 7:30pm November 21st 3:00pm

Tickets are available for a nominal fee from the University Playhouse Box Office (PAC 101) from

The syllabus/schedule are subject to change.

1:00 p.m. - 5:00 p.m. on weekdays.

Or, you may make advance reservations by phone at any time by calling 903-886-5900 or by email at playhouseboxoffice@tamuc.edu

Course Description

In this course you will build on already learned basic sewing. You will learn how to use an actor's measurements to draft and adapt patterns to fit both them and the design. You will learn how to fit a garment and adapt a pattern for fit specifications.

Student Learning Outcomes

1. Learn to Properly take actor measurements
2. Draft a sloper
3. Fit a Muslin mockup and adapt a pattern
4. Analyze a Costume Design for pattern specifications
5. Patten and create a garment based on a given design

COURSE REQUIREMENTS

Assignments:

Sloper Pattern	35 pts.
Sloper mockup	35 pts.
Revised Pattern	20 pts.
Final Sloper	20 pts.
Sleeve Variations (3)	45 pts. (15 pts each)
Sketch Analysis & Research	20 pts
Blouse Pattern	40 pts.
Blouse mockup	40 pts.
Revised Pattern	35 pts.
Final - Silk Blouse	100 pts.

Total: 390 pts.

Student Responsibilities or Tips for Success in the Course

This class will meet in person unless circumstances require that to change. It is your responsibility to show up on time with all materials needed for class. Please take responsibility for your own health, if you are sick, stay home. If that sickness persists, see a doctor. A doctor's note or positive Covid test that requires you to stay home will count for excused absences. You will still be responsible for all assignments, but the missed classes will not count against you.

In this course each project builds on the last. To truly succeed in this course, you need to be present, prepared and keeping up on the work.

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GRADING

SEMESTER GRADING SCALE: The following grading scale will be used to determine all individual grades as well as the student's overall grade in the course:

A=90%-100% (Exceptional Quality Work); B=80%-89% (Good Quality Work); C=70%-79% (Average Quality Work); D=60%-69% (Below Average Quality Work); F=0%-59% (Fails to Meet Acceptable Expectations in Quality of Work)

TECHNOLOGY REQUIREMENTS

LMS

All course sections offered by Texas A&M University-Commerce have a corresponding course shell in the myLeo Online Learning Management System (LMS). Below are technical requirements

LMS Requirements:

<https://community.brightspace.com/s/article/Brightspace-Platform-Requirements>

LMS Browser Support:

https://documentation.brightspace.com/EN/brightspace/requirements/all/browser_support.htm

YouSeeU Virtual Classroom Requirements:

<https://support.youseeu.com/hc/en-us/articles/115007031107-Basic-System-Requirements>

ACCESS AND NAVIGATION

You will need your campus-wide ID (CWID) and password to log into the course. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or helpdesk@tamuc.edu.

Note: Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, Starbucks, a TAMUC campus open computer lab, etc.

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COMMUNICATION AND SUPPORT

If you have any questions or are having difficulties with the course material, please contact your Instructor.

Technical Support

If you are having technical difficulty with any part of Brightspace, please contact Brightspace Technical Support at 1-877-325-7778. Other support options can be found here:

<https://community.brightspace.com/support/s/contactsupport>

Interaction with Instructor Statement

If at any time during this course you need further explanation or should need to speak with me about the course or its outcomes, please see me in my office during office hours or schedule an appointment.

I am also available by email. **Please communicate, I can't help if I don't know there's an issue or a question.**

Email Policy:

Before sending me an email with a general course-specific question, review your syllabus/look at the handouts/check myLeo Online/ask a classmate first. If your question has already been addressed in one of those places, then you will have the answer you need. If your question does not exist, please feel free to email me.

When emailing me: Please make your emails clear and concise, written with proper grammar in order to assure my earliest attention. In addition, please follow some common "email etiquette" procedures in order to keep our electronic communication effective and efficient.

Specifically:

- Write a relevant subject line (e.g., "Costume Technology question," or "THE 497 meeting request")
- Address me by name (ie: "Dear Professor Williams" or "Hi Andrea" or just "Andrea")
- Bonus: "meaningless niceties" are never a bad idea!
- Concisely state what it is you need. If it can't be communicated in a concise manner, perhaps request an appointment. **If requesting an appointment, give me times that you are available in the initial email!!!** My office hours are listed on this syllabus.
- Use a "sign-off" ("Thank you" is always good) and sign your name.

Not following these guidelines potentially puts you at the bottom of my list for response time.

Do not message me via Facebook or other types of social media about anything course related.

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COURSE AND UNIVERSITY PROCEDURES/POLICIES

Course Specific:

Attendance and Late Policy:

Each student is allowed 2 absences during the semester. Additional absences will result in the lowering of your final grade by one full letter grade per absence. Emergencies, medical conditions, or unforeseen circumstances resulting in absences beyond 3 days may be excused at the discretion of the professor. Notify me via email before the class is to be missed. Each student is responsible for making up class work, assignments, tests, etc. due to absences. If you are more than 10 minutes late to class it will count as an absence. Every two late arrivals (coming in after the start but before the 10 minute grace passed) will count as an absence.

Students are expected to come to class prepared with homework completed and the materials need for participation in class.

Cell Phones: Please turn off all cell phones during class. Please do not check messages or engage in text messaging during class. This is disruptive to the flow of the class.

Late Work: I do not accept late work.

Extra Credit: Can be offered at the discretion of the instructor

Syllabus Change Policy

The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

University Specific Procedures

Student Conduct

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. The Code of Student Conduct is described in detail in the [Student Guidebook](http://www.tamuc.edu/Admissions/oneStopShop/undergraduateAdmissions/studentGuidebook.aspx).

Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum:

<https://www.britannica.com/topic/netiquette>

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TAMUC Attendance

For more information about the attendance policy please visit the [Attendance](#) webpage and [Procedure 13.99.99.R0.01](#).

<http://www.tamuc.edu/admissions/registrar/generalInformation/attendance.aspx>

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/academic/13.99.99.R0.01.pdf>

Academic Integrity

Students at Texas A&M University-Commerce are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty see the following procedures:

[Undergraduate Academic Dishonesty 13.99.99.R0.03](#)

[Undergraduate Student Academic Dishonesty Form](#)

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/documents/13.99.99.R0.03UndergraduateStudentAcademicDishonestyForm.pdf>

[Graduate Student Academic Dishonesty Form](#)

<http://www.tamuc.edu/academics/graduateschool/faculty/GraduateStudentAcademicDishonestyFormold.pdf>

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/undergraduates/13.99.99.R0.03UndergraduateAcademicDishonesty.pdf>

Students with Disabilities-- ADA Statement

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

Office of Student Disability Resources and Services

Texas A&M University-Commerce

Velma K. Waters Library Rm 162

Phone (903) 886-5150 or (903) 886-5835

Fax (903) 468-8148

Email: studentdisabilityservices@tamuc.edu

Website: [Office of Student Disability Resources and Services](#)

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<http://www.tamuc.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/>

Nondiscrimination Notice

Texas A&M University-Commerce will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

Campus Concealed Carry Statement

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in Texas A&M University-Commerce buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and A&M-Commerce Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations.

For a list of locations, please refer to the [Carrying Concealed Handguns On Campus](#) document and/or consult your event organizer.

Web url:

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf>

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all A&M-Commerce campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

A&M-Commerce Supports Students' Mental Health

The Counseling Center at A&M-Commerce, located in the Halladay Building, Room 203, offers counseling services, educational programming, and connection to community resources for students. Students have 24/7 access to the Counseling Center's crisis assessment services by calling 903-886-5145. For more information regarding Counseling Center events and confidential services, please visit www.tamuc.edu/counsel

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COURSE OUTLINE / CALENDAR

Week 1 (Aug 31st & Sept 2nd)

Week 2 (Sept. 7th & 9th)
September 9th – Sloper Pattern due

Week 3 (Sept. 14th & 16th)
September 16th – Sloper Mockup due

Week 4 (Sept. 21st & 23rd)
September 23rd – Revised pattern due

Week 5 (Sept. 28th & 30th)
September 30th – Final Sloper
Week 6 (Oct. 5th & 7th)

Week 7 (Oct. 12th & 14th)
October 12th – Sleeve Variation 1 Due

Week 8 (Oct. 19th & 21st)
October 21st – Sleeve Variation 2 due

Week 9 (Oct. 26th & 29th)

Week 10 (Nov. 2nd & 4th)
November 2nd – Sleeve Variation 3 Due
November 4th – Sketch Analysis and research due

Week 11 (Nov. 9th & 11th)
November 11th – Blouse Pattern Due

Week 12 (Nov. 16th & 18th)
November 18th – Blouse Mockup Due

Week 13 (Nov. 23rd & 25th)
*NO CLASS THURSDAY NOVEMBER 25th – THANKSGIVING BREAK

Week 14 (Nov. 30th & Dec. 2nd)
Revised Pattern Due

Week 15 (Dec. 7th & 9th)

Week 16 – FINALS!
The Final for This Class is Tuesday December 14th 10:30 am – 12:30 pm

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